

Charity Number: 1137672

Bradford North Methodist Circuit 27/32

**Trustees' Annual Report and Financial Statements
for the Year Ended 31 August 2019**

Bradford North Methodist Circuit

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Bradford North Methodist Circuit

Charity Information

Administrative Information

The Circuit was registered as a charity with the Charity Commission in England and Wales on 31 August 2010.

Circuit Number: 27/32
Charity Registration Number: 1137672

The Circuit comprised the following 15 churches at 31 August 2019:

Allerton, Baildon, Bolton, Calverley, Christchurch LEP, Crag Road, Haworth Road, Northcliffe LEP, Saltaire, Sandy Lane, St Andrews (Undercliffe), Thackley, Thornton, Wilsden LEP, Wrose. The Bradford North Circuit took control of the Sandy Lane building from September 2017, there are occasional Circuit Services taken there. Little Lane LEP closed 14 July 2019.

Superintendent Minister: Rev. Nicholas Blundell
Circuit Office
Baildon Methodist Church
Newton Way, Baildon
West Yorkshire BD17 5NH

Circuit Treasurer: John Watmough
11 Guardian Croft
Westcliffe Road
Shipley BD18 3DX

Trustees: The Trustees who are the members of the Circuit Meeting are listed in Note 15.

Leadership Team: Rev. Nicholas Blundell (Superintendent Minister)
Rev. Philip Drake
Rev. Christine Crabtree
Rev. Andrew Taylor (retired July 2019)
Rev. John Allison
Rev. Keith Knight
Rev. David Bonny
Rev. Derek Hoe
Rev. Mark Watson
Rev. Robert Marsh
Rev. Geoff Reid
Mr John Wilson (Pastoral Co-ordinator)
Mrs Laura Tunnacliffe (Circuit Youth Worker)
Mrs Clair Schofield (Administrator)
Mrs Nicola Cameron (Finance Officer)

Circuit Stewards: Mr Stuart Ayrton
Mr Clive Grimshaw
Mrs Jennifer Conroy

Lay Employment Officer: Vacant

Local Preachers' Secretary: Mr Stuart Ayrton

Property Officer: Mr Ashley France

Safeguarding Officers: Mrs Jean Morris
Mr Roger Morris
Mr Roger Butterfield

Bradford North Methodist Circuit

Charity Information

Principal address:	Baildon Methodist Church Newton Way Baildon Shipley West Yorkshire BD17 5NH
Bankers:	Barclays Bank plc Shipley Branch 35 Otley Road Shipley West Yorkshire BD18 3QA
Solicitors:	Barton Legal Limited 12 New Road Side Rawdon Leeds West Yorkshire LS19 6HN
Independent Examiner:	Laura Mashedier FCA, DChA Garbutt & Elliott LLP Chartered Accountants 33 Park Place Leeds LS1 2RY

Bradford North Methodist Circuit

Trustees' Annual Report for the Year Ended 31 August 2019

Structure, Governance and Management

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

The Governing Document:	Deed Of Union (1932) and Methodist Church Act (1976)
Constituted:	Act of Parliament
Selection of Trustees:	Appointed by local churches and existing Trustees Ministers are automatically Trustees
Structure:	Part of the West Yorkshire District of the Methodist Church Accountable to the Methodist Conference
Risks:	Considered by the Leadership Team Take professional Advice when required Adopted Safeguarding Policy

The Trustees consider the key management personnel to be the Circuit Leadership Team which consists of all ministers appointed to the Circuit, including supernumeraries, Circuit Stewards, Treasurer, Property Officer, Safeguarding Officers, Local Preachers' Secretary and Circuit Lay employees.

