## REGISTERED COMPANY NUMBER: 07308725 (England and Wales) REGISTERED CHARITY NUMBER: 1139291

Amended Report of the Trustees and Financial Statements for the Year Ended 31 May 2016 for KHARIS MINISTRIES

> Richard Samson Chartered Accountant 21 Coldharbour Lane London SE5 9NR

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## Amended Report of the Trustees for the Year Ended 31 May 2016

The Trustees who are also directors of the charity for the purposes of Companies Act 2006, present their amended report with the amended financial statements of the charity for the year ended 31 May 2016 (The amended reports). The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

These amended reports are required because the previously prepared and submitted accounts did not comply with the relevant law, Statement of Recommended Practice or applicable Financial Reporting Standard.

## **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objects of the charity are to advance the Christian faith in accordance with the teachings of the Bible and to further the gospel of the Lord Jesus Christ by any and all means possible; and the relief of poverty, sickness and distress primarily but not exclusively in Africa by the provision of food, clothes and shelter and the relief of persons who are victims of natural disasters of war.

#### **Significant activities**

Activities which further the objectives include preaching the Word of God through regular Thursday and Sunday church meetings and Friday community based meetings held at the homes of members of the church congregation.

The charity is actively engaged in providing wholistic support to many disadvantaged individuals from all walks of life. This support is provided in many different forms including fellowship, worship, education, training and practical application of Christian principles.

The charity encourages members of the church congregation to practice the belief that all activities of their lives must be guided and directed aright by the Word of God, which is the Bible.

There are also special one-off programmes such as conventions where visiting ministers are invited to preach and minister the Word of God. Members of the church congregation are also trained to live morally upright lives and be good examples in the communities in which they live.

The charity serves to provide a means through which people can seek God and lead lives based on sound Christian doctrine.

The main church has a choir that spreads the Gospel of Jesus Christ through Gospel concerts and singing during regular Church services.

#### STRATEGIC REPORT

#### Financial review

Financial position

The trustees are pleased with the financial position of the charity at the balance sheet date despite the reduction in funds resulting from required accounting adjustments and provisions for previously unrecognised liabilities and charges.

## Amended Report of the Trustees for the Year Ended 31 May 2016

#### STRATEGIC REPORT

#### Financial review

Principal funding sources

The charity is maintained and operated by means of contributions from members of the congregation, private individuals, organisations or associations that share the objectives and aspirations of the charity and from revenues derived from its assets or business. All donations and contributions are non-refundable and shall be disbursed as the trustees see fit.

### Investment policy and objectives

The trustees are of the opinion that the performance of the charity from a financial standpoint is in line with their expectations and plans for the charity.

The charity does not currently hold any investments.

#### Reserves policy

The charity does not currently analyse its funds into different classes or categories. All the funds are maintained in a single general fund.

#### **Future plans**

The trustees plan to grow the membership from its present level and will continue to focus on refining and developing existing operations to the highest possible standards.

Regarding the financial position of the charity, the trustees are pleased both at the balance sheet date and at the date of the trustees' report. The outlook for the continued operations of the charity remains good.

The Trustees confirm that in their opinion: -

Adequate assets are available to fulfil the obligations of the charity, having regard to any likely delays or shortfalls in realising assets into cash.

No commitments or guarantees have been undertaken, other than those disclosed in the accounts.

The requirement for amended reports stems from a number of considerations which include:

Rapid growth and expansion of the operations of the charity beyond the administrative capabilities and knowledge base of the trustees at the time, and

Inadequate advice and support from the professional advisor at the time.

In late 2018 the trustees became concerned about the quality and accuracy of submissions made to Companies House and the Charity Commission. Following the outcome of a review by the current professional advisor the trustees resolved to prepare and submit amended reports.

A number of fundamental accounting, technical and compliance errors came to light. The trustees have taken swift and decisive action to correct these errors. These amended reports are one element of the trustees action plan.

The process of putting things right is ongoing at the date of this report - appropriate provisions have been reflected, where possible, in the Financial Statements.

