

Company number 6927457
Charity number 1136513

Waterloo East Theatre Limited

(Limited by Guarantee)

Report and Financial Statements

for the year ended 30 June 2019

**Breckman & Company Ltd
Chartered Certified Accountants
49 South Molton Street
London W1K 5LH**

Waterloo East Theatre Limited

(Limited by Guarantee)

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Waterloo East Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Constitution

The company is incorporated under the Companies Act, company number 6927457 and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1136513.

Directors and trustees

As set out in the Articles of Association the trustees are appointed by members of Waterloo East Theatre Limited at our Annual General Meeting (AGM) or by postal vote. One third of the members of the board of trustees must stand down at each AGM, and members are eligible for re-election.

Policies and procedures adopted for the induction and training of trustees are ongoing and incorporated indirectly into the regular trustees meetings.

The trustees throughout the year and since the year end, were :

Gerald Armin (Chair)
Richard Palmer
Sarah Redmond
Daniel Gillingwater

Director

Gerald Armin

Secretary

James McCaul

Chief executive/day to day management

Gerald Armin

Independent Examiners

Breckman & Company Limited, 49 South Molton Street, London W1K 5LH.

Bankers

Barclays Bank PLC, 29 Borough High Street, London SE1 1LY.

Operation address

Brad Street, London SE1 8TN.

Registered office

49 South Molton Street, London W1K 5LH.

Waterloo East Theatre Limited

(Limited by Guarantee)

Trustees' Report

The trustees present their annual report together with the financial statements of the charity for the year ended 30 June 2019 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The reference and administrative details set out on page 1 forms part of this report. The financial statements comply with Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Objectives and activities

To create, develop, produce and present a dynamic programme of theatre, and other live performances and projects that become a vital component of the public and cultural life of the local and surrounding London boroughs.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit : running a charity (PB2).

Achievements and performance

Waterloo East Theatre has continued to present an eclectic mix of professional, community and educational performances in the past year. It extended its programme of offering a platform for new works by allowing more new writers to have a venue to present their work to audiences by now hosting a three monthly regular new writers evening. It continues its partnership with Guilford School of Acting to provide a London Venue to present their new musicals created on their Masters course. It also continued its association with STEP (Southwark Theatre Educational Partnership) by again presenting theatre workshops with the local schools, and allowing the schools to use the theatre to perform their shows to their peers.

Financial review

The charity made a surplus for the year of £4,082, which together with the deficit brought forward of £172,635, means that a deficit of £168,553 is carried forward at the balance sheet date.

Plans for future periods

Waterloo East Theatre is still not in receipt of any grants, subsidies or funding, and will continue to apply to the relevant Arts funding bodies in the hope it is successful in obtaining some funding to help it develop its theatre programme and keep the venue operating. After our own successful fundraising campaign last year we are again looking to try and raise some more funding in the same way by reaching out to our supporters to continue the upkeep of the venue and help programme a celebratory season of shows to celebrate our 10 year anniversary in Sept 2020.

Waterloo East Theatre Limited

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Trustees' Report

Structure, governance and management

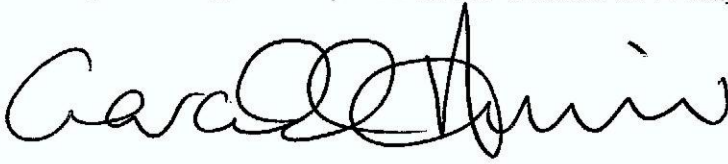
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As set out in the Articles of Association the trustees are appointed by members of Waterloo East Theatre Limited at our Annual General Meeting (AGM) or by postal vote. One third of the members of the board of trustees must stand down at each AGM, and members are eligible for re-election.

Small company exemptions

This report is prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Board of Trustees on 14 May 2020 and signed on its behalf by

A handwritten signature in black ink, appearing to read 'Gerald Armin', written over a horizontal line.