Objectives and Activities

The Bradford (North) Methodist Circuit has worked to the priorities set nationally by the Methodist Church, in response to its understanding of its calling:

"The calling of the Methodist Church is:

- to increase awareness of God's presence and to celebrate God's love.*
- to help people to grow and learn as Christians, through mutual support and care.*
- to be a good neighbour to people in need and to challenge injustice.*
- to make more followers of Jesus Christ.*

Priorities for the Methodist Church:

In partnership with others wherever possible, the Methodist Church will concentrate its prayers, resources, imagination and commitments:

- to proclaim and affirm its conviction of God's love in Christ, for us and for all the world; and*
- to renew confidence in God's presence and action in the world and in the Church.*

As ways towards realising this priority, the Methodist Church will give particular attention to:

- underpinning everything we do with God-centred worship and prayer;*
- supporting community development and action for justice, especially among the most deprived and poor - in Britain and worldwide;*
- developing confidence in evangelism and in the capacity to speak of God and faith in ways that make sense to all involved;*
- encouraging fresh ways of being Church;*
- nurturing a culture in the Church which is people-centred and flexible."*

The Bradford (North) Circuit works to enable the local churches which constitute the Circuit to fulfil their mission and ministry, in the light of the above priorities.

Bradford North Methodist Circuit

Trustees' Annual Report for the Year Ended 31 August 2019

When reviewing the aims and objectives of the charity and planning future activities the Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

Achievements and Performance

In the last year we have:

- continued to operate and review a team ministry model, working with a full-time lay Pastoral Coordinator; this has enabled us to cover for a colleague's early retirement effectively as we already work across the Circuit;
- continued to support local leadership teams in a significant number of churches;
- asked all our churches to review their work according to the challenge laid down by the Connexion, and considered the responses in a collaborative and supportive way, with further work to continue during 2019-20;
- agreed to offer 'A season to flourish' as a programme of activity across our churches through 2019 and 2020, enhancing missional thinking, sharing creativity, and experiencing local pilgrimage around out circuit;
- monitored our method of determining local church financial contributions to the work of the circuit, and revised contributions appropriately according to changes in circumstance;
- monitored to ensure local churches remain GDPR compliant;
- continued to support mission partners Sharon and John Harbottle in Haiti, identifying this work as our official 'second mile' project;
- enabled three local ecumenical partnerships in the circuit to continue their work while reflecting on future challenges and possibilities, and supported Little Lane LEP in coming to the decision to close;
- supported our circuit prayer network, linking and resourcing the diverse activities of our churches, and beginning the Connexional Year with a prayer morning;
- encouraged congregations to engage in quiet days around the Circuit;
- continued to support our worship leaders and local preachers with a series of quiet days focused on their needs;
- continued the provision of alternative worship through monthly opportunities to walk the Labyrinth;
- supported Northcliffe LEP through the third year of working with the innovative appointment of a Host Evangelist;
- brought the generations together in the Memory Lane project for people in sheltered accommodation, to which the local school children come to sing and chat to the older folk;
- continued the successful 'Holiday at Home' project which provides three days of entertainment and meals for older people, and a day trip; and is followed up in January with a one-day event;
- supported visitors who take Communion to people at home who can no longer get to church;
- worked with user groups at Sandy Lane Methodist Church as they face uncertainty as the building is offered for sale;
- continued to review Circuit property, including manses, with reference to long-term viability and ecological consequence;
- continued to open up churches for use by various groups including children's organisations, work with the elderly and disabled, interest groups including art and local history;
- provided activities including coffee mornings that are open to the local community and aim to combat loneliness;
- offered a series of *Creating Safer Space* Refresher Training, for people who work in church life with children and/or vulnerable adults, thus making our churches safer and more welcoming communities;
- developed Children's Ministry Enabling, working in partnership with the Zephaniah Trust, and extended this from one project at Wilsden to a second at Northcliffe;
- reached out into local schools as part of the Open the Book project in Shipley, and Noah's Ark in Wilsden;
- facilitated a Youth worker to develop and lead our work with young people;

Bradford North Methodist Circuit

Trustees' Annual Report for the Year Ended 31 August 2019

Achievements and Performance (continued)

- continued to develop our relationship with Bradford South Circuit, particularly through joint staff meetings, and support of the ministry of Rev Graeme Dutton in the city centre (St Arnold's);
- supported the provision of new facilities for work with women from other cultures through Touchstone; and
- supported the ecumenical chaplaincy to Saltaire World Heritage Site, and the ecumenical work of Shipley Christians Together as they consider how working across traditional church boundaries might more effectively reach people in the area.

Financial Review

The Statement of Financial Activities shows net expenditure for the year, before other recognised gains, of £126,155 after grants paid of £5,480 (Note 5 to the financial statements). The total reserves at 31 August 2019 stand at £1,736,072. The Trustees consider the financial position to be satisfactory.

