

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 30TH SEPTEMBER 2019  
FOR  
OUR WARM WELCOME CIO**

**Charity Registration Number : 1174765**

**OUR WARM WELCOME CIO**

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**FOR THE PERIOD ENDED 30TH SEPTEMBER 2019**

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**OUR WARM WELCOME CIO**

**CHARITY INFORMATION**  
**FOR THE PERIOD ENDED 30TH SEPTEMBER 2019**

**Charity Registration Number : 1174765**

**Trustees**

Ms J Cottrell

Ms K E Lawrenson

Rev. K Duffy

**Registered Office**

Corpus Christi RC Church Presbytery  
Alfred Street  
Rainford  
ST. Helens  
WA11 8BY

**Independent Examiner**

P Buck FCA, DChA  
TLL Accountants Ltd  
Chartered Accountants & Registered Auditors  
7 - 9 Station Road  
Hesketh Bank  
Preston  
PR4 6SN

**Bankers**

Unity Trust Bank  
Nine Brindleyplace  
Birmingham  
B1 2HB

## **OUR WARM WELCOME CIO**

### **REPORT OF THE TRUSTEES**

The Trustees present their report and accounts for the period since registration at 21st September 2017.

#### **Objectives of the Charity**

To prevent or relieve poverty amongst asylum seekers and those granted refugee status, and their dependents, living (temporarily or permanently) in St Helens and the surrounding area, by providing, but not limited to, information, advice, and language skills.

To advance the education and training of asylum seekers and those granted refugee status, and their dependents, living (temporarily or permanently) in St Helens and the surrounding area, so as to advance them in life and assist them to adapt within a new community.

The provision of services / facilities for recreation or other leisure time occupation for asylum seekers and those granted refugee status, and their dependents, living (temporarily or permanently) in St Helens and the surrounding area with the object of improving the conditions of life of those persons who have need of such facilities by reason of their financial hardship or social and economic circumstances.

The advancement of human rights/promotion of racial harmony and diversity for the public benefit by education and raising awareness in equality and diversity, and promoting activities to foster understanding between people from diverse backgrounds.

The relief of financial hardship or other disadvantage amongst asylum seekers and those granted refugee status, and their dependents, living (temporarily or permanently) in St Helens and the surrounding area, by providing financial support and / or guidance.

#### **Governance and Trustees**

The Charity is not a company, but registered as a Charitable Incorporated Organisation (CIO) and governed by a model constitution adopted on 21st September 2017.

The Trustees named on page 1 form a committee who are responsible for the management of the Charity and its activities.

New Trustees can be appointed by a resolution of the existing Trustees.

Training and induction is provided verbally by existing Trustees.

#### **Details of activities and achievements for the year**

Our Warm Welcome (OWW) St Helens continues to offer friendship and practical support to new asylum seekers and refugees – “Our Friends” - by helping them to integrate into our community. We have raised funds to set up a regular meeting place that welcomes Our Friends and facilitates links with professionals – such as the British Red Cross - who offer casework and housing support, . We teach basic English skills and distribute clothing, household items and food as needs require. We began trying to make a difference to support these displaced people soon after St Helens was chosen as a designated placement for asylum seekers and we currently try to help over 40 families. Our friends are provided with accommodation and utility bills are met under the governments contract with SERCO while they seek permission to remain in the UK; however, they are only given an allowance of just over £5 a day to live on and they cannot work or claim benefits until they are awarded refugee status. The processing of their applications can take years hence the need for the support that OWW offers as local government resources are limited. When our friends do achieve refugee status then they are evicted by SERCO and must find accommodation work etc within 28 days – this means our support and that of The British Red Cross continues to make a difference.

This year has been difficult as we had to find new accommodation as St Helens College needed the facility for new classrooms. We have been fortunate enough to find temporary facilities Holy Cross RC Church hall however, the search for a permanent home will continue.

### OUR WARM WELCOME CIO

### REPORT OF THE TRUSTEES

Each week over 40 plus individuals attend the Café and access the English classes and support from our partners. Indeed, it has been pleasing to see several also move on to the College to access such courses as Catering and Accountancy as well as GCSEs. The charity continues to supply a weekly food bag for those attending the Café with a weekly spend of £250 most of which comes from donations from local churches and the wider community.

Funding has also come from grants received from :

The National Lottery for Volunteer Training,

The Passionists Fund to research and develop an effective advocacy service to support asylum seekers and refugees in the St Helens area.

Central Health Community Partnership to support The Bike Shed project

The Seedbed Trust for English training resources and equipment.

In summary the charity continues to go from strength to strength thanks to the team of volunteers and the support of the St Helens community.

