



Trustees' Annual Report

for the period from **1st September 2018** to **31st August 2019**

Charity name: **Fulham and Hammersmith Choral Society**

Charity registration number: **801597**

Objectives and Activities

The objects of Fulham and Hammersmith Choral Society (the choir) are the study and practice and the concert performance of choral works, and the furthering of interest in choral music generally, and in particular:

- To rehearse and perform choral music of all kinds;
- To extend the musical knowledge and technique of the choir by instruction and practice;
- To foster and develop friendly relations between choir members;
- To assist other charitable organisations.

These objects are met by:

- Weekly rehearsals, based on school terms, of defined programmes of music;
- Three public concerts each year of those programmes;
- Additional community events including 'Come and Sing' days and 'Awaydays';
- Fund-raising through singing, including Christmas carol singing.

Achievements and Performance

The choir performed its normal three public concerts during the year to 31 August 2019:

- At our Christmas 2018 concert we performed Hodie Christus Natus Est, Chilcott On Christmas Night and Vaughan Williams Fantasia on Christmas Carols, together with a selection of other carols, in St Stephen's Church at South Kensington;
- In Spring 2019, we performed Mendelssohn: Elijah at St Gabriel's Church, Pimlico;
- The Summer 2019 concert, we performed Gilbert and Sullivan's Trial by Jury, together with 'Rodgers and Hammerstein on Broadway', a medley arranged by Mac Huff and "Andrew Lloyd Weber in Concert", arranged by Ed Lojeski, at St George's Church, Campden Hill.

Charity fundraising took place via Christmas carol singing at Trafalgar Square, raising £253 for Coram - a charity supporting vulnerable children, young people and their families. An additional £255 was raised for Glass Door, the charity supporting the homeless, from a Christmas Concert collection.

In February, the choir held an extremely successful "Come & Sing" Day, open to all comers, singing excerpts from Elijah, attended by over 100 singers of whom half were not choir members. This event raised an additional £377 for Glass Door. There was an enjoyable "Away Day" concert, held in St. Michael & All Angels in Pirbright, near Woking in front of a small local audience.

The year saw a continuation in the decline in membership, with an average of 75, despite the expectation that the Elijah would be a draw. Summer Term numbers were however improved at 60. This compares with 95 and 63 respectively in 2016-17 and is again the lowest number for some years. Concert ticket sales were 12% lower than in the previous year, though not out of line with other recent history.

Financial Review

The trustees review the finances, budgets and spend against budget to ensure that there is sufficient subscription income to cover both rehearsal costs and the shortfall of income against expenditure normally seen for concert performances – taking into account the need to maintain reserves at the desired level.

Review of the charity's financial position at the end of the period

The choir ended the period with total reserves of £12,181 (£11,979 in 2018) after showing a surplus of £202 (£2,842 deficit in 2018) on annual expenditure of £35,760. This was £1,156 higher than the budget forecast of a £954 deficit.

The public concerts showed a lower than forecast deficit of £4,609. There was a surplus of subscription and rehearsal income, after rehearsal costs, of £4,505 and community singing events generated a surplus of £991 after an unexpectedly popular Come & Sing Day. Other expenses amounted to £685.

The Choral Scholarship fund has been wound up, as continuing support for engagement with, and career development of, choral soloists has proven increasingly difficult to sustain.

Reserves policy

It is the policy of the trustees to maintain unrestricted reserves equivalent to the costs of a public concert with orchestral support. This amount, in 2019, is assessed as £9,500.

Amount of reserves held

The unrestricted reserves at the end of the period were £12,181 (£11,796 in 2018).

The trustees recognise that the reserves fluctuate as the cost of concert musician support varies between concerts. The reserves position at the end of the period exceeded the reserves target, in part due to the better than forecast outcome for 2018-19. The increase in reserves is not significant and the trustees anticipate that the surplus reserves will be utilised in light of decreasing income.