Gerald Armin (Chair)
Trustee/Director

**Independent Examiner's Report to the Trustees
of Waterloo East Theatre Limited**

I report on the accounts of the charity for the year ended 30 June 2019, which are set out on pages 5 to 15.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Richard Nelson FCCA
Breckman & Company Ltd
Chartered Certified Accountants**

49 South Molton Street
London W1K 5LH

14 May 2020

Waterloo East Theatre Limited

(Limited by Guarantee)

Statement of Financial Activities (including Income and Expenditure Account) for the year ended 30 June 2019

	Notes	Unrestricted funds £	2019 Total £	Unrestricted funds £	2018 Total £
Income and endowments from:	2				
Donations and legacies - page 6		11,447	11,447	9,043	9,043
Charitable activities					
Theatre - page 6		113,226	113,226	69,005	69,005
Investments - bank interest received		19	19	21	21
Total		124,692	124,692	78,069	78,069
Expenditure on:					
Charitable activities:					
Theatre - page 777		120,610	120,610	85,420	85,420
Total		120,610	120,610	85,420	85,420
Net income/(expenditure)	3	4,082	4,082	(7,351)	(7,351)
Reconciliation of funds:					
Total funds brought forward		(172,635)	(172,635)	(165,284)	(165,284)
Total funds carried forward	11	(168,553)	(168,553)	(172,635)	(172,635)

The notes on pages 10 to 15 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Waterloo East Theatre Limited

(Limited by Guarantee)

Year ended 30 June 2019

	2019	2018
	£	£
Income from donations and legacies		
Donations		
Donations	9,483	7,021
Gift Aid	1,964	2,022
	<u>11,447</u>	<u>9,043</u>
Income from charitable activities		
Theatre income		
Box office/bar sales	94,351	59,121
Venue/staff hire	-	4,499
Theatre hire	18,755	4,168
Other income	120	1,217
	<u>113,226</u>	<u>69,005</u>

Waterloo East Theatre Limited

(Limited by Guarantee)

Year ended 30 June 2019

	2019	2018
	£	£
Expenditure on charitable activities		
Theatre		
Production costs		
Opening stock	500	-
Bar supplies	4,192	2,739
Production costs	51,560	24,669
	<u>56,252</u>	<u>27,408</u>
Support costs - page 8	60,638	55,712
Governance costs - page 8	3,900	2,800
Closing stock	(180)	(500)
	<u>120,610</u>	<u>85,420</u>

Waterloo East Theatre Limited

(Limited by Guarantee)

Year ended 30 June 2019

	2019		2018	
	£	£	£	£
Support and governance costs				
Support costs				
Office overheads				
Rent/light/heat/rates/services	46,291		46,338	
Telephone/fax	943		1,102	
Insurance	2,940		2,332	
Repairs/maintenance	1,186		288	
	<u> </u>		<u> </u>	
		51,360		50,060
Administration costs				
Travel/transport	255		303	
Printing/postage/stationery	72		59	
Advertising	295		-	
Subscriptions/licences	1,385		1,600	
Sundries	1,101		653	
	<u> </u>		<u> </u>	
		3,108		2,615
Professional/financial				
Legal/professional	-		13	
Bank charges/bank interest/merchant charges	6,170		3,024	
	<u> </u>		<u> </u>	
		6,170		3,037
		<u> </u>		<u> </u>
		60,638		55,712
Governance costs				
Late filing penalty	750		-	
Accountancy/consultancy/theatre tax relief	1,350		1,300	
Independent examination	1,800		1,500	
	<u> </u>		<u> </u>	
		3,900		2,800
		<u> </u>		<u> </u>
		<u>64,538</u>		<u>58,512</u>

Waterloo East Theatre Limited

(Limited by Guarantee)

**Balance Sheet
30 June 2019**

	Notes	2019		2018	
		£	£	£	£
Current assets					
Stocks	7	180		500	
Debtors	8	8,750		8,750	
		<u>8,930</u>		<u>9,250</u>	
Liabilities					
Creditors: amounts falling due within one year	9	(177,483)		(181,885)	
Net current (liabilities)			<u>(168,553)</u>		<u>(172,635)</u>
Excess of current liabilities over total assets			<u>(168,553)</u>		<u>(172,635)</u>
The funds of the charity					
Unrestricted funds	11				
- General fund			<u>(168,553)</u>		<u>(172,635)</u>

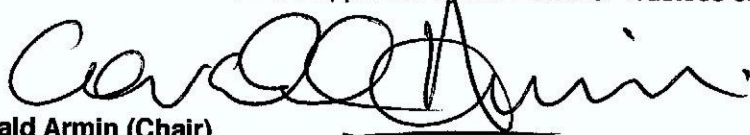
For the year ending 30 June 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 14 May 2020 and signed on its behalf by



**Gerald Armin (Chair)
Trustee/Director**

The notes on pages 10 to 15 form an integral part of these financial statements.

