

Footprints in the Community
Charity Registration no 1153121

Financial Statements
For the year ended
31 July 2019

10 Queen Street
Redcar
Cleveland
TS10 1DY

Footprints in the Community
Legal and Administrative Information

Name: Footprints in the Community

Charity No: 1153121

Trustees: Tim Myer – Chair
Emma Stephenson - Treasurer
Dave Stones
Eileen Cowle
Mark Hubbard
Vanessa Newlands
Margaret McLaren
Steve Duffield
Jill Day - Secretary
Derek Farrell
Jeremy Faulkner
Sarah Nicholson - resigned 3.10.19
Rachel Harrison - elected 11.3.19

Registered Address: 10 Queen Street
Redcar
Cleveland
TS10 1DY

Bankers: Barclays plc
Redcar Branch

Independent Examiner: Kate Tully FMAAT FCIE
20 Ennerdale Crescent
Winlaton
Blaydon on Tyne
NE21 6PS

Footprints in the Community

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Structure and Governance

The charity is controlled by its governing document, a constitution and is a Charitable Incorporated Organisation (CIO)

Trustees' Report

Objectives and Activities for the Public Benefit

To relieve persons in the area of Redcar and Cleveland who are in condition of need, hardship or distress (beneficiaries) by providing practical support, information, guidance and in such other ways as the trustees from time to time see fit.

Achievements and Performance

This year has been our busiest to date – aiming to help reduce poverty and isolation through our various projects.

Throughout this period our Foodbank has taken in a total of 58 tonne of food and distributed over 53 tonne. This food has gone to 5343 people in need throughout Redcar and Cleveland; over one third of whom are children. Thanks to the generosity of local people who regularly donate to this cause. Our Next Step Shop offers a longer-term solution to food poverty and over the past 12 months has helped in excess of 230 individuals who have attended a total of 85 shop sessions.

Lunch Box is a popular project helping to alleviate holiday hunger during the summer school holidays. Over 100 children attended during the five weeks of August 2018 enjoying fun and games and taking away a packed lunch with them at the end of the session.

During this period we started a new project – Bridging the Gap. This project brings together the elderly residents of a local nursing home and pre-school children and their parent/carer for craft activities, games and action songs. This project recognises that even those who are surrounded by other people can still feel isolated. The impact on the residents has been amazing with staff at the nursing home commenting on both the physical and mental benefits to individuals.

Over this period we are grateful to over 200 volunteers who have helped to deliver our projects – we certainly couldn't achieve or help the hundreds of people we do without the support and dedication of our volunteers. In this period volunteers gave over 21,000 hours of their time!

Each year we conduct an external evaluation of our services - feedback from clients/members, staff and volunteers during this period was 100% positive, with volunteers and members of our Men's Shed in particular stating that attending Footprints helped to improve their mental health and form new friendships.

We are 100% committed to our local community, helping them through the difficult times and assisting them in any way we can.

The trustees/directors have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities as described.

Financial Review

The Charity's financial results for the year are shown in the Statement of Financial Activities (SOFA), Balance Sheet and Notes to the Accounts.

Footprints in the Community

Risk Management

All major risks are identified through a risk assessment process and systems have been put in place to mitigate these risks. The Trustees recognise the uncertainty over future income as the main risk facing the Charity. Grants are sought from a variety of funders as opportunities arise to reduce the dependence on any one source of funding.

Reserves Policy

It is the policy of the charity to try to build up unrestricted funds, which are free reserves of the charity, to a level that equates to approximately 3 – 6 months unrestricted expenditure. This will provide sufficient funds to management cover and administration support costs, redundancy liabilities and any emergencies that may arise from time to time.

Plans for the Future

The trustees and volunteers continue to target the local community to focus on marginalised people. We are developing an updated strategy that will see us unify our projects and make them far stronger than the 'sum of their parts'. The trustees aim to ensure adequate finances, staffing and volunteers to provide an excellent level of service. Footprints in the Community will continue to raise funds through activities and applications to charitable funders. This especially affects the Footprints Community Café where we hope to expand the cafe and catering side with the opening of new premises in the foreseeable future.

This is how we are working to improve and strengthen our reach and the ways we engage with people. Clearly, this is an exciting time for 'Footprints in the Community.'