Principal Funding Sources

Principal funding sources for the year to 31 August 2019 are the Assessments received from the fifteen churches within the Circuit. The principal expenditure was the salary costs of the four ministers and five lay staff employed by the Circuit and grants committed.

Reserves Policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the Circuit are six months of expenditure amounting to £242,482 for the year ended 31 August 2019. At 31 August 2019 the free reserves amounted to £477,566 thus meeting this target. The reserves policy will be reviewed annually.

Fundraising

We strive to achieve the highest fundraising standards and we value our supportive funders. We stay up to date with developments in charity regulation, data protection and the Fundraising Preference Service (FPS) to make sure we are legally compliant and adhering to all guidelines. We follow the Institute of Fundraising's Code of Practice.

Future Plans

Challenges moving forward continue to include developing team ministry in such ways that local lay leadership and ministries are supported and enabled to develop, and working with local churches to determine, and put into practice, realistic long term strategy for best use of resources for ministry and mission to the communities of North Bradford.

Bradford North Methodist Circuit

Trustees' Annual Report for the Year Ended 31 August 2019

Trustees' Responsibilities

The charity Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Circuit Assembly to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the net income or net expenditure of the Charity for that period. In preparing those financial statements, the Circuit Assembly has:

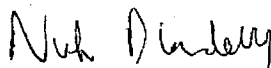
- selected suitable accounting policies and applied them consistently
- observed the methods and principles in the applicable Charities SORP
- made judgements and estimates that are reasonable and prudent
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepared the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Circuit Assembly is responsible for keeping records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable Charities (Accounts and Reports) Regulations.

It is also responsible for safeguarding the assets of the charity and hence for taking steps for the prevention and detection of fraud and other irregularities.

Approved on 4th March 2020 and signed on behalf of the Circuit by:

Rev. Nicholas Blundell
Superintendent Minister



Bradford North Methodist Circuit

Independent Examiner's Report to the Trustees of Bradford North Methodist Circuit

I report on the financial statements of Bradford North Methodist Circuit for the year ended 31 August 2019, which are set out on pages 7 to 21.

Responsibilities and basis of report

As the charity Trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity commission under section 145(5)(b) of the Act.

This report, including my statement, has been prepared for and only for the charity's trustees as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my examination work, for this report, or for the statements I have made.

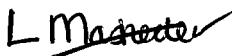
Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Laura Masheder FCA, DChA
Garbutt & Elliott LLP
Chartered Accountants
33 Park Place
Leeds
LS1 2RY

16 March 2020

Bradford North Methodist Circuit

Statement of Financial Activities for the Year Ended 31 August 2019

	General Fund Note (Unrestricted)	Circuit Model Trust Fund (Unrestricted)	Restricted Funds	Endowment Funds	2019 Total	2018 Total
	£	£	£	£	£	£
Income from:						
Donations and legacies						
Donations	750	-	-	-	750	5,101
Assessment or Share	297,158	-	-	-	297,158	330,199
Charitable activities						
Grants and donations	17,046	-	28,145	-	45,191	51,182
Other trading activities						
Lettings	12,356	-	-	-	12,356	22,990
Investment Income	1,041	1,493	152	1	2,687	2,724
Other income	668	-	-	-	668	3,367
Total income	329,019	1,493	28,297	1	358,810	415,563
Expenditure on:						
Charitable Activities						
Stipends and staff costs	2 164,734	20,000	21,845	-	206,579	207,499
District Assessment	53,544	-	-	-	53,544	53,544
Admin, insurance, professional telephone and travel	69,773	74,421	3,036	-	147,230	85,235
Utilities	18,357	-	-	-	18,357	14,159
Maintenance on manses	12,041	-	-	1	12,042	28,610
Expenditure on other Circuit property	4,769	-	1,100	-	5,869	5,030
Depreciation	1,199	-	-	-	1,199	2,002
Other expenditure	1,365	-	3,300	-	4,665	3,575
Loss on sale of tangible fixed assets	30,000	-	-	-	30,000	-
Grants and donations	4 5,480	-	-	-	5,480	146,575
Total expenditure	361,262	94,421	29,281	1	484,965	547,663
Net (expenditure) before other recognised gains	(32,243)	(92,928)	(984)	-	(126,155)	(132,100)
Realised and unrealised gains on investments	-	172	-	-	172	565
Gains on revaluation of fixed assets	45,000	-	-	-	45,000	-
Transfers between funds	(213,846)	213,846	-	-	-	-
Net movement in funds	(201,089)	121,090	(984)	-	(80,983)	(131,535)
Funds brought forward	1,677,653	121,247	18,055	100	1,817,055	1,948,590
Funds carried forward	1,476,564	242,337	17,071	100	1,736,072	1,817,055

A detailed Statement of Financial Activities for the year ended 31 August 2018 is shown in Note 18.

There were no recognised gains and losses for 2019 and 2018 other than those included in the Statement of Financial Activities.

The notes on pages 10 to 21 form part of these financial statements.

Bradford North Methodist Circuit

Balance Sheet as at 31 August 2019

	Note	General Fund (Unrestricted)	Circuit Model Trust Fund (Unrestricted)	Restricted Funds	Endowment Funds	Total Funds 2019	Total Funds 2018
		£	£	£	£	£	£
Fixed assets:							
Tangible assets	6	1,227,297	-	-	-	1,227,297	1,433,496
Listed Investments	7	-	14,038	-	-	14,038	13,866
		1,227,297	14,038	-	-	1,241,335	1,447,362
Current assets:							
Debtors	8	12,238	-	-	-	12,238	13,986
Cash deposits		199,664	228,299	17,071	100	445,134	328,169
Cash at bank and in hand		86,100	-	-	-	86,100	174,599
		298,002	228,299	17,071	100	543,472	516,754
Creditors: Amounts falling due within one year	9	(48,735)	-	-	-	(48,735)	(147,061)
Net current assets		249,267	228,299	17,071	100	494,737	369,693
Total net assets		1,476,564	242,337	17,071	100	1,736,072	1,817,055
Funds of the Circuit							
General Fund	10	1,476,564	-	-	-	1,476,564	1,677,653
Circuit Model Trust Fund	10	-	242,337	-	-	242,337	121,247
Total Unrestricted Funds		1,476,564	242,337			1,718,901	1,798,900
Restricted Funds	10	-	-	17,071	-	17,071	18,055
Endowment Funds	10	-	-	-	100	100	100
Total Funds	10	1,476,564	242,337	17,071	100	1,736,072	1,817,055

The notes on pages 10 to 21 form part of these financial statements.

These financial statements were approved by the board of Trustees on 4th March 2020 and signed on its behalf.

Nick Blundell

Rev Nicholas Blundell
Superintendent Minister and Chair of Trustees

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Charity information

Bradford North Methodist Circuit is a charitable trust registered with the Charity Commission in England and Wales under the registered number 1137672. The principal address is Baildon Methodist Church, Newton Way, Baildon, Shipley, BD17 5NH.

Basis of preparation of Financial Statements

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared in sterling which is the functional currency of the entity.

Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees have prepared financial projections, taking into consideration the current economic climate and its potential impact on the sources of income and planned expenditure. They have a reasonable expectation that adequate financial resources are available to enable the charity to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. Consequently the financial statements have therefore been prepared on the basis that the charity is a going concern.

Bradford North Methodist Circuit meets the definition of a public benefit entity under FRS 102.

Funds

The funds held constitute:

General Funds held for any purpose of the Circuit which are unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted.

Restricted funds represent grants, donations and legacies received which are allocated by the donor for a particular project or activity.

Endowment funds represent gifts, the capital normally being unavailable for spending, and the income from which is either restricted or unrestricted.

Details of each material fund are disclosed in the notes to these Financial Statements.

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

1. Accounting Policies (continued)

Income

Income represents all income which becomes available to the charity but excludes gains on investments. Grants and donations are recognisable when the charity becomes entitled to receive the funds, when it is probable that the funds will be received and that they can be measured with sufficient accuracy. Investment income is recognised on an accruals basis and comprises of interest receivable during the accounting period.

Sale proceeds from the sale of assets not previously capitalised are shown net of the property levy where there is no replacement scheme for those assets.

Expenditure

Expenditure is recognised in the period in which it is incurred and includes attributable VAT which can not be recovered.

Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.