Principal sources of income

The choir does not actively raise funds from external grants and continued to raise income through two primary sources which contributed this year as follows:

- Membership income and associated Gift Aid Tax relief which together raised £18,225;
- Concert income – with ticket sales of £8,150 and refreshment surplus of £1,233.

Membership and Gift Aid Income increased by 10% because the decline in membership levels was more than offset by an increase in subscriptions from £60 to £70 in January 2019. Concert income was 10% lower than the previous very good year (which was in line with expectations) but refreshment income was unexpectedly down by 15%

Structure, Governance and Management

The choir is an unincorporated association governed by its Constitution, dated 30th April 2007, which defines its objects, membership, administration and finance. This definition includes the arrangements for the election of its officers (Chairman, Vice Chairman and Treasurer) and other committee members, all of whom are trustees.

Reference and Administrative details

Charity name	Fulham and Hammersmith Choral Society
Other name the charity uses	-
Registered charity number	801597
Charity's principal address	64 Seymour Avenue Epsom Surrey KT17 2RR

Names of the charity trustees who manage the charity

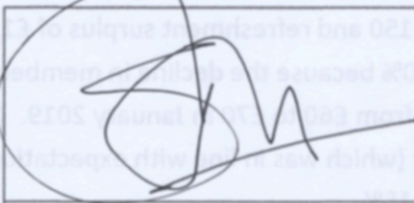
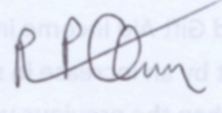
	Trustee name	Office (if any)	Dates acted, if not for whole year
1	Susan Hill	Chairman	
2	Johnny Blackstone	Vice-Chairman	
3	Robert Quinn	Treasurer	
4	Barbara Zanin Amblard	Secretary	
5	Carol Quinn	Librarian	
6	Charles Scott	Concert Manager	
7	Ana Anton		
8	Patrick Pierron		
9	Racha Mohsen		Until 1 May 2019
10	Anne-Marie Worden		Until 1 May 2019
11	Paula Lambe		From 1 May 2019
12	Antonia Majic		From 1 May 2019

There was no person (or body) entitled to appoint trustees.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)		
Full Names	Susan Hill	Robert Quinn
Position	Chairman	Treasurer
Date	3 MAY 2020	

Reference and Administrative details

Charity name	Fulham and Hammersmith Choral Society
Other name the charity uses	-
Registered charity number	801597
Charity's principal address	64 Seymour Avenue Epsom Surrey KT17 2NR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Date started, if not for whole year
1 Susan Hill	Chairman	
2 Johnny Blackstone	Vice-Chairman	
3 Robert Quinn	Treasurer	
4 Barbara Zaini Amblard	Secretary	
5 Carol Quinn	Upholder	
6 Charles Scott	Concert Manager	
7 Ana Anton		
8 Patrick Perton		
9 Rachel Mosen		Until 1 May 2019
10 Anne-Marie Worden		Until 1 May 2019
11 Paula Lampe		From 1 May 2019
12 Antonia Majic		From 1 May 2019

There was no person (or body) entitled to appoint trustees.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Fulham and Hammersmith Choral Society

On accounts for the year
ended

31st August 2019

Charity no
(if any)

801597

Set out on pages

6 to 11

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25.5.20

Name:

Helen Colyer

Relevant professional
qualification(s) or body
(if any):

I.C.A.E.W.

