

**Registration number 03228543**  
**Registered charity number 1057193**

**UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**  
**Company limited by guarantee**

**Trustees' report and financial statements**

**for the year ended 31 July 2019**

**UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**  
**Company limited by guarantee**

**Charity information**

Trustees who served during the year

Chairman	Mr Orhan Ramaxhiku
Secretary	Mr Ahmet Zasella
Treasurer	Mr Fatmir Qirezi
Trustee	Mr Bujar derguti
Trustee	Mr Agron Galica

Secretary	Mr Orhan Ramaxhiku
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Company number	03228543
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Charity number	1059473
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Registered office	88-90 Carlton Vale London NW6 5DA UK
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Independent Examiner	Meer & Company Chartered Accountants No.1 Cochrane house Admirals way Canary wharf London E14 9UD
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Bankers	HSBC
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**UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**  
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# **UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**

**Company limited by guarantee**

## **Report of the Trustees' for the year ended 31 July 2019**

The Trustees present their annual report and the financial statements for the year ended 31 July 2019 and confirm they comply with the Company Act 2006, Charities Act 2011, the trust deed and the Charities SORP 2005.

### **Structure, governance and management**

#### **Governing document**

The organisation is a charitable company limited by guarantee, incorporated on 23 July 1996 and registered as a charity on 30 July 1996. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

#### **Organisational structure**

The board of trustee is responsible for the general control and management of the charity. The trustees meet together as a body monthly and are responsible for all decisions taken in relation to running the activities provided by the charity.

The Board consists of not fewer than five and no more than nine persons elected by Members of the Charity. The business of the Charity is managed by the Board, which may use all the powers of the Charity that are not, by the Companies Act or by these Articles, reserved to the Members or to them in their capacity as Members.

The day-to-day management of the Community Centre and community facilities and projects are delegated to staff.

#### **Recruitment and appointment of trustees**

No person may be elected (whether being appointed for the first time or being reappointed, having already served as a trustee) as a trustee by the Members unless:

- they are recommended by the trustees or
- not less than 21 and not more than 35 days before the date appointed for the meeting, notice signed by a Member has been given to the Charity proposing the person for appointment as a trustee in a format specified by the Trustees.

Trustees are elected by the vote on Annual General Meetings. The trustees believe this approach ensures that new trustees are respected members of the faith and local communities and ensures that good relations are fostered between the Community Centre and members of the community that we serve.

In selecting new trustees, we seek to identify people who regularly attend events and functions organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, any new prospective trustee are initially nominated by the registered members of the charity, and following vetting process they then go through the election process. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

#### **Risk management**

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings.

The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the Community Centre are kept under review.

#### **Objectives and activities**

##### **Our aims**

Our charity's purpose as set out in the objects contained in the company's memorandum of association is to:

## **UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**

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### **Report of the Trustees' for the year ended 31 July 2019**

..... continued

Advance the knowledge regarding Islamic religion,

Advance education in Islam,

Reduce poverty and

Help persons in need by such charitable means as the trustees shall from time to time determine.

#### **Our objectives**

Our objectives are set to reflect our faith and community aims. Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

Our dual aims remain to provide a facility where attendees can worship and to provide a community facility for all the inhabitants of local area. Our long-term ambition is to build the self-confidence of Muslims in their faith, and through our community facilities and activities help make our area a peaceful, vibrant and harmonious community.

#### **Financial risk management objectives and policies**

We want to make our Community Centre an accessible and welcoming venue where all Muslims and those who wish to know more about our faith, can gather together to learn about the faith and worship. The Community Centre is open for daily prayers and the Friday prayers being a focus of our activities.

At our events we share the teachings of Islam and the nature of our faith through regular lectures and distribution of literature in English, Albanian and Arabic language. In addition, we also hold an open week each year when we invite congregations from other faith groups to visit us and learn more about Islam, offer the space for interfaith talks and come together Muslim, Christians and Jews, mental health awareness lectures, constituency hustings both for local and national elections across the party candidates, this to encourage the local community and our members to participate in elections and vote for their chosen candidates. Our religious leaders are also given duties to provide regular counseling to individuals and families in terms of having positive and healthy relationship.