## Amended Report of the Trustees for the Year Ended 31 May 2016

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### REFERENCE AND ADMINISTRATIVE DETAILS

## **Registered Company number**

07308725 (England and Wales)

### **Registered Charity number**

1139291

#### **Registered office**

2a Orchard Road

Belvedere

Kent

**DA17 5BP** 

#### **Trustees**

I Gogo Consultant - Legal - appointed 10.1.19
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Project Manager

P Afful-Mensah Solicitor - appointed 10.1.19 J N Y Darbo - appointed 18.4.19

T D Owusu-Lane Pharmacist - appointed 10.1.19

Rev C Paintsil Postal Worker

D Bediako Civil Servant - resigned 8.1.19
Reverend S K B Fuakye Reverend Minister - resigned 8.1.19
L A A Yeboah Teacher - resigned 8.1.19

### **Independent examiner**

Richard Samson Chartered Accountant 21 Coldharbour Lane London SE5 9NR

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 28 March 2020 and signed on the board's behalf by:

P Afful-Mensah - Trustee

## Independent Examiner's Report to the Trustees of Kharis Ministries

#### **Independent examiner's report to the trustees of Kharis Ministries ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 May 2016.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

## **Independent Examiner's Report to the Trustees of**

## KHARIS MINISTRIES

Richard Samson Chartered Accountant 21 Coldharbour Lane London SE5 9NR

28 March 2020

# Amended Statement of Financial Activities for the Year Ended 31 May 2016

		2016 Unrestricted fund	2015 Total funds
	Notes	£	as restated £
INCOME AND ENDOWMENTS FROM Donations and legacies	2	735,322	512,401
Investment income	3	169	
Total		735,491	512,401
EXPENDITURE ON Charitable activities Ministry and evangelism Alleviation of poverty and distress	4	432,149 9,035	186,505
Running costs		<u>255,020</u>	149,257
Total		696,204	335,762
NET INCOME		39,287	176,639
RECONCILIATION OF FUNDS			
As previously reported Prior year adjustment	11	437,475 (69,478)	191,358
As Restated		367,997	191,358
TOTAL FUNDS CARRIED FORWARD		407,284	367,997

The notes form part of these financial statements

## Amended Balance Sheet At 31 May 2016

		2016 Unrestricted fund	2015 Total funds
	Notes	£	as restated £
FIXED ASSETS Tangible assets	12	88,604	232,395
CURRENT ASSETS Debtors Cash at bank and in hand	13	1,600 608,465 610,065	1,600 205,480 207,080
CREDITORS Amounts falling due within one year	14	(291,385)	(71,478)
NET CURRENT ASSETS		318,680	135,602
TOTAL ASSETS LESS CURRENT LIABILITIES		407,284	367,997
NET ASSETS		407,284	367,997
FUNDS Unrestricted funds	15	407,284	367,997
TOTAL FUNDS		407,284	367,997

The notes form part of these financial statements

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### Amended Balance Sheet - continued At 31 May 2016

The charitable company is entitled to exemption from audit under Section 479A of the Companies Act 2006 relating to subsidiary charitable companies for the year ended 31 May 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 May 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on 28 March 2020 and were signed on its behalf by:

P Afful-Mensah - Trustee

The notes form part of these financial statements

# Amended Cash Flow Statement for the Year Ended 31 May 2016

		2016	2015
			as restated
	Notes	£	£
Cash flows from operating activities:			
Cash generated from operations	1	262,480	219,807
Tax paid		196,250	43,899
-			
Net cash provided by (used in) operating			
activities		458,730	263,706
Cash flows from investing activities:			
Purchase of tangible fixed assets		(55,914)	(58,226)
Interest received		<u> 169</u>	
Net cash provided by (used in) investing		(55.545)	(50.006)
activities		(55,745)	(58,226)
		<del></del>	
Change in each and each aguivalents in th	20		
Change in cash and cash equivalents in the reporting period	ie	402,985	205,480
Cash and cash equivalents at the beginning	nα	402,983	203,460
of the reporting period	ug	205,480	27,970
or me reporting periou		200,100	21,570
Cash and cash equivalents at the end of the	he		
reporting period		608,465	233,450
reporting period		200,102	233,130

