

Charity Registration No. 1162561

Company Registration No. 07307468 (England and Wales)

**DESIGN IN MENTAL HEALTH LIMITED**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2019**  
**PAGES FOR FILING WITH REGISTRAR**

# DESIGN IN MENTAL HEALTH LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr P P Ross Ms J A Gill Ms C A Lake Prof P Reavey Mr A Crumpton Mr A Caruso Mr Jonathan Campbell	(Appointed 10 October 2018)
	Mrs T Beswick	(Appointed 9 October 2019)
	Mr P Barsby	(Appointed 29 October 2019)
<b>Charity number</b>	1162561	
<b>Company number</b>	07307468	
<b>Registered office</b>	Incom House Waterside Trafford Park Manchester M17 1WD	
<b>Independent examiner</b>	Topping Partnership (Accountants) Limited Incom House Waterside Trafford Park Manchester M17 1WD	

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# DESIGN IN MENTAL HEALTH LIMITED

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# DESIGN IN MENTAL HEALTH LIMITED

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 JULY 2019**

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The Trustees present their report and financial statements for the year ended 31 July 2019.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

### **Objectives and activities**

The objectives of the Charity are -

- for the advancement of education concerning design in mental healthcare settings by sharing good practice
- promoting reflective design practice,
- gathering and disseminating evidence based research and raising awareness of the influence of design on mental health wellbeing,
- the relief of those in need by reason of mental ill-health.

There have been no changes in these objectives in the year.

The charity holds an annual conference for the discussion of the importance of mental health implications on design. The trustees believe that this is necessary to fulfil its charitable objectives.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. The Trustees also have due regard to the Charities Commission guidance on public benefit.

### **Achievements and performance**

The trustees are pleased that membership has continued to grow.

They believe the achievements for the year are as follows:

1. Progress has been made on the guidance document in collaboration with the Building Research Establishment (BRE). Following a period of consultation, the document will be published very soon.
2. The conference and exhibition moved to the Ricoh Arena and was the most successful ever held by the DIMHN, with an increase in numbers of exhibitors, delegates and visitors to the exhibition.
3. The Awards are becoming increasingly significant within the sector and received many more interesting and diverse entries than in previous years.

### **Financial review**

The Trustees are pleased with the results for the year and the financial position at the end of the year. reserves at the year end of £118,949.

The main risk to the charity is the competing demand for funds.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

## **DESIGN IN MENTAL HEALTH LIMITED**

### **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 JULY 2019**

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#### **Plans for the future**

The trustees have the following plans for the future:

- 1 Continue to increase membership
- 2 Develop further partnerships with other organisations
- 3 Publish the results of the NAPICU/DiMHN seclusion project and look at where next
- 4 Publication of DIMHN/BRE Design Guidance
- 5 Commission and work with marketing experts to move the DiMHN towards being the 'go to' organisation for anyone involved in the mental health design sector.

#### **Structure, governance and management**

The charity is a company limited by guarantee.

Design in Mental Health Ltd was incorporated on 7 July 2010, as a company limited by guarantee. It is governed by the Memorandum and Articles of Association. It became a charity (number 1162561) on 7 July 2015. The company works to promote design as a means of promoting good mental health.

The day to day running of Design in Mental Health Ltd is performed by the trustees.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr C A Stone	(Resigned 29 October 2019)
Mr P P Ross	
Mr R Hogarth	(Retired 10 October 2018)
Ms J A Gill	
Ms C A Lake	
Mr J M Bartle	(Retired 29 October 2019)
Prof P Reavey	
Mr A Crumpton	
Mr A Caruso	
Mr Jonathan Campbell	(Appointed 10 October 2018)
Mrs T Beswick	(Appointed 9 October 2019)
Mr P Barsby	(Appointed 29 October 2019)

Trustees are appointed as per the rules in the memorandum and articles of association.

None of the Trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees report was approved by the Board of Trustees.

**Ms J A Gill**

Trustee

Dated: 20 March 2020

## **DESIGN IN MENTAL HEALTH LIMITED**

### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 JULY 2019***

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The Trustees, who are also the directors of Design in Mental Health Limited for the purpose of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# DESIGN IN MENTAL HEALTH LIMITED

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF DESIGN IN MENTAL HEALTH LIMITED

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I report to the Trustees on my examination of the financial statements of Design in Mental Health Limited (the charity) for the year ended 31 July 2019.

