

Copef Training Skills (CTS)
Charity Financial Report
REGISTRATION NO: 1146606

CHARITY FINANCIAL STATEMENT

FOR THE YEAR ENDED

31 March 2020

Registered Office

21 Clarewood Walk
Off Moorland Road
Brixton
London
SW9 8TX

Banker

Charity registration number 1146606

Bank name: Caf Bank

Bank account name: Copef Training Skills

Bank Address: 25 Kings Hill Avenue,
Kings Hill
West Malling
Kent
ME19 4JQ

Acting Accountant

Little Money Finance
Unit 10, Overton Road
London
SW9 7JA

**COPEF
SKILLS
TRAINING**

**COPEF TRAINING SKILLS
TRUSTEE'S REPORT
FOR THE YEAR ENDED 31 MARCH 2020**
Charity registration number 1146606

ACTIVITIES

The Charity acts as a trustee and nominee for a number of Copef Training Skills and in a similar capacity for any other charitable trust in which The Copef Training Skills. Details of the principal activities of which the charity is ordinary trustee are set out on pages of these financial statements.

The charity services are:

Education:

During Year 2019/2020, Copef has delivered number of educational programs to work with children, and young people and their families to encourage commitment to stay connected and achieve high level of educational qualification. Numbers of homework and campaign to empower many with vision to finish school or college with certifications and goals to get in university or work.

Employment Training

Copef has developed number of Employment skills to help people to go back to work, connect people to the work that they want to do. The employment training based on preparing long an unemployed people and those without qualifications or English barrier to work. This is evening programme for adult and young people who has faced number of barriers and long term unemployment.

Social and Welfare

Copef has developed number of general social and welfare services; emotional support; counselling and practical advice to local community including services to improve health and well-being, culture events and campaigns. Designed activity to support people with history of social isolation and loneliness or domestic violence. The services also involves improving social impact in family, young people, community and environment. Copef provides Mental Health practice training with partners organisation.

Covid-19 Food Relief Crisis

Copef and team of volunteers have come together with ideas to set up **The African Emergency Hubs (AEH)** in which we are adapting new activities to connect African BEMA community to Emergency food and other support by providing free resource and information. The AEH activities primarily focus on distributing free food, mask, and Gloves straight from distributors to consumers. General advice includes Medicine pick up from Pharmacy, Shopping and telephone friendly chat for the vulnerable who are highly at risk of social isolation and loneliness.

The African Emergency Hubs - Covide-19 Foot Relief Crisis

So far with the support of *Lambeth Hubs Healthy Living Platform, OLU OLU Foods, Tiana Project and individual donations* we are able to distributing fresh food, mask and Gloves door to door to vulnerable and disadvantaged people and we have been putting together plans to deliver more including cooked food to homelesss on weekly base. AEH activity to continue after covid-19 as we believe that many people will lose their job which increase on number of unemployment, impact on both economic and environment. Increase on mental health, crime; domestic violence particularly on vulnerable and disadvantaged; elderly, youth or families. Would be ongoing social impact, crisis in poverty relief and other.

Management staff

Copef activity runs by volunteers who are chosen for their professional backgrounds, transferable skills, personal life knowledge and experience. In this way, our team can offer support to people who may be experiencing a challenging and difficult time while at an event for whatever reason

Partnership

Copef has developed a strong partnership with local organisations

- Peckham and Nunhead Neighbourhoods
- Centurion Faith Church
- Every Youth Life Matter
- Ghanaian Community Group
- Catholic Church
- Haiday Women's Association
- OLU OLU Foods
- Lambeth Hubs Healthy Living
- Southwark Community
- FL Soccer Academy
- Tiana Project
- Families Support Group
- Nzambe Malamu Church

And our doors always open for partnership work

Organisation Finance

The financial statements comply with current statutory requirements, the charity's governing document, and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with the charity SORP (FRS 102). applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland and the Charities Act 2011 and UK generally Accepted Practice.

Copef Training Skills meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

During 2019/2020 Copef finance strategy was to become self- finance, raising fund via services, fundraising, individual donations and contributions of charitable trust. The Copef managed to secure one funding support from Groundwork under Culture Seeds more information set on income and expenditure pages. Total income and gains for the charity was £39,500.00 and total expenditure was £35,500.00 giving a net result of £4,500.00 compare to year 2018 - 2019 which was £13,600 with expenditure of £9,500. giving a net result of £4,100.

