



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	July	2018		30th	June	2019

Section A Reference and administration details

Charity name	Art with a Heart		
Other names charity is known by	AWAH		
Registered charity number (if any)	1159034		
Charity's principal address	New Street		
	Altrincham		
	Postcode	WA14 2QS	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Wroe	Project Director / Chair		
2	Keith Oulton	Treasurer		
3	Michael Armstrong			
4	Stephen McHugh			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
--	--------------

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Elected by Trustee Management

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Art with a Heart (AWAH) is a not for profit organisation with a base location in the town centre. Our aims are to educate, develop and support the local community across Trafford and the rest of Greater Manchester..

- We educate and inspire the community in Arts and Heritage, through the delivery of a series of events and activities in the Arts and Heritage Centre and the outreach programme.
- We develop and enhance the skills of young people through our volunteer programme and project activities
- We support the over fifties through our volunteer programme, projects and workshops

Our guiding principles are collaboration, complementing and creativity.

We are also a member of the Independent Museums Association.

As detailed in the AWAH Trustees documentation, the day to day running of the Centre is performed by the Project Director, who in turn updates the Trustees at the trustee meeting.

The Project Director will at times delegate certain activities, including exhibitions, workshops and displays to a volunteer as part of their skills development. The volunteer is mentored by the Project Director during this time to optimise the skills transfer and to ensure that AWAH guiding principles are adhered to.

AWAH Policies and Procedures are available in the Centre, and form part of the induction process for all volunteers. Hardcopies are available in the HR folder, which also contains the Volunteer Handbook, and include:

1. Health and Safety
2. Equal Opportunities
3. Working with Vulnerable Adults and Children
4. Employment policy

A risk assessment is performed by the Project Director for each of the AWAH activities, both in the Centre and Outreach. These Risk Assessments are stored online and in the folder at the Centre.

AWAH continually develops and collaborates with a number of organisations to enable them to deliver the various activities. These typically are ad hoc based on the display or exhibition.

Summary of the objects of the charity set out in its governing document

The purpose of Art with a Heart is the advancement of Arts, Heritage and culture through the provision of events, exhibitions and displays in the Arts and Heritage Centre and at off-site locations. This makes the arts and heritage more accessible to a wider audience.

In addition, we aim to develop the skills of young people through our volunteer programme, therefore enhancing their future opportunities while improving their 'soft' skills.

The objects of the CIO are:

1. To advance the arts and heritage in Altrincham, in particular by the provision of an arts and heritage centre and the provision of events, exhibitions and displays.
2. To help young people aged 16 to 24, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Activities undertaken by AWAH in support of these objects for the public benefit includes:

1. Free creativity area available to the public during the Centre's opening hours, including materials
2. Free permanent Heritage Area displaying local artefacts, photographs, historical books, copies of Maps of the local area dated from the 1750s to 1950s, donated items from the local community and historians and items on permanent loan from STAG and the Transport Museum
3. Regular workshops (Heritage and Arts) organised in the Centre and the local Library, available as a drop-in activity. These are generally free to encourage a wider participation. These are typically created and developed by the volunteers to develop their skills, and therefore enhance their employment opportunities
4. Free regular Arts and Heritage exhibitions and events, inclusive and accessible to all, irrespective of gender, age, race, religion, sexual orientation or disability held in the Gallery space.
5. Outreach activities including workshops, business window displays, organising and participating in public art trails, empty unit displays and involvement in Festivals and celebrations in support of Arts and Heritage, including Easter, Halloween and

other religious festivals, eg Diwali.

6. Engage with local schools to develop their arts activities and their engagement in the local community and groups, for example supporting Oldfield Brow Primary and Artsmark activities
7. Volunteering opportunities to further skills development and employability of young people, including Duke of Edinburgh, School Student one/two week work experience and regular volunteering
8. Volunteering opportunities for DWP clients with health issues
9. Volunteering opportunities for individuals with learning difficulties and those on the autistic spectrum
10. Volunteering opportunities and free activities to support the 'Over Fifties', therefore improving their health and well-being, including reducing social isolation and improved community cohesion. This also encourages intergenerational activities between all our volunteers.
11. Maintain an online presence through social media, websites newsletters, advertising and press releases to promote and raise the awareness of the Arts and Heritage in the Altrincham Area and the volunteering opportunities in AWAH
12. Collaborate with other groups, organisations and businesses to help raise the awareness of the Arts and Heritage in the area, including, local businesses, such as Randalls Jewellery and Optieye Care, community organisations such as Rotary Club of Sale and Wild in Art

As detailed in the constitution, no charity trustee or connected person may:

- a. buy or receive any goods or services from AWAH on terms preferential to those applicable to members of the public;
- b. sell goods, services, or any interest in land to AWAH;
- c. be employed by, or receive any remuneration from AWAH;
- d. receive any other financial benefit from the AWAH;

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Project Director creates an annual Planning Document which includes a timeline of future activities. This is used as a basis to identify funding and income requirements in support of AWAH activities and events for the coming year. This information is also used to support funding applications as it contains details of future projects and historical information, including year on year information, for example volunteer hours and visitor footfall.

In 2018/2019 there were 27 volunteers helping to deliver Art with a Heart objectives as well as receiving valuable skills development..

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements in 2018/2019 reporting year were:

1. Continue to develop and enhance the facilities of the Arts and Heritage Centre, resulting in
 - a. A dedicated Gallery space for regularly updated arts and heritage displays. Exhibitions included:
 - i. Permanent George Allen Art Exhibition, work of a prominent deceased local artist
 - ii. Art display of Resident Artist, Daniel Adler, highlighting his journey of his Art and living on the Autistic Spectrum
 - b. A permanent Heritage area, displaying all the Heritage artefacts, maps and books to be freely enjoyed by the members of the public
 - c. A permanent Creative Area, freely accessible to the members of the public during the Centre's normal hours of operation as well as organising and running free arts and heritage workshops outside these times for local schools and organisations
2. Increased the Heritage collection through donations and loans from the local community, in addition to the maps (dated 1876), books and artefacts of the local area
3. Increased the number of young volunteers, including Duke of Edinburgh and work experience students, with the aim of skills development through the Arts
4. Increased the number of volunteers with learning disabilities and those on the spectrum
5. Increased the diversity of the volunteers, including ethnicity and disabilities
6. Recognised as an organisation supporting people with disabilities by the DWP, and offering volunteering opportunities and skills development in the Arts and Culture
7. Organised, delivered and hosted for free regular Art Workshops, Art Exhibitions and Heritage Displays in support of our objects with the support of the volunteers. This also included a Chinese New Year – Year of the Pig exhibition and workshop. These activities were attended freely by the local community and as a result, local community were able to experience and explore different art media and art forms, as well as understand more about various cultures and their art forms
8. Curated and dressed a number of business windows in Altrincham Town Centre as part of Altrincham Unlimited Window Display Competitions
9. Collaborated with a local optician to create artistic displays in their 3 premises across Manchester, which included Altrincham, Salford and Gorton, including celebrating diversity via the Elmer the Elephant anniversary display with Rotary Club of Sale to provide
10. Collaborated with Rotary Club of Sale and a Rotary Club in India to provide valuable work experience and skills development for the young volunteers. Under the guidance of the Fine Art

University student, Duke of Edinburgh students are developing and curating an art exhibition of artwork created by school children and artists from India.

11. Continued to deliver and expand on the outreach activities including:

- a. Organising and running art workshops, supplying the materials, in the local library, with a multi-cultural arts or heritage theme, such as Chinese New Year
- b. Participation in Wild in Art Arts Trail, Walking with the Snowman, in Salford. This included purchasing a Snowman made from fibreglass, which was decorated by the volunteers based on the design created in collaboration with a the local primary school
- c. Artsmark collaboration and mentoring support to a local school (2 year project aiming for Gold or higher)
- d. Organising and running regular 'Craft and Chat', free to attend Arts workshops in the local library and the centre to encourage the public to experience and participate in various artforms

Section E Financial review

Brief statement of the charity's policy on reserves

All monies generated is reinvested in AWAH through the provision of the events, exhibitions and outreach activities and in supporting the skills development of young adults.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle source of funding is donations, raffles, sponsorship, successful funding application and income from the Gift Shop sales, hire of venue and the delivery of service in support of our objects.

Art Services delivery to a number of organisations. This brought in valuable income to help with our sustainability of AWAH, but more importantly they delivered activities in support of our aims and objects.

Section F Other optional information

Our success is based upon our core values:

- ✓ **Trust** – We are reliable, dependable and steadfast; we always deliver
- ✓ **Respect** – We appreciate and are conscious of any individual's capacities in the Arts and Heritage
- ✓ **Inclusive** – We embrace all sections of the community
- ✓ **Passion** – We are focussed, positive, active and passionate about Arts and Heritage events and activities that we deliver
- ✓ **Originality** – We are committed to developing innovative Arts and Heritage programmes for the benefit of the community
- ✓ **Determined** – We strive for quality, achievement and success in all that we do

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Karen Wroe	
Full name(s)	Karen Wroe	
Position (eg Secretary, Chair, etc)	Chair	
Date	29/04/2020	



Charity Name Art with a Heart	No (if any)
----------------------------------	-------------

Receipts and payments accounts

CC16a

For the period from	Period start date 01/07/2018	To	Period end date 30/06/2019
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Artwork Sales	1,155	-	-	1,155	-
Funding	9,622			9,622	
Donations small				-	
Services	400			400	
Donation		-	-	-	-
Gift Shop Sales		-	-	-	-
Gift Aid		-	-	-	-
Bank Interest	9	-	-	9	-
Other	938	-	-	938	-
Sub total (Gross income for AR)	12,124	-	-	12,124	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,124	-	-	12,124	-
A3 Payments					
Marketing	601	-	-	601	-
Utilities	809			809	
Bank Charges	83			83	
Repairs				-	
Materials	995			995	
Event meals/ Refreshments		-	-	-	-
Insurance and subscriptions	303	-	-	303	-
Gift shop payments				-	
Printing & marketing Costs		-	-	-	-
Wages & NI		-	-	-	-
Misc	380	-	-	380	-
Storage and Van hire					
Rates				-	
Artist Payments	706			706	
Sub total	3,877	-	-	3,877	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	3,877	-	-	3,877	-
Net of receipts/(payments)	8,247	-	-	8,247	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,410	-	-	3,410	-
Cash funds this year end	11,657	-	-	11,657	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	11,650	-	-
	Cash	7	-	-
		-	-	-
	Total cash funds	11,657	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Antique Dining Table and Chairs	unrestricted	-	-
	3 Pedestals	unrestricted	-	-
	10 Office Chairs	unrestricted	-	-
	1 Desk L Shape	unrestricted	-	-
	2 Rectangular Desks	unrestricted	-	-
	2 Filing Cabinets	unrestricted	-	-
	1 computer desktp and screen	unrestricted	-	-
	Tea urn	unrestricted	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Keith Oulton		
		Michael Armstrong		