An important part of our strategy is community welfare and education including regular Sunday class for children 7-16 years old both in Albanian and Arabic language. All our community facilities and activities including classes, health initiatives and seminars on all the different subjects including child protection are widely advertised and we welcome the participation of all in our local community including hub community kitchen and free soup kitchen on Sundays for the local people and homeless regardless of their faith or belief.

Most of our activities are free and supported by donations (or grant funding). Where a charge is made, concessions are made for students, and those on means-tested benefits, no charges of any kind apply to elders and pensioners. The Elderly Wellbeing Project's goal is to support the development of healthier lifestyles to improve well-being and reduce isolation and fear for those who are 60 years of age and over. The Project focuses on providing physical activities, health awareness and prevention talks on various health conditions such as mental health issues, eating healthily, breast cancer, prostate cancer, arthritis, and diabetes.

#### **Use of volunteers**

Volunteers are an important resource in both our faith and community work. Volunteers are involved in most of our faith and community activities regularly giving their time.

## **UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**

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### **Report of the Trustees' for the year ended 31 July 2019**

..... continued

We encourage trustees and all members of our Community Centre to be involved in voluntary activities and to share their skills with others.

#### **Activities and achievements**

##### **How our activities deliver public benefit**

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarized below, provide benefit both to those who worship at our Community Centre and the wider community.

#### **Religious activities**

Our Community Centre provides a center for regular daily prayers and worship and for the activities associated with our faith. During the year under review, we offered a range of religious services and activities including:

##### **Prayers**

The Community Centre is open all day for daily and Friday prayers. During the week we have up to 100 people who regularly attend daily prayers and over 500 who regularly attend Friday prayers.

##### **Festivals**

The Community Centre prepares food during Ramadan for those attending the Centre who wishes to break their fast together. Eid was also celebrated at the Community Centre with a family day and communal meal.

##### **Funeral facilities**

We hold special classes to teach people how to proceed with Islamic burial procedures. The Centre at the moment does not provide a funeral service but we are in process of opening new Company which is going to operate under our Community Center so we hope that in near future we will be able to provide this service as well.

##### **Civil marriage and Nikkah**

The Community Centre provides Muslim couples with an appropriate location for both their civil marriage and Nikkah (Islamic marriage).

##### **Programme on the Qur'an**

We hold Qur'an classes' regularly in our premises.

##### **Islamic awareness**

We have provided series of lectures, open to all, to promote Islamic knowledge and awareness.

##### **Community activities**

Our community hall and rooms provide a valuable educational and recreational resource to all in our local community. A wide variety of activities are organised and take place from our community centre.

##### **Health seminars and consultations**

A Muslim GP occasionally provides a free health consultation at the Community Centre.

#### **Financial review**

##### **Reserves policy**

The trustees have reviewed the reserves of the charity. Their policy is to hold enough funds to meet three months' operating costs of the premises. The free reserves as at 31 July 2019 were £218,107 (£84,040 - 31 July 2018).

##### **Principal funding sources**

## **UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**

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### **Report of the Trustees' for the year ended 31 July 2019**

..... continued

The charity's main source of income is through regular internal collection from our members and collection during Friday congregation, membership and various donations. This level of voluntary giving is both generous and encouraging.

#### **Plans for future periods**

We are in the process of preparation for application at Brent council regarding the development of the new center.

The Community Center is now too small to comfortably accommodate all those who regularly attend Friday prayers.

The trustees have established, through consultation, due to regeneration of the surrounding area there is a good chance to find a donator or potential investor to invest/rebuild new center which would fulfill needs for more activities and services for wider communities.