Address:

5 Mill Hill Road

Norwich

NR2 3DP

Statement of Financial Activities

for the year ended 31 August 2019

	Notes	Unrestricted funds £	Restricted funds £	31 Aug 2019 Total funds £	31 Aug 2018 Total funds £
Income and endowments from:					
Donations and legacies	2	18,414	-	18,414	17,080
Charitable activities					
Rehearsals	3	3,593	-	3,593	4,100
Concerts	4	11,229	-	11,229	13,166
Community engagement	5	2,721	-	2,721	-
Investments (deposit interest received)		5	-	5	6
Total		35,962	-	35,962	34,352
Expenditure on:					
Charitable activities					
Rehearsals	6	17,507	-	17,507	19,434
Concerts	7	15,655	183	15,838	16,161
Community engagement	8	1,730	-	1,730	100
Other	9	685	-	685	1,499
Total		35,577	183	35,760	37,194
Net income / (expenditure)		385	(183)	202	(2,842)
Net movement in funds		385	(183)	202	(2,842)
Reconciliation of funds:					
Total funds brought forward		11,796	183	11,979	14,821
Total funds carried forward		12,181	-	12,181	11,979

Balance Sheet

at 31 August 2019

	Notes	Unrestricted funds £	Restricted funds £	31 Aug 2019 Total funds £	31 Aug 2018 Total funds £
Fixed Assets					
Tangible assets	10	104	-	104	-
Current Assets					
Cash at bank		11,954	-	11,954	11,562
Cash in hand		-	-	-	30
Accrued income receivable		50	-	50	-
Prepayment of expenses		967	-	967	695
Total Fixed Assets		<u>12,971</u>	<u>-</u>	<u>12,971</u>	<u>12,287</u>
Liabilities					
Amounts falling due within 1 year:					
Accrued expenses payable		894	-	894	308
Total Liabilities		<u>894</u>	<u>-</u>	<u>894</u>	<u>308</u>
Total Net Assets		<u>12,181</u>	<u>-</u>	<u>12,181</u>	<u>11,979</u>
Funds of the Charity					
Unrestricted funds	11			12,181	11,796
Restricted funds				-	183
Total funds				<u>12,181</u>	<u>11,979</u>

Notes to the Financial Statements for the year ended 31 August 2019

1. Accounting policies

Basis for preparing the financial statements

The financial statements of the charity have been prepared in accordance with the Charities SORP (FRS 102)

'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland', incorporating Update Bulletin 1 and 'FRS 102 The Financial Reporting Standard' (effective January 2015). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared, on an activity basis, under the historic cost convention.

Going concern

At the time of approving the accounts, the Trustees are of the view that there are no material uncertainties about the charity's ability to continue as a going concern and the accounts continue to be prepared on that basis.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are expressed as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to that category. Where costs can not be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the annual rate shown below in order to write off the asset over its estimated useful life.

Kitchen equipment	- 20% on cost
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Taxation

The charity is exempt from Corporation Tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes in accordance within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. Donations and legacies

	31 Aug 2019	31 Aug 2018
	£	£
Membership subscriptions	15,425	14,005
Donations	189	477
Gift aid tax rebate	2,800	2,598
	<u>18,414</u>	<u>17,080</u>

3. Rehearsals income	31 Aug 2019	31 Aug 2018
	£	£
Sales and hire out of music scores	1,805	1,990
Rehearsal tea income	1,113	1,028
Social evening income	675	1,082
	<u>3,593</u>	<u>4,100</u>
4. Concerts income	31 Aug 2019	31 Aug 2018
	£	£
Concert ticket sales	8,150	9,098
Concert programme sales	536	636
Concert refreshment income	1,737	2,042
Concert programme advertising	570	1,270
Other Concert income	236	120
	<u>11,229</u>	<u>13,166</u>
5. Community engagement income	31 Aug 2019	31 Aug 2018
<i>(Come and sing days, scratch concerts and other public events)</i>	£	£
Community engagement ticket sales	2,440	-
Community engagement other income	281	-
	<u>2,721</u>	<u>-</u>
6. Rehearsals expenditure	31 Aug 2019	31 Aug 2018
	£	£
Rehearsal venue hire	5,430	5,250
Music Director's and Accompanist's fees	9,380	9,400
Choral scholars' fees	-	1,500
Music scores purchased and hired in	1,919	2,163
Social evening costs and other rehearsal expenses	778	1,120
	<u>17,507</u>	<u>19,434</u>
7. Concerts expenditure	31 Aug 2019	31 Aug 2018
	£	£
Concert venue hire	1,295	1,795
Concert equipment hire	2,698	2,379
Concert conductor and accompanist	1,875	1,905
Concert soloists and choral scholars	2,550	2,790
Concert musicians	4,800	4,350
Concert orchestral score and instrument hire	52	341
Transport costs	140	-
Concert programme & ticket production	1,287	1,341
Concert refreshment expenditure	505	594
Other concert expenses	636	667
	<u>15,838</u>	<u>16,161</u>