#### **Responsibilities and basis of report**

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mr D Bowles FCCA

Topping Partnership (Accountants) Limited

Incom House  
Waterside  
Trafford Park  
Manchester  
M17 1WD

Dated: 20 March 2020

## DESIGN IN MENTAL HEALTH LIMITED

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 JULY 2019

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		Unrestricted funds 2019 £	Total 2018 £
	Notes		
<b>Income from:</b>			
Charitable activities	3	64,801	41,124
		<hr/>	<hr/>
<b>Expenditure on:</b>			
Charitable activities	4	32,155	24,620
		<hr/>	<hr/>
<b>Net Income for the year/ Net movement in funds</b>		32,646	16,504
Fund balances at 1 August 2018		86,303	69,799
		<hr/>	<hr/>
<b>Fund balances at 31 July 2019</b>		118,949	86,303
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure for the current and previous year are unrestricted.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# DESIGN IN MENTAL HEALTH LIMITED

## BALANCE SHEET

AS AT 31 JULY 2019

	Notes	2019 £	£	2018 £	£
<b>Current assets</b>					
Debtors	9	40,993		20,634	
Cash at bank and in hand		86,556		70,324	
		<u>127,549</u>		<u>90,958</u>	
<b>Creditors: amounts falling due within one year</b>	10	<u>(8,600)</u>		<u>(4,655)</u>	
Net current assets			<u>118,949</u>		<u>86,303</u>
<b>Income funds</b>					
Unrestricted funds - general			<u>118,949</u>		<u>86,303</u>
			<u>118,949</u>		<u>86,303</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 July 2019.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 20 April 2020

Ms J A Gill

**Trustee**

**Company Registration No. 07307468**

# DESIGN IN MENTAL HEALTH LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2019

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### 1 Accounting policies

#### Charity Information

Design in Mental Health Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Incom House, Waterside, Trafford Park, Manchester, M17 1WD.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

#### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business..

# DESIGN IN MENTAL HEALTH LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

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### 1 Accounting policies

(Continued)

#### 1.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# DESIGN IN MENTAL HEALTH LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Charitable activities

	2019	2018
	£	£
Membership	18,317	15,562
Editorials (STEP Communications)	6,388	5,841
Conference (STEP Exhibitions)	40,096	19,721
	<u>64,801</u>	<u>41,124</u>

# DESIGN IN MENTAL HEALTH LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

### 4 Charitable activities

	2019	2018
	£	£
Advertisement	11,542	9,295
Travel and subsistence	5,207	2,029
Accountancy fees	864	1,140
Printing, stationery and postage	36	143
Administration and general expenses	6,758	5,528
Research	7,748	6,485
	<u>32,155</u>	<u>24,620</u>
	<u>32,155</u>	<u>24,620</u>

### 5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 6 Employees

There were no employees during the year.

### 7 Independent Examination

During the year, the Charity paid £864 (2018 £1,140) for an Independent Examination.

### 8 Financial instruments

	2019	2018
	£	£
<b>Carrying amount of financial assets</b>		
Debt instruments measured at amortised cost	40,993	20,634
	<u>40,993</u>	<u>20,634</u>
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	8,600	4,655
	<u>8,600</u>	<u>4,655</u>

### 9 Debtors

	2019	2018
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	40,993	20,634
	<u>40,993</u>	<u>20,634</u>

## DESIGN IN MENTAL HEALTH LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

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**10 Creditors: amounts falling due within one year**

	2019	2018
	£	£
Accruals and deferred income	8,600	4,655
	<u>8,600</u>	<u>4,655</u>

**11 Analysis of net assets between funds**

	Unrestricted	Total	Total
	2019	2019	2018
	£	£	£
Fund balances at 31 July 2019 are represented by:			
Current assets/(liabilities)	118,949	118,949	86,303
	<u>118,949</u>	<u>118,949</u>	<u>86,303</u>

**12 Company limited by guarantee**

The company is limited by guarantee. In the event of the company being wound up, the trustees are obliged to pay £1 each.

**13 Related party transactions**

**Transactions with related parties**

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Five trustees have had their expenses met by the charity.

In total, £10,328.03 was claimed in the year. Of this £4,281.68 was reimbursed for travel costs, £3,546.33 for administrative services and £2,500 for marketing costs.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.