The Community Centre continues with Annual Family Fun Days which includes barbecues, food stalls, book stalls, martial art & boxing exhibition, dawah table, talks by prominent Muslim personalities, ice-cream van, fair rides, paint facing, separate sisters section, mehndi artists, fire brigade, and other relevant activities.

To start a program to train new Imams to meet the growing need for spiritual and moral leadership. We also plan to continue the series of events we hold and we will be inviting visiting Imams to our Community Centre who can share with us their learning and understanding of Islam and the teachings of the Qur'an.

Once a new centre is built, plans are to organize extra services such as GCSE/A Level courses for community members and Funeral Services in the center, which will generate extra income for the center.

We continue to place great importance on sharing a good understanding of Islam with other faith communities and gaining an understanding of their culture and traditions.

#### **Statement of Trustees' responsibilities**

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Act 2006 and the law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures
- disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006, Charities Act 2011 and the provisions of the trust deed.

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**Report of the Trustees'**  
**for the year ended 31 July 2019**

..... continued

They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on charity information page.

Approved by the Trustees and signed on its behalf by:

  
ORHAN RAMAXHIKU  
CHAIRMAN

Date : 24/04/20



**UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**  
**Company limited by guarantee**  
**Independent examiners' report to the trustees of**  
**UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD for the year ended 31 July 2019.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of financial statements. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the '2011 Act') and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b)^ of the 2011 Act; and
- to state where particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

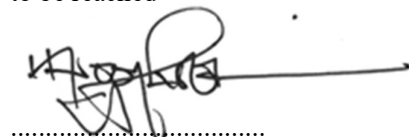
**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



**Haroon Rafique - Chartered Accountant**  
**For and on behalf of Meer & Company Chartered Accountants**  
**and Registered Auditor**  
**Date : 24 April 2020**

**No.1 Cochrane house**  
**Admirals way**  
**Canary wharf**  
**London , E14 9UD**

**UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**  
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**Statement of financial activities**  
**for the year ended 31 July 2019**

		Unrestricted funds	Restricted funds	Total Funds 2019	Total Funds 2018
	Notes	£	£	£	£
<b>Incoming resources</b>					
Incoming resources from generated funds:					-
Members/Individuals/Collections	2	85,716	-	85,716	42,875
Rent receivable		8,900	-	8,900	16,245
Other income		169,201	-	169,201	82,800
		<u>263,817</u>	<u>-</u>	<u>263,817</u>	<u>141,920</u>
Total incoming resources					
<b>Resources expended</b>					
Cost of generating funds					
Charitable activities		(17,238)	-	(17,238)	(5,784)
Administrative costs	3	(113,859)	-	(113,859)	(97,209)
		<u>(131,097)</u>	<u>-</u>	<u>(131,097)</u>	<u>(102,993)</u>
Total resources expended					
<b>Net incoming resources before other recognised gains/ losses</b>		132,720	-	132,720	38,927
<b>Retained funds brought forward</b>		477,263	-	477,263	438,336
<b>Retained funds carried forward</b>		<u>609,983</u>	<u>-</u>	<u>609,983</u>	<u>477,263</u>

		Year ended 2019 £	Year ended 2018 £
<b>Statement of total recognised gains and losses</b>			
<b>Net incoming resources before other recognized gains/losses</b>		132,720	38,927
<b>Total recognised gains since last annual report</b>		<u>132,720</u>	<u>38,927</u>

The notes on pages 9 to 11 form an integral part of these financial statements.

**UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD**  
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**Balance sheet**  
**as at 31 July 2019**

		2019		2018	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	4		392,800		393,846
<b>Current assets</b>					
Cash at bank and in hand		218,107		84,041	
		218,107		84,041	
<b>Creditors: amounts falling due within one year</b>	5	(924)		(624)	
<b>Net current assets</b>			217,183		83,417
<b>Total assets less current liabilities</b>			609,983		477,263
<b>Net assets</b>			609,983		477,263
<b>Funds</b>					
Unrestricted income funds	6		609,983		477,263
<b>Total funds</b>	7		609,983		477,263

