

Company registration number: 04420519

Charity registration number: 1120239

# Ashbourne Arts Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2019

Coates and Partners Limited  
The Old Vicarage  
51 St John Street  
Ashbourne  
Derbyshire  
DE6 1GP

## **Ashbourne Arts Limited**

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## **Ashbourne Arts Limited**

### **Reference and Administrative Details**

#### **Trustees**

J Marsh  
R W L Watkin (resigned 9 October 2018)  
S G Liverman  
T A Challans  
J P Rodgers  
C J Walker  
S A McQueen (appointed 9 October 2018)  
C R Welsby (resigned 9 October 2019)  
A F Rosser

#### **Secretary**

A F Rosser (appointed 8 October 2019)  
R W L Watkin (resigned 8 October 2018)  
C R Welsby (resigned 8 October 2019)

#### **Principal Office**

St John's Community Hall  
Off King Street  
Ashbourne  
Derbyshire  
DE6 1EA

#### **Registered Office**

St John's Community Hall  
Off King Street  
Ashbourne  
Derbyshire  
DE6 1EA

The charity is incorporated in England and Wales.

**Company Registration Number** 04420519

**Charity Registration Number** 1120239

#### **Independent Examiner**

Coates and Partners Limited  
The Old Vicarage  
51 St John Street  
Ashbourne  
Derbyshire  
DE6 1GP

## **Ashbourne Arts Limited**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 August 2019.

#### **Objectives and activities**

##### ***Objects and aims***

The Charity's objectives are to promote, maintain and advance the education of the public by the encouragement of the arts including the art of music, singing, drama, literature, painting and visual arts by the promotion of concerts, performances, exhibitions, workshops and other activities for the benefit of the inhabitants of Ashbourne and surrounding district. The trustees do this through the annual festival.

##### ***Public benefit***

The objects of the Company are to provide opportunities for both professional and non-professional artists and the community of Ashbourne and surrounding areas to come together for the initiation, organisation and promotion of artistic activities, including in particular through an annual festival, and to promote the benefits of the arts generally within this community.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Achievements and performance**

Audiences across the festival were, once again, very good and although the majority of our audiences are local, we continue to attract a good number travelling to Ashbourne especially for the Festival.

As every year, the trustees faced the financial challenge of keeping the ticket prices as low as possible whilst showcasing high quality performances in a mix of venues with limited audience capacity. The gap between the ticket income and event costs have to be sourced elsewhere and we strive to maintain a spread of sources for this. The trustees are very grateful for grants of £2,300 from Ashbourne Town Council, £800 from Derbyshire Dales District Council and £782 from the Freemasons via an application to Foundation Derbyshire for some new computer equipment.

#### **Financial review**

The Trustees of Ashbourne Arts continue to be extremely grateful and reliant on the financial help from local businesses and individuals through its Sponsors/Patrons/Supporters and Friends programmes. Many have been providing this support for many years now and as businesses move from being supporters to patrons and patrons to sponsors and then increasing their sponsorship we are encouraged that they are keen to work with Ashbourne Arts to sustain the Festival in Ashbourne. In addition to the direct financial transactions the Festival benefits from in excess of £50k of 'in kind' support, including use of venues at no or low cost, providing a box office or programme and website design to name just a few. Then there are the volunteers; sourcing funding, running our website and social media, organising all the events that make up the festival, distributing programmes, moving and setting up equipment, staffing bars, etc. From the office staff to the Trustees, everyone involved in the running of the Festival is a volunteer which, we have been told by the British Arts Festivals Association, is unique for a Festival of this size.

## **Ashbourne Arts Limited**

### **Trustees' Report**

#### ***Policy on reserves***

The Directors of Ashbourne Arts Limited have set a reserves policy which requires:

- Reserves to be built up and maintained at a level which ensures that our core activity, of an annual festival, could continue during a period of unforeseen difficulty.
- A proportion of reserves be maintained in a readily realisable form.
- The calculation of the required level of reserves be an integral part of the organisation's planning, budget and forecast with consideration being given to the risks associated with each stream of income and expenditure, the planned activity level and the organisation's commitments.

At the end of the financial period the amount of funds held in reserves was £27,207.

#### **Plans for future periods**

##### ***Aims and key objectives for future periods***

By bringing art in a great variety of forms to a rural community, the Festival not only inspires, encourages, challenges and entertains those who live and work in the area but also brings a visiting audience to Ashbourne and the surrounding area. The benefit to the local business community is shown in their continued financial and in-kind support for the Festival. The annual summer Festival and the winter lantern making workshops and procession are highly valued and appreciated features within the local calendar. Bringing individuals and the community together to celebrate and encourage creativity.

Following each Festival, the Trustees undertake a review to assess how well it enabled them to meet the aims and key objectives and to agree the changes that need to be introduced as part of the planning for the following year's Festival.

Having almost completed the programme for Festival 2020, with most contracts in place, the developing impact of the Coronavirus made it clear that the Festival would not be able to go ahead. The Trustees had to make the difficult decision to cancel, with the pandemic proving to be an unforeseen circumstance for which the Trustees have maintained reserves. Some deposits will be lost but many of the performers have agreed to transfer these towards bookings for Festival 2021. Also, donors and supporters have agreed to continue their funding, to support the organisation to cover continued general overheads. This, together with the reserves, ensures the financial position of Ashbourne Arts Ltd remains healthy, giving the Trustees the platform to start planning and booking performers and events for Festival 2021, which will be our twenty-first annual Festival in Ashbourne.

#### **Structure, governance and management**

##### ***Nature of governing document***

The charity is governed by its memorandum and articles of association dated 19th April 2002.

The constitution of the charity is that of a limited company.

## **Ashbourne Arts Limited**

### **Trustees' Report**

#### ***Recruitment and appointment of trustees***

The Board of Directors when complete consists of at least five and not more than ten individuals, all of whom must be members.

One third (or the number nearest one third) of the Directors must retire at each AGM, those longest in service retiring first and the choice between any of equal service being made by drawing lots. Retiring Directors are eligible for re-election.

The annual report was approved by the trustees of the charity on 11 May 2020 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'J Marsh', with a dotted line underneath it.

J Marsh  
Trustee

## **Ashbourne Arts Limited**

### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of Ashbourne Arts Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 11 May 2020 and signed on its behalf by:



J Marsh  
Trustee

## Ashbourne Arts Limited

### Independent Examiner's Report to the trustees of Ashbourne Arts Limited

We report on the accounts of the charity for the year ended 31 August 2019 which are set out on pages 7 to 14 .

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

#### Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Coates and Partners Limited

The Old Vicarage  
51 St John Street  
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Derbyshire  
DE6 1GP

11 May 2020



## Ashbourne Arts Limited

### Statement of Financial Activities for the Year Ended 31 August 2019 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2019 £	Total 2018 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	23,388	23,388	34,083
Charitable activities	4	<u>36,850</u>	<u>36,850</u>	<u>46,096</u>
Total Income		<u>60,238</u>	<u>60,238</u>	<u>80,179</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(63,388)</u>	<u>(63,388)</u>	<u>(87,252)</u>
Total Expenditure		<u>(63,388)</u>	<u>(63,388)</u>	<u>(87,252)</u>
Net expenditure		<u>(3,150)</u>	<u>(3,150)</u>	<u>(7,073)</u>
Net movement in funds		(3,150)	(3,150)	(7,073)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>30,357</u>	<u>30,357</u>	<u>37,430</u>
Total funds carried forward	12	<u><u>27,207</u></u>	<u><u>27,207</u></u>	<u><u>30,357</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2018 is shown in note 12.

**Ashbourne Arts Limited**  
**(Registration number: 04420519)**  
**Balance Sheet as at 31 August 2019**

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	8	5,525	5,641
<b>Current assets</b>			
Debtors	9	2,341	2,623
Cash at bank and in hand		<u>21,193</u>	<u>25,333</u>
		23,534	27,956
<b>Creditors: Amounts falling due within one year</b>	10	<u>(1,665)</u>	<u>(2,991)</u>
<b>Net current assets</b>		<u>21,869</u>	<u>24,965</u>
<b>Total assets less current liabilities</b>		27,394	30,606
<b>Creditors: Amounts falling due after more than one year</b>	11	<u>(187)</u>	<u>(249)</u>
<b>Net assets</b>		<u><u>27,207</u></u>	<u><u>30,357</u></u>
<b>Funds of the charity:</b>			
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>27,207</u>	<u>30,357</u>
<b>Total funds</b>	12	<u><u>27,207</u></u>	<u><u>30,357</u></u>

