

Marshfield Community Centre Association

Report and Accounts for the year ending 31 August 2019

Charity information

Registered charity number: 297306

Address: Marshfield Community Centre
Chippenham Road
Marshfield
Chippenham
SN14 8NZ

Trustees for the Charity: Mrs C Eden
Mr J Brookes
Mr G Greenwood
Mr G Snell

Charity Trustees: Mrs K Mumgaard (Chairperson)
Mrs J Convey (Treasurer)
Mrs A Gent (Membership Secretary)
Mrs D Brooks

Affiliated Groups 1st Marshfield Scout Group
Marshfield & Cold Ashton WI
Marshfield Baby & Toddler Group
Marshfield Library
Marshfield Netball Club
Marshfield Players
Marshfield Pre-School
Marshfield School of Dancing
Marshfield Short Mat Bowls Club
Jo Kitts Yoga
Simon Says Fitness

Independent examiner: Mr T Jenkins

Objects of the Association

The main object of the Association is to establish, maintain and manage a Community Centre for the Parish of Marshfield.

Members of the Association

The following are entitled to become Members of the Association who would be entitled to one vote each at General Meetings: adults living in the Association's area of benefit; Affiliated Groups; Statutory Authorities in or near to the Association's area of benefit.

Trustees' responsibilities

The Trustees for the Charity ("the Trustees") are the individuals in whom legal title to the Community Centre property and building is vested. The Charity Trustees are the officers of the General Committee ("the Committee").

Law applicable to charities in England and Wales requires the Charity Trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

The Charity Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and ensure that the financial statements comply with Part 8 of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention of fraud and breaches of laws and regulations.

Activities during the year

The Community Centre continues to be used by a wide range of organisations, which co-operate to ensure the building is used as flexibly as possible and meets the needs of all users. Most of the organisations that use the Community Centre on a regular basis are Affiliated Groups who play a role in its management, through representation on the Committee. The approach of the Committee is to encourage a wide range of usage to cater for the needs of many local community groups.

The main part of the Community Centre building comprises two separate halls, which are available for users to rent. There is also an extension, the interior of which is managed by Marshfield Pre-School as its own dedicated space, together with dedicated gardens to the front and rear of the extension. This enables it to provide local facilities for the education and care of pre-school children. Marshfield Pre-School was responsible for raising the funds for the extension and associated gardens, in consultation with the Committee and the Trustees. The Association owns the extension and associated gardens, and leases these to Marshfield Pre-School.

The Association is pleased to continue to host Marshfield Community Library, proving a working model other towns/villages and venues are looking to emulate. The Community Centre has maintained leisure activities in the year and continues to offer an extensive exercise timetable with an activity to suit all tastes and ages. [update note regarding activities running at the community centre]

This year the new film nights have become a packed regular event in the community centre calendar. The film nights have made a robust contribution to the fundraising income at the community centre and provided hours of entertainment for all ages. The Committee is delighted that its Boules Day continues to be one of the major community events in Marshfield each year. Both events represent important fundraising events for the Association, and the Committee

extends its heartfelt thanks those individuals who organise these events and to all who contribute to their success.

Finally, the community centre has received generous support this year from a number of local organisations and the Committee gives thanks for that support. Donations have been received from Marshfield Parish Council of £500 and the Marshfield Mummers of £150 towards the cost of cinema equipment worth £1,099. Marshfield Parish Council has also supported the new noticeboard with a donation of £350 towards the full cost. Fundraising income of £749 was received thanks to the Marshfield Male Voice Choir and the WI raised £500 towards future planned updates of the toilets at the Community Centre from proceeds of their quiz.

Overview of finances

The Committee and the Trustees are aware that, as the building is 25 years old, significant repairs will continue to be required in the future. Their long-term policy is that part of the General Fund may continue to be spent to improve and maintain the Community Centre, for the benefit of all current and future users, provided that reserves amounting to at least 60% of annual expenditure are retained in the General Fund.

In 2018/19, rental income increased by 10% over the previous year. Expenditure (excluding the costs of major improvements and equipment) rose by 2%. The cost of equipment was to invest in cinema equipment to allow film screenings, shelves for the library and a new external noticeboard, which were partially funded through grants and donations. The major improvement carried out in the year was to complete major drainage works to the front car park. Regular income continued to exceed regular expenditure in 2018/19. The 2018/19 finances were improved by the receipt of two years worth of Feed in Tariff income from the solar panels being received in the year.

