

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

REPORT & ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2019

2, Doveleat
Chinnor
Oxon,
OX39 4DW

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

FOR THE YEAR ENDED 30 JUNE 2019

LEGAL & ADMINISTRATIVE DETAILS

ADDRESS FOR CORRESPONDENCE

The Trustees
Church Office, 2 Doveleat
Chinnor, OX39 4DW

GOVERNING DOCUMENT

Deed of Trust dated 25th January
2012
Registered Charity No 1146343

TRUSTEES

Susan Kelsey (Chair)
David Bruce Crawford
Stephen Ludlow
Vivien Haywood (Secretary)
Janine Adams (Finance Team
Leader)
Sophia Botchway (Treasurer)

BANKERS

NatWest Bank
CAF Bank

INDEPENDENT EXAMINER

Chrstopher Dew ACA
Sophia Botchway ACCA
Akusika Business Services Ltd
Unit 7a Robert House
19 Station Road
Oxon
OX39 4PU

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CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2019

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30 June 2019

Objects of the charity

The advance of the Christian faith in accordance with the Statement of belief contained in the Members Handbook.

Government

The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the Trust.

New nominative Trustees are appointed by the incumbent Trustees. Ex Officio Trustees, the elected secretary/administrator and Treasurer/finance team lead are appointed as officers of the Church. One nominative Trustee is appointed from within the deaconate/leadership team.

Review of Activities

Our vision is for the whole church to take the whole gospel to the whole community and to enable them to know and love the Lord Jesus Christ as their Saviour and friend.

The church is not considered to be the building but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by accepting Jesus Christ as their Lord and Saviour.

Our Trust is recognised in the name of Chinnor Congregational Christian Fellowship (CCCF) but our operating name is Chinnor Community Church (CCC).

Chinnor Community Church; its Trustees, leadership team and members are committed to the restoration of the New Testament principles which reveal the Church as a community of people, properly taught and cared for, who love and serve the Lord Jesus Christ. We are committed to love and care for each other, support each other and encourage spiritual growth through 'doing life together'. We operate with an emphasis on the 5 fold ministry as described in Ephesians 4:11.

We have a growing number of regular attendees at our Sunday services and there are a large number of mid week activities including small 'home' groups, bible studies, prayer meetings, discipleship and ministry groups, mission meetings, social groups and several young peoples' groups ranging from pre-school to late teens.

We have seen new people into membership over the last year and several new people and families regularly attending Sunday services. We have a Café style service on a Sunday morning before the main service which provides a more relaxed environment and is aimed at people who may be new to church, those who have family commitments later in the day and also for our Youth and crèche leaders who oversee the young peoples' groups during the main service.

Our Youth ministry has over 100 young people ranging from infants to late teens regularly attending the different groups. Our part time Youth leader who has just completed her last year at Moorlands Bible College on a day release basis oversees the Youth activities and groups including weekends away, holiday outreach clubs and trips out in addition to the regular weekly Youth groups and Sunday morning groups. She has a special interest in mentoring teenage girls and regularly meets with them to tackle challenging modern day issues.

CCC continues to support several mission projects including Frontiers, London City Mission, Tearfund, Wycliffe Bible Translators in the UK and Sweden and projects in Erseke and Korce in Albania. The project in Erseke is run by Emanuel Mission Church who run soup kitchens and provide essential needs to people living in deprived, oppressive conditions. The project in Korce is a radio station which broadcasts to remote areas of the country taking the Gospel message of Jesus Christ to people groups who would otherwise not be reached. Members of our Fellowship have visited the overseas projects and have good relationships with the support recipients.

Since our previous Pastor and his wife left us in September 2016 to pastor a Church in Scotland, we have spent the time in this interregnum actively seeking the Lord's will for the way forward. In the absence of a Pastor our lead elder has assumed spiritual responsibility for the Fellowship and we have been renting The Manse building out. We have recently successfully advertised for a new full time Pastor and he will be starting in post from 1st October 2018.

The members of the Fellowship continue to run the majority of the ministry and outreach groups. The part time family worker is working closely with families in and around the village of Chinnor as part of a growing outreach ministry. This is proving extremely successful and this is something we would like to continue and expand on in the future. As a result of the contacts the family worker has made, our Church now runs an after school club to help parents with young children and an autism support group for families with children on the autism spectrum.

The church is actively involved in ensuring the upkeep of the premises and the Trustees recognise that they have a legal duty of care as landlords to ensure this is maintained.

The trustees have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission.

Plans for the New Year

Our new Pastor Peter Walley started in October 2018. A small amount of fabric work will be done in The Manse to maintain the upkeep of the building. Peter and his wife Catherine are now living in the Manse so this will no longer be rented out. The rental income from last year is therefore now lost.

Financial Review

The finances have remained stable over the last 12 months and all the usual costs have been met. Total income was £83,444 (2018: 84,422) with total expenditure of £87,263 (2018: £86,860). This left a balance in all bank accounts of £20,950.64 of which £19,297.65 was unrestricted at year end.

