

# Trustees' Annual Report for 1st August 2018 to 31st July 2019

## Section A – Reference and administration details

Charity name: The Corner Preschool (St Cuthberts)  
Other names the charity is known by: was first known as St Cuthberts Playgroup  
Registered charity number: 1033385  
Charity's principal address: St Cuthberts Trust Centre  
Lichfield Road  
Portsmouth  
PO3 6DE

Names of the charity trustees who managed the charity for the period above

Lisa Mould – Chair	
Vilma Cooke – Treasurer	
Nicola Clannachan - Secretary	
Denise Walker	Fatima Bandali
Jacqueline Jolliffe	Hayley Marsh
Clare Blandford	Kharis Knapp

Names of the charity trustees who manage the charity on the date this report is signed

Lisa Mould – Chair	
Vilma Cooke – Treasurer	
Nicola Clannachan - Secretary	
Denise Walker	Fatima Bandali
Jacqueline Jolliffe	Hayley Marsh
Clare Blandford	Kharis Knapp

## Section B – Structure, governance and management

Type of governing document: Constitution  
How the charity is constituted: Association  
Trustee selection methods: Elected by the parents of the children attending the preschool

## Section C – Objectives and activities

### Summary of the objects of the charity

To enhance the development and education of children under statutory school age within a community group.

## Summary of the main activities undertaken for the public benefit in relation to these objects

Run preschool sessions supervised by quality staff, following the Early Years Foundation Stage framework. Provide lunchtime care between morning and afternoon sessions where required. Provide advice and guidance to the parents and carers of young children.

In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

The Corner Pre-School welcomes pupils from all backgrounds. An individual's economic status, gender, ethnicity, race, religion or disability do not influence our waiting list and admission processes.

## Section D – Achievements and performance

Ran more than 350 supervised preschool sessions, of 3 hours each, for children aged 2 to 4 years.

Provided lunchtime care between morning and afternoon sessions. Parents can choose any combination of sessions, space permitting.

Raised more than £900 from fundraising activities, allowing the children attending the preschool who were about to start school to visit Manor Farm – our planned trip to The Theatre Royal, Winchester had to be changed due to the show being cancelled. New mats were bought for the floor play area and home corner.

## Section E – Financial review

### Charity's policy on reserves

The charity holds reserves to cover redundancy payments should they be necessary. During a year in which large numbers of children are eligible for funding (Nursery Education Grant) reserves may be put aside to protect against a fall in receipts in years when less children are eligible for funding.

### Further financial review details

The charity receives funding from Portsmouth City Council (PCC) for each session attended by a child eligible for Nursery Education Grant (NEG) or 2-year-old funding, up to 15 hours a week per child. Some children have been eligible for 30-hour funding this year. Fees are paid by parents for additional hours and for children not eligible for NEG or funding. The charity also receives Early Years Pupil Premium from PCC to help improve the learning outcomes of disadvantaged children. The trustees organise fundraising activities to buy larger items of equipment and subsidise special events and activities.

Section F – Other optional information

Section G – Declaration

The trustees declare that they have approved the trustees’ report above  
Signed on behalf of the charity’s trustees

Signature(s)	.....	.....
Full name(s)	.....	.....
Position	.....	.....
Date	.....	.....

<b>Receipts</b>	<b>This year</b>	<b>Last year</b>	
Fees	11998	9756	
Funding	100989	83002	
	112987		92758
Bank interest	54		22
Fundraising	1084		910
Contributions for trips and parties			62
Payments for childrens tops	136		210
Book orders			13
Grants			
Donations	1		
	1		0
<u>Total Receipts</u>	<u>114262</u>		<u>93975</u>

<b>Payments</b>	<b>This year</b>	<b>Last year</b>	
Staff costs			
Net wages	76782	69578	
Tax & NICs	6592	3815	
Pension contributions	4354	2647	
Training courses and materials	609	346	
Uniform	320	160	
Staff DBS checks	92	340	
	88749		76886
Premises			
Room hire	12502	10755	
Maintenance	529	760	
Rates	1060	960	
	14091		12475
Equipment	3515	1080	
Consumables	1111	726	
Trips, parties, etc.	829	750	
Gifts & flowers	97	82	
	5552		2638
Insurance	365	362	
Membership subscriptions	265	339	
Admin	462	364	
Committee DBS checks	16		
	1108		1065
Bank charges	60		60
Fundraising costs	29		7
Purchase of children's tops	238		247
Book orders			31
<u>Total Payments</u>	<u>109827</u>		<u>93409</u>

	This year	Last year
Surplus (receipts less payments)	4435	566
Deficit (payments less receipts)		
Cash funds at start of year	73601	73035
Cash funds at end of year	78036	73601
Increase over year	4435	566
Decrease over year		

### Statement of Assets and Liabilities

Cash funds		
Current account	34806	30416
Savings account	43226	43173
Cash in hand	4	12
	78036	73601
Assets		
Various items of play equipment, toys and books		
Classroom furniture and storage cupboards		
Mobile phone		
Computer, printer, scanner		
Digital camera		
Outdoor area resources		
Liabilities		
Room hire - invoice not received		846
Wages to be paid over summer hols	8177	7070
PAYE & NICs not yet paid to HMRC	1201	1608
Pension contributions not yet paid	887	666
	10265	10190



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE CORNER PRE-SCHOOL (ST-CUTHBERTS)

On accounts for the year  
ended

31st JULY 2019

Charity no  
(if any)

1033385

Set out on pages

1 - 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

8 / 4 / 2020

Name:

ROBIN MILNER

Relevant professional  
qualification(s) or body  
(if any):

FMAAT

Address:

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PO3 5EE

NEON  
NUMBERS

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