The notes form part of these financial statements

## Notes to the Amended Cash Flow Statement for the Year Ended 31 May 2016

# 1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2016	2015
	£	as restated £
Net income for the reporting period (as per the statement of		
financial activities)	39,287	176,639
Adjustments for:		
Depreciation charges	199,705	17,189
Interest received	(169)	-
Increase in debtors	-	(1,600)
Increase in creditors	23,657	27,579
Net cash provided by (used in) operating activities	262,480	219,807

## Notes to the Amended Financial Statements for the Year Ended 31 May 2016

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The amended financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### Allocation and apportionment of costs

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance Fixtures and fittings - 25% on reducing balance

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## Notes to the Amended Financial Statements - continued for the Year Ended 31 May 2016

#### 1. ACCOUNTING POLICIES - continued

## Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

## 2. DONATIONS AND LEGACIES

	2016	2015
		as restated
	£	£
Donations	735,322	512,401

## 3. INVESTMENT INCOME

	2016	2015
		as restated
	£	£
Deposit account interest	169	-
-		

## 4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 5)	Support costs (See note 6)	Totals
	£	£	£	£
Ministry and evangelism	284,389	-	147,760	432,149
Running costs	-	-	255,020	255,020
Alleviation of poverty and distress		9,035	<u> </u>	9,035
	284,389	9,035	402,780	696,204

#### 5. GRANTS PAYABLE

	2016	2015
		as restated
	£	£
Alleviation of poverty and distress	9,035	

## Notes to the Amended Financial Statements - continued for the Year Ended 31 May 2016

## 6. SUPPORT COSTS

	Management ₤	Finance £	Totals £
Ministry and evangelism	147,760	-	147,760
Running costs	249,334	5,686	255,020
	397,094	<u>5,686</u>	402,780

## 7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2016	2015
		as restated
	£	£
Depreciation - owned assets	29,535	45,262
Hire of plant and machinery	<u>799</u>	

## 8. TRUSTEES' REMUNERATION AND BENEFITS

	2016	2015
		as restated
	£	£
Trustees' salaries	<u>3,500</u>	

## Trustees' expenses

There were no trustees' expenses paid for the year ended 31 May 2016 nor for the year ended 31 May 2015.

## Notes to the Amended Financial Statements - continued for the Year Ended 31 May 2016

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Wages and salaries Social security costs	2016 £ 120,700 10,031 130,731	2015 as restated £ 45,018 
The average monthly number of employees during the year was as follows:		
Ministerial Ministerial support	2016 2 6	2015 2 1
	8	3

No employees received emoluments in excess of £60,000.

## 10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund as restated
DICCOME AND ENDOWNENDED EDOM	£
INCOME AND ENDOWMENTS FROM Donations and legacies	512,401
Total	512,401
EXPENDITURE ON	
Charitable activities	
Ministry and evangelism	186,505
Running costs	149,257
Total	335,762
NET INCOME	176,639

## Notes to the Amended Financial Statements - continued for the Year Ended 31 May 2016

## 10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

Unrestricted fund as restated £

## RECONCILIATION OF FUNDS

Total funds brought forward

191,358

TOTAL FUNDS CARRIED FORWARD

367,997

## 11. PRIOR YEAR ADJUSTMENT

The prior year adjustment relates to £43,899 Gift Aid claimed in error and an estimated PAYE liability of £25,579 previously unaccounted for.