Support costs include those costs incurred in supporting the work of the charity.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Circuit to pay out resources.

Operating leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remains with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due over the period of the lease.

Tangible fixed assets for use by the Circuit

A tangible fixed asset is capitalised where the cost of an individual asset is £1,000 or more.

The Circuit Meeting has provided a reasonable estimate of the buildings' current value to the circuit. It is the circuit's policy to revalue its buildings on a regular basis. Contents are included in the valuation of each property accordingly no depreciation is provided on freehold property. The Trustees consider the carrying value of the freehold land and buildings to be materially equivalent to the carrying value.

Depreciation rates are as follows:

Manses, furniture and fittings	At valuation
Equipment	25% straight-line basis

Where a manse is on the market at the year end and no longer used for its original purpose the property will be included as a current asset net of any levy payable.

Transfer of church buildings into the circuit

Where a church building that is no longer under the stewardship of the church but where responsibility for stewardship has been transferred to the circuit following the closure of the church, the following accounting policy will be adopted. The property will be included as a current asset net of any levy and included in income where an acceptable offer has been made for the building during the accounting period and the sale has been crystallised after the year end.

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

1. Accounting Policies (continued)

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

Deposit Funds, such as TIF (Trustee Interest Fund) held via Trustees for Methodist Church Purposes and the Central Finance Board are shown separately from Cash and Bank in the Balance Sheet.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Debtors and prepayments

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any discounts due.

Creditors, loans, provisions and grants payable

Creditors, loans and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfers of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value after allowing for any discounts which may be due.

Grants

Grants payable are commitments (including payments) made to third parties in the furtherance of the charitable objectives of the charity. Single or multi-year grants are accounted for as grants payable when either the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside the control of the charity.

Grants to local churches for property schemes and other purposes are accounted for as liabilities when they receive formal approval by the Circuit Meeting. On some occasions the Circuit Meeting will be asked to indicate whether it would approve a property development or building of a new church when the project is still at a development stage and other partners are still being consulted. The Circuit Meeting usually indicates that it would support the investment of the proceeds of sale of any related properties and how much it would be prepared to give in addition. Such amounts are not considered to be binding obligations on the Circuit until such time as a formal scheme is brought forwarded and approved by the Circuit Meeting.

Financial liabilities are only derecognised when, and only when, the charity's obligations are discharged, cancelled or they expire.

Pensions and staff costs

The charity makes payments to the Methodist Ministers' Pension Scheme (MMPS) which is a defined benefits scheme operated by The Methodist Church. The Circuit accounts for contributions paid by circuit as defined contribution scheme as the defined benefit liability is that of the Methodist Church not the Circuit.

Taxation

Bradford North Methodist Circuit is a registered charity and as such is potentially entitled to tax exemption under Section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

1. Accounting Policies (continued)

Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no estimates or assumptions that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities.

2. Minister and Lay Staff Information

The average number of clergy and lay staff analysed by function was:

	2019	2018
Clergy	4	4
Lay staff	5	5
	9	9

Ministers and lay staff costs during the year were as follows:

	Clergy 2019 £	Lay staff 2019 £	Total 2019 £	Clergy 2018 £	Lay staff 2018 £	Total 2018 £
Wages and salaries	96,471	67,771	164,242	92,457	74,074	166,531
Social security costs	8,822	4,119	12,941	8,396	4,555	12,951
Pension costs	25,463	3,933	29,396	24,396	3,621	28,017
	130,756	75,823	206,579	125,249	82,250	207,499

No employee earned £60,000 or more during the year (2018: no employee).

The charity considers its key management personnel to be the Circuit Leadership Team as set out on page 1. The remuneration of the Circuit Ministers (clergy) and Lay staff are set out above with further details set out in Note 12. No other members of the Circuit Leadership Team receive remuneration from the Circuit.

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

3. Trustees' Remuneration and Trustees' Expenses

There were no expenses paid to Trustees during the year other than those referred to in Note 12. All salaried ministers' expenses were incurred in carrying out their roles as ministers.

Information on amounts paid to Trustees is included in Note 12.

