



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.09.2018 Period start date To 31.08.2019

Period end date

Charity name: Bridlington U3A

Charity registration number: 1138214

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(i) to advance the education of the public and in particular the education of older people no longer in full time gainful employment in Bridlington and its surrounding locality. (ii) The provision of facilities for leisure time and recreational activities with the object of improving the conditions of life for the above persons in the interests of their social welfare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The aims and objectives of the U3A are to provide a forum for retired and semi-retired people wherein they can meet people and develop friendships at a time when it is so easy for them to become insular and, as a consequence, isolated. The U3A addresses this issue by providing educational and creative activity groups and social and leisure events. Monthly meetings are held at the local Spa Hall for the members to socialize and listen to a talk of general interest.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning the activities of Bridlington U3A, the trustees keep in mind the Charity Commission's guidance on public benefits at the time of monthly committee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Bridlington U3A does not apply for grants.

Policy on social investment including program related investment	Para 1.38	Not applicable.
Contribution made by volunteers	Para 1.38	We are an organisation run for the members by the members and everyone involved in the operation is a volunteer. All volunteers are unpaid and give up their time freely and willingly.
Other		Not applicable.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Bridlington U3A has had a lot of successes this year.</p> <p>We put on a magnificent Showcase which highlighted what our U3A is all about. The success of the Showcase was down to the hard work and efforts of the Group Leaders and the members of their groups. The Showcase allowed everyone who came to see the wonderful array of talent we have from art to music to writing, to sport. The Showcase was open to members and non-members who were able to find out all about the activities we offer.</p> <p>Membership continues to grow. At the end of August 2018, we had a total of 1173 members. At the end of August 2019 we had 1294 members an increase of 121.</p> <p>We have had various trips/outings/theatre visits etc this year.</p> <p>We have 97 activity groups that are run by 78 Group Leaders. This year 21 new groups have started but unfortunately 12 have closed.</p> <p>We keep members informed by issuing a bi-monthly newsletter.</p> <p>We also held regular monthly meetings which are open to members and non-members.</p> <p>Our overriding aim, in all of our activities, is to enable our members to meet together to socialize and learn new skills in a friendly, non-threatening, environment. Our mission statement is Live, Learn, Laugh and aims to ensure that the physical, intellectual, emotional and social needs of our members are met.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable.
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Performance of fundraising activities against objectives set	Para 1.41	Not applicable.
Investment performance against objectives	Para 1.41	Not applicable.
Other		Not applicable.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Bridlington U3A ended the period with £31733.00 as funds. This includes our six months reserve.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	CCLA Investment Account is to hold our six months reserve. This would only be used if needed, and is not counted in any of the day to day running costs.
Amount of reserves held	Para 1.22	£15840.00
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Bridlington U3A's funding is from membership fees, currently £12.50 per member per annum.
Investment policy and objectives including any social investment policy adopted	Para 1.46	CCLA Investment Account is to hold our six months reserve. This would only be used if needed, and is not counted in any of the day to day running costs.
A description of the principal risks facing the charity	Para 1.46	None.
Other		Not applicable.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Bridlington U3A Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	An unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the Annual General Meeting held in November.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are fully inducted using the Charity Commission's 'The Essential Trustee'. They also receive instruction on GDPR, Safeguarding and all of Bridlington U3A's policies and procedures.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Bridlington U3A consists of a committee of trustees who delegate responsibilities to Group Leaders for the running of activity groups.
Relationship with any related parties	Para 1.51	Bridlington U3A is a member of the Third Age Trust.
Other		Not applicable.

Reference and Administrative details

Charity name	Bridlington U3A
Other name the charity uses	Not applicable
Registered charity number	1138214
Charity's principal address	The Victoria Business Centre, 4-6 Victoria Road, Bridlington, East Yorkshire, YO16 6ZA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Smith	Chair		
2	Lyn Kershaw	Business Secretary		
3	Phyl O'Reardon	Treasurer		
4	Evelyn Smith	Membership Secretary		
5	Terry Buckle	Group Co-ordinator		
6	Sylvia Wright	Social Secretary	From November 2018	
7	Peter Clarke	Communications		
8	Steph Kirke	Communications		
9	Delphine Kaye	Speaker Finder	From November 2018	
10	Michael Perry		From November 2018	
11	Gerald Ewing-Nicholls	Social Secretary	Until November 2018	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

No non-disclosures.

