

Aldeburgh Music Club

Annual Report to The Charity Commission for the year ended 31st July 2019

President: Humphrey Burton CBE. Vice-Presidents: Robin Leggate and Dame Ann Murray.
Director of Music: Edmond Fivet CBE. Rehearsal pianist: Jonathan Rutherford.

Registered charity number: 1000990

Address: c/o The Hon Secretary, Carlton Rookery, Carlton, Saxmundham, Suffolk,
IP17 2NN.

The trustees and members of the Committee during the year were:

Hunter Smith *Trustee & Chairman*
Veronica Posford *Trustee & Vice chairman*
Kenneth Cordeiro *Trustee & Hon Treasurer*
Auriol Marson *Trustee, Hon Secretary and Rehearsal Co-ordinator*
Penny Kay *Trustee & Concert Manager*
Peter Howard-Dobson *Trustee & Patrons Co-ordinator*
Helen Mower (*Trustee from 11 December 2018*)
Teresa Jane Thomson (*In attendance, Hon Treasurer designate*)
Maria Chapman-Beer (*In attendance*)
Edmond Fivet *Director of Music* (*In attendance*)
Elizabeth Page *Orchestra Manager* (*In attendance*)

Other non-committee posts:

Wendy Marshall <i>Membership Secretary</i>	Helen Mower <i>100 Club</i>
Carol Wood <i>Soprano Representative</i>	Sheila Griffiths <i>100 Club</i>
Frances Osborne <i>Alto Representative</i>	Peter Fife <i>Tenor Representative</i>
John Driscoll <i>Bass Representative</i>	
Jack Firman <i>Website Co-ordinator & Music Librarian</i>	

Structure, governance and management

The Trustees for the year 2018/19 were elected from the Club's members at the Annual General Meeting. They shall hold office for one year or until the succeeding season's AGM, and be eligible for re-election. The Annual General Meeting was held on 23rd October 2018. The Trustees constitute the Committee of the Club, which is responsible to the Charity Commission for the proper conduct of the Club's affairs. The Club is governed according to the rules established by its Documents of Constitution, approved by the Charity Commission and dated 20th September 1990.

Objectives, membership and activities

The objectives of the Club are defined in its Constitution, approved by the Charity Commission and in line with the provisions of the 2006 Charities Act. These may be set out as follows:-

1. To promote, improve, develop and maintain public education in and appreciation of the art and science of music in all its aspects by the presentation of public concerts and recitals, by commissioning new choral works and by such other ways as the Club through its Committee shall determine from time to time.
2. To further such other charitable purposes as the Club shall from time to time decide, including cooperation with neighbouring choirs and providing opportunities for schools to participate in its concerts.
3. To charge an annual subscription to cover the costs of weekly rehearsals and to contribute towards the periodic losses incurred in performing public concerts. This subscription may be waived or reduced in exceptional circumstances and at the Committee's discretion.
4. To welcome into membership any active musician in Aldeburgh and the surrounding district, without audition, and on the clear understanding that all members will support the Club in everyway within their means.
5. To provide, using patronage, or by charging attendees, training sessions for members, within or additional to concert rehearsals.

The Club arranges and performs concerts each year in Aldeburgh and the surrounding district. The programmes include many of the great classical choral works and a wide variety of less well-known works together with concertos and other orchestral works. Wherever appropriate, the Club will employ local orchestras, young professional soloists and instrumentalists from East Anglia.

Review of the year

The Club gave three concerts during the year. In November 2018 the choir with the Prometheus Orchestra gave a special concert at Snape Maltings Concert Hall to commemorate the 100th anniversary of the ending of World War One. The main item in the programme was Karl Jenkins' *The Armed Man* performed to a virtually full house. This was followed by another successful concert 'The Amazing Mr Handel' with the Suffolk Baroque Players on 16th March 2019 at Snape Maltings Concert Hall to a better than budget audience capacity of 74%. In May 2019 the club gave a concert titled *A Night with the Choir* accompanied by Mr James Recknell at the piano at Orford Church. The programme consisted of music by Elgar, Tavener, Jacob Handl Gallus, Faure and Bernstein and showcased the choir's versatility in music of different styles. Audience capacity at this concert was 94%.

All three concerts were conducted by the club's popular and excellent Music Director Edmond Fivet to enthusiastic audience acclaim.

Finances

The accounts of the club are prepared on a receipts and payments basis in accordance with charity law and on this basis they show an excess of receipts over expenditure of £5,827 in the financial year 2018/19. The better than expected result was in part due to higher audience numbers and the generous additional financial support from choir members, patrons and other supporters towards the additional costs of *The Armed Man*.

Charitable expenditure totalled £54,460.

In the year 2018/19 there were 84 members paying a subscription of £130 each. Excluding the recovery of gift aid tax, membership subscriptions totalled £10,870. Patrons contributed £8,213 excluding gift aid tax. These subscriptions and gifts help to underwrite the choir's rehearsals and concerts.

The three concerts made a total deficit of £7,471, compared to a budget deficit of £16,430.

We held cash at bank at the year end of £54,983.

Statement of policy on the level and banking of retained funds.

It is the club's policy to retain prudently substantial reserves to support future activities, especially where no sponsorship, grants or gifts are made available.

The club operates the following bank accounts:-

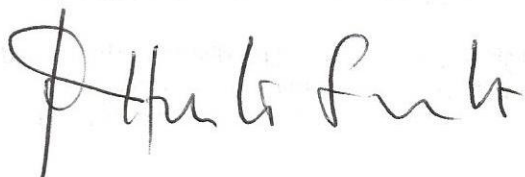
- Charities Aid Foundation Bank at 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ at which two accounts are held for day to day transactions and for receiving member subscriptions.
- HSBC at 20 High Street, Saxmundham, IP17 1DB, for receiving Patrons' donations and making payments to musicians.
- Charities Aid Foundation 60 Day Notice Account Issue 1 for the reserve funds. The account is held at Shawbrook Bank.

Independent Examiner. The club's financial affairs for the year 2018/19 have been examined for no fee by Mr Michael Pearce, Beacon Cottage, Broad Street, Orford, Suffolk, IP12 2NQ.

Signed on behalf of the Trustees: Hunter Smith (Chairman)

Date:

17/11/2019



ALDEBURGH MUSIC CLUB

Receipts and Payments Account for the year ending 31st July 2019

	Notes	2019	2018
Receipts			
Subscriptions	1	12910	12145
AMC 100 Club		705	1050
Patrons	2	9651	9871
Donations		865	4142
Interest		291	383
AMC/Patrons' parties		-119	-322
Sundries		<u>263</u>	<u>140</u>
Total Receipts	£	<u>24566</u>	<u>27409</u>

Payments

Administration	3	1565	2747
Trustee expenses		150	150
Director's fee		540	540
Rehearsal costs		9379	10019
Choir training (Music/CDs)		469	559
Concert deficit	4	7471	19591
Relating to other years		<u>-835</u>	<u>-7</u>
	£	<u>18739</u>	<u>33599</u>

Cash surplus/deficit for the year		5827	-6190
add cash at bank at 1st August 2018		<u>49156</u>	<u>55346</u>
Cash at bank at 31 July 2019	£	<u>54983</u>	<u>49156</u>

Statement of Assets and Liabilities at 31st July 2019

HSBC current account		3620	1327
CAF Bank Current Account		6063	2999
CAF Bank Gold		10476	10284
Shawbrook Bank 60 day account		<u>34824</u>	<u>34546</u>
Total cash at bank	£	<u>54983</u>	<u>49156</u>

Charitable expenditure included above

Orchestra, soloists and conductors		26141	23635
Rehearsal conductors and pianists		8694	8870
Concert and rehearsal venues		13552	13294
Programmes, advertising, leaflets and signs		<u>6073</u>	<u>7466</u>
	£	<u>54460</u>	<u>53265</u>

ALDEBURGH MUSIC CLUB

Receipts and Payments Account for the year ending 31st July 2019

Notes to the Accounts

- 1 Members subscriptions of £12910 include £2040 gift aid tax recovered.
- 2 Patrons gifted a total of £8213. The total of £9651 includes an allocation of £500 towards the costs of The Armed Man and The Amazing Mr Handel concerts and gift aid tax recovered of £1938.
- 3 Administration includes publicity expenditure of £130 and subscriptions and insurance of £965.
- 4 The concert deficit is made up as follows:

The Armed Man	5412
The Amazing Mr Handel	1520
A Night With The Choir	<u>539</u>
	£ <u>7471</u>

Hunter Smith, Chairman

Date: 17.9.2019

Kenneth Cordeiro, Treasurer

Date: 17/09/2019

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ALDEBURGH MUSIC CLUB

I report on the accounts of The Aldeburgh Music Club for the year ending 31st July 2019.

Responsibilities and basis of report

The charity trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). The trustees consider that an audit is not required under section 144 of the Act and that an independent examination is needed. In respect of my examination of the charity's accounts carried out under section 145 of the Act I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- 1 accounting records were not kept in accordance with section 130 of the Act, or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Address:

Date:

[Signature]

MT PENCE

BEACON COTTAGE OXFORD IP12 2NQ

18/9/19