Although regular income continues to exceed regular costs, higher levels of use at the community centre is driving up costs, in particular cleaning and general maintenance, with an increasing requirement for major repairs to the fabric of the building to ensure the Community Centre for the next 25 years. Increases in the rent paid by Marshfield Pre-School for its dedicated space are made under the terms of the lease, which has been extended in 2019 and will be renegotiated in 2019/20.

Receipts and payments account for year ended 31 August 2019

General Fund	Year to 31 August 2019 £	Year to 31 August 2018 £
Receipts		
Donations and grants	1,503	1,772
Fundraising events	8,129	7,278
Total voluntary sources	9,632	9,050
Rents and fees received	22,803	20,843
Total trading activities	22,803	20,843
Interest received	6	7
Total income from assets	6	7
Feed in tariffs	3,571	0
Miscellaneous	0	0
Total miscellaneous	3,571	0
Total receipts for the year	36,011	29,899
Payments		
Fundraising events	3,889	5,924
Total cost of fundraising	3,889	5,924
Heat, light and other power	4,443	4,174
Water and rates	1,582	1,765
Insurance	2,720	2,677
Caretaking, gardening, and cleaning	6,131	5,167
Repairs, maintenance, and equipment	3,375	3,777
Miscellaneous payments	75	442
Total cost of Community Centre	18,327	17,975
Additions to Equipment	2,183	5,229
Major Improvements	12,234	0
Total cost of Repairs and Equipment	14,417	5,229
Total payments for the year	36,633	29,128
Excess of receipts over payments	(621)	771
Cash balance at start of year	61,123	60,352
Cash balance at end of year	60,502	61,123

Statement of assets for year ended 31 August 2019

	General Fund 31 August 2019 £	General Fund 31 August 2018 £
Cash balances carried forward		
Bank savings accounts	49,090	49,084
Bank current account	12,368	12,039
Cash	44	0
Total cash balances	60,502	61,123
Liabilities due for payment	0	0
Future and contingent liabilities	0	0
Non-monetary assets held as investments	0	0
Non monetary assets held for charity's own use		
Freehold land and buildings at cost	514,185	514,185
Equipment at cost	35,601	33,418
	549,786	547,603

Notes to the accounts

1. Activities in the year can be summarised as below:

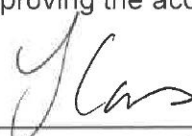
	2018/19 £	2017/18 £
Excess of rental income over expenditure	8,047	2,868
Net receipts from fundraising events	4,240	1,354
Donations/grants	1,503	1,772
Interest received	6	7
Net cost of improvements	(14,417)	(5,229)
Total	(621)	771

2. The repairs, maintenance and equipment breakdown is:

	2018/19	2017/18
	£	£
Heating and plumbing repairs	605	2,258
Fire safety repairs	312	817
Lighting and other electrical	1,027	186
External repairs	983	70
Internal repairs	325	0
Other Maintenance	123	446
Total	3,375	3,777

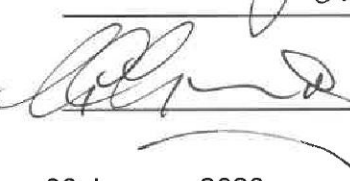
3. The main asset of the Association is the Community Centre, which was built in 1992 and extended in 2003/04. In order to build the extension the Association entered into an agreement with Marshfield Pre-School. In accordance with this agreement the Association owns this extension and rents the space to Marshfield Pre-School, under the terms of a lease dated 19 January 2004. The current insured value of the Community Centre is £1,021,790.
4. The other significant asset is an artificial outdoor bowling rink built in 1998, which has an insured value of £31,209.
5. Donations have been received from Marshfield Parish Council of £500 and the Marshfield Mummings of £150 towards the cost of cinema equipment worth £1,099. Marshfield Parish Council has also supported the new noticeboard with a donation of £350 towards the full cost.
6. Fundraising income of £749 was received thanks to the Marshfield Male Voice Choir and the WI raised £500 towards future planned updates of the toilets at the Community Centre from proceeds of their quiz.
7. As at 31 August 2019 the Association holds a ring-fenced reserve of £3,303 (£3,303 as at 31 August 2018) of donations made specifically for improving the acoustics of the larger hall.

Signed for the Charity Trustees:



Treasurer

Approved on behalf of the Trustees:



Trustee

Date:

30 January 2020

Independent examiner's report to the Charity Trustees

I report on the accounts of the Association for the year ended 31 August 2019, which are set out on pages 1 to 6.

Respective responsibilities of trustees and examiner

As the Charity Trustees you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Act") and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Charity Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met; or
- b. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

26/1/20.

TC Jenkins

82 High Street, Marshfield, Chippenham, SN14 8LS