Other optional information

Not applicable

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	E Smith	
Full name(s)	Evelyn Janet Smith	
Position (eg Secretary, Chair, etc)	Business Secretary	
Date	22/02/2020	

BRIDLINGTON U3A
YEAR ENDED 31 AUGUST 2019

INCOME & EXPENDITURE ACCOUNTS

GENERAL ACCOUNT

	2018/19	2017/18
INCOME		
Members Subscriptions	15462	13670
Third Age Trust Magazine	395	380
Spa Meetings	4011	4650
Merchandise	0	21
Tax Refund - Gift Aid	1831	1888
Centre Receipts	3155	3022
Sundry	4	0
Interest Received	94	45
	<u>24952</u>	<u>23676</u>

EXPENDITURE

Capitation Fees	4266	3811
Spa Meeting Costs	7853	7587
General Administration	2367	1701
Newsletter	856	729
Franking Costs	1539	1441
Centre Expenses	4158	4180
Depreciation	<u>625</u>	<u>318</u>
	21664	19767
Excess of Income over Expenditure	<u><u>3288</u></u>	<u><u>3909</u></u>

GROUPS ACCOUNT

	2018/19	2017/18
Income	17522	15416
Expenditure	16646	13025
Excess of Income over Expenditure	<u><u>876</u></u>	<u><u>2391</u></u>

SOCIAL ACCOUNT

	2018/19	2017/18
Income	42735	76592
Expenditure	40606	75090
Excess of Income over Expenditure	<u><u>2129</u></u>	<u><u>1502</u></u>

BRIDLINGTON U3A BALANCE SHEET AS AT 31 AUGUST 2019

	2018/19		2017/18	
ASSETS				
Equipment				
As at 1 September 2018	1272		1276	
Add Cost of Additions	<u>1852</u>		<u>314</u>	
	3124		1590	
Deduct Depreciation	<u>625</u>	2499	<u>318</u>	1272
Cash at Bank				
General Account	18356		12838	
Social Account	4881		2751	
CCLA Account	<u>15840</u>	39077	<u>15747</u>	31336
Cash in Hand		439		309
Debtors	<u>0</u>		<u>1888</u>	
	42015		34805	
LIABILITIES				
Creditors & Procvisions	1470		530	
Subscriptions Received in Advance	<u>8812</u>	10282	<u>8835</u>	9365
	<u>31733</u>		<u>25440</u>	
RESERVE ACCOUNT				
Balance as at 1 September 2018		25440		17638
Excess of Income over Expenditure				
General Account	3288		3909	
Groups Account	876		2391	
Social Account	<u>2129</u>	6293	<u>1502</u>	7802
Total Reserves	(refer to attach note)	<u>31733</u>	<u>25440</u>	

I approve these Accounts and confirm that I have made available all relevant records and information to enable the preparation and independent examination of same to be carried out.

Treasurer Phyllis Oreardon Phyllis Oreardon 2nd October 2019

I have examined the books and records of Bridlington U3A and confirm the Accounts as set out for the year ended 31 August 2018.

Independent Examiner B. M. Taylor Robin Taylor 2nd October 2019

NOTE TO THE ACCOUNTS

The total Reserves at the accounting year end is made up as follows -

General Account	20698
Group Account	6154
Social Account	4881
	<u>31733</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Bridlington U3A

On accounts for the year
ended

31 August 2019

Charity no 1138214

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2019.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

R. M. Taylor

Date:

6/04/2020

Name:

ROBIN MALCOLM TAYLOR

Relevant professional
qualification(s) or body
(if any):

Address:

33 SHAFTESBURY ROAD

BRIDLINGTON

EAST YORKSHIRE

YO15 3PP

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE