# FORWARD THINKING REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2019

Charity no: 1105206

**BOWKER ORFORD** 

Statutory Auditor
Accountants & Business Advisers
15-19 Cavendish Place
London W1G 0DD

Financial statements For the year ended 31 July 2019

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#### Reference and administrative information

**Charity name** 

Forward Thinking

Charity registration number

1105206

Principal address & Registered office

83 Clerkenwell Road

London EC1R 5AR

Trustees

William Sleghart

Christopher Donnelly

The Lord Hylton (ceased July 2019)

Baroness Helena Kennedy (ceased November 2018)

Michael Holland Francis Campbell

Laurence Dowley (appointed July 2019) Jeremy Greenstock (appointed July 2019)

Director

Oliver McTernan

**Auditor** 

Bowker Orford

15/19 Cavendish Place

London W1G 0DD

**Bankers** 

Natwest Bank plc P O Box 2021

10 Marylebone High Street

London W1A 1FH

# Trustees' annual report for the year ended 31 July 2019

This report relates to the operation of Forward Thinking during the year ended 31 July 2019.

## History, objectives and activities of the trust

The charitable trust was established on 29 July 2004.

The trust deed gives the trustees the power to apply the funds in such a manner for the benefit of any charitable objectives. The objectives are: to promote racial and religious harmony by such charitable means and in such parts of the world as the trustees determine from time to time, in particular but not exclusively by promoting more informed dialogue and understanding between different factions within same faith communities and between different faith and racial groups.

The focus of activities has been: to promote a more inclusive peace process in the Middle East, to reduce the potential for conflict across the Gulf-MENA region, to promote dialogue between the religious and secular worlds and to address the problem of social isolation of the Muslim community in Britain.

#### Structure, governance and management

Recruitment and appointment of trustees

There must be at least three trustees. Apart from the first trustee every trustee must be appointed for a term of three years by a resolution of the trustees passed at a special meeting.

In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

The trustees must make available to each new trustee, on his or her appointment:

- a) a copy of the Trust Deed
- b) a copy of the charity's latest report and financial statements
- c) a copy of the charity's conflict of interests policy and a declaration of interests
- d) a Trustee's Eligibility Declaration Form
- e) a copy of the Charity's Governance Code
- f) a copy of the Essential Trustee

# Trustees' annual report for the year ended 31 July 2019 continued

Risk management

The trustees have examined the major strategic business and operation risks which the charity faces and confirm that procedures are in place to review the current risks of the charity.

In considering the direction and activities of the foundation, the Trustees have had due regard to the Charity Commission's guidance on public benefit.

### Organisational structure

The charity is made up of six trustees who meet quarterly and are responsible for the strategic direction and policy of the charity. The trustees have delegated day to operations to Mr Oliver McTernan, who acts as Charity Director. During the financial year the charity had several changes in staff but on average employed seven full - time members of staff from a variety of professional backgrounds relevant to the work of the charity. In addition, the charity employed several interns and consultants over the course of the year.

A scheme of delegation is in place and day-to-day responsibility for the provision of the services rest with the Director and Programme Managers.

# Achievements and performance

Demand for Forward Thinking's support has been high over the past year, as tensions and conflict in the Gulf, Middle East and North Africa (MENA) region remain acute. Where we have the necessary resources and expertise, we have sought to respond to these requests for our facilitation. By creating channels for dialogue we seek to shift entrenched mind-sets, address misperceptions, improve understanding and develop practical cooperation that can promote more informed policies and societal harmony. In all of our work we are guided by 6 key principles: to be demand driven; to remain flexible and adaptable to need; to be transparent while respecting confidentiality; to be inclusive; to work at multiple levels; and to offer sustained commitment.

Across the Middle East, crises have continued and intensified. Progress towards a durable resolution in the Israeli-Palestinian conflict remains slow, with formal talks between the two sides a distant prospect at present. The debate within Israel has been focused on domestic developments, including the possible indictment of Prime Minister Benjamin Netanyahu and the fallout of the inclusive elections. In this context, relatively little attention has been paid to the question of what Israel's long-term relationship with the Palestinians should be. Meanwhile within Palestine, political divisions continue to impede the development of a coherent strategy to achieve a peaceful resolution. And while political progress is stalled, concerns are growing over the humanitarian situation in the Gaza Strip, with growing warnings that the territory is at risk of becoming uninhabitable.

# Trustees' annual report for the year ended 31 July 2019 continued

Conflicts in other parts of the region have continued, not least in Libya, Syria and Yemen, with terrible humanitarian consequences. Despite only having 5% of the world's population, the region has accounted for 40% of global battle deaths in recent years. Fighting in these countries has been intensified by the rivalries of regional powers who can appear locked in a zero sum struggle for security.

The scale of these challenges ultimately underlines the importance of our work. By enabling communication that otherwise would not occur, it is possible to prevent a further deterioration in the situation and begin reversing the trends towards further conflict. In the long-term, our work helps political leaders to think through the risks of conflict and helps them identify where change may be necessary.

Our work continues to be divided into three main pillars of activity – The Middle East Programme (our work in Israel-Palestine), The Helsinki Policy Forum (our wider work in the Gulf-MENA region), and the UK Programme (our work with British Muslim communities). We held 540 meetings over the year and key achievements included:

- Successfully concluding our 24 month process of internal dialogue within Palestine, producing a comprehensive analysis of the barriers to Palestinian reconciliation, establishing new channels for communication between parties, and identifying areas of agreement that could provide a foundation for future talks.
- ❖ Deepening our relationship with the national-religious community in Israel, working with influential leaders to expose them to new perspectives on the conflict.
- ❖ Maintaining a space in the Helsinki Policy Forum for Egyptian, Iranian, Saudi Arabia and Turkish policymakers to meet and discuss common challenges, in spite of the tensions in the region. Successfully holding a meeting of the Helsinki Policy Forum on the margins of the 73<sup>rd</sup> United Nations General Assembly, raising the profile of the Forum.
- ❖ Developed a new Women's parliamentarians network within the Forum and intensified the work of the environmental working group and the working group on religious literacy.
- ❖ Supported the CPS in developing a new programme of community engagement, with pilot programme Community Conversations launched in Manchester. This has contributed to improved understanding of the work of the CPS, the launch of work experience programmes for BAME candidates within the CPS NW, and a new dialogue around tackling hate crime.

We expanded our reach amongst communities in Israel on the political right. As these are the communities most sceptical of entering into negotiations with Palestinian counterparts, we think it is vital to understand their core concerns and to explore how these could be addressed in a political settlement. We have worked closely with Likud, bringing several delegations to Northern Ireland to explore the peace process there and its potential relevance to Israel. Significantly, we have deepened our work with the National Religious community and are in the process of organising an intensive series of activities with leaders from this background.

# Trustees' annual report for the year ended 31 July 2019 continued

In Palestine, we have worked to keep channels of communication open between the different political parties and segments of society. We remain active across the Territories including in Gaza, Jerusalem, Ramallah, Nablus and Hebron. The current political context is such that meetings by a third-party facilitator such as Forward Thinking, is essential to enable any discussions on common challenges. Through this work we have ensured that misperceptions are addressed (thereby reducing tensions) and helped identify where consensus exists.

Given the depth of mistrust between key regional powers, the work of the Helsinki Policy Forum (HPF) in enabling continued dialogue between Iran, Egypt, Saudi Arabia and Turkey represents a significant success. The intensity of the process has increased, with meetings of the Forum taking place at the UNGA in September 2018; and in Helsinki in December 2018 and April 2019. The network of the Forum has expanded further, incorporating a growing number of ministers, deputy ministers and directors of ministries of foreign affairs. The seniority of participants magnifies the impact of the discussions and ensures that they are contributing to the formation of policy in the participating countries.

