

REGISTERED COMPANY NUMBER : 3939801 (England and Wales)  
REGISTERED CHARITY NUMBER : 10811754

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR  
TO 31st AUGUST 2019  
FOR  
YOUTHSCAPE LIMITED**



Higginson & Co (UK) Ltd  
Statutory Auditors  
3 Kensworth Gate  
200 - 204 High Street South  
Dunstable  
Bedfordshire  
LU6 3HS

## Reference and Administrative details

### Registered Company number

3939801 (England and Wales)

### Registered Charity number

10811754

### Registered office

Youthscape Ltd  
74 Bute Street  
Luton  
Bedfordshire  
LU1 2EY

### Trustees

Mr A Beale  
Dr N Adamu  
Mrs C Boyd (retired July 2019)  
Rev A Gardner  
Rev T Lomax  
Mr J Good (resigned Oct 2018)  
Mr M Summerfield (appointed July 2019)

### Bank

HSBC  
63 George Street  
Luton  
Bedfordshire  
LU1 2AP

### Auditor

Mr D M Brown FCA  
Higginson & Co (UK) Ltd  
Statutory Auditors  
3 Kensworth Gate  
200 - 204 High Street South  
Dunstable  
Bedfordshire  
LU6 3HS



# Contents

	Page
Reference and Administrative details	
Report of the Trustees of Youthscape.....	4
Report of the Independent Auditors.....	10
Statement of Financial Activities .....	13
Statement of Financial Position .....	14
Statement of Cash Flows .....	15
Notes to the statement of Cash Flows .....	16
Notes to the Financial Statements.....	17

## Report of the Trustees of Youthscape

### Introduction from the Chair

Together with all the members of the Board of Trustees, I am delighted to be able to present this report for the charitable work of Youthscape both in Luton and across the UK.

We are delighted that Youthscape continues to deliver valuable work alongside young people in Luton, but more than that, that it roots its work in thorough research and evaluation. Youthscape isn't satisfied with delivering the same level of support year on year but continually strives to develop and respond to the emerging needs that young people face. This is borne out in the new projects it delivers, the modifications it makes to existing programmes and its agile decision making enabling it to respond quickly but in a carefully researched and strategic manner. Feedback from schools, youth workers, parents and young people themselves demonstrate the positive impact the work has.

Youthscape then takes this knowledge and experience and is able to impact others on a national scale through its training, conferences and resources. Youthscape's national profile and reputation is significantly growing which rightfully acknowledges the sterling work that is undertaken by the team.

The Trustees are incredibly proud of all that has been achieved, and we also remain committed to ensuring that this valuable work is underpinned by strong financial planning, clear strategy and outcomes, and the highest standards of safeguarding and care.

We are pleased to present this report with financial statements for the year ended 31st August 2019.

### Charitable Objectives

Youthscape develops innovative approaches to working with young people, especially those who are socially and emotionally disadvantaged. From its base in Luton, our work has gained a reputation for using new ways of working that engage young people and help them overcome personal challenges, such as being in care, those at risk of being NEET and those struggling with issues such as anxiety or self-harm, that are impacting them personally and educationally. These are shared widely through our national work offering training and resources to teachers, professionals and youth workers.

The charity is proud to have a strong reputation for child-centred work that is welcoming and engaging, as well as being rooted in good principles and practice. It works alongside a highly diverse population in Luton and has developed strong partnerships with the local authority, schools, faith groups and local businesses.

The objects of the charity are:

- (i) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- (ii) relieving poverty, suffering and distress among young people by the provision of advice, counselling, information and support;
- (iii) advancing education by providing personal development programmes and courses for young people and by providing resources, training and advice to those working with them; and
- (iv) advancing the Christian faith by helping members of the public to develop spiritually, socially, emotionally and in their education, particularly but not exclusively young people and those working with young people.



## Impact and Outcomes

The focus of the charity is to benefit the lives of young people both in direct work in Bedfordshire and through our national services and resources.

### **Youthscape Centre for Research**

The Centre provides qualitative and quantitative research to underpin the work of the charity and direct resources and projects to where we can be most effective. It also provides the framework for measuring and evaluating impact across the organisation. Over the course of the year, the Centre expanded its staff team to meet these demands and to carry out work that included a study on social isolation among young people, the use of spiritual practices in faith formation and a joint project with the University of Bedfordshire to examine how sex education in schools relates to young people from a faith background. In addition, the Centre published its quarterly digest of research 'The Story' for the benefit of other charitable organisations. Further collaborative projects were developed with Princeton Theological Seminary and with The London School of Theology.

