

The Classical Association

Annual Report and Financial Statements

31 December 2019

Charity Registration Number
313371

Contents

Reports

| | |
|--|----|
| Reference and administrative information | 1 |
| Trustees' report | 3 |
| Independent auditor's report | 10 |

Financial Statements

| | |
|-----------------------------------|----|
| Statement of financial activities | 13 |
| Balance sheet | 14 |
| Statement of cash flows | 15 |
| Principal accounting policies | 16 |
| Notes to the financial statements | 21 |

The following pages do not form part of the audited financial statements

| | |
|----------------------|----|
| Journals information | 30 |
|----------------------|----|

Reference and administrative information

| | |
|---|---|
| Honorary President | Prof. Dame W. M. Beard (until July 2019) Mrs M. Williams (from July 2019) |
| Joint Chairs | Prof. R. K. Gibson Prof. D. Cairns (from July 2019) |
| Honorary Treasurer | Mr P. Hooker |
| Honorary Secretary | Prof J. Robson |
| Honorary Secretary (FIEC 2019) | Dr E. Stafford (until July 2019) |
| Officer (Affiliated Associations) | Mrs B. Finney (until July 2019) |
| Outreach Officer | Dr S. Marshall |
| Chair of the Classics Teaching Board | Dr P. Liddel |
| Trustees | Dr A. Abbattista Dr L. Allen Dr E. Buckley Prof. D. Cairns (from July 2019) Dr L. Cresswell Dr J. Crowley Dr J. Curran Ms. H Eckhardt Mrs B. Finney Prof. R. K. Gibson Dr E. Gloyn Dr A. Henshaw Mr P. Hooker Prof. P. Kruschwitz (until July 2019) Dr P. Liddel Dr S. Marshall Dr A. McAuley Prof. I. Petrovic Dr J. Rempel Prof. J. Robson Dr E.J. Stafford (until July 2019) Dr H. van der Blom |

The trustees of 'The Classical Association' were incorporated on 6 December 2012 under Section 251 of the Charities Act 2011

Reference and administrative information

| | |
|------------------------------------|--|
| Secretary | Ms J. Durham |
| Principal office | Cardinal Point Park Road Rickmansworth WD3 1RE |
| Charity registration number | 313371 |
| Auditor | Buzzacott LLP 130 Wood Street London EC2V 6DL |
| Bankers | Barclays Bank plc Local Business Banking Leicester LE87 2BR CAF Bank Limited Kings Hill West Malling Kent ME19 4TA |

The trustees of The Classical Association ('the Association' or 'CA') present their annual report together with the financial statements and the auditor's report of the charity for the year to 31 December 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities (FRS 102)" in preparing the annual report and financial statements of the Association.

The financial statements have been prepared in accordance with the accounting policies set out on pages 16 to 20 and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland published on 16 July 2014.

GOVERNANCE, STRUCTURE AND MANAGEMENT

Governance

The Association is governed by rules adopted dated 28 May 1904, as amended 1906, 1908, 1910, 1912, 1914, 1917, 1932, 1935, 1938, 1946, 1956, 1959, 1974, 1992, 1993, 1997, 2003, 2011, 2012 and 2015 by resolution passed under section 74 of the Charities Act 1993.

The Association registered as a Charity on 13 February 1964 (Charity Number: 313371).

Under its constitution, the Association is administered by a Council whose composition is as follows:

- ◆ A Chair;
- ◆ An Honorary Treasurer, an Honorary Secretary, an Outreach Officer;
- ◆ Chair of the Teaching Board, Other Officers (if elected), up to 15 Elected members; and
- ◆ Not more than 5 co-opted members.

The elections of the Council, Officers and Auditors held at the Annual General Meeting are by a majority of the votes of those present. Elected members serve for fixed five-year terms and co-opted members serve until the next Annual General Meeting, after which they are eligible for re-appointment for a maximum of four more consecutive years. In the recruitment of its trustees, the Association seeks a balance of both established and new classicists, as well as non-professional classicists, from across the United Kingdom. New trustees are given copies of the Association's constitution, recent financial statements and minutes and the Charity Commission's 'The essential trustee' publication'.

The trustees of The Classical Association became incorporated with effect from 6 December 2012.

No specialist training is required to be a trustee but the trustees seek professional advice when necessary. All trustees serve for a fixed period, except the Honorary Treasurer, which provides continuity.

GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

Governance (continued)

The Council has full power to manage and administer the Association's affairs. Some of the Association's business is delegated by Council to a Grants Committee, a Finance Committee, a Journals Board and a Teaching Board, which report directly to Council. The Finance Committee advises Council on matters of financial policy, reviews the Association's financial position, considers forward projections and sets prices for the Association's journals. The Journals Board oversees the general editorial policy for the academic journals owned by the Association. The Teaching Board advises Council on how best to support classics teaching in schools. The Association employs a Secretary to carry out the day to day running of the Association's affairs.

Risk management

The trustees have examined the major governing, operational and financial risks which the Association faces, and systems are in place to lessen these risks. The potential risks and management of them are regularly reviewed by the trustees.

The trustees take into account the major governing, operational and financial risks which the charity faces when making key decisions. These are set out in a formal Risk Assessment document which is reviewed by Council at least annually and addresses such issues as staffing, any disturbance in the academic publishing market and any risks attendant on the annual conference.

OBJECTIVES AND ACTIVITIES

The Association was founded in 1903 for the advancement of education by the promotion, development and maintenance of classical studies and to increase public awareness of the contribution and importance of classics to education and public life. The Association welcomes members from all backgrounds and there are no prerequisites to membership.

The Association aims to generate income, primarily by means of subscriptions and publications sales, to finance four main areas of activity in furtherance of its objects:

- ◆ The publication of the academic journals *Classical Quarterly*, *Classical Review* and *Greece & Rome* in order to encourage classical scholarship and make its achievements known. It also publishes the *Reading Greek* suite of publications.
- ◆ The award of grants to new educational initiatives, conferences and the affiliated associations, and the provision of bursaries for teachers and students to attend the Association's annual conference in order to support and advance classical learning in schools and universities.

OBJECTIVES AND ACTIVITIES (continued)

- ♦ The publication of the *Journal of Classics Teaching* as an open access journal to publicise new ideas and developments. The publication of *CA News*, *Omnibus* and the Presidential Address for CA members in order to increase awareness of the importance of classics.
- ♦ Holding an annual conference at a UK institution in order to encourage classical scholarship and make its achievements known to a wide audience.

