

**REPORT AND FINANCIAL STATEMENTS**

**PERIOD ENDED: 30 SEPTEMBER 2019**

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**LEGAL AND ADMINISTRATIVE INFORMATION**

**STATUS**

The organisation was formed and granted charitable status on 11<sup>th</sup> October 2012 (charity number 1149296).

The charity is governed by its constitution which was adopted on 30<sup>th</sup> July 2011.

**TRUSTEES**

The board members serving during the year and since the year end were as follows:

A M Pitt  
K Mason  
M Linford

**PRINCIPAL ADDRESS**

5 Monmouth Drive  
Merthyr Tydfil  
CF48 1JA

**INDEPENDENT EXAMINER**

R I Knoyle ACA FCCA

**BANKERS**

HSBC  
127-128 High Street  
Merthyr Tydfil  
CF47 8DN

## **TRUSTEES' ANNUAL REPORT**

The trustees present their annual report together with the financial statements of the charity for the year ended 30 September 2019. Legal and administrative information set out on page 1 forms part of this report.

### **AIMS AND OBJECTIVES OF THE CHARITY**

#### **Purposes and aims**

The Charity's objects are specifically to relieve those in need by reason of youth, age, ill health, disability and financial hardship in the Merthyr and Cynon Valley area, although this area may be extended to the adjoining communities if necessary.

To achieve this, we collaborate with Local Authorities, other statutory services, voluntary organisations and faith-based organisations.

In furtherance of the above, to supply boxes to beneficiaries, either directly or through agency partners approved by the Trustees, such boxes to contain tinned and non-perishable foods to ensure a healthy, balanced and nutritious diet for up to three days.

The Charity is also willing to undertake any other activities consistent with the primary purpose of the charity including, but not limited to, the provision of counselling and advisory services.

#### **Ensuring our work delivers its aims**

We are continually reviewing our aims, objectives and activities to ensure that we provide the maximum benefits possible to all of our clients. We are always prepared to consider the provision of new services if we feel that they will improve the welfare of our clients.

In setting our aims and objectives, we have referred to the guidance contained in the Charity Commission's general guidance on public benefit. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

### **HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT**

The Trustees are aware that the Charity has a responsibility under the Charities Act to demonstrate that it has charitable aims that meet the public benefit requirement and are therefore charitable. The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit and comply with S17 Charities Act 2011 when considering, planning and implementing the activities of the charity. As Trustees, we believe that the aims of our organisation are charitable and for the public benefit.

### **ACHIEVEMENTS AND PERFORMANCE**

During the previous financial year to 30<sup>th</sup> September 2018, the charity was awarded a £54,135 grant from the Moondance Foundation. This grant was for a 3-year period and was for a contribution towards the payroll costs of the Foodbank Coordinator and Warehouseman together with supporting the cost of some Foodstuffs. This, together with receiving significant donations from local churches and the community has enabled the charity to undertake its charitable objectives. During 2019, the charity was also awarded an £18,400 grant from the Trussell Trust. £16,500 of this grant was to enable the charity to purchase a new vehicle during 2019/20. This grant was gratefully received and would allow further delivery of our charitable objectives. The trustees would like to take this opportunity of thanking all individuals and organisations for their continued support and contributions to the charity.

The charity has a full time Foodbank Co-ordinator, part time Warehouse Assistant and a well established administration team so it is the aim of the charity to use this foundation to expand and continue the charity activities and alleviate social deprivation. To date we have collected in excess of 266 tonnes of food and distributed in excess of 254 tonnes to a total of 32,868 beneficiaries as at 30<sup>th</sup> September 2019. The donated food supplies given to the charity are essential to the running of the core activity of the charity and the Trustees would like to express their thanks to each individual and organisation whom have made food contributions. The Trustees cannot put a value on the total donated food supplies and as such have not included any amounts in these financial statements.

## FINANCIAL REVIEW

The charity has been successful in maintaining and increasing Funding levels over the last 12 months. The charity received total funding of £48,929 in 2019 compared with £99,037 in the year to 30<sup>th</sup> September 2018. It is the aim of the charity to continually source additional funding and will aim to increase funding levels over the next 12 months. A cash surplus was made in the year amounting to £12,621 (2018: £63,539). It is the aim of the charity through careful business management and budgeting by the trustees, and the ongoing generosity of the public, to continue to be able to build up reserves of the organisation. At the 30<sup>th</sup> September 2019 the Foodbank had £87,900 in the bank which is enough to see the organisation through approx. 3 years.

### Principal Funding Sources

Aside from the income generated by local churches and donations, during the year to September 2019, the main funding sources were the Moondance Foundation and the Trussell Trust. Details of Funding sources can be found on the Receipts and Payment Account with the Financial Statements.

### Reserves Policy

Upon reviewing the reserves policy, the trustees decided to maintain a financial reserve, approximately equivalent to the normal, predictable outgoings in one month. In 2019 that is approximately £3,025. The charity currently has free reserves well in excess of this, being £50,651. The reserves policy does also however, have a caveat, that if a pressing financial need arises within the charity, and the charity has the ability to meet this out of the reserve, then this should be done, in accordance with the aims and objectives of the charity.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Risk review

The trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by procedures of authorisation of transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and clients.