### **Innovation work**

Youthscape has continued to develop our practice and understanding of the role of innovation in meeting the needs of young people. Over the course of the year, the innovation team worked to produce a series of resources supporting young people's emotional and mental health, as well as their spiritual formation. Youthscape's work in this field continues to be widely recognised as ground-breaking and highly effective, and the team provided support and advice to a number of other charitable projects seeking to develop innovative resources to meet the changing needs of young people.

### **Luton programmes**

A significant part of the charity's work is directly with young people, principally in Luton, Bedfordshire. Youthscape staff visited many of the town's secondary schools over the course of the year to provide support for young people, particularly their emotional and mental health, and a wide range of activities and services continued to be offered at the charity's base at Bute Mills. More than 2,000 visits were made to our afternoon drop-in sessions, and some 1,043 meals were served to young people. The charity's project to support young people who are socially isolated continued to expand working with 36 young people through the year. The charity also worked with 31 young people who were at risk of becoming NEET. These programmes have seen improvements in young people's ability to motivate themselves, their feeling able to overcome the challenges they faced, and in being able to understand how the decisions they were making would impact their future goals.

### **National programmes**

Youthscape offers training and development for many school staff, youth workers and others supporting young people across the UK. Over the course of the year approximately 1,250 professionals attended a training programme in relation to young people's emotional and mental health. More than 1,000 youth workers attended a weekend conference organised and run by the charity in November 2018, and a further 100 attended specialist training days held at Bute Mills. A new initiative, in partnership with the Diocese of London, provided support to 28 churches to begin to provide services and support for young people in their communities. The charity also produced a wide range of resources to support the development and care of young people, as well as providing online resources and information through our websites. In addition, we continued to offer direct online support to young people who self-harm through our Alumina and selfharmUK services.

## Principle Capital Developments for the Year 2018-2019

There was no capital development during this period.

## Strategic Planning and Sustainability

Youthscape is focused on building a sustainable organisation that can make an impact in the lives of young people for many years to come. In order to be able to successfully deliver our work, the Board, together with the Leadership Team, know that it is vital to develop strong foundations that include:

### **Clear vision and strategic plan with milestones**

A comprehensive strategy and business plan is vital to enable us to achieve our vision. The CEO and Leadership Team work closely with the Board to develop this strategy and review progress.

### **Strong governance**

Every organisation should be led and controlled by an effective Board of Trustees which collectively ensures delivery of its objects, sets its strategic direction and upholds its values. Youthscape's Board are collectively responsible and accountable for ensuring and monitoring that the organisation is performing well, is solvent, and complies with all its obligations.

### **Highly trained and motivated staff**

Youthscape believe our staff are our most precious asset and we take their development seriously. As part of this commitment, staff are offered a wide range of in-house training as well as external CPD and regular staff retreats.

### **Effective safeguarding practice**

The safety and well-being of young people, staff and volunteers is paramount. Our safeguarding procedures are externally validated and we work closely with the Safeguarding Board in Luton to ensure this is the case.

### **Financial stability**

Our work with young people must be underpinned by good management of our resources to ensure we can continue this work in the long term. Developing and diversifying new income streams is vital to ensure that we have greater financial stability. We believe this aspect of our organisation is every bit as critical as the impact of our direct work with young people.

### **Management of risk**

Youthscape has a robust risk management policy and this is regularly reviewed by the Board of Trustees. We are determined to create an organisation that can withstand internal and external challenges and continue to deliver our vision and aims.

## Recruitment and appointment of Trustees

New Trustees are approached depending on the skill base requirements of the charity and the experience of the individual. A process of informal and then formal interviews take place before any appointment is put to the Board and ratified.



## Induction and Training of New Trustees

New Trustees are expected to familiarise themselves with the charity and the context within which it operates. They are also required to read the Charity Commission publication 'The Essential Trustee: What you need to know'. All trustees are also required to complete safeguarding training.

## Financial Review

Total income in the year was £1,162,012 (2018 £1,062,756) and total expenditure £1,148,441 (2017 £1,064,760). There was a surplus for the year of £13,572. Unrestricted funds at the end of the year had doubled to £162,042. Restricted funds were £133,595 with property reserves of £2,916,180. More detailed information regarding income and expenditure can be found in the Notes to the Financial Statements.