The trustees consider that the objectives comply with the Charity Commission guidance on public benefit.

ACHIVEMENTS AND PERFORMANCE

In 2019 all main areas of the CA's activities continued on a successful basis.

Journals

The arrangement with Cambridge University Press (CUP) for publication of the CA's journals continued and the Association participated in a CUP scheme to provide journals at a nominal cost to institutions in the developing world.

The numbers of subscribers in 2019 (2018) were as follows:

| | Consortia | Institutions | Members |
|----------------------------|---------------|--------------|-----------|
| <i>Classical Quarterly</i> | 1,835 (1,954) | 335 (377) | 197 (192) |
| <i>Classical Review</i> | 1,868 (1,956) | 318 (365) | 174 (182) |
| <i>Greece & Rome</i> | 1,927 (2,030) | 276 (326) | 227 (249) |

These numbers are estimates for *Classical Quarterly* pending late publication of the second of the two 2019 volumes. The numbers are estimates for *Greece & Rome* pending publication of the 2019 *New Survey* supplement.

The *New Survey* supplement to the 2014 edition of *Greece & Rome*, namely *Sophocles* by Professor Patrick Finglass, was published enabling the 2014 *Greece & Rome* accounts with CUP to be finalised.

All three journals facilitate 'green open access'. CUP also publishes on behalf of the CA, the *Journal of Classics Teaching*, a 'gold open access' journal.

Other publications

Omnibus magazine was published in March and September 2019, alongside the Association's printed newsletter for members, *CA News*. The CA also published monthly e-newsletters including Association updates and news of activities and events across CA branches and events and news across UK classics.

Grants

£125,949. was given in grants in 2019. The CA also underwrote the FIEC/CA Conference in July 2019, which replaced the normal CA spring conference and bursary programme. £7,650 was awarded to projects to promote classics in schools.

ACHIVEMENTS AND PERFORMANCE (continued)

Grants (continued)

The scope of the Grants Scheme was reviewed and the Scheme re-published on the CA website clarifying for applicants both the process and what the Scheme can fund.

CA Prize

The Classical Association Prize was awarded to Dr Mai Musié for her work to raise the profile of the classics in the public eye.

Conference

The 2019 Annual Conference was held jointly with the Fédération Internationale des Associations D'études Classiques (FIEC) and hosted by the Institute of Education (University College London) from 5 to 8 July 2019.

Other events

The annual address traditionally given by the CA President to conference was instead delivered as an outreach event on 9 November 2019, sponsored by the CA and hosted by the CA's Lytham branch. Professor Dame Mary Beard delivered a lively lecture entitled "*Caesar's wife must be above suspicion*". How do we picture the empresses of Rome? to students from 14 local state and independent schools and colleges.

Partnership working

In 2019 the Association became a member of the Council for Subject Associations (CfSA), an umbrella organisation, independent of Government which represents subject associations nationally. The Association appointed Officers to act as lead representatives for engagement with the CfSA and to attend CfSA conferences across the year.

Teaching support

Through its Teaching Board the Association delivered CPD days on the *Teaching of Scholarship in Classical Civilisation* on 29 June and *Latin and Greek* on 28 September. These events were hosted by Universities of London and Manchester respectively and attracted overwhelmingly positive feedback particularly from schoolteachers for the quality of the programmes and speakers. Each event enabled organisers to identify a small core of classics teachers to form a virtual reference group to support the work of the board.

Governance

The CA further improved its governance arrangements by reviewing and strengthening its Code of Conduct at Conferences and arrangements for ensuring compliance. The new Code reflects feedback from the Women's Classical Committee following the 2019 Conference. The CA also introduced a new policy on Social Media at Conference and an Expenses Policy and procedure amplifying the broad principles on expense claims set out in its Financial Policies and Procedures.

Charity compliance was strengthened by the introduction of specific monitoring of expenditure outside England and Wales on grants.

ACHIVEMENTS AND PERFORMANCE (continued)

Operations

In July 2019 the CA successfully relocated from its former premises in West Watford to offices in Rickmansworth, where a higher level of office support service should enable better business continuity.

FUTURE PLANS AND POST BALANCE SHEET EVENT

Following the year ended 31 December 2019, the worldwide outbreak of the coronavirus pandemic (Covid-19) has the potential to cause disruptions to the Association's operations and finances (see 'Investments' section below). In light of this, the Association plans to continue its main charitable activities of publishing the journals, awarding grants and holding an annual conference. However, the conference originally scheduled to be hosted by Swansea University in April 2020 has been postponed due to the coronavirus pandemic. The Association intends to resume its annual conference as conditions allow.

FINANCIAL REVIEW

The financial statements of the Association show net income for the year of £88,154 before investment gains and losses (2018 – £90,353).

Net gains on listed investments held by the Association were £205,832 (2018 – net losses on listed investments of £122,902). The net income for the year after investment gains was £293,986 (2018 – net expenditure of £32,549).

The net assets of the Association at 31 December 2019 were £2,463,883 (2018 – £2,169,897) which included listed investments at market value of £2,072,607 (2018 – £1,767,467) of which £3,381 (2018 – £4,620) were restricted funds, the remainder being unrestricted.

Investments

Association funds are held in bank accounts, charity pooled funds and a portfolio of stock market investments and managed funds for which Killik & Co are the advisers. Investments are regularly reviewed by the Finance Committee and changes to investments are approved by Council. The objective is a high and sustainable level of income, with some modest capital growth, over time, in addition.

A consequence of the Covid-19 pandemic has been that world stock markets have experienced significant volatility and falls since the balance sheet date. It is estimated that the 2019 gains in the value of the investments had been largely reversed at the date of approving these accounts.

Reserves policy and going concern assessment

The Classical Association's unrestricted reserves amount to £2,460,502 as at 31 December 2019. Of these, free reserves (equating to general fund balance less amounts held as fixed assets) amounted to £2,366,583. These are principally required to ensure that the Association's activities can be maintained should the Association suffer a significant loss of revenue (e.g. in its journal activities) or should there be significant cost increases (e.g. in staff and office costs), which cannot readily be met by an increase in subscriptions.

Reserves policy and going concern assessment (continued)

In addition, the Association wants to be in a position to make a substantial contribution to major projects which might benefit the study of the classics and it wants to sustain its ability to do so over time.

The level of reserves is regularly reviewed by the Finance Committee; the level of reserves is maintained by setting subscription rates and grant-awarding budget appropriately. At the last review, which took particular note of the current economic circumstances, the needs of research projects funded by the Association and a likely increase in office costs, it was agreed that the current level of reserves was both appropriate and satisfactory. Based on this, the nature of the Association's activities, and planned budget for the coming period, the trustees believe it is appropriate to prepare the 2019 accounts on the going concern basis.

GRANT MAKING POLICY

The Association will consider applications for subventions to summer schools and to institutions offering extra-mural courses in Greek, Latin and classical civilisation; bursaries for teachers attending courses abroad, notably the British School at Athens Easter Course; support of Greek and Latin reading competitions arranged by CA branches; support of regional Greek or Roman days or of school conferences; subventions to academic conferences, particularly when of broad appeal and held in major centres, with a view especially to assisting students, teachers and East European scholars to attend.

Grants are awarded by a Grants Committee which considers applications at regular intervals during the year. The Committee can award grants up to £2,000. Applications for funding above this amount which are deemed worthy of support are referred to Council for decision.

The Association runs its own bursary scheme for students (undergraduates, post-graduate, PGCE) and teachers attending the annual CA conference. In 2019 the Association did not run a traditional bursary scheme for the conference, and instead pledged a lump sum contribution of £50k to enable the organisers to offer reduced conference fees.

KEY MANAGEMENT PERSONNEL REMUNERATION

The trustees consider Council as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day to day basis. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 8 to the financial statements. Trustees are required to disclose all relevant interests.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- ♦ select suitable accounting policies and then apply them consistently;

STATEMENT OF TRUSTEES' RESPONSIBILITIES(continued)

- ♦ observe the methods and principles in Accounting and Reporting by Charities: Statement Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102);
- ♦ make judgements and estimates that are reasonable and prudent;
- ♦ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- ♦ prepare the financial statements on a going concern basis, unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the trustees:



Mr P Hooker
Honorary Treasurer

Date: 1 May 2020

Independent auditor's report to the trustees of The Classical Association

Opinion

We have audited the financial statements of The Classical Association (the 'charity') for the year ended 31 December 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash flows, the principal accounting policies and the notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2019, and of its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 require us to report to you if, in our opinion:

- ◆ the information given in the trustees' annual report is inconsistent in any material respect with the financial statements; or
- ◆ sufficient accounting records have not been kept; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in dark ink, appearing to read 'Buzzacott LLP', is written over a light blue horizontal line.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

6 May 2020

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2019

| | Notes | Unrestricted funds £ | Restricted funds £ | Total 2019 £ | Unrestricted funds £ | Restricted funds £ | Total 2018 £ |
|---|-----------|-------------------------|-----------------------|--------------------|-------------------------|-----------------------|--------------------|
| Income and endowments from: | | | | | | | |
| Donations and legacies | 1 | 1,235 | — | 1,235 | 2,966 | — | 2,966 |
| Charitable activities | 2 | 393,013 | — | 393,013 | 382,914 | — | 382,914 |
| Investment income | 4 | 94,853 | 32 | 94,885 | 85,191 | 44 | 85,235 |
| Other | | 1,508 | — | 1,508 | 1,157 | — | 1,157 |
| Total income | | 490,609 | 32 | 490,641 | 472,228 | 44 | 472,272 |
| Expenditure on: | | | | | | | |
| Charitable activities | 5 | 395,825 | 5,000 | 400,825 | 375,484 | 5,000 | 380,484 |
| Raising funds (investment management fees) | | 1,662 | — | 1,662 | 1,435 | — | 1,435 |
| Total expenditure | | 397,487 | 5,000 | 402,487 | 376,919 | 5,000 | 381,919 |
| Net income (expenditure) before transfers | | 93,122 | (4,968) | 88,154 | 95,309 | (4,956) | 90,353 |
| Transfers between funds | | (3,729) | 3,729 | — | — | — | — |
| Net income/(expenditure) before investments gains/(losses) | | 89,393 | (1,239) | 88,154 | 95,309 | (4,956) | 90,353 |
| Net gains/(losses) on investments | 11 | 205,832 | — | 205,832 | (122,902) | — | (122,902) |
| Net income/(expenditure) and movement in funds | | 295,225 | (1,239) | 293,986 | (27,593) | (4,956) | (32,549) |
| Reconciliation of funds: | | | | | | | |
| Total funds brought forward | 17 | 2,165,277 | 4,620 | 2,169,897 | 2,192,870 | 9,576 | 2,202,446 |
| Total funds carried forward | 17 | 2,460,502 | 3,381 | 2,463,883 | 2,165,277 | 4,620 | 2,169,897 |

All income and expenditure derives from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

Balance sheet 31 December 2019

| | Notes | 2019 £ | 2019 £ | 2018 £ | 2018 £ |
|--|-------|------------------|------------------|-----------|-----------|
| Fixed assets | | | | | |
| Tangible assets | 10 | | 520 | | 734 |
| Investments | 11 | | 2,072,607 | | 1,767,467 |
| | | | 2,073,127 | | 1,768,201 |
| Current assets | | | | | |
| Debtors | 12 | 159,062 | | 167,128 | |
| Cash at bank and in hand | | 351,111 | | 271,647 | |
| | | 510,173 | | 438,775 | |
| Creditors: amounts falling due within one year | 13 | (114,437) | | (32,617) | |
| Net current assets | | | 395,736 | | 406,158 |
| Total assets less current liabilities | | | 2,468,863 | | 2,174,359 |
| Creditors: amounts falling due after more than one year | 14 | | (4,980) | | (4,462) |
| Total net assets | 16 | | 2,463,883 | | 2,169,897 |
| The funds of the charity: | | | | | |
| Unrestricted funds | 18 | | | | |
| . General | | | 2,367,103 | | 2,068,149 |
| . Designated | | | 93,399 | | 97,128 |
| Restricted funds | 19 | | 3,381 | | 4,620 |
| Total funds | 17 | | 2,463,883 | | 2,169,897 |

Approved by the trustees
and signed on their behalf by:



Mr P Hooker
Honorary Treasurer

Approved on: 1 May 2020

Statement of cash flows 31 December 2019

| | Notes | 2019 £ | 2018 £ |
|---|-------|------------------|-----------|
| Cash flows from operating activities: | | | |
| Net cash inflow from operating activities | A | 178,772 | 142,426 |
| Cash flows from investing activities: | | | |
| Purchase of investments | | (114,492) | (258,684) |
| Investment proceeds | | 33,409 | 47,755 |
| Net cash outflow from investing activities | | (81,083) | (210,929) |
| Net increase (decrease) in cash and cash equivalents | | 97,689 | (68,503) |
| Cash and cash equivalents at 1 January | B | 271,389 | 339,892 |
| Cash and cash equivalents at 31 December | B | 369,078 | 271,389 |

A Reconciliation of net movement in funds to net cash flow from operating activities

| | 2019 £ | 2018 £ |
|--|------------------|-----------|
| Net income (expenditure) for the year | 293,986 | (32,549) |
| Adjustment for: | | |
| Depreciation | 214 | 245 |
| Net (gains) losses on investments | (205,832) | 122,902 |
| Decrease in debtors | 8,066 | 50,774 |
| Increase in creditors | 82,338 | 1,054 |
| Net cash inflow from operating activities | 178,772 | 142,426 |

B Cash and cash equivalents

| | 2019 £ | 2018 £ |
|---------------------------------|----------------|-----------|
| Cash at bank and in hand | 351,111 | 271,647 |
| Cash held by investment manager | 17,967 | (258) |
| | 369,078 | 271,389 |

Basis of accounting

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are laid out below.

Basis of preparation

These financial statements have been prepared for the year to 31 December 2019 with comparative information in respect of the year to 31 December 2018. They are presented in sterling and are rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The trustees have made this assessment in respect to a period of one year from the date of approval of these financial statements and have considered the impact of the coronavirus pandemic on the charity's operations. The trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Association to continue as a going concern. The trustees are of the opinion that the Association will have sufficient resources to meet its liabilities as they fall due.

With regard to the next accounting period, the year ending 31 December 2020, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment section of the trustees' report for more information).

Critical accounting estimates and areas of judgement

Preparation of the financial statements requires the trustees and management to make significant judgements and estimates.

The items in the financial statements where these judgements and estimates have been made include:

- ◆ the estimates of the useful economic lives of tangible assets used to determine the annual depreciation charge;
- ◆ the assumptions adopted by the trustees and management in determining the value of any designations required from the charity's general unrestricted funds; and
- ◆ the value of accrued publication income.

Critical accounting estimates and areas of judgement (continued)

In addition to the above, the full impact following the recent emergence of the global coronavirus pandemic is still unknown. It is therefore not currently possible to evaluate all the potential implications for the charity's activities, suppliers, beneficiaries and the wider economy. Estimates used in the financial statements, particularly with respect to the value of listed investments (see note 11) are subject to a greater degree of uncertainty and volatility.

Income

All income is included in the statement of financial activities (SOFA) when the Association is legally entitled to the income, the amount can be quantified with reasonable accuracy, and receipt is probable. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor or funder has specified that the income is to be expended in a future accounting period.

Income comprises donations, legacies, income from charitable activities (including publications and membership subscriptions), investment income and interest receivable.

Donations are recognised when the Association has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

The Association has entered into an agreement with Cambridge University Press whereby the Press publishes the journals on behalf of the Association and 80% of the surplus made by the journals is paid to the Association. Although the Association agrees annual budgets with the Press, the Press is responsible for all income and expenditure relating to the journals except for the following: journal subscription income from Association members (CUP invoices the Association separately for journals supplied to member subscribers), royalty income from JSTOR and editorial expenses. Therefore, only the surplus received from the Press and these other income and expenditure items received or expended directly by the Association are included in the Association's financial statements.

Royalty income is included in the financial statements on a received basis when at the balance sheet date there is uncertainty as to the timing and measurement of the royalty due to the Association. If certainty can be provided, income is recognised.

Life subscriptions can be received from those members whose age is in excess of 65 years. A policy of recognising these subscriptions in the SOFA over a period of 10 years has been set; however, in the event of death, a full release to the SOFA is made.

Income (continued)

The annual conference is organised by a University in conjunction with the Association and as the conference income and expenditure is attributable to the University, the values are not included in these financial statements. If the University makes a loss and the terms and conditions of the conference Memorandum of Understanding are adhered to, then the Association will bear the loss and show this within conference costs. Bursaries are also paid, at the discretion of the trustees, which are included in grants payable. A charge may be made by the Association to the host University to cover costs, and this is shown as conference income.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes both costs which can be directly attributed to the key activities, as well as an allocation of shared support costs.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Secretarial assistance support costs are apportioned between activities on the basis of time spent. Governance costs are split 95% membership and publications and 5% grants. Where costs can be attributable to the conference, these are split 80% membership and publications, and 20% conference. Other support costs incurred by grants are considered to be so negligible that they are immaterial. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants payable are included in the statement of financial activities when approved by the trustees and when the intended recipient has either received all the funds, or has been informed of the decision to make the grant and has satisfied all related conditions. Grants approved and for which the recipient has satisfied all conditions, but which have not been paid at the end of the financial period, are included in creditors. Grants where the beneficiary has not been informed or has yet to meet certain conditions before the grant is released are not accrued for but are noted as financial commitments in the notes to the financial statements.

Tangible fixed assets and depreciation

Assets costing £250 or more are capitalised.

Depreciation is provided on a straight line basis calculated to write off the cost of tangible assets, less estimated residual value, over their expected useful lives as follows:

- ♦ Office equipment 25% reducing balance

Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Association does not acquire put options, derivatives or other complex financial instruments. The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors. The charity manages the investment risks by careful asset allocation and the use of professionally managed funds with the help of its investment advisers. Investment policy is regularly reviewed by the trustees and by the Finance Committee.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value.

Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. The Association does not hold petty cash.

Pensions

Through the University of London, employees of the Association are members of either the Universities Superannuation Scheme (USS) or the Superannuation Arrangements of the University of London (SAUL), both of which are defined benefit multi-employer schemes. As it is not possible to identify the assets and liabilities of the schemes attributable to the Association, the pension contributions shown in these financial statements represent the amount payable by the Association to the schemes in the year.

According to the latest actuarial valuation of the USS, as at 31 March 2017, the USS' assets were sufficient to cover 95% of its liabilities at that date. SAUL's latest available annual review states that as at 31 March 2019 the fund was in surplus, with assets sufficient to cover 103% of its liabilities. The standard employer's contribution rate throughout the year was 16%.

Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Foreign exchange

Foreign currency transactions are initially recognised by applying to the foreign currency amount the spot exchange rate between the functional currency and the foreign currency at the date of the transaction.

Monetary assets and liabilities denominated in a foreign currency at the balance sheet date are translated using the closing rate.

Operating leases

Rentals payable and receivable under operating leases are charged to the SOFA on a straight line basis over the period of the lease.

Financial instruments

The Association only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund accounting

Restricted funds comprise monies raised for, or their use restricted to, a specific purpose, or contributions subject to donor imposed conditions.

Designated funds comprise monies set aside out of unrestricted general funds for specific future purposes or projects.

Unrestricted general funds represent those monies which are freely available for application towards achieving any charitable purpose that falls within the charity's charitable objectives.

1 Donations and legacies

| | Unrestricted funds | |
|-------------------|-----------------------------|-----------------------------|
| | Total 2019 £ | Total 2018 £ |
| Legacies | — | 620 |
| General donations | 1,235 | 2,346 |
| | 1,235 | 2,966 |

2 Income from charitable activities

| | Unrestricted funds | |
|-----------------------------|-----------------------------|-----------------------------|
| | Total 2019 £ | Total 2018 £ |
| Membership subscriptions | 22,998 | 22,572 |
| Publication income (note 3) | 370,015 | 360,342 |
| | 393,013 | 382,914 |

3 Publication income

| | Unrestricted funds | |
|----------------------------|-----------------------------|-----------------------------|
| | Total 2019 £ | Total 2018 £ |
| <i>Classical Review</i> | 131,639 | 128,812 |
| <i>Classical Quarterly</i> | 127,892 | 123,979 |
| <i>Greece & Rome</i> | 96,912 | 93,744 |
| <i>Reading Greek</i> | 13,073 | 13,528 |
| Royalties received | 499 | 279 |
| | 370,015 | 360,342 |

4 Investment income

| | Unrestricted funds £ | Restricted funds £ | Total 2019 £ | Unrestricted funds £ | Restricted funds £ | Total 2018 £ |
|--------------------------|-------------------------------------|-----------------------------------|-----------------------------|-------------------------------------|-----------------------------------|-----------------------------|
| Investment funds | 93,356 | — | 93,356 | 83,936 | — | 83,936 |
| Bank interest receivable | 1,497 | 32 | 1,529 | 1,255 | 44 | 1,299 |
| | 94,853 | 32 | 94,885 | 85,191 | 44 | 85,235 |

5 Expenditure on charitable activities

| | Membership and publications £ | Grants (note 7) £ | Conference £ | Total 2019 £ | Total 2018 £ |
|---|--|-------------------------|-----------------|--------------------|--------------------|
| Direct | | | | | |
| Publications | | | | | |
| . <i>Classical Review</i> | 49,427 | — | — | 49,427 | 34,695 |
| . <i>Classical Quarterly</i> | 36,113 | — | — | 36,113 | 34,418 |
| . <i>Greece & Rome</i> | 14,120 | — | — | 14,120 | 9,875 |
| . <i>Journal of Classics Training</i> | 2,590 | — | — | 2,590 | 6,222 |
| . <i>Omnibus & CA News</i> | 18,462 | — | — | 18,462 | 15,079 |
| Grants (note 7) | — | 125,949 | — | 125,949 | 156,127 |
| <i>New Survey</i> costs | 3,000 | — | — | 3,000 | — |
| Conference costs | 4,471 | — | — | 4,471 | — |
| Support | | | | | |
| Secretarial assistance (note 8) | 71,003 | 3,036 | 12,143 | 86,182 | 78,239 |
| Staff training | 500 | — | — | 500 | 2,098 |
| Rent | 9,640 | — | 2,410 | 12,050 | 9,831 |
| Insurance | 498 | — | 125 | 623 | 648 |
| Postage | 4,190 | — | — | 4,190 | 3,928 |
| Stationery | 756 | — | 189 | 945 | 1,882 |
| Telephone and broadband | 604 | — | 151 | 755 | 81 |
| Computer expenses | 1,586 | — | 397 | 1,983 | 2,867 |
| Subscriptions | 503 | — | — | 503 | 153 |
| Expenses and travel costs | 4,249 | — | — | 4,249 | 4,760 |
| Bank and credit card charges | 1,157 | — | 289 | 1,446 | 875 |
| Legal and professional | 16,673 | — | 4,168 | 20,841 | 1,400 |
| Miscellaneous | 963 | — | 241 | 1,204 | 1,612 |
| Depreciation | 171 | — | 43 | 214 | 245 |
| Governance (note 6) | 10,458 | — | 550 | 11,008 | 15,449 |
| Total charitable activities expenditure: | 251,134 | 128,985 | 20,706 | 400,825 | 380,484 |

£5,000 of total charitable expenditure in 2019 was restricted (2018: £5,000).

6 Governance costs

| | 2019 £ | 2018 £ |
|------------------------|---------------|-----------|
| Auditors' remuneration | | |
| . Audit fees | 5,650 | 5,950 |
| . Accountancy | 650 | 2,600 |
| Trustee expenses | 4,708 | 6,899 |
| | 11,008 | 15,449 |

7 Charitable activities: Grants and prizes payable

| | Unrestricted funds £ | Restricted funds £ | Total 2019 £ | Total 2018 £ |
|---|----------------------------|--------------------------|--------------------|--------------------|
| Grants paid: | | | | |
| To individuals | | | | |
| . Fondation Hardt research bursaries | 3,000 | — | 3,000 | 1,400 |
| Summer Schools/course: | | | | |
| . ArLT Summer School | 3,500 | — | 3,500 | 3,500 |
| . Ancient Languages Summer School | — | — | — | 2,000 |
| . BSA UG Summer School | 2,000 | — | 2,000 | 2,000 |
| . BSA Teachers Course | — | — | — | 1,400 |
| . Byzantine Summer School | 2,000 | — | 2,000 | 3,315 |
| . JACT Greek Summer School | 1,520 | — | 1,520 | 1,280 |
| . JSST Summer Schools' Trust | 16,000 | — | 16,000 | 10,000 |
| . KCL Summer School | 1,000 | — | 1,000 | 1,000 |
| . Latin Programme Summer School | 3,750 | — | 3,750 | — |
| . Cambridge Classics Faculty | 1,644 | — | 1,644 | (5,000) |
| . University of Leicester Intensive Ancient Greek Summer School | 1,575 | — | 1,575 | — |
| . Warwick Classics | 2,000 | — | 2,000 | — |
| . Others (all less than £1,000) | 750 | — | 750 | 1,264 |
| Schools Projects | | | | |
| . Actors of Dionysus – Greek drama | 5,700 | — | 5,700 | — |
| . Exploring Roman Theatre, Redmoor Academy | — | — | — | 1,000 |
| . Liverpool Ancient Greek Academy 2018-2019 | — | — | — | 1,800 |
| . Coleridge Primary School | — | — | — | 1,540 |
| . Others (all less than £1,000) | 1,950 | — | 1,950 | 850 |
| Outreach | | | | |
| . Classics in Communities, Oxford | — | — | — | 10,000 |
| . Greek and Roman Festival, Stretch Didcot | — | — | — | 1,750 |
| . CWCH, Swansea | — | — | — | (4,131) |
| . KCL Advocating Classics Education | 40,000 | — | 40,000 | — |
| . Radius Opera: The Fire of Olympus | 1,917 | — | 1,917 | — |
| . Hellenic and Roman Library | — | — | — | 20,000 |
| . Others (all less than £1,000) | 1,200 | — | 1,200 | 711 |
| Conferences | | | | |
| . FIEC/CA Conference | 3,386 | — | 3,386 | — |
| . The Power of the People, Glasgow | — | — | — | 1,000 |
| . British Epigraphy Society | — | — | — | 2,000 |
| . Conference Bursaries | — | — | — | 59,681 |
| . Exploring the Classics, Actors of Dionysus | — | — | — | 2,000 |
| . Others (all less than £1,000) | 11,901 | — | 11,901 | 12,147 |
| Research projects | | | | |
| . Fasti Online | 10,000 | — | 10,000 | 10,000 |
| CA Affiliated Associations: | | | | |
| . Lytham Classical Association | 3,000 | — | 3,000 | 2,650 |
| . Queens College London Reading competition | — | — | — | 1,200 |
| . Southampton branch | — | — | — | 1,300 |
| . Leeds branch | — | — | — | 1,230 |
| . Others (all less than £1,000) | 3,156 | — | 3,156 | 2,240 |
| Prizes | — | 5,000 | 5,000 | 5,000 |
| | 120,949 | 5,000 | 125,949 | 156,127 |
| Support costs | | | | |
| Secretarial assistance | 3,036 | — | 3,036 | 2,756 |
| | 123,985 | 5,000 | 128,985 | 158,883 |

7 Charitable activities: Grants and prizes payable (continued)

In accordance with the Association's objects, by supporting summer schools, conferences and projects relating to schools, the Association promotes the development of classical studies and, by awarding prizes, helps to increase public awareness of the importance of classics.

Grants are awarded by a Grants Committee, which considers applications at regular intervals during the year. The Committee can award grants up to £2,000. Applications for funding above this amount which are deemed worthy of support are recommended to Council for decision.

The secretarial assistance cost shown above reflects an estimate of staff time spent on grant administration.

8 Analysis of staff costs and remuneration of key management personnel

The Association does not directly deal with payroll matters for its staff but has entered into an arrangement with the University of London, whereby staff of the Association are paid via the University payroll. Payroll costs are then invoiced to the Association. In 2019, the Association paid amounts totalling £131,835 (2018: £121,294) in respect of staff costs, via this arrangement, and is analysed as follows:

| | 2019 £ | 2018 £ |
|-----------------------|----------------|----------------|
| Salaries | 102,393 | 95,600 |
| Social security costs | 10,461 | 9,632 |
| Pension costs | 18,981 | 16,062 |
| | 131,835 | 121,294 |

The average number of employees during the year was 3 (2018: 3) with all employee time involved in the providing either support to the governance of the Association or support services to charitable activities. No employee received emoluments in excess of £60,000. Of the above staff costs £45,143 (2018: £43,055) are included within *Classical Review* and *Classical Quarterly* publication expenditure.

The trustees consider the Association's Council as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day-to-day basis. All trustees give of their time freely and no trustee remuneration was paid in the current or prior year for services as a trustee.

The reimbursement of trustees' expenses was as follows:

| | 2019 Number | 2019 £ | 2018 Number | 2018 £ |
|---------------|----------------|--------------|----------------|--------------|
| Travel | 28 | 2,968 | 12 | 3,352 |
| Subsistence | 3 | 579 | — | — |
| Accommodation | 3 | 791 | 7 | 2,375 |
| Other | 5 | 370 | 7 | 504 |
| | 39 | 4,708 | 26 | 6,231 |

9 Taxation

As a registered charity, The Classical Association is exempt from tax on its income and capital gains.

10 Tangible fixed assets

| | Office equipment £ |
|-------------------------|--------------------------|
| Cost | |
| At 1 January 2019 | 6,446 |
| Disposals | (720) |
| At 31 December 2019 | <u>5,726</u> |
| Depreciation | |
| At 1 January 2019 | 5,712 |
| Charge for the year | 214 |
| Eliminated on disposals | (720) |
| At 31 December 2019 | <u>5,206</u> |
| Net book value | |
| At 31 December 2019 | <u>520</u> |
| At 31 December 2018 | <u>734</u> |

11 Investments

| | 2019 £ | 2018 £ |
|--|------------------|------------------|
| The movement of investments is represented by: | | |
| Market value at 1 January | 1,767,725 | 1,679,698 |
| Additions | 114,492 | 258,684 |
| Disposals (proceeds £33,409; realised loss £695) | (34,104) | (47,755) |
| Total investment gains (losses) | 206,527 | (122,902) |
| Market value at 31 December | <u>2,054,640</u> | <u>1,767,725</u> |
| Market value at 31 December is represented by: | | |
| M & G Charifund | 241,145 | 206,780 |
| COIF Global Equity Income Fund | 326,699 | 265,133 |
| TwentyFour Income Ord | 230,805 | 232,358 |
| LondonMetric Property Plc – Ord | 115,224 | — |
| Maitland Institutional Chelverton UK Equity Income B Shs Ord | 123,719 | — |
| IShares UK Dividend ETF | 140,046 | 95,823 |
| Royal London Sterling Credit Z Inc | 105,803 | 99,191 |
| iSharesCorporate bond 1-5 years | 252,334 | 246,362 |
| 3i Infrastructure | 119,546 | 91,768 |
| Other under 5% of total portfolio value | 399,319 | 530,310 |
| | <u>2,054,640</u> | <u>1,767,725</u> |
| Cash | 17,967 | (258) |
| | <u>2,072,607</u> | <u>1,767,467</u> |
| Historical cost at 31 December | <u>1,813,197</u> | <u>1,734,125</u> |

11 Investments (continued)

The total unrealised gains as at 31 December included in the above constitute movements on revaluation of the charity's listed investments (excluding cash). Movements during the year were as follows:

| | 2019 £ |
|---|----------------|
| Reconciliation of movements in unrealised gains: | |
| Total unrealised gains at 1 January | 33,600 |
| Add: gains (losses) arising on revaluations in the year | 207,843 |
| Total unrealised gains at 31 December | <u>241,443</u> |

As explained in the trustees' report and accounting policies to the financial statements, as a result of the coronavirus pandemic, world stock markets have experienced significant volatility and falls since the balance sheet date. It is estimated that the 2019 gains in the value of the investments had been largely reversed at the date of approving these accounts.