Approved by the members and signed on their behalf:

X Name TIM MYER

Signature



Date 15 / 5 / 2020

Footprints in the Community

Independent Examiners Report

Report to the trustees of Footprints in the Community on Accounts for the year ended 31 July 2019 set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Tully FMAAT FCIE

Date

15th May 2020

Signed

K.A. Tully



aat

Kate Tully is a Fellow Member of the Association of Charity Independent Examiners and a Fellow Member of the Association of Accounting Technicians

Footprints in the Community
Balance Sheet
as at 31 July 2019

	Note	Total 18-19 Funds £	Total 17-18 Funds £
Fixed Assets:			
	<i>Tangible Assets</i>		
Total Fixed Assets:		0	0
Current Assets			
	<i>Debtors</i>	0	0
	<i>Food Stock</i>	15,668	15,433
	<i>Current Account</i>	160,710	138,302
	<i>Cash in Hand</i>	1,115	336
Total Current Assets		177,493	154,071
Liabilities			
	<i>Creditors: Amounts falling due within one year</i>	(400)	(400)
	<i>Creditors: Amounts falling due after one year</i>	0	0
Total Assets less total liabilities		177,093	153,671
The Funds of the Charity:			
	<i>Restricted funds</i>	92,953	77,136
	<i>Designated funds</i>	72,603	10,851
	<i>Unrestricted funds</i>	11,537	65,683
TOTAL CHARITY FUNDS		177,093	153,671

Approved by the members and signed on their behalf:

Name Tim Meyer

Signature TIM MEYER

Date 15/5/20

Footprints in the Community
Statement of Financial Activities
for the year ended 31 July 2019

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 18-19 Funds £	Total 17-18 Funds £
Incoming Resources	2					
Incoming Resources from generated funds						
<i>Voluntary Income</i>		25,479	1,090	150,592	177,161	235,356
<i>Activities for Generating Funds</i>		169	0	1,237	1,406	1,480
<i>Investment Income</i>					0	0
Incoming Resources from charitable activities		548	14,632	12,081	27,261	20,601
Other Incoming Resources					0	0
Total Incoming Resources		26,196	15,722	163,910	205,828	257,437
Resources Expended	3					
Fundraising Costs		171	1,300	0	1,471	1,390
Charitable activities		7,443	15,055	158,035	180,533	182,803
Governance Costs		400	0	0	400	400
Other resources expended					0	0
Total Resources Expended		8,014	16,355	158,035	182,404	184,593
Net incoming/outgoing resources before transfers		18,182	(634)	5,875	23,423	72,845
Transfers between funds		(72,328)	62,386	9,942	0	
Net movement in funds		(54,146)	61,752	15,817	23,423	72,845
<i>Balance b/f from previous year</i>		65,683	10,851	77,136	153,671	71,487
Total funds carried forward		11,537	72,603	92,953	177,093	144,332

Footprints in the Community
Notes to the Financial Statements
for the period ending 31 July 2019

1 Accounting Policies

Basis of Preparation

Basis of Preparation

These Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) – Charities SORP (FRS 102).

Footprints in the Community meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Capital Grants are released over the economic useful life of the asset to which they relate

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Footprints in the Community

2 Funds

The Charity has three funds, an unrestricted general fund, a designated fund for expenditure specified by the trustees and a restricted fund used for expenditure specified by the funder: hence all movements on each fund are disclosed.

Restricted Funds

Fund Name	Bal. b/f	Income	Expenditure	Transfers	Bal. c/f
<i>Restricted Funds</i>					
First Steps	137	1,229	(681)		685
Lunch Box	1,654	2,515	(2,497)		1,672
Redcar Beacons	703	2,890	(1,498)		2,095
NS Shop	1,968	6,022	(6,642)		1,348
Foodbank General Fund	25,580	26,708	(17,167)		35,121
Freshstart	745	1,084	(518)		1,311
Lottery Funding	35,860	93,439	(105,083)		24,216
Dementia Support	0	0	(2,120)	9,942	7,822
IWA Fund	0	650			650
Mens Shed	10,489	29,373	(21,829)		18,033
Total	77,136	163,910	(158,035)	9,942	92,953
<i>Designated Fund</i>					
100 Club	6,105	3,467	(1,800)		7,772
Café	4,746	12,255	(14,555)		2,445
Contingency Fund	0	0	0	62,386	62,386
	10,851	15,722	(16,355)	62,386	72,603
<i>Unrestricted Funds</i>					
Footprints General Fund	65,683	26,196	(8,014)	(72,328)	11,537
					0
	65,683	26,196	(8,014)	(72,328)	11,537
Total of All Funds	153,671	205,828	(182,404)	0	177,093