Reserves Policy

The Trustees have agreed that sufficient reserves will be held by the church to cover three times the monthly essential operating costs of the church, namely salaries and associated employee costs together with insurances and essential safety checks and testing. The levels of reserves will be monitored by the Trustees in the monthly financial report that is circulated to Trustees and church leaders, and the policy will be reviewed after 6 months from the date below and thereafter at 12 monthly intervals. We are pleased to announce we currently have the minimum of 3 months of reserve funds set aside.

Trustees Responsibilities

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities. We operate both a child protection policy and health and safety policy. The trustees are also covered by indemnity insurance.

Approval

This report was approved by the trustees on

2020 and signed on their behalf by:

Susan Kelsey

Steve Ludlow

**Independent Examiner's Report
To the Trustees of:
Chinnor Congregational Christian Fellowship**

I report to the trustees on my examination of the accounts of the Chinnor Congregational Christian Fellowship (the charity) for the year ended 30 June 2019 on pages 6 to 9 following.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christoper Dew ACA
Sophia Botchway ACCA
For and on behalf of:
Akusika Business Services Ltd
Unit 7a Robert House
19 Station Road
Oxon
OX39 4PU

Date: 28th April 2020

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2019

	Note	Unrestricted General	Restricted Funds	2019 £	2018 £
Receipts					
<i>Voluntary receipts</i>					
Grants and gifts received		78,902	-	78,902	71,636
Tax refunds under Gift Aid		4,541	-	4,541	12,765
		83,443	-	83,443	84,400
<i>Other receipts</i>					
Interest received From Chapel Fund		1	-	1	22
		-	-	-	-
Total Receipts		83,444	-	83,444	84,422
Payments					
Payments in furtherance of the church's objectives					
Direct costs	2	68,193	-	68,193	66,662
Grants paid	3	19,070	-	19,070	20,198
Total Payments		87,263	-	87,263	86,860
Net Receipts/(Payments)		(3,819)	0	(3,819)	(2,438)
Transfers between funds		0	-	-	-
Net Movement in Funds		(3,819)	0	(3,819)	(2,438)
Rolling Balances at 30 June 2018		11,870	3,450	15,320	17,758
Rolling Balances 30 June 2019		8,051	1,653	11,501	15,320

The notes on pages 8-9 form part of these accounts.

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2019

Accounting Policies

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities.

	General Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Direct Costs				
Staff costs(Note 4)	34,427	-	34,427	21,265
Church building costs	9,767	-	9,767	14,853
Manse costs	912		912	18,340
Utilities and Maintenance	7,600		7,600	6,684
Office costs	2,303		2,303	3,230
Professional Fees (incl insurance)	4,112		4,112	3,700
Work among the young	897		897	2,141
Ministry costs	4,734		4,734	3,085
Other costs	1,013		1,013	757
	65,765	-	65,765	74,055
Grants Paid				
Individuals	3,600		3,600	3,600
Institutions	16,520		16,520	18,601
	20,120	-	20,120	22,201

Included within the grant figures above were the following donations of £1,000 or more:

Tearfund	£1,320
Frontiers	£3,250
London City Mission	£1,800
Wycliffe	£6,300
Albania	£1,920

Tearfund - to support their work in bringing relief to some of the most poverty stricken areas of the world.

Frontiers – to support their work with Christians in Muslim countries.

London City Mission – to support their work with underprivileged people groups in the Inner city.

Wycliffe Bible Translators – to support their work to provide all nations with access to the Bible in their own language.

Albania – to support Emanuel Church in Erseke, who work among the poor and disadvantaged in that area; and to contribute to purchase of new radio aerials and equipment for 'Radio Emanuel' in Korçe, in their broadcasting of the Gospel in the region.

Staff & Trustees

The charity had one part-time and one full-time employees during the year.

The Part-time staff member is the family worker who supports the growing number of young families within the church, and the full-time staff is our new minister who took up post in October 2018

No remuneration was paid to any other trustee during the year nor to any person connected to them.

Agency Funds - held for Chinnor Congregational Church Chapel Fund (CCCCF)

	£
Held on behalf of the Chapel Fund at 30 June 2018	13,776
Received on behalf of Chapel Fund during the year	68
Transferred to Chapel Fund during the year	0
Spent on behalf of Chapel Fund during the year	0
Held on behalf of the Chapel Fund at 30 June 2019	13,844

Movement of Funds

	Balance at 1 July £	Receipts £	Payments £	Transfers	Balance at 30 June £
<i>Restricted funds</i>					
Fabric Fund	-	0	0	-	-
Building Fund	3,450	-	-	-	3,450
Church Damp Repairs Fund	0	0	0	0	-
	3,450	0	0	-	3,450
<i>Unrestricted funds</i>					
General	11,870	83,444	(85,885)	0	9,429
Total funds	15,320	83,444	(85,885)	-	12,879