The working groups of the Forum have consolidated further over the year and continue to provide a mechanism for in-depth conversations on specific challenges and potential policy response. Developments in the environmental working group and the working group on religious literacy have been particularly significant and will be taken forward in 2020.

In Tunisia, we have remained committed to supporting the country's political transition and have focused on developing the capacity of a new generation of political activists, through our support for newly elected local councillors. For example, in November 2018 we were able to organise a meeting between a group of young councillors and a visiting delegation of British parliamentarians that focused on how to strengthen public outreach efforts. The MPs introduced the idea of canvassing to the local councillors and highlighted how important it was as a tool to ensure they stayed in touch with public concerns and remained accountable. As a result of this workshop, a number of local councillors incorporated canvassing into their working practices, with participant reaching over 600 members of the public spread across 3 governorates in the weeks following the meeting.

Meanwhile in the UK our work focused on two areas: working with the office of the Independent Reviewer of Terrorism Legislation (IRTL) to help them engage communities who are directly affected by the UK's terrorism legislation; and supporting the Crown Prosecution Service reinvigorate their community engagement strategy. The meetings we organized with the IRTL featured prominently in the final reports of the then office holder Max Hill, thereby helping community perspectives reach the heart of government. Our work with the CPS helped to ensure the initial launch of *Community Conversations* was successful is already leading to practical co-operation between the CPS and community representatives in the Northwest (where the initiative has been piloted).

# Trustees' annual report for the year ended 31 July 2019 continued

#### Financial Review

The charity had a net increase in funds of £224,595 (2018 Decrease: £193,949).

#### Principal funding sources

The principle funding sources for the charity in this financial year came from three main channels:

- Grants from European governments and the European Union;
- Grants received from foundations and Charitable Trusts;
- Private donations.

In 2018-2019 the EU's Instrument Contributing to Stability and Peace; Irish Aid; and several charitable trusts were the main sources of funding for the Middle East programme. The Helsinki Policy Forum was predominately funded by the Ministry of Foreign Affairs of Finland. The UK Programme was funded by British charitable trusts

#### Investment Policy

The trust deed authorises the trustees to make and hold investments using the funds of the charity but no such investments are presently held. Any surplus general funds are invested in short-term deposits.

#### Reserves Policy

The charity's primary objective is to meet the costs of its programme expenses on a year-to-year basis. In the years ahead, the trustees will continue to build sufficient reserves to guarantee the charity's long-term existence.

#### Plans for <u>future periods</u>

In the coming year, we plan to take several steps to facilitate real and sustainable change.

In Israel we are in the process of launching a new series of activities focused on improving perceptions of the Two State Solution that will begin at the end of 2019. Simultaneously, we will be developing our work with right-wing constituencies in Israel and aim to bring key figures from Ireland to Israel to expose a greater number of individuals to the Irish experience of conflict and peace building.

# Trustees' annual report for the year ended 31 July 2019 continued

In Palestine, we will maintain channels for dialogue between Palestinian factions and seek to support the development of Palestinian political leaders. To achieve this second aim, we intend to bring individuals from across the world to Palestine in order to share their experiences of conflict, peace building, and sharing power in divided societies. Exposure to these different examples may provide Palestinian leaders with insights into their own context, offer new ideas and help build capacity.

In the Helsinki Policy Forum the primary aim to maintain dialogue within and between the Gulf-MENA region and Europe. One goal is to engage more Foreign Ministers from the region in our dialogue and we are exploring the idea of expanding the number of countries taking part in the Forum in 2020. We will also develop the Working Groups of the Forum, particularly the Environmental working group where we plan to organise study visits for experts from the region to come to Europe and examine mechanisms that have been established to promote inter-state co-operation on environmental challenges.

Our work in Tunisia will continue to focus on developing the capacity of young activists, with a series of training workshops and opportunities planned throughout the year. We are also continuing to develop an initiative to help policymakers think through how to address the country's economic challenges.