Director Trustees

The current Trustee and member of the management commitment of The COPEF TRAINING SKILLS and those who held office during the year are as follows:

Full name	Position
Mr Makana Kitiaka	Chair
Mr Domingo Augustos	Treasury
Mr Francis Mampuli	Secretare
Miss Fenda Toko	
Mr Baby Pango	
Miss T RUSH	
Mrs Mado Tarma	

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COPEF TRAINING SKILLS
FOR THE YEAR ENDED 31 MARCH 2020**
Charity registration number 1146606

Statement of Director Trustees's Responsibilities

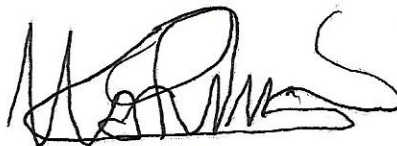
Charity law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the profit or loss of the charity for that period. In preparing those financial statements, the directors are required to select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are reasonable and prudent, and to prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

The director trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the charity act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The directors confirm that they have taken appropriate steps to make themselves aware of any relevant audit information and to establish that the auditors are aware of such information. As far as the directors are aware, there is no relevant audit information which has not been disclosed to the auditors.

The charity has entered into transaction in which it had a beneficial interest. Consequently, during the year, the company has made neither a profit nor a loss.

Signed on behalf of the trustees:

Date 22/04/2020..... Signature ...



Mr Makana Kitiaka

Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COPEF TRAINING SKILLS
FOR THE YEAR ENDED 31 MARCH 2020**
Charity registration number 1146605

I report the financial statements of the Copef Training Skills for the year ended 31 March 2020 which comprise the balance and the related notes. The financial reporting framework that has been applied in their preparation is application law and United Kingdom Accounting Standards.

Responsibilities and basis of the report

This report is made solely to the company's members, as a body, in accordance with chapter 3 of part 16 of the company act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and company's members as a body, for our audit work, for this report or for the opinion we have formed.

Respective responsibilities of directors and accountants

As explained more fully in the directors's responsibilities statement set out on pages, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and law view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (Uk and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed all applicable directions given by the Charity Commission under of the 2011 Act.

Independent examiner's statement

I have completed my examination and I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

Give a true and fair view of the state of the organisation's affairs as at 31 March 2020.

- Accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- The accounts do not comply with the accounting requirements of the section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- The accounts do not accord with those records; or
- The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting of charities applicable in the UK and Republic of Ireland (FRS 102).

Matters on which we are required to report by exception

The accountant have nothing to report in respect of the following matters where the companies act 2006 requires us to report to you if, in our opinion:

I have no concern and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Domba Mattar (Acting Accountant)

For and on behalf of:

Little Money

Unit 10, Overton Road London SW9 7JA

Date: 22/04/2020Signature.....



COPEF TRAINING SKILLS
Accounts for the Year Ended 31 March 2020
Income and Expenditure Account

Charity registration number 1146606

FUNDING INCOME	2020	2019	Note
Grants/Funding	4900	4,000	1
Fundraising income	4,500	2000	2
Service Sale	5,200	5000	3
Trustees Yearly Commitment contribution	4,600		4
Balaance forward (Bank / Cash)	5200	700	5
Donation / in kind	5,000	1500	6
Transtfers in / Bank interest	0	20	7
Membership Contribution fees	1,500	340	8
Property and rental income / office service	5300		9
Investments income	1800		10
Miscellaneous	1500		11

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TOTAL INCOME	39,500	13,560
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EXPENDITURE	2020	2019		
Premises	5,000	1,490	3,510	11
Utility- bill	950	-	950	12
Supply Equipment	3,500	700	2,800	13
Promotion/Publicity	500	350	150	14
Office supplies/ stationary and post	50	30	20	15
Telephone and Internet	150	130	20	16
Volunteer expenses	3,000	500	2,500	17
Insurance	50	120	(70)	18
Staff salaries and wages costs	5,500	3,250	2,250	19
Refreshment	800	250	550	20
Profit(loss) on sale of assests	0	-	-	21
Financing charges and taxation	0	-	-	22
Acoounting costs	300	-	300	23
Management staff and volunteer learning	500	80	420	24
Project research and Profession Fundraise	600	-	600	25
Project costs	3,600	2,500	1,100	26
Software / web design	1,200	100	1,100	27
Travel	1,500	-	1,500	28
Investment - Trading services	3,800	-	3,800	29
Profseional legal fees	2,800	-	2,800	30
Building Maintenance	1200	0	1,200	31
Miscellaneous	0	-	-	32
others				33
TOTAL EXPENDITURE	35,000	9500	25500	
Deficit) / Surplus	4,500	4060		

COPEF TRAINING SKILLS
Accounts for the Year Ended 31 March 2020
Balance Sheet

Charity registration number 1146606

	2020	2019	Note
Fixed Assets			
Property	5500	1,490	1
Fixtures and fittings	0	-	1
Office equipment	3,500	700	1
Investments	3800	-	
Total fixed assets	12,800	2,190	
Current Assets			
Cash in Hand and at bank	5,200	700	1
Stock	-	-	2
Debtors and Prepayments	1,000	-	1
Total Current Assets	6,200	700	
Liabilities			
Creditors and Accruals	9000	-	1
Loans outstanding	0	-	2
Total Liabilities	9,000	-	
Total Net Assets / Liabilities	19,000	2,890	
Reserves			
Accumulated fund at the start of the year	0	-	1
Deficit / Surplus	4,500	4,060	1
Accumulated fund at the end of the year	-	-	1
Asset Revaluation Reserve	0	-	1
Other Funds	0	-	1
Total net assests (liabilities)	19,000	2,890	

Reserves

Reserves	19,000	2,890
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Employees

Average number of employees/Season worker

3	2
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Copef Training Skills
Accounts for the Year Ended 31 March 2020
Notes to the Accounts

Charity registration number 1146606

Note 1: Grants/ Funding **2020** **2019**

Fundings received via from Charitable:

Groundwork/Culutre seed, Peckham community	£	4,900	4,000
Neighborhood fund			

Note 2: Fundraising income **2020** **2019**

Events compaigns

Income	Income	expens
4,500	3,000	2,000

Note 3: Sale Services

Training courses and conference

	2020	2019
	Income	Expenses
£	5,200	3,500
	5,200	5,200

Note 4: Membership

Membership fees received via the group

	2020	2019
£	1,500	340

Note 5: Trustee yearly contribution

The trustee have amount the contributions every year to keep the service running

	2020	2019
£	4500	-

Note 6: Donation

Donations in kinds (Foods, Goods or equipment)
Cash and cash equivelant donations

	2020	2019
	3,000	600
£	2,000	900

Note 7: Transtion in/Bank

Open balance
Cash
from/other

	2020	2019
£	Income	Outgoing
	540	700
	3600	0
	1060	0
	5200	700

Note 8: Charity shop income

Seconder: Clothes, choes and furnitures
Technogy
Electrical appliicace

	2020	2019
Income	Expenses	incom
-	0	0
-	0	0
-	0	0
-	0	0

Note 9: Investments Income

Bank accounts
Investments
Cash income

	2020	2019
Year start set up	Income	Received
Balance	600	0
£	0	0
£	1200	0
£	1800	0

Note 10: Property and rental income / offices

Rent recieved / Hall hire)
Equipment Hire

	2020	2019
	3,050	-
	2,150	-

Note 11: Miscellaneuos income

Stock items
other

	2020	2019
income	income	income
£	-	-
£	1500	-
	1500	-

Note 19: Salary costs

1. Project coordinator
6 session workers

2020	2019
1,000	0
4500	3250
5,500	

Note 26: Project costs

Family support and Culture education £
Launching covid -19 intervention (Food project) £

2020	2019
income expenses	income expenses
2600 2600	2500 0
1000 1000	0 0
3600 3600	2500 0

Note 8: Charity shop income

Items collection
Donitation in kind
Step up costs

2020	2019
Income Expenses	
- -	
- -	
- -	
- -	

Note 2: Stock

Opening balance £
Movements: Increase £
Movements: Decrease £
Closing balance

2020	2019
0	0
0	0
0	0
0	0
0	0

Note 1: Fixed Assets

Value at start of year
Additions
Disposals
Revaluations
Depreciation
Value at end of year
Total