## Reserves Policy

The Board of Trustees and the Leadership Team have agreed that developing an appropriate level of reserves is required in order to:

- Meet contractual liabilities should the charity have to close. This includes redundancy pay, amounts due to creditors and commitments under leases.
- Meet unexpected costs like staff cover re illness, maternity leave, parental leave, and legal costs defending the charities interest.
- Replace equipment as it wears out.
- Ensure that the charity can continue to provide a stable and quality service to those who need them.
- Provide working capital when funding is paid in arrears and place the charity in a position where it could bid for funding which can be paid up to 12 months in arrears.

Youthscape plans to maintain a level of unrestricted reserves of 3 months. The Board of Trustees believes that reserves should be at least at this level to ensure the charity can run efficiently and meet the needs of the beneficiaries.

## Investment policy and objectives

The trustees consider that the present policy of investing funds in a higher rate bank account offers the least risk in the current economic climate although interest rates continue to be very low.

## Organisational structure

The Trustees take responsibility for:

- Ensuring compliance with the objects, purposes and values of Youthscape, and with its governing document.
- Setting or approving policies, plans and budgets to achieve those objectives, and monitoring performance against them.
- Ensuring the solvency, financial strength and good performance of Youthscape.

- Ensuring that Youthscape complies with charity and all other laws and regulations that are applicable to Youthscape.
- Dealing with the appointment (and if necessary the dismissal) of the Youthscape's chief executive.
- Setting and maintaining a framework of delegation and internal control.
- Agreeing or ratifying all policies and decisions on matters that might create significant risk to Youthscape, financial or otherwise.

The reference and administrative page lists those who served in this capacity.

The Leadership Team, led by the Chief Executive, implement Youthscape's strategic plan as an organisation, working closely with the Board of Trustees. Specific project and programme responsibilities are delegated to other members of staff as required.

## Affiliations and Relationships

Youthscape is committed to working in partnership with other organisations to achieve the best possible outcomes for young people. Within Luton the charity works with a wide range of statutory and other organisations including schools, faith organisations, Bedfordshire Police and Children's Services. Nationally Youthscape partners with many other youth and mental health charities and it is actively pursuing increasing the number of these partners over the coming year.

## Future Plans

Youthscape is committed to supporting the young people of Luton as well as the dissemination of training and resources to equip others working with young people. In furtherance of this objective we are developing and expanding our training programme, including broadening the range of courses offered.

Demand for our online support programme is radically growing, we are currently seeing 350 young people a term wanting to access this support and so we are seeking to grow this provision so that we can fulfil demand without having to extend our current waiting time of 2 weeks for young people seeking to access this programme.

Our annual conference for youth workers is oversubscribed and so we will seek ways of being able to increase capacity as we develop this event further.

We are building a new website which will reflect the broad spectrum of work we do much more effectively. As part of this we are seeking to develop our online store and hope that this will enable a significant uplift in our resource sales which will enable us to invest more funds in developing further tools to equip youth workers.

## Governing Document

Youthscape, is a Charitable Company limited by guarantee and therefore the Directors of the Company have no interest in the shares of the Company. Every member of the Charity undertakes to contribute such amount as may be required (not exceeding £10) to the Charity's assets if it should be wound up.

## Responsibilities of Trustees

The Trustees (who are also the directors of Youthscape Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources,



including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

## Auditors

The auditors, Higginson & Co (UK) Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

On behalf of the Trustees on



M Summerfield  
Chair

26/5/2020

## Report of the Independent Auditors

We have audited the financial statements of Youthscape Limited (the 'charitable company') for the period ended 31<sup>st</sup> August 2018 which comprise the Statement of Financial Activities, the Statement of Financial Position, The Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

**In our opinion the financial statements**

- give a true and fair view of the state of the charitable company's affairs as at 31<sup>st</sup> December 2018 and its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice: and
- have been prepared in accordance with the requirements of the Companies Act 2006

### **Basis for opinion**

We conducted our audit in accordance with International Standards of Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where

- the trustees' use the going concern basis of accounting in the preparation of the financial statements is not appropriate: or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements we are required to determine there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard



### Opinion on matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from the branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information or explanations we require for the audit; or
- the trustees are not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees

### Responsibilities of Trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable matters relating to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable reassurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material; if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.