In the UK Programme, we will continue to foster links between disenfranchised communities and the 'Establishment'. One area of focus will be supporting the CPS as they expand their *Community Conversations* programme to other parts of England and Wales. In response to community requests, we are developing a new initiative *Pathways into Politics* that will offer skills and mentoring for young Muslims interested in entering into politics and public life.

In the year ahead there will be continued uncertainty due to Brexit and its potential impact on the charity. However, Forward Thinking's principle funding sources are not dependent on the UK's membership of the European Union and so the risk to the charity is deemed to be low overall.

# Statement of trustees' responsibilities

The Charities Act requires the trustees to prepare financial statements for each financial year which show a true and fair view of the charity and its financial activities for that year. In preparing those financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgments and estimates that are reasonable and prudent;
- c) observe the methods and principles in the Charities SORP;

# Trustees' annual report for the year ended 31 July 2019 continued

- d) state whether applicable accounting standards and statement of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- e) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence take reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditor**

The trustees intend to ask the auditor, Bowker Orford, to undertake the audit of the charity in the following year.

This report has been prepared in accordance with the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102 (effective 1 January 2015).

#### **Approval**

This report was approved by the trustees on 13th January 2020 and signed on their behalf.

William Sieabart

Chairman of the board of trustees

# Independent auditor's report to the trustees of Forward Thinking

We have audited the financial statements of Forward Thinking for the year ended 31 July 2019 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 July 2019 and
  of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

• The trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or

### Independent auditor's report to the trustees of Forward Thinking continued

 The trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

- The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.
- In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.
- We have nothing to report in this regard.

# Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

# Independent auditor's report to the trustees of Forward Thinking continued

# Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

#### Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

London W1G 0DD

15-19 Cavendish Place

Bowker Offard
Bowker Orford
Statutory Auditor

Date: 14th January 2020

**FORWARD THINKING** 

# Statement of financial activities for the year ended 31 July 2019

|   | Note | Unrestricted<br>funds<br>2019<br>£ | Restricted<br>funds<br>2019<br>£ | Total<br>funds<br>2019<br>£                     | Total<br>funds<br>2018<br>£                     |
|---|------|------------------------------------|----------------------------------|---|---|
| Incoming resources  |      |                                    | -                                |   | -   |
| Incoming resources from generated funds:                                    |      |                                    |                                  |   |   |
| Voluntary income: Private donations Grants Project grants                   |      | 178,837<br>25,000<br>-             | 537,426<br>222,446               | 178,837<br>562,426<br>222,446                   | 210,151<br>483,493<br>40,728                    |
| Other incoming resources  |      | <u> </u>                           |                                  |   |   |
| Total incoming resources  |      | <u>203,837</u>                     | <u>759,872</u>                   | <u>963,709</u>                                  | <u>734,372</u>                                  |
| Resources expended  |      |                                    |                                  |   |   |
| Expenditure on: Charitable activities Governance costs                      | 7    | 198,681<br><u>44,502</u>           | 479,293<br><u>16,638</u>         | 677,974<br><u>61,140</u>                        | 867,503<br><u>60,818</u>                        |
| Total resources expended  | 6    | (243,183)                          | <u>(495,931)</u>                 | <u>(739,114)</u>                                | ( <u>928,321)</u>                               |
| Net incoming resources be other recognised gains                            | fore | (39,346)                           | 263,941                          | 224,595   | (193,949)                                       |
| Other recognised gains  |      |                                    | <del></del>                      |   |   |
| Net movement in funds   |      | (39,346)                           | 263,941                          | 224,595   | (193,949)                                       |
| Reconciliation of funds Total funds brought forward Transfers between funds |      | 60,461                             | 213,564                          | 274,025<br>———————————————————————————————————— | 467,974<br>———————————————————————————————————— |
| Total funds carried forward   | ł    | <u>21,115</u>                      | <u>477,505</u>                   | <u>498,620</u>                                  | <u>274,025</u>                                  |

There were no recognised gains or losses for 2019 other than those included in the statement of financial activities.

There were no acquisitions or discontinued operations during the current year. The notes on pages 14-17 form part of these financial statements.

| Balance Sheet at 31 July 2019                            | Note | £                                | 2019              |                                 | 2018       | •                     |
|--|------|----------------------------------|-------------------|---------------------------------|------------|-----------------------|
| Fixed assets Tangible assets                             | 9    | τ.                               | £<br>416          | i                               | t.         | £<br>-                |
| Current assets   |      |                                  |                   |                                 |            |                       |
| Debtors<br>Cash at bank and in hand                      | 10   | 529<br><u>517,686</u><br>518,215 |                   | 2,00<br><u>315,43</u><br>317,44 | <u>35</u>  |                       |
| Creditors: amounts falling due within one year           | 11   | (20,011)                         |                   | <u>(43,41</u>                   | <u>17)</u> |                       |
| Net current assets                                       |      | 4                                | <u> 198,204</u>   |                                 | <u>274</u> | <u>4,025</u>          |
| Total assets less current<br>Liabilities                 |      | 4                                | <u> 198,620</u>   |                                 | <u>274</u> | 4.02 <u>5</u>         |
| Funds of the charity Restricted funds Unrestricted funds |      | 2                                | 477,505<br>21,115 |                                 |            | 6,121<br><u>7,904</u> |
|  | 12   |                                  | <u> 198,620</u>   |                                 | <u>274</u> | 4,025                 |

The notes on pages 14-17 form part of these financial statements.

The financial statements on pages 12 to 13 were approved by the trustees on 13<sup>th</sup> January 2020 and signed on their behalf by:

William Sieghart Trustee

#### Notes to the financial statements for the year ended 31 July 2019

#### 1 Accounting policies

- a) The financial statements have been prepared on the historical cost convention. The financial statements are in accordance with Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)" and Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and with the Charities Act 2011.
- b) Donations and project grants are accounted for as received by the charity.
- c) Gift aid reclaimable on donations to the charity is included with the amount received.
- d) Expenditure on grants is recorded once the trust has made an unconditional commitment to pay the grant and this is communicated to the beneficiary or the grant has been paid, whichever is the earlier. The trust has not made any grant commitments of more than one year.
- e) Other expenditure is included in the financial statements on an accruals basis. Irrecoverable VAT is charged to the statement of financial activities as incurred.
- f) All assets costing more than £500 are capitalised. Depreciation on office equipment is charged on a straight line basis over 4 years; is included under overheads within support costs and is allocated to governance costs.
- g) Restricted funds are determined by the trustees with regard to the restrictions placed upon the documentation provided by the donor.
- h) Governance costs include costs of governance arrangements for the general running of the charity as opposed to the management functions inherent in generating funds. This includes such items as external audit, legal advice and costs associated with constitutional and statutory requirements.
- i) Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. All differences are taken to the statement of financial activities.
- j) The Financial statements have been prepared on a going concern basis, as there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

#### Notes to the financial statements for the year ended 31 July 2019

#### 2 Taxation

The trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

| 3 | Analysis of employee costs: | 2019<br>£ | 2018<br>£ |
|---|-----------------------------|-----------|-----------|
|   | Salaries                    | 297,100   | 284,336   |
|   | Social security costs       | 30,546    | 29,439    |
|   | Pension contributions       | _5,049    | 3,321     |
|   |                             | 332.695   | 317.096   |

The average number of employees for the year was 7 (2018: 7). One employee of the charity received emoluments in excess of £60,000 during the year. The charity has paid pension contributions of £ 5,049 (2018: £ 3,321) for six employees during the year.

#### 4 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

# 5 Related party transactions

During the year there were no related party transactions.