4. Net Expenditure

This is stated after charging:

	2019 £	2018 £
Independent examiner's remuneration:		
Independent examination fee	1,250	1,195
Loss on disposal of fixed assets	30,000	-
Depreciation	1,199	2,002

5. Grant Expenditure

Organisation	Commitments unpaid as at 1 September 2018	Commitments made in 2018/2019	Paid in 2018/2019	Commitments unpaid as at 31 August 2019
Baildon MC (Big Build)	89,723	-	(89,723)	-
Bradford South City Centre - Bradford City Ministry	3,000	-	(3,000)	-
Touchstone	-	5,400	(5,400)	-
Bradford South Story of Light (payable over 3 years)	5,000	-	(5,000)	-
Rev A Taylor retirement contribution-Circuit	-	80	(80)	-
	97,723	5,480	(103,203)	-

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

6. Tangible Fixed Assets

	Property (Manse and internal contents) £	Office equipment £	Total £
Valuation:			
As at 1 September 2018	1,430,000	13,932	1,443,932
Revaluation	45,000	-	45,000
Disposal of assets	(250,000)	-	(250,000)
At 31 August 2019	1,225,000	13,932	1,238,932
Depreciation:			
As at 1 September 2018	-	10,436	10,436
Charge for year	-	1,199	1,199
At 31 August 2019	-	11,635	11,635
Net book value:			
At 31 August 2019	1,225,000	2,297	1,227,297
At 31 August 2018	1,430,000	3,496	1,433,496

In November 2019 the Circuit Property Manager provided a Trustee valuation for the manse. The Trustees have accepted the valuation as at 31 August 2019.

In June 2019 the Bradford Road manse was sold for a loss of £30,000.

The historical cost of tangible fixed assets was £1,012,187 (2018 - £1,180,826).

7. Investments

	£
Market value at 31 August 2018	13,866
Realised and unrealised gains	172
Market Value at 31 August 2019	14,038

Investments include unitised funds held in the Managed Mixed Fund administered by the Central Finance Board of the Methodist Church.

The historical cost of investments held at market value was £7,918 (2018 - £7,918).

8. Debtors: Amounts Falling Due Within One Year

	2019 £	2018 £
Prepayments and other debtors	12,238	13,986

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

9. Creditors: Amounts Falling Due Within One Year

	2019 £	2018 £
Assessments in advance	46,203	45,877
Grants payable (Note 5)	-	97,723
Creditors and accruals	2,532	3,461
	48,735	147,061

10. Movement in Funds

Current year	Balance 1 September 2018 £	Income £	Expenditure £	Transfers £	Gains £	Balance 31 August 2019 £
Unrestricted funds:						
General Funds	1,677,653	329,019	(361,262)	(213,846)	45,000	1,476,564
Circuit Model Trust Fund	121,247	1,493	(94,421)	213,846	172	242,337
Total unrestricted funds	1,798,900	330,512	(455,683)	-	45,172	1,718,901
Restricted funds:						
Mabel Goldsborough Bequest	11,425	96	(1,123)	-	-	10,398
Trust 17586 Various Bequests	6,630	56	(13)	-	-	6,673
Feast grant	-	3,000	(3,000)	-	-	-
Holiday at Home	-	3,300	(3,300)	-	-	-
Other	-	21,845	(21,845)	-	-	-
Total restricted funds	18,055	28,297	(29,281)	-	-	17,071
Permanent Endowment:						
Edwin Robinson Bequest	100	1	(1)	-	-	100
Total funds	1,817,055	358,810	(484,965)	-	45,172	1,736,072

Restricted funds:

Mabel Goldsborough Bequest is for the upkeep and maintenance of the Circuit's Cemeteries.

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

Movement in Funds (continued)

Prior year	Balance 1 September 2017	Income	Expenditure	Transfers	Gains	Balance 31 August 2018
	£	£	£	£	£	£
Unrestricted funds:						
General Funds	1,767,961	380,741	(340,469)	(130,580)	-	1,677,653
Circuit Model Trust Fund	159,144	2,176	(171,218)	130,580	565	121,247
Total unrestricted funds	1,927,105	382,917	(511,687)	-	565	1,798,900
Restricted funds:						
Mabel Goldsborough Bequest	14,782	83	(3,440)	-	-	11,425
Trust 17586 Various Bequests	6,603	40	(13)	-	-	6,630
Feast grant	-	6,000	(6,000)	-	-	-
Holiday at Home	-	2,800	(2,800)	-	-	-
Other	-	23,722	(23,722)	-	-	-
Total restricted funds	21,385	32,645	(35,975)	-	-	18,055
Permanent Endowment:						
Edwin Robinson Bequest	100	1	(1)	-	-	100
Total funds	1,948,590	415,563	(547,663)	-	565	1,817,055

