



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2018		Day 31	Month 12	Year 2018

### Section A Reference and administration details

<b>Charity name</b>	ELSDON VILLAGE HALL
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	522060
<b>Charity's principal address</b>	ELSDON
	NORTHUMBERLAND
<b>Postcode</b>	NE19 1AB

#### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Robert Arthur	Chair		
2 Anna Scott	Deputy Chair		
3 Rita Colby	Secretary		
4 Paul Cowie	Treasurer	1/1/2018 – 9/4/2018	
5 Alan Colby	Treasurer	9/4/2018 - Ongoing	
6 Caroline Lewins	Assistant Treasurer	14/5/2018 - Ongoing	
7 Joanne Renton	Bookings Clerk		
8 David Renton			
9 Ian White			
10 Jo Scott		1/1/2018 – 9/4/2018	
11 Andy Scott		1/1/2018 – 9/4/2018	
12 Keith Maddison			
13 Christine Maddison			
14 Margaret Tait		9/4/2018 - Ongoing	
15 Jennifer Shaw		9/4/2018 - Ongoing	
16 James Chapman		11/6/2018 - Ongoing	
17 Cristina Mircescu			EVH - Table Tennis Group
18			
19			
20			

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The Trust Deed allows for 5 Elected Members, 11 Representative Members, and 5 Co-opted Members.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Clause 1.1 of the Trust Deed states: "The property hereby conveyed (hereinafter called 'the Trust property') shall be held upon trust for the purposes of a Village Hall for the inhabitants of Elsdon and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex or of political, religious or other opinions, and in particular for use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants."

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Provide, manage, and maintain Elsdon Village Hall, as a community facility for use by:

- the residents of Elsdon and its environs;
- visitors to Elsdon, including tourists, walkers, cyclists, etc;
- local interest groups, including Tyneside Railway Group, Norther Region Sheep Association, etc;
- national organisations including Northumberland National Park, Northumberland County Council, Revitalising Redesdale.

The Village Hall may be used as a venue for:

- large-scale community and social events, including Elsdon Village Fete, concerts, weddings, parties, funerals, etc.;
- more specialised activities, including Film Club, table tennis, darts, the Tea Set, St Cuthbert's Church coffee mornings, etc.;
- for public meetings in the village, eg Elsdon Parish Council, Elsdon Projects in the Community, consultation by Green Rigg, etc;
- refreshment and overnight accommodation for events passing through Elsdon eg. St Cuthbert's pilgrimage, the Cyclone event;
- regional and national events;
- training events, including first aid, defibrillator, etc;
- polling station

The community facility comprises:

- a large events hall with a demountable stage;
- a medium sized meeting room;
- ladies and gents toilets;
- a large kitchen, equipped with oven, refrigerator, two sinks, units and storage space, as well as the equipment and crockery, utensils, cutlery etc capable of catering for 100 people;
- a small outdoor space for BBQs, etc;
- a parking space for 8-10 cars;
- a selection of seats and tables for 100 people;
- audio-visual equipment for showing films, doing presentations, music, etc

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

In 2018, Elsdon Village Hall Trust managed to secure a series of grants totaling £41,032.66, with a view to securing the long-term viability of the Hall. It also used £7,576 from its own reserves. The works comprised:

Demolition of the existing wooden stage that was in poor condition, and its replacement with a modular demountable stage. The new stage can be assembled anywhere in the hall, providing more flexibility of use. It can also be used for other activities taking place in Elsdon, either in the church, or on the village green;

Resurfacing of the Village Hall car park to provide an accessible and welcoming entrance and a safe car for all. The previous car parking area was uneven and pot-holed and not suitable for people accessing the Hall using walking aids, wheelchairs or those with poor sight. The pot-holes also hindered drainage of the area, and fresh drainage of the area was installed.

A large side-room was used for storage, this has been insulated and completely refurbished bringing it back into use as a meeting or small function room. This allows for more than one activity to be happening in the Hall at any one time. It also increases flexibility, so that relatively small events do not have to take place in the main hall.

Elsdon Village Hall provides public toilets that are open 24/7, the only community facilities between Otterburn and Rothbury. These facilities were not included in the Hall refurbishment that took place in 2009. They have been replaced and upgraded in 2018. In addition, a disabled toilet/wet room has been incorporated into the facilities. This is for the benefit, not just of disabled users, but for groups that might be using the Hall as an overnight stop, i.e. the St Cuthbert pilgrims.