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

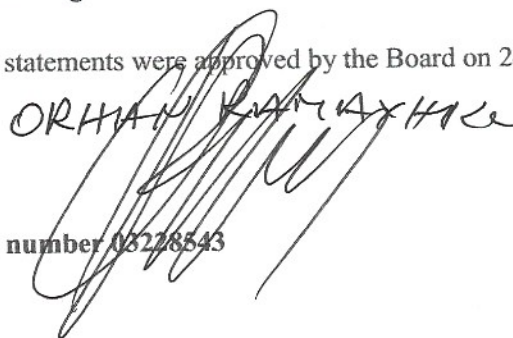
The company is exempt from the requirements relating to preparing audited accounts in accordance with section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit of the accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board on 24 April 2020 and signed on its behalf by

  
**ORHAN RAMAZAN**

Trustee

Registration number 03228543

**The notes on pages 9 to 11 form an integral part of these financial statements.**

# UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD

Company limited by guarantee

## Notes to the financial statements for the year ended 31 July 2019

### 1. Accounting policies

#### 1.1. Accounting convention

The financial statements have been prepared in accordance with Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### 1.2. Incoming resources

Unrestricted funds are donations and other incoming resources receivable or granted for the objects of the charity without further specified purpose and are available as general funds.

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life.

Fixtures, fittings  
and equipment - 20% Straight Line

### 2. Income

The total income of the charity for the year has been derived from its principal activity wholly undertaken in the UK.

	Unrestricted Funds	
	Year ended 31/07/19	Year ended 31/07/18
Members/Individuals/Collections	85,716	42,875
Rent receivable	8,900	16,245
Other income	169,201	82,800
	<u>263,817</u>	<u>141,920</u>

Other income £169,201 represents amounts received as compensation from Brent Council, for the land acquired by council through compulsory purchase order.

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**Notes to the financial statements  
for the year ended 31 July 2019**

..... continued

	<b>Unrestricted Funds</b>	
	<b>Year</b>	<b>Year</b>
	<b>ended</b>	<b>ended</b>
<b>3. Administration Expenses</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Wages and salaries	76,891	36,379
Rates	3,214	4,578
Insurance	948	1,073
Light and heat	4,485	4,544
Travelling and subsistence	2,269	3,032
Repairs and maintenance	6,138	332
Printing, postage, stationery & advertising	1,429	1,067
Telephone	529	479
Legal and professional	15,611	43,780
Accountancy	600	600
Bank charges	698	36
Depreciation on FF & Equipment	1,047	1,309
	<u>113,859</u>	<u>97,209</u>

<b>4. Tangible fixed assets</b>	<b>Land and buildings freehold</b>	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 August 2018	388,612	21,700	410,312
At 31 July 2019	388,612	21,700	410,312
<b>Depreciation</b>			
At 1 August 2018	-	16,465	16,465
Charge for the year	-	1,047	1,047
At 31 July 2019	-	17,512	17,512
<b>Net book values</b>			
At 31 July 2019	388,612	4,188	392,800
At 31 July 2018	388,612	5,235	393,847

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**Notes to the financial statements  
for the year ended 31 July 2019**

..... continued

<b>5. Creditors: amounts falling due within one year</b>	<b>2019 £</b>	<b>2018 £</b>
Other taxes and social security costs	424	124
Other creditors	500	500
	<u>924</u>	<u>624</u>

<b>6. Funds</b>	<b>Funds £</b>	<b>Total £</b>
<b>At 1 August 2018</b>	477,263	477,263
Net income for the year	132,720	132,720
<b>At 31 July 2019</b>	<u>609,983</u>	<u>609,983</u>

<b>7. Reconciliation of movements in total trust funds</b>	<b>2019 £</b>	<b>2018 £</b>
Incoming resources for the year	132,720	38,927
Net addition to funds	132,720	38,927
Opening trust funds	477,263	438,336
Closing trust funds	<u>609,983</u>	<u>477,263</u>