12 Debtors

| | 2019 £ | 2018 £ |
|----------------|----------------|----------------|
| Trade debtors | 423 | 423 |
| Other debtors | 2,198 | 840 |
| VAT receivable | — | 2,002 |
| Accrued income | 156,441 | 163,863 |
| | <u>159,062</u> | <u>167,128</u> |

13 Creditors: amounts falling due within one year

| | 2019 £ | 2018 £ |
|---------------------------------------|----------------|---------------|
| Accruals | 17,594 | 16,537 |
| Other creditors | 68,107 | 13,500 |
| VAT payable | 26,785 | — |
| Deferred income: | | |
| Subscriptions | 1,951 | 2,580 |
| | <u>114,437</u> | <u>32,617</u> |
| Deferred income | | |
| Deferred income as at 1 January | 2,580 | 2,341 |
| Resources deferred in the period | 1,951 | 2,580 |
| Amounts released from previous period | (2,580) | (2,341) |
| Deferred income as at 31 December | <u>1,951</u> | <u>2,580</u> |

14 Creditors: amounts falling due in more than one year

| | 2019 £ | 2018 £ |
|--|--------------|--------------|
| Life subscriptions: | | |
| At 1 January | 4,462 | 4,804 |
| Received during the year | 1,718 | 676 |
| | <u>6,180</u> | <u>5,480</u> |
| Transfer to income and expenditure account | (1,200) | (1,018) |
| At 31 December | <u>4,980</u> | <u>4,462</u> |

15 Pension scheme

Through the University of London, employees of the Association are members of either the Universities Superannuation Scheme (USS) or the Superannuation Arrangements of the University of London (SAUL), both of which are defined benefit multi-employer schemes. As it is not possible to identify the assets and liabilities of the schemes attributable to the Association, the pension contributions shown in these financial statements represent the amount payable by the Association to the schemes in the year.

According to the latest actuarial valuation of the USS, as at 31 March 2017, the USS' assets were sufficient to cover 95% of its liabilities at that date. SAUL's latest available annual review states that as at 31 March 2019 the fund was in surplus, with assets sufficient to cover 103% of its liabilities. The standard employer's contribution rate throughout the year was 16%.

SAUL is subject to triennial valuation by professionally qualified and independent actuaries. The last available valuation was carried out as at 31 March 2017 using the projected unit credit method in which the actuarial liability makes allowance for projected earnings. The main assumptions used to assess the technical provisions were:

| | |
|-------------------------------|-----------------|
| Pre-retirement discount rate | 5.96% per annum |
| Post-retirement discount rate | 3.86% per annum |
| General salary increases | 3.72% per annum |
| Price inflation – RPI | 3.57% per annum |
| Price inflation – CPI | 2.72% per annum |
| Pension increases in payment | 2.72% per annum |

The actuarial valuation applies to SAUL as a whole and does not identify surpluses or deficits applicable to individual employers. As at 31 March 2017, SAUL had assets of £3,205 million against liabilities of £3,149 million. This means that SAUL's funding level has improved to 102% with a surplus of £56 million.

16 Operating leases

As at 31 December 2019, the charity was committed to total future minimum lease payments under non-cancellable operating leases as follows:

| | Office premises | |
|--------------------------|-----------------|-------|
| | 2019 | 2018 |
| | £'000 | £'000 |
| Within one year | 13,189 | 4,451 |
| Within two to five years | 6,594 | — |
| | 19,783 | 4,451 |

17 Analysis of net assets between funds

| | Unrestricted funds £ | Restricted funds £ | Total 2019 £ | Unrestricted funds £ | Restricted funds £ | Total 2018 £ |
|---------------------------|-------------------------|-----------------------|-----------------|-------------------------|-----------------------|-----------------|
| Tangible fixed assets | 520 | — | 520 | 734 | — | 734 |
| Investments | 2,072,607 | — | 2,072,607 | 1,767,467 | — | 1,767,467 |
| Current assets | 506,792 | 3,381 | 510,173 | 434,155 | 4,620 | 438,775 |
| Current liabilities | (114,437) | — | (114,437) | (32,617) | — | (32,617) |
| Long term liabilities | (4,980) | — | (4,980) | (4,462) | — | (4,462) |
| Net assets at 31 December | 2,460,502 | 3,381 | 2,463,883 | 2,165,277 | 4,620 | 2,169,897 |

18 Unrestricted funds

| | At 1 January 2019 £ | Income £ | Expenditure £ | Transfers £ | Investment gains £ | At 31 December 2019 £ |
|------------------------------------|------------------------|-------------|------------------|----------------|-----------------------|--------------------------|
| General funds | 2,068,149 | 490,609 | (397,487) | — | 205,832 | 2,367,103 |
| CA Prize designated fund | 10,961 | — | — | (3,729) | — | 7,232 |
| JACT Greek Project designated fund | 86,167 | — | — | — | — | 86,167 |
| | 2,165,277 | 490,609 | (397,487) | (3,729) | 205,832 | 2,460,502 |

| | At 1 January 2018 £ | Income £ | Expenditure £ | Investment losses £ | At 31 December 2018 £ |
|------------------------------------|------------------------|-------------|------------------|------------------------|--------------------------|
| General funds | 2,095,742 | 472,228 | (376,919) | (122,902) | 2,068,149 |
| CA Prize designated fund | 10,961 | — | — | — | 10,961 |
| JACT Greek Project designated fund | 86,167 | — | — | — | 86,167 |
| | 2,192,870 | 472,228 | (376,919) | (122,902) | 2,165,277 |

CA Prize designated fund

This fund was set up as part of the sponsorship arrangements for the CA Prize in order to supplement the CA Prize Reserve restricted fund.

JACT Greek Project designated fund

This fund represents the accumulated royalties for the *Reading Greek* publications, which have been designated for the promotion of Greek studies.