Waterloo East Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 30 June 2019

1. Accounting policies

1.1. Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2. Stock

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised on receipt at fair value which is the amount the charity would have been willing to pay for the items on the open market

1.3. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.4. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.5. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.6. Preparation of the accounts on a going concern basis.

The company is dependent on the continued support of the trustee's loan account. The trustees believe that the company will continue to receive this support and accordingly consider that it is appropriate to prepare the financial statements on the going concern basis.

Waterloo East Theatre Limited

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**Notes to the Financial Statements
for the year ended 30 June 2019**

1.7. Incoming resources

All incoming resources are included in the Statement of Financial Activities when:

- the charity is legally entitled to the funds
- any performance conditions attached to the income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be reliably measured

- Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

- Charitable activities

Theatre income - income from box office, performance fees and sundry other theatrical income is included in incoming resources in the period in which the relevant show takes place.

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

- Investment Income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Waterloo East Theatre Limited

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Notes to the Financial Statements for the year ended 30 June 2019

1.8. Expenditure

All expenditure is included on an accruals basis inclusive of any VAT which cannot be recovered and is recognised when:

- there is a legal or constructive obligation to make a payment
- it is probable that settlement will be required
- the amount of the obligation can be measured reliably

- Costs of raising funds

Costs incurred in attracting donations, and those incurred in trading activities that raise funds.

- Charitable activities

Theatre production costs - costs incurred in production and running of productions toured in the year.

- Support costs

The administrative and overhead costs associated with running the office from which the company operates as well as governance costs. Support costs are wholly attributable to theatre production costs.

- Governance costs

Costs associated with the constitutional and statutory requirements of the charity.

1.9. Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Designated funds - these are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.10. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value, and subsequently measured at their settlement value.

2. Incoming resources

The total incoming resources for the year have been derived from the principal activity undertaken wholly in the UK.

Waterloo East Theatre Limited

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**Notes to the Financial Statements
for the year ended 30 June 2019**

3. Net income/(expenditure) for the year is stated after charging:	2019	2018
	£	£
Independent Examiners' remuneration		
- external examiner	1,800	1,500
- other services	650	-
	<u>2,450</u>	<u>1,500</u>

4. Trustees' emoluments and reimbursed expenses

The trustees received no remuneration during the year.

The aggregated amount reimbursed to trustees during the year was £nil (2018 - £nil)

5. Staff costs and numbers

During the year the company had no employees.

6. Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

7. Stocks	2019	2018
	£	£
Stocks	180	500
	<u>180</u>	<u>500</u>

8. Debtors	2019	2018
	£	£
Other debtors	8,750	8,750
	<u>8,750</u>	<u>8,750</u>

Waterloo East Theatre Limited

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Notes to the Financial Statements for the year ended 30 June 2019

9. Creditors: amounts falling due within one year	2019 £	2018 £
Bank overdraft	13,975	7,657
Other taxation/social security	12,035	2,243
Trustees' loan accounts	147,523	164,065
Other creditors	2,450	6,420
Accruals	1,500	1,500
	<u>177,483</u>	<u>181,885</u>

There is an overdraft facility for which trustee Gerald Armin provides personal security.

10. Limited by guarantee

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum, not exceeding £1, to the company should it be wound up. At 30 June 2019 there were 4 members.

11. Unrestricted funds	Brought forward £	Incoming resources £	Outgoing resources £	Carried forward £
General fund	<u>(172,635)</u>	<u>124,692</u>	<u>(120,610)</u>	<u>(168,553)</u>

12. Analysis of net assets between funds

	General funds £	Total £
Fund balances at 30 June 2019 are represented by:		
Net current (liabilities)	<u>(168,553)</u>	<u>(168,553)</u>
	<u>(168,553)</u>	<u>(168,553)</u>

Waterloo East Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 30 June 2019**

13. Financial commitments

At 30 June 2019 the company had total future commitments under non-cancellable operating leases as follows:

	2019	2018
	£	£
Due:		
Within one year	<u>17,813</u>	<u>17,813</u>

14. Transactions with trustees

At the year end trustee Gerald Armin was owed £147,523 by the charity.

15. Related party transactions

During the year the company had no related party transactions that require disclosure.