11. Analysis of Net Assets by Fund

Current Year	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Tangible fixed assets	1,227,297	-	-	1,227,297
Listed Investments	14,038	-	-	14,038
Net current assets	477,566	17,071	100	494,737
	1,718,901	17,071	100	1,736,072
Prior Year	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Tangible fixed assets	1,433,496	-	-	1,433,496
Listed Investments	13,866	-	-	13,866
Net current assets	351,538	18,055	100	369,693
	1,798,900	18,055	100	1,817,055

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

12. Related Party Transactions

Ministers

Stipends and allowances for presbyters and deacons (collectively ministers) are set annually by the Methodist Conference, and the Circuit is responsible for meeting those costs for all ministers appointed by the Conference to the Circuit.

The following ministers received the basic stipend of £24,168 (2018: £23,556)

Rev N Blundell

Rev P Drake

Rev A Taylor

Rev C Crabtree (2018: £20,022 due to working reduced hours).

Ministers are provided living accommodation as required by the church's Standing Orders apart from the part time minister Rev A Taylor, who was provided with housing expenses for the year ended 31 August 2019 of £7,878 (2018: £10,504).

In addition to the basic stipend the following Connexionally agreed additional allowances were paid:
Rev N Blundell: Superintendent Minister's allowance of £1,813 (2018: £1,767).

Lay employees

The following members of the Circuit Meeting are also employees of the Circuit and are in receipt of salaries for the work they undertake in the capacities indicated. They do not receive payment for acting as Trustees:

Name	Position	2019	2018
		£	£
Clair Schofield	Administrator	9,347	9,114
Nicola Cameron	Finance Officer	9,558	9,320
Caroline Pathak	Northcliffe Lay Pastor	20,300	21,383
John Wilson	Pastoral Visitor	20,989	20,467
Laura Tunnacliffe	Children's Ministry Enabler	11,732	14,074

Other related party transactions

Ashley France who is a Trustee of the circuit, is a chartered surveyor employed by Batty France, chartered quantity surveyors. Batty France provided professional services totalling £13,605 (2018: £16,223) to the circuit during the year in relation to a number of properties held by the charity. There was £87 outstanding balance to Batty France at 31 August 2019 (2018: £1,503). He was also paid £nil for expenses relating to manse repairs (2018: £438).

Keith Knight, who is a Trustee, provided preaching services to the circuit, including expenses, of £400 (2018: £150) during the year. There was no amount outstanding at 31 August 2019 (2018: £nil).

Geoff Reid, a Trustee, provided preaching services to the circuit, including expenses, of £350 (2018: £275) during the year. There was no amount outstanding at 31 August 2019 (2018: £nil).

John Allison, a Trustee, provided preaching services to the circuit, including expenses, of £400 (2018: £625) to the circuit during the year. There was no amount outstanding at 31 August 2019 (2018: £nil).

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

13. Pension Schemes

The charity makes payments to the Methodist Ministers' Pension Scheme (MMPS) which is a defined benefit scheme. The Circuit accounts for contributions paid to the scheme as if the scheme were a defined contribution scheme and amounts are recognised in the income statement. The Circuit is not a participating employer in the scheme and the liability sits with the Methodist Church. The circuit contributes 26.9% (2018: 26.9%) of ministers' stipends which are paid the Methodist Church.

The cost of the pension scheme to the circuit for the year ended 31 August 2019 was £25,463 (2018: £24,396). At the 31 August 2019 £1,671 was prepaid in respect of the scheme (2018: £2,167 and £nil was accrued (2018: £nil).

Five of the Lay Employees are members of The Pensions Trust, which is a defined contribution scheme. The cost of the pension scheme to the circuit for the year ended 31 August 2019 was £3,933 (2018: £3,621).