Fund Name	Type	Purpose and Restrictions
First Steps	Restricted	To help provide baby clothes and equipment for children up to 3 yrs to those in need
Lunch Box	Restricted	Annual scheme to provide lunch to children during the summer holidays
Redcar Beacons	Restricted	Street Angels Project to provide a safe environment around Redcar Centre at the weekend, late at night
NS Shop	Restricted	A membership shop helping those who struggle financially to purchase food
Lottery Funding	Restricted	Money awarded to Footprints with restricted spending
Mens Shed	Restricted	A place for men to get together, to share tools and resources they need to work on projects.
Foodbank		
General Fund	Restricted	Provide emergency food parcels
Café	Designated	A community café open to the the general public.
		A lottery draw open to the general public membership entitles entry to a monthly draw with cash prizes
100 Club	Designated	
Contingency		
Fund	Designated	To cover 3 to 6 months running costs plus redundancy liability
Fresh Start	Restricted	Essentials packs for people who have nothing when they move to the area
Dementia		
Support	Restricted	Reflections: a free support group for people living with or caring for someone with dementia
		Held on behalf of the Inspiring Women's Award committee, money donated to help fund I.W.A
IWA Fund	Restricted	awards ceremony held annually.

Footprints in the Community

Analysis of Income and Expenditure 2018-19

Voluntary Income	Unrestricted	Designated	Restricted	Total
Grants	12,500		118,885	131,385
Donations	12,066	1090	31,474	44,630
Gift Aid	913		232.57	1,145
	25,479	1,090	150,592	177,161
Fundraising Income				
Fundraising	169		1,237	1,406
	169	-	1,237	1,406
Investment Income				
				-
	-	-	-	-
Income from Charitable Activities				
Catering		3,643		3,643
Membership Fees	337	3,367	9,681	13,385
Reimbursed Expenses/Refund	130	65	237	431
Sales		7,557	2,163	9,720
Training				-
Room Rental	82			82
Other				-
	548	14,632	12,081	27,261
* includes wages & Utilities				
	548	14,632	12,081	27,261
Total Incoming Resources	26,196	15,722	163,910	205,828

Resources Expended

Cost of Charitable Activities

	Unrestricted	Designated	Restricted	Total
Salaries and NIC	481	6,404	99,963	106,848
Insurance			2,434	2,434
Consultancy Fees			264	264
Catering Supplies		909		909
Database			5,911	5,911
Food	199	2,463	7,577	10,240
Funding		500		500
Toiletries			1,072	1,072
Uniforms			426	426
Sanitary/Cleaning	2,323	2	257	2,582
Travel and Subsistence	520	78	2,402	3,000
Van/fuel			3,716	3,716
Volunteer Expenses	307		1,536	1,843
Office Costs	1,125	32	1,371	2,527
Radio System			288	288
Advertising	165	389	85	639
Telephone/Internet/Email		10	2,395	2,405
Legal/Professional	95			95
Training	7	232	958	1,198
Repairs/Maintenance	57	2,591	2,039	4,687
Bin Collection	156			156
Licences		20	573	593
Equipment	1,254	957	7,563	9,774
Rent and Rates		456	11,636	12,092
Utilities			5,301	5,301
Bank/Credit Card Charges	223		5	228
Other	531	12	264	807
	7,443	15,055	158,035	180,533

Footprints in the Community

Fundraising

Cost of Fundraising	171	1,300		1,471
				0
	171	1,300	0	1,471

Governance Costs

Independent Examination Fees	400			400
				0
	400	0	0	400

Total Resources Expended

8,014	16,355	158,035	182,404
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Support Costs

Support Cost Type

Support Cost Type	Fundraising Activity £	Charitable Activity £	Governance Activity £	Total Cost £
Salaries and NIC		106,848		106,848
Insurance		2,434		2,434
Travel and Subsistence		3,000		3,000
Van/fuel		3,716		3,716
Volunteer Expenses		1,843		1,843
Office Costs		2,527		2,527
Radio System		288		288
Advertising		639		639
Telephone/Internet/Email		2,405		2,405
Training		1,198		1,198
Equipment/Repairs		4,687		4,687
Rent		12,092		12,092
Utilities		5,301		5,301
Fundraising Costs	1,471			
Independent Examination Fee			400	400
Total	1,471	146,978	400	148,849

3 Salaries/Wages

	Unrestricted £	Designated £	Restricted £	2018-19 Total £
Wages and Salaries	481	6,404	99,963	106,848
Other Costs				-
	481	6,404	99,963	106,848

8 part time employees were employed during this period.

4 Debtors

There are no debtors for this year.

5 Creditors: due within 1 year

Details	Amount
Independent Examination Fee	400
TOTAL	400