As a result of all this work, the Hall had to be closed for periods in the middle and end of the year. Nevertheless, income from Hall charges and toilet box contributions was actually up on the previous year. Among the activities hosted by the Hall were:

- Elsdon Table Tennis Group
- Elsdon Parish Council
- Elsdon Projects in the Community Group
- Elsdon Film Club
- Elsdon Book Group
- Elsdon Tea Set
- Elsdon St Cuthbert's Church Fund Raisers
- Tyneside Railway Group
- St Cuthbert's Pilgrims
- Inspired Futures Events
- Revitalising Redesdale Meetings and Events
- Northumberland National Park Meetings and Events
- Northumberland County Council Polling Station
- Cyclone and other cycling events
- Elsdon Village fete
- Funeral "tea"
- The National Sheep Federation meeting
- Childrens birthday party

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Eldon Village Hall Trust will continue to develop reserves in order to:

- a) ensure the organisation can meet future running costs;
- b) maintain and repair the premises as necessary;
- c) use to provide match-funding with grant providers to improve the building and its facilities.

### Details of any funds materially in deficit

No funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

RITA JOAN COLBY

ALAN COLBY

Position (eg Secretary, Chair, etc)

SECRETARY

TREASURER

Date

27/11/2019



**Brief statement of the charity's policy on reserves**

- a) ensure the organisation can meet future running costs;
- b) maintain and repair the premises as necessary;
- c) use to provide match-funding with grant providers to improve the building and its facilities.

**Details of any funds materially in deficit**

No funds in deficit.

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

**Section G**

**Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

Signature(s)

RITA COLBY

Alan Colby

Full name(s)

RITA JOAN COLBY

ALAN COLBY

Position (eg Secretary, Chair, etc)

SECRETARY

TREASURER

Date

27 / 11 / 2019





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Elsdon Village Hall

No (if any)

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Jan-18		31-Dec-18

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	-	41,033	-	41,033	-
Fundraising	2,261	-	-	2,261	1,900
Hall Hire	795	-	-	795	1,900
Bank interest received	4	-	-	4	5
Other income	2,323	-	-	2,323	-
Short term loan	-	3,000	-	3,000	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,383</b>	<b>44,033</b>	<b>-</b>	<b>49,416</b>	<b>3,805</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,383</b>	<b>44,033</b>	<b>-</b>	<b>49,416</b>	<b>3,805</b>
<b>A3 Payments</b>					
Utilities	1,489	-	-	1,489	976
Fundraising	421	-	-	421	472
Repairs to Hall	107	-	-	107	1,303
Insurance	852	-	-	852	816
Subscriptions	80	-	-	80	20
Cleaning	400	-	-	400	-
Consultancy	300	-	-	300	-
Administration expenses	59	-	-	59	-
Refurbishment of Village Hall	-	48,609	-	48,609	-
<b>Sub total</b>	<b>3,708</b>	<b>48,609</b>	<b>-</b>	<b>52,317</b>	<b>3,587</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>3,708</b>	<b>48,609</b>	<b>-</b>	<b>52,317</b>	<b>3,587</b>
<b>Net of receipts/(payments)</b>	<b>1,675</b>	<b>- 4,576</b>	<b>-</b>	<b>- 2,901</b>	<b>218</b>
<b>A5 Transfers between funds</b>	<b>- 4,576</b>	<b>4,576</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>11,629</b>	<b>-</b>	<b>-</b>	<b>11,629</b>	<b>11,411</b>
<b>Cash funds this year end</b>	<b>8,728</b>	<b>-</b>	<b>-</b>	<b>8,728</b>	<b>11,629</b>



# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	125	-	-
	Bank current account	8,597	-	-
	Bank deposit account	6	-	-
	<b>Total cash funds</b>	<b>8,728</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Village Hall	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Short term loan-EPIC	Restricted	3,000	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Alan Colby	ALAN COLBY	4/6/2020
		Caroline Lewins	CAROLINE LEWINS	4/6/2020





**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Elsdon Village Hall

**On accounts for the year  
ended**

31 December 2018

**Charity no  
(if any)**

522060

**Set out on pages**

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2018.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

DocuSigned by:  
Chris Robson  
2D60C9641CF4472...

**Date:**

05-Jun-2020 | 08:28 BST

**Name:**

Christopher Robert Robson

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

Ryecroft Glenton

32 Portland Terrace
Newcastle upon Tyne NE2 1QP

Section B	Disclosure
-----------	------------

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None
------