A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of Our Report of the Independent Auditors



**Use of our report**

This report is solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Donald M Brown FCA (senior Statutory Auditor)  
For and behalf of Higginson & Co (UK) Ltd  
Statutory Auditors  
3 Kensworth Gate  
200 - 204 High Street South  
Dunstable  
Bedfordshire  
LU6 3HS

  
Higginson & Co (UK) Ltd

Date

26/05/2020

## Statement of Financial Activities

for the year ended 31 August 2019 - including Income and Expenditure Account

	Notes	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Total Funds 2018 £
Incoming resources:					
Incoming resources from generated funds:					
Voluntary income:					
Donations and grants	2	186,910	646,145	833,056	746,101
Activities for generating funds :					
Investment income		177		177	38
Incoming resources from charitable activities:					
Grants and contracts	3	321,647	2,345	323,992	311,263
Incoming resources net of Bute Mills Campaign		508,735	648,490	1,157,225	1,057,403
Bute Mills property income	4	0	4,787	4,787	5,353
Total Incoming Resources		508,735	653,277	1,162,012	1,062,756
Resources expended:					
Charitable activities	5	425,569	722,872	1,148,441	1,064,760
Total resources expended		425,569	722,872	1,148,441	1,064,760
Net movement in funds		83,166	(69,594)	13,572	(2,004)
Reconciliation of funds					
Total funds brought forward 1 September 2018		78,876	3,119,370	3,198,246	3,200,250
Total funds carried forward		162,042	3,049,776	3,211,817	3,198,246

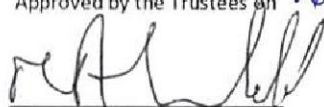
## Statement of Financial Position

Balance Sheet as at 31 August 2019

	Notes	2019 £	2018 £
<b>Fixed assets</b>			
Land & Buildings	10	2,377,923	2,377,923
Fixtures & Fittings	10	548,541	593,305
Furniture and Equipment	10	45,450	57,449
Computer Equipment	10	21,257	28,078
		<b>2,993,171</b>	<b>3,056,754</b>
<b>Current Assets</b>			
Stock		37,736	33,237
Debtors	11	34,294	31,689
Cash at Bank and in hand		326,904	349,009
		<b>398,934</b>	<b>413,935</b>
Creditors (due within 1 year)	12	<b>(180,287)</b>	<b>(260,466)</b>
<b>Net Current Assets</b>		<b>218,646</b>	<b>153,470</b>
<b>Long Term Liabilities</b>			
Loan		<b>(0)</b>	<b>(11,978)</b>
		<b>(0)</b>	<b>(11,978)</b>
<b>Net Assets</b>	13	<b>3,211,817</b>	<b>3,198,246</b>
<b>Unrestricted Funds:</b>			
General		162,042	78,876
<b>Restricted Funds:</b>			
Restricted		133,595	148,446
Property	14	2,916,180	2,970,924
<b>Total Funds</b>		<b>3,211,817</b>	<b>3,198,246</b>

These accounts are prepared in accordance with the special provisions of the Companies Act 2006 relating to small entities

Approved by the Trustees on 26/05/20 and signed on its behalf by:



Trustee

MASUMWIRIEMU

Name



Trustee

Nenadi Adamu

Name



# Statement of Cash Flows

for the year ended 31 August 2019

	2019 £	2018 £
<b>Cash flow from operating activities</b>		
Cash generated from operations	2,425	175,991
Net cash provided by (used in) operating activities	2,425	175,991
<b>Cash flows from investing activities</b>		
Purchase of fixed assets	(8,315)	(29,475)
Interest received	177	38
<b>Cash flows from financing activities</b>		
Loan repayments on Bute Mills	(16,392)	(27,860)
Net cash provided by (used in) investing activities	(24,530)	(57,296)
Change in cash and cash equivalents in the reporting period	(22,105)	118,695
Cash and cash equivalents at the beginning of the reporting period	349,009	230,314
Cash and cash equivalents at the end of the reporting period	326,904	349,009

## Notes to the statement of Cash Flows

for the year ended 31 August 2019

Reconciliation of net income/(expenditure) to the net cash flow  
from operating activities

	2019 £	2018 £
Net Income/(expenditure) from the reporting period (as per the statement of financial activities)	13,572	(2,004)
Adjustments for		
Depreciation charges	71,898	85,189
Interest received	(177)	(38)
Increase in stock	(4,498)	(4,480)
Increase in debtors	(2,605)	(14,890)
Decrease in creditors	(75,765)	112,214
	2,425	175,991

## Notes to the Financial Statements

### 1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

#### (a) Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006 and applicable UK Accounting Standards and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005

#### (b) Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### (c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income is included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### (d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of generating funds comprise the costs associated with attracting voluntary income

Charitable expenditure comprises those costs incurred by the charity in the delivery of activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.



All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g floor area, per capita or estimated usage as set out in Note 4

#### (e) Fixed assets

Fixed assets are stated at cost less accumulated depreciation. The cost of minor additions or those costing less than £1,000 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected life

Fixtures and fittings are 10% or 5% straight line

Furniture and equipment are 20% straight line

Computer rates are 25% straight line

#### (f) Stock

Stock of resources for sale are valued at the lower of cost and net realisable value. The carrying amount of stock sold is recognised as an expense in the period in which the related revenue is recognised.

## 2. Donations and grants

### Ongoing work:

	Unrestricted £	Restricted £	2019 Total £	2018 Total £
All Churches Trust		19,770	19,770	33,743
Alder Trust		4,996	4,996	34,025
Anonymous		15,000	15,000	7,500
BBC Children in Need		43,325	43,325	15,000
Bedfordshire & Luton Community Foundation		8,000	8,000	3,000
Bedfordshire Police		1,000	1,000	7,500
BIG Lottery		112,731	112,731	172,456
Childs Charitable Trust		5,000	5,000	0
Christian Youth Challenge Trust		12,000	12,000	0
Comic Relief		20,189	20,189	20,189
Comic Relief - Sustainability Fund		48,000	48,000	0
GEM Trust		19,125	19,125	6,398
Gordon Cook Foundation		0	0	20,000
Henry Smith		0	0	35,300
Hinchley Charitable Trust		15,000	15,000	0
Jerusalem Trust		54,646	54,646	52,031
National Lottery - Awards for All		10,000	10,000	6,667
Panaphur Trust		0	0	11,668
Porticus		0	0	5,000
Purposes Trust		29,124	29,124	31,605
St James Place Foundation		45,913	45,913	0
TBF & KL Thompson		4,000	4,000	0
The AIM Foundation		9,000	9,000	5,000
The Amateurs Trust		35,000	35,000	0
The Connolly Foundation	100,000		100,000	35,000
The Co-op Foundation		34,452	34,452	4,000
The Hadley Trust		58,333	58,333	0
The Steel Charitable Trust		14,580	14,580	0
Tudor Trust			0	100,000
Wixamtree Trust		12,685	12,685	25,000
Donations from Individuals and churches	85,210	12,030	97,241	111,944
Other	1,700	2,246	3,946	3,075
	186,910	646,145	833,056	746,101

### 3. Incoming resources from activities to further the charity's objectives

	Unrestricted £	Restricted £	2019 Total £	2018 Total £
Behaviour & Tuition	9,955		9,955	12,335
Residentials		2,345	2,345	540
Conference Income	109,591		109,591	115,863
Training income	38,074		38,074	36,970
Consultancy income	26,300		26,300	24,063
Resource sales	55,632		55,632	41,346
Speaking / writing fees and other earned income	1,281		1,281	7,891
Room Hire	80,815		80,815	72,254
	321,647	2,345	323,992	311,263

### 4. Donations and grants – Bute Mills

	Unrestricted	Restricted	2019 Total £	2018 Total £
<b>Bute Mills Property Income:</b>				
Donations from Individuals and churches	0	4,787	4,787	5,353
	0	4,787	4,787	5,353



## 5. Total resources expended

Basis of allocation		Innovation	National	NYMW	YS Luton	Research	Equipping Others	Governance	Total 2019	Total 2018
		£	£	£	£	£	£	£	£	£
<b>Costs directly allocated to activities</b>										
Staff costs		96,716	97,632	6,054	210,256	43,945	35,408	0	490,012	432,590
Travel		1,035	2,619	15,378	2,910	315	2,822	0	25,079	16,124
Staff Training		65	200	0	934	335	132	0	1,666	1,866
Fundraising costs		0	1,057	0	2,466	0	0	0	3,523	3,572
Summer Camp		0	0	0	6,667	0	0	0	6,667	4,176
Resources and events		14,387	23,305	1,628	24,064	8,154	41,528	0	113,065	97,124
Training and conference		0	668	88,017	27	0	20,122	0	108,834	103,400
Website maintenance and development		95	5,430	127	1,248	420	288	0	7,608	7,908
Audit Fees		0	0	0	0	0	0	2,000	2,000	1,980
Legal and professional		0	0	0	0	0	0	2,080	2,080	5,959
Bank charges		0	4	199	920	0	0	0	1,122	1,304
		112,298	130,915	111,403	249,491	53,168	100,300	4,080	761,655	676,003
<b>Support costs allocated to activities</b>										
CEO and Core staff	D	24,338	49,489	17,848	53,545	8,924	8,924	17,848	180,917	164,284
Other office running costs	A	6,787	10,181	566	19,231	1,414	4,242	9,615	52,036	49,733
Team wide training	A	618	926	51	1,750	129	386	875	4,735	5,882
Printing, postage, stationery	B	509	1,273	255	2,037	255	509	255	5,092	5,806
Building, insurance and utilities	C	5,717	17,152	0	28,587	2,859	2,859	0	57,174	54,942
Building maintenance & repairs	C	1,383	4,149	0	6,915	691	691	0	13,829	20,201
Vehicle costs	B	111	276	55	442	55	111	55	1,105	2,721
Depreciation	B	7,190	21,570	0	35,949	3,595	3,595	0	71,898	85,189
		46,653	105,016	18,775	148,455	17,922	21,317	28,648	386,786	388,757
<b>Total resources expended</b>		158,951	235,930	130,178	397,945	71,090	121,617	32,728	1,148,441	1,064,760

Basis of allocation for support costs

A : Head count

B : Usage

C : Floor space

D : Estimated hours

## 6. Net incoming resources for the year

This is stated after charging:

Depreciation

Auditors' remuneration

2019	2018
£	£
71,898	143,005
2,000	1,980

## 7. Staff costs and numbers

Salaries (Incl National Ins costs)

Pension Contributions

2019	2018
£	£
646,502	585,284
25,184	11,590
671,686	596,874

No employee received emoluments of more than £60,000

Contributions in respect of the group money purchase pension scheme are charged to the statement of financial activities in the year in which they are due, representing the full year of the Charity's contributions

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows

Youthscape Luton

Youthscape Centre of Research

Innovation

National

NYMW

Equipping Others

Administration and Support

CEO

2019	2018
6.8	7.5
0.5	0.6
2.4	2.3
3.6	4.3
0.2	0.1
1.5	1.2
3.4	3.4
1.0	1.0
19.4	20.4

## 8. Trustee Remuneration & Related Party Transactions

No trustees received any remuneration or travel costs in either year

## 9. Taxation

As a charity, Youthscape is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity

## 10. Tangible Fixed Assets

	Land & Buildings £	Fixtures & Fittings £	Furniture & Equipment £	Computer Equipment £	Total £
<b>Cost</b>					
As at 1 September 2018	2,377,923	695,652	189,454	74,201	3,337,230
Additions in year	0	0	2,768	5,547	8,315
Disposals in year	0	0	0	0	0
As at 31 August 2019	2,377,923	695,652	192,222	79,748	3,345,545
<b>Accumulated Depreciation</b>					
As at 1 September 2018		102,347	132,006	46,123	280,476
Charge for the year		44,764	14,766	12,368	71,898
Disposals in year		0	0	0	0
As at 31 August 2019		147,111	146,772	58,491	352,375
<b>Net Book Value</b>					
As at 31 August 2019	2,377,923	548,541	45,450	21,257	2,993,171
As at 31 August 2018	2,377,923	593,305	57,449	28,078	3,056,754

## 11. Debtors

	2019 £	2018 £
Debtors	34,294	31,689
Debtors at 31 August	34,294	31,689



## 12. Creditors

Taxation and social security

Creditors - income received in advance

Creditors - loan received for refurbishment of Bute Mills

Other creditors and accruals

Creditors at 31 August

2019 £	2018 £
13,555	11,496
145,647	207,524
11,186	15,600
9,899	25,846
180,287	260,466

## 13. Analysis of net assets between funds

Tangible fixed assets

Current assets

Current liabilities

Unrestricted Funds £	Restricted Funds £	Total Funds £
21,257	2,971,914	2,993,171
164,239	234,695	398,934
(23,454)	(156,833)	(180,287)
162,042	3,049,776	3,211,817

## 14. Movements in funds

Restricted Funds:

Property Fund:

Total Restricted Funds

Unrestricted Funds:

Total Funds

At 1 Sept 2018 £	Incoming Resources £	Outgoing Resources £	At 31 Aug 2019 £
148,446	648,490	(663,341)	133,595
2,970,924	4,787	(59,531)	2,916,180
3,119,370	653,277	(722,872)	3,049,776
78,876	508,735	(425,569)	162,042
3,198,246	1,162,012	(1,148,441)	3,211,817

Purpose of restricted funds

These funds are for the specific purpose of supporting the activities associated with grant funding.

Property fund

This fund represents the cost of all land and buildings held by Youthscape