14. Financial Instruments

	2019 £	2018 £
Carrying amount of Financial Asset:		
Financial assets measured at amortised cost	531,234	502,768
Financial assets measured at fair value	14,038	13,866
Carrying amount of Financial Liabilities:		
Financial liabilities measured at amortised cost	48,735	147,040

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

15. Trustees

The following Trustees have held office since 1 September 2018:

Rev Andrew Taylor (Resigned 31/8/19)	Jim Jennings (Resigned 31/8/19)
Ashley France	Helen Hoyle
Allen Pollard (Appointed 1/9/18)	Rev Geoff Reid
Laura Tunnacliffe	Bob Marsh
Rev Nick Blundell	Brenda Boraks
John Sykes	Colleen Middleton (Appointed 1/9/18)
Roger Morris	Laurence Mann
Shelia Dunn	Nigel Hainsworth (Appointed 1/9/18)
Kay Nichols (Appointed 1/9/18)	Christine Leighton (Resigned 31/8/19)
Trevor Roberts	Rev David Bonny (Resigned 31/8/19)
Rev Mark Watson	Rev Derek Hoe
Barbara Tipper	Rev Christine Crabtree
Heather Ayrton	Martin Bashforth
Rev Phil Drake	Clive Grimshaw
June Carter	Norman Roper
John Wilson	Maureen Dalton
Lynne Keating	John Watmough
Jennifer Conroy	Barbara Robinson (Resigned 31/8/19)
Jean Long (Appointed 1/9/18)	Dr Mervyn Flecknoe (Appointed 1/9/18)
Rev John Allison	Roger Butterfield
Stuart Ayrton	Neil Crossley
Pauline Darragh	Tim Billingsley
Clair Schofield	Judith Herne
Nicola Cameron	Janet Bell
Carol Whitrick	Geoffrey Briggs
Ian Dobson	David Hogg
Rev Lyn Gregg	Janet Harper
Margaret Mallinson	Jeremy Parker
John Denton	Peter Jackson (Appointed 1/9/18)
Alun Griffiths	John Fisher
Jean Hedges	Kim Attenborough
John Anderson	Jean Morris
Myra Jennings (Resigned 31/8/19)	Caroline Pathak
Sandra Fisher (Resigned 31/8/19)	Diana Hogg (Appointed 1/9/18)

16. Financial Commitments

There were no financial commitments at the 31 August 2019 (2018: none).

17. Contingent Liabilities

There were no contingent liabilities as at 31 August 2019 (2018: £nil).

Bradford North Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2019

18. Statement of Financial Activities for the Year Ended 31 August 2018

	General Fund (Unrestricted)	Circuit Model Trust Fund (Unrestricted)	Restricted Funds	Endowment Funds	2018 Total
	£	£	£	£	£
Income from:					
Donations and legacies					
Donations	5,101	-	-	-	5,101
Assessment or Share	330,199	-	-	-	330,199
Charitable activities					
Grants and donations	18,660	-	32,522	-	51,182
Other trading activities					
Lettings	22,990	-	-	-	22,990
Investment Income	424	2,176	123	1	2,724
Other income	3,367	-	-	-	3,367
Total income	380,741	2,176	32,645	1	415,563
Expenditure on:					
Charitable Activities					
Stipends and staff costs	162,742	21,035	23,722	-	207,499
District Assessment	53,544	-	-	-	53,544
Admin, insurance, professional fees, telephone and travel	70,666	9,960	6,043	-	86,669
Utilities	14,159	-	-	-	14,159
Maintenance on manses	28,609	-	-	1	28,610
Expenditure on other Circuit property	1,620	-	3,410	-	5,030
Depreciation	2,002	-	-	-	2,002
Other expenditure	775	-	2,800	-	3,575
Grants and donations	6,352	140,223	-	-	146,575
Total expenditure	340,469	171,218	35,975	1	547,663
Net income/(expenditure) before other recognised gains/(losses)	40,272	(169,042)	(3,330)	-	(132,100)
Realised and unrealised gains on investments	-	565	-	-	565
Transfers between reserves	(130,580)	130,580	-	-	-
Net movement in funds	(90,308)	(37,897)	(3,330)	-	(131,535)
Funds brought forward	1,767,961	159,144	21,385	100	1,948,590
Funds carried forward	1,677,653	121,247	18,055	100	1,817,055