#### 6 Funding of Resources Expended and Governance costs

|                          | Private<br>Donations | Grants  | Project<br>Grants | 2019    | 2018    |
|--------------------------|----------------------|---------|-------------------|---------|---------|
|                          | £                    | £       | £                 | £       | £       |
| Middle East<br>Programme | 96,136               | 172,221 | -                 | 268,357 | 94,450  |
| General<br>Programme     | 122,047              | 25,000  | -                 | 147,047 | 85,362  |
| Helsinki<br>Forum        | -                    | -       | 180,465           | 180,465 | 286,695 |
| UK –<br>Programmes       | -                    | 35,580  |                   | 35,580  | 29,687  |
| EU- PD                   |                      |         | 107,665           | 107,665 | 432,127 |
| Totals                   | 218,183              | 232,801 | 288,130           | 739,114 | 928,321 |

# Notes to the financial statements for the year ended 31 July 2019

| 7 | Governance costs                      | 2019<br>£      | 2018<br>£      |
|---|---------------------------------------|----------------|----------------|
|   | Accountancy & payroll fees Audit fees | 9,960<br>6,600 | 1,230<br>6,600 |
|   | Professional fees                     | 8,708          | 2,400          |
|   | Support costs                         | <u>35,872</u>  | 50,588         |
|   | • •                                   | <u>61,140</u>  | <u>60,818</u>  |

#### 8

**Allocation of support costs**The charity allocates support costs on a basis consistent with the use of resources.

|                       | Staff costs<br>£ | Overheads<br>£ | 2019<br>£ | 2018<br>£ |
|-----------------------|------------------|----------------|-----------|-----------|
| Middle East programme | 109,091          | -              | 109,091   | 50,000    |
| UK programme          | 26,000           | -              | 26,000    | 26,000    |
| European Union -PD    | 34,363           | _              | 34,363    | 99,654    |
| Helsinki programme    | 92,500           | -              | 92,500    | 90,611    |
| General programme     | 70,741           | _              | 70,741    | 50,831    |
| Governance costs      | -                | 61,140         | 61,140    | 60,818    |
|                       | 332,695          | <u>61,140</u>  | 393,835   | 377,914   |

#### 9 Tangible fixed assets

|   | Office<br>Equipment<br>£      | Total<br>£                    |
|---|-------------------------------|-------------------------------|
| Cost At 1 August 2018 Additions At 31 July 2019                     | -<br><u>555</u><br><u>555</u> | -<br><u>555</u><br><u>555</u> |
| Accumulated depreciation At 1 August 2018 Depreciation for the year | <u>-</u><br><u>139</u>        | <u>139</u>                    |
| At 31 July 2019   | <u>139</u>                    | <u>139</u>                    |
| Net book values<br>at 31 July 2019                                  | <u>416</u>                    | <u>416</u>                    |
| at 31 July 2018   | <u>-</u>                      | -                             |

# Notes to the financial statements for the year ended 31 July 2019

| 10 | Debtors                                      |                               | 2019<br>£                                  | 2018<br>£                                  |
|----|--|-------------------------------|--|--|
|    | Other debtors Prepayments and accrued income |                               | <u>-</u><br><u>529</u><br><u>529</u>       | 2,007<br>2,007                             |
| 11 | Creditor: amounts falling due within one     | e year                        | 2019<br>£                                  | 2018<br>£                                  |
|    | Other creditors and accruals                 |                               | 20,011<br>20,011                           | 43,417<br>43,417                           |
| 12 | Analysis of net assets between funds         | Tangible<br>fixed assets<br>£ | Net current<br>assets<br>£                 | Total<br>£                                 |
|    | Restricted funds Private donations           | ·                             |  |  |
|    | Grants<br>Project grants                     | -<br>-<br>-<br>-              | 381,998<br><u>95,507</u><br><u>477,505</u> | 381,998<br><u>95,507</u><br><u>477,505</u> |
|    | Grants                                       | 416<br>416                    | 95,507                                     | 95,507                                     |

The unrestricted funds of the charity may be applied for any charitable purpose at the discretion of the trustees.