At present, the trustees have identified that the biggest risk that the organisation faces is due to the loss of income from various funders and from donations from members of the public.

Steps have already taken place to streamline the expenditure of the charity, with no adverse effects on the needs of our users. It is essential to the continuing financial health of the organisation that any 'lost' funds are able to be replaced by income from other sources. The Trustees are continually investigating other means of raising income.

### Organisation

The method of appointment of trustees is set out in the constitution dated 30<sup>th</sup> July 2011. There are currently three trustees involved in the organisation. A.M. Pitt, K. Mason and M Linford.

## PLANS FOR FUTURE PERIODS

We are continually investigating potential new sources of income. We are also continually trying to identify any new services, consistent with the primary purpose of the charity that may be of benefit to the public in the County Borough of Merthyr Tydfil and Cynon Valley areas.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in January 2015).

Signed on behalf of the board:

  
K. Mason - Trustee

Dated: 27/5/2020

***Independent examiner's report to the Trustees of Merthyr Cynon Foodbank***

I report on the accounts of the Charity for the year ended 30<sup>th</sup> September 2019, which are set out on pages 5 and 6.

***Responsibilities and basis of report***

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

***Independent examiner's statement***

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report on order to enable a proper understanding of the accounts to be reached.

Richard I. Knoyle ACA FCCA  
Btp Associates Ltd.  
RG19 Orbit Business Centre  
Rhydycar Business Park  
Merthyr Tydfil, CF48 1DL.

Date.....27/05/2020.....

**Receipts and Payments Account**

for the year ended 30th September 2019

	Unrestricted Funds £	Restricted Funds £	Totals 2019 £	Totals 2018 £
<b>Receipts</b>				
Moondance Foundation	-	-	-	54,135
Trussell Trust (Asda Grant)	1,900	16,500	18,400	-
Merthyr Valley Homes	1,500	-	1,500	10,801
Cyfarthfa High School Students	1,000	-	1,000	-
Cynon Taff Housing Association	-	-	-	2,000
Santander	2,500	-	2,500	2,500
Merthyr Housing Association	-	-	-	2,000
Gateway Church Aberaman	-	-	-	500
Bryn Sion Baptist Church Aberdare	-	-	-	250
Ffos y Fran - MTCBC	-	-	-	5,000
Michael Sobell Welsh Charitable Assoc.	1,000	-	1,000	1,000
Trussell Trust Fuel Bank	1,000	-	1,000	-
Rental Income	938	-	938	4,863
Donations from Local Churches	1,337	-	1,337	-
Monthly Church Donations	2,120	-	2,120	2,220
Private Donations	11,329	-	11,329	9,219
Steve Evans (Rhumney Brewery)	1,000	-	1,000	-
Tesco Cash Collections	1,763	-	1,763	-
Trussell Tesco Top-up	4,545	-	4,545	4,364
Trussell Asda Top Up	281	-	281	-
Recycling Income	216	-	216	185
<b>Total Receipts</b>	<b>32,429</b>	<b>16,500</b>	<b>48,929</b>	<b>99,037</b>
<b>Payments</b>				
Wages	10,327	18,045	28,372	28,128
Pension	392	-	392	240
Governance cost	804	-	804	732
Warehouse expenses	2,234	-	2,234	2,177
Other payments	4,506	-	4,506	4,221
<b>Total Payments</b>	<b>18,263</b>	<b>18,045</b>	<b>36,308</b>	<b>35,498</b>
<b>Net of Receipts</b>	<b>14,166</b>	<b>(1,545)</b>	<b>12,621</b>	<b>63,539</b>
<b>Transfers between funds</b>	-	-	-	-
Cash funds brought forward	36,485	39,097	75,582	12,043
Cash funds this period end	<b>50,651</b>	<b>37,552</b>	<b>88,203</b>	<b>75,582</b>

# Statement of Assets and Liabilities

for the year ended 30th September 2019

	Unrestricted Funds £	Restricted Funds £	Totals 2019 £	Totals 2018 £
<b>Cash Funds</b>				
Cash at bank	50,351	37,552	87,903	75,282
Cash in hand	300	-	300	300
<b>Total Cash Funds</b>	<b>50,651</b>	<b>37,552</b>	<b>88,203</b>	<b>75,582</b>
<b>Other monetary assets</b>				
Other debtors	1,750	-	1,750	500
Prepayments	327	-	327	325
<b>Total monetary assets</b>	<b>2,077</b>	<b>-</b>	<b>2,077</b>	<b>825</b>
<b>Liabilities</b>				
Deferred income	-	37,552	37,552	39,097
Accruals	498	-	498	456
	<b>498</b>	<b>37,552</b>	<b>38,050</b>	<b>39,553</b>
<b>Assets retained for the charity's own use</b>				
	Unrestricted Funds		Unrestricted Funds	
	2019		2018	
	£		£	
	Cost	Current Value	Cost	Current Value
Motor vehicle	10,000	1,914	10,000	2,552
Property	469	350,000	469	350,000
	<b>10,469</b>	<b>351,914</b>	<b>10,469</b>	<b>352,552</b>



K. Mason - Trustee

22/5/2020

Dated: