### REGISTERED COMPANY NUMBER: 07308725 (England and Wales) REGISTERED CHARITY NUMBER: 1139291

Amended Report of the Trustees and

Financial Statements for the Year Ended 31 May 2017

for

### **KHARIS MINISTRIES**

Richard Samson Chartered Accountant 21 Coldharbour Lane London SE5 9NR

	]	Page	е	
Amended Report of the Trustees	1	to	3	
Independent Examiner's Report	4	to	5	
Amended Statement of Financial Activities		6		
Amended Balance Sheet	7	to	8	
Amended Cash Flow Statement		9		
Notes to the Amended Cash Flow Statement		10		
Notes to the Amended Financial Statements	11	to	17	
Detailed Amended Statement of Financial Activities	18	to	19	

The Trustees who are also directors of the charity for the purposes of Companies Act 2006, present their amended report with the amended financial statements of the charity for the year ended 31 May 2017 (The amended reports). The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

These amended reports are required because the previously prepared and submitted accounts did not comply with the relevant law, Statement of Recommended Practice or applicable Financial Reporting Standard.

### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The objects of the charity are to advance the Christian faith in accordance with the teachings of the Bible and to further the gospel of the Lord Jesus Christ by any and all means possible; and the relief of poverty, sickness and distress primarily but not exclusively in Africa by the provision of food, clothes and shelter and the relief of persons who are victims of natural disasters of war.

#### Significant activities

Activities which further the objectives include preaching the Word of God through regular Thursday and Sunday church meetings and Friday community based meetings held at the homes of members of the church congregation.

The charity is actively engaged in providing wholistic support to many disadvantaged individuals from all walks of life. This support is provided in many different forms including fellowship, worship, education, training and practical application of Christian principles.

The charity encourages members of the church congregation to practice the belief that all activities of their lives must be guided and directed aright by the Word of God, which is the Bible.

There are also special one-off programmes such as conventions where visiting ministers are invited to preach and minister the Word of God. Members of the church congregation are also trained to live morally upright lives and be good examples in the communities in which they live.

The charity serves to provide a means through which people can seek God and lead lives based on sound Christian doctrine.

The main church has a choir that spreads the Gospel of Jesus Christ through Gospel concerts and singing during regular Church services.

## STRATEGIC REPORT

#### Financial position

The trustees are pleased with the financial position of the charity at the balance sheet date despite the reduction in funds resulting from required accounting adjustments and provisions for previously unrecognised liabilities and charges.

#### STRATEGIC REPORT Financial review Principal funding sources

The charity is maintained and operated by means of contributions from members of the congregation, private individuals, organisations or associations that share the objectives and aspirations of the charity and from revenues derived from its assets or business. All donations and contributions are non-refundable and shall be disbursed as the trustees see fit.

#### **Investment policy and objectives**

The trustees are of the opinion that the performance of the charity from a financial standpoint is in line with their expectations and plans for the charity.

The charity does not currently hold any investments.

#### **Reserves policy**

The charity does not currently analyse its funds into different classes or categories. All the funds are maintained in a single general fund.

#### Future plans

The trustees plan to grow the membership from its present level and will continue to focus on refining and developing existing operations to the highest possible standards.

Regarding the financial position of the charity, the trustees are pleased both at the balance sheet date and at the date of the trustees' report. The outlook for the continued operations of the charity remains good.

The Trustees confirm that in their opinion: -

Adequate assets are available to fulfil the obligations of the charity, having regard to any likely delays or shortfalls in realising assets into cash.

No commitments or guarantees have been undertaken, other than those disclosed in the accounts.

The requirement for amended reports stems from a number of considerations which include:

Rapid growth and expansion of the operations of the charity beyond the administrative capabilities and knowledge base of the trustees at the time, and

Inadequate advice and support from the professional advisor at the time.

In late 2018 the trustees became concerned about the quality and accuracy of submissions made to Companies House and the Charity Commission. Following the outcome of a review by the current professional advisor the trustees resolved to prepare and submit amended reports.

A number of fundamental accounting, technical and compliance errors came to light. The trustees have taken swift and decisive action to correct these errors. These amended reports are one element of the trustees action plan.

The process of putting things right is ongoing at the date of this report - appropriate provisions have been reflected, where possible, in the Financial Statements.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number** 07308725 (England and Wales)

# **Registered Charity number**

1139291

### **Registered office**

2a Orchard Road Belvedere Kent DA17 5BP

#### Trustees

I Gogo P Afful-Mensah J N Y Darbo T D Owusu-Lane Rev C Paintsil Postal Worker D Bediako Civil Servant (resigned 8.1.19) Reverend S K B Fuakye Reverend Minister (resigned 8.1.19) L A A Yeboah Teacher (resigned 8.1.19)

## **Independent Examiner**

Richard Samson Chartered Accountant 21 Coldharbour Lane London SE5 9NR

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 28 March 2020 and signed on the board's behalf by:

P Afful-Mensah - Trustee

### Independent examiner's report to the trustees of Kharis Ministries ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 May 2017.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Samson Chartered Accountant 21 Coldharbour Lane London SE5 9NR

28 March 2020

INCOME AND ENDOWMENTS FROM	Notes	2017 Unrestricted fund £	2016 Total funds £
Donations and legacies	2	814,542	735,322
Investment income	3	290	169
Total		814,832	735,491
<b>EXPENDITURE ON</b> <b>Charitable activities</b> Ministry and evangelism Alleviation of poverty and distress Running costs	4	724,970 630 66,911	432,149 9,035 255,020
Total		792,511	696,204
NET INCOME		22,321	39,287
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward Prior year adjustment		407,284	437,475 (69,478)
TOTAL FUNDS CARRIED FORWARD		429,605	407,284

## Amended Statement of Financial Activities for the Year Ended 31 May 2017

	Notes	2017 Unrestricted fund £	2016 Total funds £
FIXED ASSETS Tangible assets	11	129,739	88,604
CURRENT ASSETS Debtors Cash at bank and in hand	12	2,600 <u>603,873</u>	1,600 608,465
		606,473	610,065
<b>CREDITORS</b> Amounts falling due within one year <b>NET CURRENT ASSETS</b>	13	(306,607)  	(291,385)   
TOTAL ASSETS LESS CURRENT LIABILITIES		429,605	407,284
NET ASSETS		429,605	407,284
FUNDS Unrestricted funds	14	429,605	407,284
TOTAL FUNDS		429,605	407,284

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 May 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 May 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on 28 March 2020 and were signed on its behalf by:

P Afful-Mensah - Trustee

## Amended Cash Flow Statement for the Year Ended 31 May 2017

	Notes	2017 £	2016 £
<b>Cash flows from operating activities</b> Cash generated from operations Tax paid	1	68,378 11,120	424,061 240,149
Net cash provided by operating activiti	es	79,498	664,210
<b>Cash flows from investing activities</b> Purchase of tangible fixed assets Interest received Net cash used in investing activities		(84,380) 290 (84,090)	(55,914) <u>169</u> (55,745)
Change in cash and cash equivalents in the reporting period	5	(4,592)	402,985
Cash and cash equivalents at the beginning of the reporting period		608,465	205,480
Cash and cash equivalents at the end of the reporting period	1	603,873	608,465

# 1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017 £	2016 £
Net income for the reporting period (as per the Statement of Financial Activities)	22,321	39,287
Adjustments for:	22,521	57,207
Depreciation charges	43,245	199,705
Interest received	(290)	(169)
Increase in debtors	(1,000)	-
Increase in creditors	4,102	23,657
Net cash provided by operations	68,378	262,480

### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The amended financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	-	25% on reducing balance
Fixtures and fittings	-	25% on reducing balance

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

3.

5.

## 1. ACCOUNTING POLICIES - continued

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

### 2. DONATIONS AND LEGACIES

	2017 £	2016 £
Donations	<u>814,542</u>	735,322
INVESTMENT INCOME		
	2017	2016
	£	£
Deposit account interest	<u> </u>	169

## 4. CHARITABLE ACTIVITIES COSTS

CHARIABLE ACTIVITIES COSTS				
		Grant		
		funding of		
		activities	Support	
	Direct	(see note	costs (see	
	Costs	5)	note 6)	Totals
	£	£	£	£
Ministry and evangelism	544,270	25,238	155,462	724,970
Alleviation of poverty and distress	-	630	-	630
Running costs	<u> </u>	<u> </u>	66,911	66,911
	544,270	25,868	222,373	792,511
GRANTS PAYABLE				
			2017	2016
			£	£
Ministry and evangelism			25,238	-
Alleviation of poverty and distress			630	9,035

9,035

25,868

## 6. SUPPORT COSTS

Soft OKT COSTS	Management	Finance	Totals
Ministry and evangelism	£ 149,700	£ 5,762	£ 155,462
Running costs	66,911	-	66,911
	216,611	5,762	222,373

## 7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017	2016
	£	£
Depreciation - owned assets	43,245	29,535
Hire of plant and machinery	1,947	799
1		

## 8. TRUSTEES' REMUNERATION AND BENEFITS

	2017	2016
	£	£
Trustees' salaries	<u> </u>	3,500

## Trustees' expenses

There were no trustees' expenses paid for the year ended 31 May 2017 nor for the year ended 31 May 2016.

## 9. STAFF COSTS

	2017	2016
	£	£
Wages and salaries	112,867	120,700
Social security costs	10,048	10,031
	122,915	130,731

The average monthly number of employees during the year was as follows:

Ministerial Ministerial support	2017 2 7	2016 2 6
	<u> </u>	8

No employees received emoluments in excess of £60,000.

COMPARATIVES FOR THE STATEMENT OF FINANCIAL A INCOME AND ENDOWMENTS FROM	Unrestricted fund £
Donations and legacies	735,322
Investment income	169
Total	735,491
EXPENDITURE ON	
Charitable activities	
Ministry and evangelism	431,159
Alleviation of poverty and distress Running costs	9,035 256,010
Kummig costs	230,010
Total	696,204
NET INCOME	39,287
<b>RECONCILIATION OF FUNDS</b>	
Total funds brought forward	
As previously reported	437,475
Prior year adjustment	(69,478)
As restated	367,997
TOTAL FUNDS CARRIED	
FORWARD	407,284

## 11. TANGIBLE FIXED ASSETS

I ANGIDLE FIAED ASSE IS			
	Plant and	Fixtures and	
	machinery	fittings	Totals
	£	£	£
COST	~	~	~
At 1 June 2016	333,022	6,042	339,064
Additions	84,380	<b>-</b> _	84,380
At 31 May 2017	417,402	6,042	423,444
DEPRECIATION			
At 1 June 2016	245,961	4,499	250,460
Charge for year	42,860	385	43,245
At 31 May 2017	288,821	4,884	293,705
NET BOOK VALUE			
At 31 May 2017	128,581	1,158	129,739
At 31 May 2016	87,061	1,543	88,604

## 12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Loan	1,600	1,600
Prepayments	1,000	
	2,600	1,600

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Gift Aid	251,269	240,149
Social security and other taxes	38,588	41,686
Accrued expenses	16,750	9,550
	306,607	291,385

## 14. MOVEMENT IN FUNDS

		Net	
	At 1.6.16	movement in funds	At 31.5.17
	£	£	£
Unrestricted funds General fund	407,284	22,321	429,605
TOTAL FUNDS	407,284	22,321	429,605

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b> General fund	814,832	(792,511)	22,321
TOTAL FUNDS	814,832	<u>(792,511</u> )	22,321

### **Comparatives for movement in funds**

	At 1.6.15 £	Prior year adjustment £	Net movement in funds £	At 31.5.16 £
<b>Unrestricted funds</b> General fund	437,475	(69,478)	39,287	407,284
TOTAL FUNDS	437,475	(69,478)	39,287	407,284

## 14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b> General fund	735,491	(696,204)	39,287
TOTAL FUNDS	735,491	(696,204)	39,287

## 15. RELATED PARTY DISCLOSURES

During the year under review Frank Bediako who is the husband of Diana Bediako, a trustee, received an annual salary of £6,000 for part-time work related to charity operations.

### 16. AMENDED REPORT AND FINANCIAL STATEMENTS

These amended reports replace those submitted to Companies House on 28 February 2018, they are now the statutory accounts and prepared as they were at the date of the original accounts.

## Detailed Amended Statement of Financial Activities for the Year Ended 31 May 2017

	2017 £	2016 £
INCOME AND ENDOWMENTS		
<b>Donations and legacies</b> Donations	814,542	735,322
Investment income Deposit account interest	290	169
Total incoming resources	814,832	735,491
EXPENDITURE		
Charitable activities Advertising Ministry and evangelism Donations to other charities Grants to individuals	9,225 471,952 63,093 25,868	5,081 203,597 75,711 9,035
	570,138	293,424
Support costs   Management   Trustees' salaries   Wages   Social security   Hire of plant and machinery   Insurance   Light and heat   Telephone   Postage and stationery   Sundries   Rent and rates   Travelling expenses   Repairs and maintenance   Accountancy fees   Cleaning   Information and communications	- 112,867 10,048 1,947 836 - 8,227 - 11,427 - 6,047 4,823 9,550 281	3,500 117,200 10,031 799 5,065 7,550 202 5,875 2,544 11,931 11,949 9,550 3,283
technology Carriage Carried forward	2,124 - 168,177	1,080 475 191,034

This page does not form part of the statutory financial statements

<b>Detailed Amended Statement of Financial Activities</b>
for the Year Ended 31 May 2017

	2017	2016
	£	£
Management		
Brought forward	168,177	191,034
Legal fees	5,189	6,355
Plant and machinery	42,860	29,020
Fixtures and fittings	385	515
Impairment losses for tangible fixed assets	<u> </u>	170,170
	216,611	397,094
Finance		
Bank charges	5,762	5,686
Total resources expended	792,511	696,204
Net income	22,321	39,287

This page does not form part of the statutory financial statements