2020	2019
Property	Fixtures & Equipment fittings
0	0
0	0
0	0
0	0
0	0
0	0

Note 1: Profit/(Loss) on Disposal of Assets

No assets were disposed of during the year

2020	2019
Book value at disposal	Sale Proceeds on Disposal
0	0
0	0
0	0
0	0

Note 1: Loans

Outstanding at start of year
Capital repayments
New loans

2020	2019
0	0
0	0
0	0
0	0

Note 1: Debtors and Prepayments

Prepayments
Debtors

2020	2019
650	0
350	0
1000	0

Cash Flow Forecast - 12 Months - April 2019 - March 2020

Month:	Pre-Start	1	2	3	4	5	6	7	8	9	10	11	12	Totals
Receipts														
Grants/funding	0	0	0	0	300	4,800	0	0	0	0	0	0	0	4,900
Fundraising income	0	2,500	1,000	250	100	150	230	80	190	0	0	0	0	4,500
Services sale	0	0	300	420	450	730	600	700	400	800	500	300	0	5,200
Membership	0	150	150	150	150	150	150	150	150	150	150	0	0	1,500
Balance forward/ Transfer Bank interest	0	5,200	0	0	0	0	0	0	0	0	0	0	0	5,200
Donation	0	600	750	200	900	800	400	550	400	400	0	0	0	5,000
Transfer Bal in Bank interest	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property and rental income/Office Service	0	0	0	0	0	0	0	250	1,200	1,300	1,400	800	350	5,300
Miscellaneous	0	1,000	500	0	0	0	0	0	0	0	0	0	0	1,500
Investments income	0	1,800	0	0	0	0	0	0	0	0	0	0	0	1,800
Trustee contribution Monthly	0	460	460	460	460	460	460	460	460	460	460	0	0	4,800
Total Receipts	0	11,710	3,160	1,480	2,360	6,890	1,840	2,190	2,800	3,110	2,510	1,100	350	39,500
Payments														
Rent	0	336	400	300	300	458	458	458	458	458	458	458	458	5,006
Utilities	0	80	80	85	95	95	95	95	95	95	95	95	95	1,100
Salaries and wages	0	250	250	300	200	200	750	700	800	850	800	400	0	5,500
Management learning staff/vols	0	200	0	150	0	0	0	150	0	0	0	0	0	500
Payroll taxes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Investments -service	0	1,500	0	0	1,500	800	0	0	0	0	0	0	0	3,800
Software/web design	0	0	0	0	0	600	0	0	600	0	0	0	0	1,200
Repairs and maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Insurance	0	50	0	0	0	0	0	0	0	0	0	0	0	50
Travel	0	400	0	100	0	300	0	400	0	0	300	0	0	1,500
Telephone	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Postage	0	0	15	0	0	0	10	0	25	0	0	0	0	50
Office supplies / Equipment	0	2,000	0	0	1,000	0	0	500	0	0	0	0	0	3,500
Project Research and development	0	0	600	0	0	0	0	0	0	0	0	0	0	600
Marketing/promotion	0	250	0	0	0	0	250	0	0	0	0	0	0	500
Professional and accounting fees	0	0	0	0	0	0	0	0	0	2,800	0	0	0	3,100
Training and development	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bank charges	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	0	600	0	0	0	0	600	0	0	0	0	0	0	1,200
Volunteer expenses	0	150	150	300	300	300	300	300	300	300	230	220	150	3,000
Loan repayments	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Refreshment	0	0	150	0	190	100	0	130	120	50	30	20	10	800
Project costs	0	0	0	0	0	1,500	0	0	1,000	500	600	0	0	3,600
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Payments	0	5,816	1,645	1,235	3,585	4,353	2,463	2,733	3,398	5,053	2,513	1,183	1,013	35,000
Cashflow Surplus/Deficit (-)	0	5,894	1,515	245	-1,225	2,537	-623	-543	-398	-1,943	-3	-93	-603	4,500
Opening Cash Balance	0	0	5,894	7,409	7,654	6,429	8,966	8,343	7,800	7,202	5,259	5,256	5,163	75,375
Closing Cash Balance	0	5,894	7,409	7,654	6,429	8,966	8,343	7,800	7,202	5,259	5,256	5,163	4,500	79,875

Copei Training Skills

Charity registration number 1146606

Name: Domingo Landu Trustee

Name: Makana Kilaka

Trustee 31/03/2020

Declaration

I confirm that the above statement of accounts has been prepared in accordance with guidance issues by the Company and is correct to my knowledge. In addition I confirm that these accounts have been approved by the director and trustee of The Families Group.

Name: Makana Kitiaka

Position: Chair

Date: 22/04/2020

Signature:

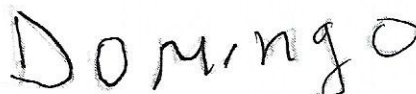


Name: Landu Domingo

Position: Treasure

Date: 22/04/2020

Signature:



Independent Examiner's Report

I have examined the Income and Expenditure and Balance Sheet for the year ending 31st March 2020 together with the underlying accounting records and confirm that the accounts are in accordance therewith.

Domba Mattar (Acting Accountant)

For and on behalf of:

Little Money

Unit 10, Overton Road London SW9 7JA

Date: 22/04/2020Signature.....