## OUR WARM WELCOME CIO

### REPORT OF THE TRUSTEES - Continued.

#### **Public Benefit**

The Trustees have considered the Charity Commission guidance regarding public benefit and are satisfied that the activities of the Charity, as described above, meet the necessary criteria.

#### **Risk analysis**

The Trustees have identified, as required, the major risks to which the Charity is exposed.

The Trustees consider that they have taken such action and put in place policies, procedures and controls which will mitigate the identified risks and assist in maintaining the future financial viability of the Charity.

#### **Remuneration of Trustees**

During the year none of the Trustees of the Charity received remuneration for the provision of their position as trustee to the Charity.

#### **Transactions and financial position**

The results for the period ended 30th September 2019 are shown on the appended pages. Accounts have been prepared on a receipts and payments basis rather than an accruals basis, as permitted under the Charity SORP 2015 relating to smaller charities.

#### **Statement of Trustees' responsibilities**

The Trustees are required to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for that period (based on Receipts and Payments). In preparing those Financial Statements the Trustees are required to:

- a. Select suitable accounting policies and apply them consistently;
- b. Make judgements and estimates that are reasonable and prudent;
- c. Prepare the Financial Statements on a going concern basis unless it is inappropriate to assume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy and at any time, the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Reserves Policy**

The Charity has completed its second year and has achieved a reserves balance of £25,481 - being the closing bank balances. £9,617 of this is for restricted purposes, leaving an unrestricted, free-fund of £15,864. This is a reasonable balance to help fund day-to-day activities as we move into our third year. As activities are more established and the Charity grows, we will be able to determine a regular cost base upon which we can set our target reserves level in order to ensure ongoing sustainability.

#### **Investment Policy**

The Trustees are responsible for the investment of any surplus funds of the Charity. As such funds may be required for immediate use, the Trustees continue to review various interest bearing, instant access deposit accounts in which to place such monies.

This report was approved by the Trustees on 19. 4. 2020 and signed on its behalf by:

.....  
Rev. K Duffy



**OUR WARM WELCOME CIO**

**INDEPENDENT EXAMINER'S REPORT TO TRUSTEES**

I report to the charity trustees on my examination of the accounts of Our Warm Welcome for the thirteen month period ended 30th September 2019.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



.....  
**Mr P Buck FCA, DChA**

**TLL Accountants Ltd**

Chartered Accountants & Registered Auditors

7 - 9 Station Road

Hesketh Bank

Preston

PR4 6SN

Date: .....

19.4.2020

**OUR WARM WELCOME CIO**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE PERIOD ENDED 30TH SEPTEMBER 2019**

	Unrestricted Funds	Restricted Funds	Total 2019	Total 2018
	£	£	£	
<b><u>Receipts</u></b>				
Donations	17,234	-	17,234	3,274
Grants	-	16,374	16,374	13,380
<b>Total receipts</b>	<b>17,234</b>	<b>16,374</b>	<b>33,608</b>	<b>16,654</b>
<b><u>Payments</u></b>				
<b><u>Charitable Activities</u></b>				
Room Hire/ Rent	3,827	-	3,827	2,714
Training Resources and Equipment	1,794	13,757	15,551	234
Events	1,267	-	1,267	208
Insurance	290	-	290	-
Independent Examiner Fee	450	-	450	-
Bank charges	162	-	162	78
<b>Total payments</b>	<b>7,790</b>	<b>13,757</b>	<b>21,547</b>	<b>3,234</b>
<b>Net of receipts and payments</b>	<b>9,444</b>	<b>2,617</b>	<b>12,061</b>	<b>13,420</b>
 Cash funds last year end	 6,420	 7,000	 13,420	 -
<b>Cash funds this year end</b>	<b>15,864</b>	<b>9,617</b>	<b>25,481</b>	<b>13,420</b>



OUR WARM WELCOME CIO

STATEMENT OF ASSETS AND LIABILITIES  
30th SEPTEMBER 2019

	Unrestricted Fund Total 2019  £	Restricted Fund Total 2019  £	Fund Total 2019  £	Fund Total 2018  £
<b><u>Cash/Bank funds</u></b>				
General account	15,864	9,617	25,481	13,420
	<u>15,864</u>	<u>9,617</u>	<u>25,481</u>	<u>13,420</u>
<b><u>Liabilities</u></b>				
Professional fees 2018/2019 to be billed after year end :-				
Independent examination (Including VAT)	(450)	-	(450)	(450)
	<u>(450)</u>	<u></u>	<u>(450)</u>	<u>(450)</u>

These accounts are prepared on a receipts and payments basis and as such there is no 'Balance Sheet'.

These accounts were approved by the Trustees on .....19 April 2020..... and signed on their behalf by

  
.....  
Rev. K. Duffy