

# **Elvington Out of School Club**

(Charity number: 1152686)

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## **Trustees annual report & financial statements for the year ended**

**31st August 2019**

# **outsourc**

Charity accounts preparation &  
independent examination service

# **Elvington Out of School Club**

(Charity number: 1152686)

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# Trustees' Annual Report

**From:** 01st September 2018

**To:** 31st August 2019

**Charity's full name** Elvington Out of School Club

**Registered Charity number** 1152686

## Objectives and activities

### **Summary of the purposes of the charity set out in its governing document**

Elvington Out of School Club was established in 2013 by a group of parents and play-workers in the village of Elvington to meet the demand of local parents for high quality and affordable out of school care. We are a not-for-profit charity run by a group of trustees.

### **Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts**

Working with the support of the Childcare Strategy and Business Service of the City of York Council and York CVS and in partnership with Elvington C.E. Primary School and Elvington Under 5's, the Club was set up as a Charitable incorporated Organisation (Ref No 1152686) in May 2013. The object of the CIO is to advance the education of primary school aged children in Elvington and the surrounding area through the provision of an after school and holiday club at the Lower Derwent Sports and Social Club.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

## **Achievements and performance**

**Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

Ofsted inspected the club in February 2018 and rated us good in all areas. Their report praised the club staff for providing a safe and enjoyable environment for children to learn and play. They also said commented on the way in which the club provides many opportunities for children to develop their physical skills in the extremely well resourced outdoor space.

## **Financial review**

**Review of the charity's financial position at the end of the period**

Although this year reserves we lower than previous years this can be accounted for by high staffing costs during the summer holidays which were previously paid in arrears. The club continues to maintain high numbers of children for the following year. It is envisaged that a small reserve will be built up over the coming months to cover any unexpected expenses and enable the club to continue to thrive

**Statement explaining the policy for holding reserves stating why they are held**

**Amount of reserves held**

£28

**Reasons for holding zero reserves**

N/A

**Funds materially in deficit**

None

**Explanation of any uncertainties about the charity continuing as a going concern**

Although reserves are low at the year end there are no concerns about the charity continuing as a going concern. As detailed above staff wages that were paid in arrears in previous years have been paid thus meaning funds are lower than previously. This should be compensated for in the next financial year.

<b>Structure, governance and management</b>
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**Description of the charity's trusts**

**Governing Document:** Constitution (dated 9/5/13)

**How the charity is constituted** CIO  
**(e.g unincorporated association, CIO)**

**Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees** Trustee appointment is by committee via nomination or re-selection.

**Additional governance issues (OPTIONAL)**

EOOSC is Ofsted registered and complies with all national standards.  
 All trustees have enhanced DBS checks and undergo safeguarding training.

<b>Reference and administration details</b>
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**Charity's full name** Elvington Out of School Club

**Other names the charity is known by** N/A

**Charity's principal address** Lower Derwent Sports and Social Club  
 Elvington Lane  
 Elvington York  
**Postcode** YO41 4DY

**Names of the trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Elizabeth Kerr	Chair		
Sally Smith	Treasurer		
Judith Gillett	Secretary		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year
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Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Names and addresses of advisers (OPTIONAL)**

Type of adviser	Name	Address
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**Independent****Examiner**

Karen Wood ACMA

Outsource Accountancy Services and Independent Examinations  
The Hiscox Building, Peasholme Green  
York YO1 7PR

**Bankers****Name of chief executive or names of senior staff members****Declaration**

The trustees declare that they have approved the Trustees Annual Report and Accounts

**Signed on behalf of the charity's trustees****Signature***SJSmith***Full Name**

Sally Smith

**Position**

Treasurer

**Date**

05/06/2020

## Independent examiner's report to the trustees of Elvington Out of School Club

I report on the accounts of: **Elvington Out of School Club (the Charity)**  
for the year ended: **31st August 2019** which are set out on pages 6 to 8.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Karen Wood (ACMA)**

Outsource independent examination  
service

The Hiscox Building  
Peasholme Green  
York YO1 7PR

05/06/2020

**Date:**

**Elvington Out of School Club**  
(Charity number: 1152686)

<b>Receipts &amp; Payments Accounts for the year ending:</b>			<b>31st August 2019</b>	
	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2019 Total Funds</b>	<b>2018 Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>				
Fee income	35,563	-	35,563	33,374
Bank interest	1	-	1	-
<b>Total Receipts</b>	<b>35,564</b>	<b>-</b>	<b>35,564</b>	<b>33,374</b>
<b>Payments</b>				
Staff salaries	29,663	-	29,663	29,274
Staff training & other costs	328	-	328	160
Refreshments	760	-	760	642
Rent	3,747	-	3,747	2,860
Insurance	385	-	385	352
Ofsted fees	220	-	220	-
Administration fees	-	-	-	220
Payroll fees	952	-	952	496
Independent examination fee	270	-	270	500
Advertising & publicity	121	-	121	44
<b>Total Payments</b>	<b>36,446</b>	<b>-</b>	<b>36,446</b>	<b>34,548</b>
<b>Net of Receipts/(Payments)</b>	<b>(882)</b>	<b>-</b>	<b>(882)</b>	<b>(1,174)</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Balance Brought Forward</b>	<b>910</b>	<b>-</b>	<b>910</b>	<b>2,084</b>
<b>Balance Carried Forward</b>	<b>28</b>	<b>-</b>	<b>28</b>	<b>910</b>



**Elvington Out of School Club**  
(Charity number: 1152686)

Statement of Assets and Liabilities at:	31st August 2019
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	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £	2018 Total Funds £
<b>Assets</b>				
<b>Cash at bank and in hand</b>				
Current bank account	26	-	26	909
Savings bank account	2	-	2	1
	<u>28</u>	<u>-</u>	<u>28</u>	<u>910</u>

	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £	2018 Total Funds £
<b>Liabilities</b>				
Independent examination fee	270	-	270	270
	<u>270</u>	<u>-</u>	<u>270</u>	<u>270</u>

**Elvington Out of School Club**  
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**Notes to the Accounts for the year ended:**

**31st August 2019**

**1. Basis of Accounts**

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

**Approval of Accounts for the year ended:**

**31st August 2019**

The report and accounts were approved at a  
meeting of the Trustees held on:

05/06/2020

**Date**

*SJSmith*

**Signed for and on behalf of the Trustees**

05/06/2020

**Date**

Sally Smith

**Print Name**

Treasurer

**Position (e.g. Chair etc)**