The associated restricted fund expenditure is explained in Note 11

8.	Community engagement expenditure	31 Aug 2019	31 Aug 2018	
	<i>(Come and sing days, scratch concerts and other public events)</i>	£	£	
	Other singing, venue hire	200	-	
	Other singing, conductor	530	100	
	Other singing, accompanist	480	-	
	Other singing, soloists	150	-	
	Other singing, other expenses	370	-	
		<u>1,730</u>	<u>100</u>	
9.	Other expenditure	31 Aug 2019	31 Aug 2018	
		£	£	
	Insurance	132	132	
	Web-site	48	48	
	Making Music membership	365	350	
	Bank / Card Processing fees	89	-	
	Depreciation	16	-	
	Other expenditure	35	969	
		<u>685</u>	<u>1,499</u>	
10.	Tangible fixed assets			
			Kitchen Equipment	
	Cost		£	
	At 1 September 2018		-	
	Additions		120	
	At 31 August 2019		<u>120</u>	
	Depreciation			
	At 1 September 2018		-	
	Charge for the year		16	
	At 31 August 2019		<u>16</u>	
	Net Book Value			
	At 31 August 2019		<u>104</u>	
11.	Movement in funds of the charity			
		31 Aug 2018	Net movement in	Transfers
		£	funds	between funds
			£	£
	Unrestricted funds			
	General Fund	11,796	385	-
	Restricted funds			
	Choral Scholarship	183	(183)	-
		<u>183</u>	<u>(183)</u>	<u>-</u>
	Total funds	<u>11,979</u>	<u>202</u>	<u>-</u>
				<u>12,181</u>

Financial Statements for the period ending 31 August 2019

Net movement in funds, included above, is as follows

	Incoming resources £	Resources expended £	Net movement in funds £
Unrestricted funds			
General Fund	35,962	(35,577)	385
Restricted funds			
Choral Scholarship	-	(183)	(183)
	-	(183)	(183)
Total funds	35,962	(35,760)	203

The Choral Scholarship fund represents donations whose use is restricted to payment to support engagement with, and career development of, choral soloists.

12. Trustees and related parties

None of trustees or any persons connected with them received any remuneration, expenses or other benefits from the charity during the year ending 31 August 2019, nor for the year ending 31 August 2018.

13. Employees

The charity has no employees.

14. Comparatives for the Statement of Financial Activities

	Unrestricted funds £	Restricted funds £	31 Aug 2018 Total funds £
Income and endowments from:			
Donations and legacies	17,080	-	17,080
Charitable activities			
Rehearsals	4,100	-	4,100
Concerts	13,166	-	13,166
Community engagement	-	-	-
Investments (deposit interest received)	6	-	6
Total	34,352	-	34,352
Expenditure on:			
Charitable activities			
Rehearsals	17,934	1,500	19,434
Concerts	15,361	800	16,161
Community engagement	100	-	100
Other	1,499	-	1,499
Total	34,894	2,300	37,194
Net income / (expenditure)	(542)	(2,300)	(2,842)
Net movement in funds	(542)	(2,300)	(2,842)
Reconciliation of funds:			
Total funds brought forward	12,338	2,483	14,821
Total funds carried forward	11,796	183	11,979