19 Restricted funds

| | At 1 January 2019 £ | Income £ | Expenditure £ | Transfers £ | At 31 December 2019 £ |
|-----------------------------|------------------------|-------------|------------------|----------------|--------------------------|
| George Kerferd bursary fund | 3,358 | 23 | — | — | 3,381 |
| CA Prize reserve | 1,262 | 9 | (5,000) | 3,729 | — |
| | 4,620 | 32 | (5,000) | 3,729 | 3,381 |

19 Restricted funds (Continued)

| | At 1 January 2018 £ | Income £ | Expenditure £ | At 31 December 2018 £ |
|-----------------------------|------------------------------|-------------|------------------|--------------------------------|
| George Kerferd bursary fund | 3,343 | 15 | — | 3,358 |
| CA Prize reserve | 6,233 | 29 | (5,000) | 1,262 |
| | <u>9,576</u> | <u>44</u> | <u>(5,000)</u> | <u>4,620</u> |

CA Prize reserve

The purpose of the prize reserve is to recognise a contribution in raising public awareness of classical studies.

George Kerferd bursary fund

The income from the George Kerferd bursary fund is used to assist serving school teachers to attend the annual conference of the Association.

20 Contingent liabilities

At 31 December 2019, £10,335 (2018: £22,500) of grant awards were conditionally approved for payment during future periods and therefore constitute contingent liabilities. The conditions relate to the funds agreed being required and satisfactory progress reports being received.

21 Related party transactions

See note 8 for details of trustee expenses reimbursed.

During the year Prof. I. Petrovic, a trustee, was paid an honorarium of £2,500 (2018: £2,500) for editorial services provided for the *Greece & Rome* journal. This is paid at a set amount paid to any editor of *Greece & Rome* per journal edition (comprising two volumes), therefore is at arm's length.

During the year a grant of £3,500 was made to The Association for Latin Teaching (2018: £3,500) of which Dr A. Henshaw is a trustee.

The following three pages (pages 31 to 33) do not form part of the audited financial statements. They are composite financial statements of all income and expenditure incurred by both the Classical Association and Cambridge University Press relating to the Association's journals.

“Classical Review” Year ended 31 December 2019

| | 2019 £ | 2019 £ | 2018 £ | 2018 £ |
|--|-----------|-----------|-----------|-----------|
| Income | | | | |
| Members' subscriptions | 9,145 | | 10,165 | |
| Institutional subscriptions | 68,320 | | 73,145 | |
| Consortia sales | 64,862 | | 57,461 | |
| Advertising income | 1,114 | | 964 | |
| Royalties receivable | 12,577 | | 12,390 | |
| Single article sales | 362 | | 426 | |
| Rights and permissions | 3,370 | | 5,136 | |
| Back volumes and current issues | 1,826 | | 621 | |
| Digital archive surplus | 6,869 | | 4,781 | |
| | | 168,445 | | 165,089 |
| Expenditure | | | | |
| Production costs (incl electronic) | 7,045 | | 6,152 | |
| Marketing | 545 | | 318 | |
| Carriage | 1,639 | | 1,608 | |
| CUP overheads | 5,275 | | 4,978 | |
| CUP share of surplus | 20,584 | | 22,265 | |
| CUP share of digital archive surplus | 1,718 | | 956 | |
| | | 36,806 | | 36,277 |
| Net publication income per note 3 | | 131,639 | | 128,812 |
| Expenditure - CA | | | | |
| Editorial costs | 16,745 | | 10,000 | |
| Secretarial assistance | 32,682 | | 24,695 | |
| | | 49,427 | | 34,695 |
| Net surplus for the year | | 82,212 | | 94,117 |

“Classical Quarterly” Year ended 31 December 2019

| | 2019 £ | 2019 £ | 2018 £ | 2018 £ |
|--|-----------|-----------|-----------|-----------|
| Income | | | | |
| Members' subscriptions | 11,363 | | 10,174 | |
| Institutional subscriptions | 73,143 | | 77,536 | |
| Consortia sales | 61,956 | | 55,568 | |
| Offprints | — | | 339 | |
| Royalties receivable | 11,304 | | 10,713 | |
| Single article sales | 289 | | 303 | |
| Rights and permissions | 1,918 | | 3,387 | |
| Back volumes and current issues | 2,673 | | 204 | |
| Digital archive surplus | 5,397 | | 3,751 | |
| | | 168,043 | | 161,975 |
| Expenditure | | | | |
| Production costs (incl electronic) | 9,226 | | 7,817 | |
| Offprints | 83 | | — | |
| Marketing | 700 | | 334 | |
| Carriage | 2,597 | | 2,113 | |
| CUP overheads | 6,006 | | 5,469 | |
| CUP share of surplus | 20,190 | | 21,513 | |
| CUP share of digital archive surplus | 1,349 | | 750 | |
| | | 40,151 | | 37,996 |
| Net publication income per note 3 | | 127,892 | | 123,979 |
| Expenditure - CA | | | | |
| Editorial costs | 23,141 | | 16,058 | |
| Secretarial assistance | 12,972 | | 18,360 | |
| | | 36,113 | | 34,418 |
| Net surplus for the year | | 91,779 | | 89,561 |

“Greece & Rome” Year ended 31 December 2019

| | 2019 £ | 2019 £ | 2018 £ | 2018 £ |
|--|-----------|-----------|-----------|-----------|
| Income | | | | |
| Members' subscriptions | 12,509 | | 12,888 | |
| Institutional subscriptions | 48,644 | | 51,307 | |
| Consortia sales | 45,913 | | 41,170 | |
| <i>New Survey</i> sales | 7,322 | | 8,989 | |
| Royalties receivable | 8,976 | | 5,147 | |
| Single article sales | 140 | | 169 | |
| Offprints | — | | 83 | |
| Rights and permissions | 1,362 | | 1,729 | |
| Back volumes and current issues | 1,081 | | 1,494 | |
| Digital archive surplus | 3,830 | | 4,139 | |
| | | 129,777 | | 127,115 |
| Expenditure | | | | |
| Production costs (incl electronic) | | | | |
| . Issues 1 & 2 | 4,136 | | 5,303 | |
| . <i>New Surveys</i> | 4,244 | | 4,027 | |
| Carriage | 1,881 | | 1,809 | |
| Marketing | 757 | | 289 | |
| CUP overheads | 4,323 | | 4,177 | |
| CUP share of surplus | 16,566 | | 16,938 | |
| CUP share of digital archive surplus | 958 | | 828 | |
| | | 32,865 | | 33,371 |
| Net publication income per note 3 | | 96,912 | | 93,744 |
| Expenditure - CA | | | | |
| Editorial costs | 14,120 | | 5,000 | |
| Cost of members publications | — | | 4,875 | |
| | | 14,120 | | 9,875 |
| Net surplus for the year | | 82,792 | | 83,696 |