For the financial year ending 31 August 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 14 were approved by the trustees, and authorised for issue on 11 May 2020 and signed on their behalf by:

  
 .....  
 J Marsh  
 Trustee

## **Ashbourne Arts Limited**

### **Notes to the Financial Statements for the Year Ended 31 August 2019**

#### **1 Charity status**

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Ashbourne Arts Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

## Ashbourne Arts Limited

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### ***Grants receivable***

Grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### ***Donated services and facilities***

Donated services and facilities are not recognised in the accounts but they are acknowledged in the published material and website.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Office equipment	33% straight line
Plant and machinery	25% reducing balance

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

## Ashbourne Arts Limited

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 3 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2019	2018
		£	£
Donations and legacies;			
Donations	7,313	7,313	5,977
Donations from friends, supporters and patrons	10,110	10,110	10,045
Grants, including capital grants;			
Government grants	5,965	5,965	18,061
	<u>23,388</u>	<u>23,388</u>	<u>34,083</u>

#### 4 Income from charitable activities

	Unrestricted funds		
	General	Total	Total
	£	2019	2018
		£	£
Bar income	3,110	3,110	3,738
Ticket sales	28,469	28,469	37,961
Art sales and other activities	2,606	2,606	1,792
Other income	2,665	2,665	2,605
	<u>36,850</u>	<u>36,850</u>	<u>46,096</u>

## Ashbourne Arts Limited

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 5 Expenditure on charitable activities

	Activity undertaken directly £	Total 2019 £	Total 2018 £
Event expenses	53,734	53,734	75,817
Establishment costs	2,580	2,580	2,580
Office costs	1,368	1,368	980
Subscriptions and donations	274	274	289
Advertising and promotion	1,631	1,631	2,469
Accountancy fees	827	827	746
Insurance	1,264	1,264	1,037
Depreciation of tangible assets	1,671	1,671	1,324
Bad debt	-	-	2,000
Bank charges	39	39	10
	<u>63,388</u>	<u>63,388</u>	<u>87,252</u>

£63,388 (2018 - £87,252) of the above expenditure was attributable to unrestricted funds and £Nil (2018 - £Nil) to restricted funds.

## Ashbourne Arts Limited

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 8 Tangible fixed assets

	Furniture and equipment £	Total £
<b>Cost</b>		
At 1 September 2018	13,683	13,683
Additions	<u>1,556</u>	<u>1,556</u>
At 31 August 2019	<u>15,239</u>	<u>15,239</u>
<b>Depreciation</b>		
At 1 September 2018	8,042	8,042
Charge for the year	<u>1,672</u>	<u>1,672</u>
At 31 August 2019	<u>9,714</u>	<u>9,714</u>
<b>Net book value</b>		
At 31 August 2019	<u><u>5,525</u></u>	<u><u>5,525</u></u>
At 31 August 2018	<u><u>5,641</u></u>	<u><u>5,641</u></u>

#### 9 Debtors

	2019 £	2018 £
Trade debtors	1,117	1,549
Prepayments	<u>1,224</u>	<u>1,074</u>
	<u><u>2,341</u></u>	<u><u>2,623</u></u>

# Ashbourne Arts Limited

## Notes to the Financial Statements for the Year Ended 31 August 2019

### 10 Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	801	168
Other creditors	61	83
Accruals	803	2,740
	<u>1,665</u>	<u>2,991</u>

### 11 Creditors: amounts falling due after one year

	2019 £	2018 £
Other creditors	<u>187</u>	<u>249</u>

### 12 Funds

	Balance at 1 September 2018 £	Incoming resources £	Resources expended £	Balance at 31 August 2019 £
<b>Unrestricted funds</b>				
General	<u>(30,357)</u>	<u>(60,238)</u>	<u>63,388</u>	<u>(27,207)</u>
	<b>Balance at 1 September 2017 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Balance at 31 August 2018 £</b>
<b>Unrestricted funds</b>				
General	<u>(37,430)</u>	<u>(80,179)</u>	<u>87,252</u>	<u>(30,357)</u>