#### 12. TANGIBLE FIXED ASSETS

COST	Short leasehold £	Plant and machinery £	Fixtures and fittings	Totals £
At 1 June 2015 Additions	243,099	277,108 55,914	6,042	526,249 55,914
At 31 May 2016	243,099	333,022	6,042	582,163
<b>DEPRECIATION</b> At 1 June 2015 Charge for year Impairments	72,929 - 170,170	216,941 29,020	3,984 515	293,854 29,535 170,170
At 31 May 2016	243,099	245,961	4,499	493,559
NET BOOK VALUE At 31 May 2016	<u></u>	87,061		88,604
At 31 May 2015	170,170	60,167	2,058	232,395

# Notes to the Amended Financial Statements - continued for the Year Ended 31 May 2016

13.	DEBTORS: AMOUNTS FALLING DUI	E WITHIN O	NE YEAR		
	Loan			2016 £ 1,600	$ \begin{array}{r} 2015 \\ \text{as restated} \\ \underline{\text{f}} \\ \underline{1,600} \end{array} $
14.	CREDITORS: AMOUNTS FALLING D	UE WITHIN	ONE YEAR		
	Gift Aid Social security and other taxes Accrued expenses			£ 240,149 41,686 9,550  291,385	2015 as restated £ 43,899 25,579 2,000
15.	MOVEMENT IN FUNDS				
		At 1.6.15	Prior year adjustment £	Net movement in funds £	At 31.5.16
	Unrestricted funds General fund	437,475	(69,478)	39,287	407,284
	TOTAL FUNDS	437,475	(69,478)	39,287	407,284
	Net movement in funds, included in the abo	ove are as follo	ows:		
	Unrestricted funds General fund		Incoming resources £	Resources expended £	Movement in funds £
			resources £	expended £	in funds

## Notes to the Amended Financial Statements - continued for the Year Ended 31 May 2016

#### 15. MOVEMENT IN FUNDS - continued

## Comparatives for movement in funds

		Net movement	
	At 1.6.14 £	in funds £	At 31.5.15 £
Unrestricted Funds General fund	191,358	176,639	367,997
TOTAL FUNDS	191,358	176,639	367,997

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund	512,401	(335,762)	176,639
TOTAL FUNDS	512,401	(335,762)	176,639

#### 16. RELATED PARTY DISCLOSURES

During the year under review Frank Bediako who is the husband of Diana Bediako, a trustee, received an annual salary of £5,600 for part-time work related to charity operations.

#### 17. AMENDED REPORT AND FINANCIAL STATEMENTS

These amended reports replace those submitted to Companies House on 28 February 2017, they are now the statutory accounts and prepared as they were at the date of the original accounts.

## Detailed Amended Statement of Financial Activities for the Year Ended 31 May 2016

INCOME AND ENDOWMENTS	2016 £	2015 as restated £
<b>Donations and legacies</b> Donations	735,322	512,401
	,	012, .01
Investment income Deposit account interest	169	_
Deposit account interest		
Total incoming resources	735,491	512,401
EXPENDITURE		
Charitable activities		
Advertising	5,081	200
Ministry and evangelism	203,597	174,260
Donations to other charities	75,711	-
Grants to individuals	9,035	
	293,424	174,460
Support costs		
Management		
Trustees' salaries	3,500	-
Wages	117,200	45,018
Social security	10,031	-
Hire of plant and machinery	799	2.761
Insurance Light and heat	- - 06-	3,761
Light and heat Telephone	5,065 7,550	_
Postage and stationery	202	-
Sundries	5,875	_
Rent and rates	2,544	49,992
Travelling expenses	11,931	12,045
Repairs and maintenance	11,949	1,009
Accountancy fees	9,550	2,000
Cleaning	3,283	-
Information and communications technology	1,080	-
Carriage Carried forward	475 101 034	112 925
Carrieu forward	191,034	113,825

This page does not form part of the statutory financial statements

## Detailed Amended Statement of Financial Activities for the Year Ended 31 May 2016

2016	2015
	as restated
£	£
191,034	113,825
6,355	-
-	24,310
29,020	20,089
515	863
<u>170,170</u>	
397,094	159,087
5,686	2,215
696,204	335,762
39,287	176,639
	£ 191,034 6,355 29,020 515 170,170 397,094 5,686 696,204

This page does not form part of the statutory financial statements