# S L G Charitable Trust Limited

# Annual Report and Consolidated Financial Statements

31 January 2020

Company Limited by Guarantee Registration Number 990049 (England and Wales)

Charity Registration Number 261722

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# Reference and administrative information

Board of Management Registered office	Clare-Louise Marriott (Sister Clare-Louise) (Reverend Mother) Jennifer Gayle Foster (Sister Eve) Avis Mary Grainger (Sister Avis Mary) Susan Shannon (Sister Susan) Christine Jane South (Sister Christine) Convent of the Incarnation Fairacres Parker Street Oxford
Websites	OX4 1TB
	www.slgpress.co.uk
Company registration number	990049 (England and Wales)
Charity registration number	261722
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Principal bankers	Bank of Scotland plc Pentland House 2 <sup>nd</sup> Floor 8 Lochside Avenue Edinburgh EH12 9DJ
Investment managers	CCLA Investment Management Limited 80 Cheapside London EC2V 6DZ
	Epworth Investment Management Limited 9 Bonhill Street London EC2A 4PE
Solicitors	Hewitsons Solicitors LLP Elgin House Billing Road Northampton NN1 5AU

The Board of Management presents its statutory report together with the consolidated financial statements of SLG Charitable Trust Limited ("the Charitable Company" or "the charity") and its subsidiary, SLG 2017 Limited, for the year ended 31 January 2020. The report has been prepared in accordance with Part VIII of the Charities Act 2011 and represents a directors' report for the purposes of company legislation and a trustees' report for the purposes of charity law.

The financial statements have been prepared in accordance with the accounting policies set out on pages 36 to 42 of the attached financial statements and comply with the Charitable Company's memorandum and articles of association, applicable laws, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), effective from accounting periods commencing 1 January 2015 or later.

### INTRODUCTION

### Sisters of the Love of God (SLG) and SLG Charitable Trust Limited

The Community of the Sisters of the Love of God is an Anglican Religious Community (the Community) supporting 21 Sisters in the United Kingdom and one in New Zealand. It was founded in 1906 for women in the Anglican Church to live the monastic life of prayer under vows of religion. In 1970 SLG Charitable Trust Limited was formed. As a Charitable Company, it holds and administers the affairs of the Community. The activities of the Community and Charitable Company are inextricably linked and, as such, this report reflects this in its articulation of purpose, objects and achievements.

# The report and financial statements

The financial statements which accompany this report are the financial statements of SLG Charitable Trust Limited.

#### MISSION

The objects of SLG Charitable Trust Limited as set out in its governing document are "the advancement of the Christian Religion and other charitable work carried on for the time being by the Community of the Sisters of the Love of God". As such, the Charitable Company's mission is to:

- 1 Advance the Christian religion by enabling the members of the Community of the Sisters of the Love of God ("the Community") to maintain their life and work; and
- 2 Support religious and other charitable works carried on for the time being by the Community.

When considering the work of the Charitable Company for the year, and of individual Sisters, the Board of Management has given careful consideration to the Charity Commission's guidance on public benefit and, in particular, to its supplementary guidance on the advancement of religion.

### **OBJECTIVES AND ACTIVITIES IN THE PERIOD**

As stated above, the objectives of the Charitable Company are synonymous with the activities of the Community and therefore many do not change over time because the Community's way of life is rooted in centuries of tradition. In this reporting period, the Charitable Company has fulfilled its purpose by continuing to support the life and work of the Community of the Sisters of the Love of God. This support encompasses four core objectives and related works:

- caring for Sisters;
- supporting the Community's life of prayer and charitable works;
- the Community's development; and
- enabling support and encouragement of those who are called to the work of contemplative prayer and intercession in their own situations, and who are affiliated with SLG.

By supporting the Sisters, the Charitable Company aims to enable them to live out their Christian faith and to put it into practice through a wide variety of religious and other charitable works which serve the needs of the Church and the World.

This means that the charity must support the material needs of Sisters by caring for them throughout their lives within the Community, as well as supporting them in a wide variety of works which uphold their lives and the fulfilment of their Christian vocation. These activities, all of which have continued throughout the year include:

- worship and prayer;
- pastoral work;
- retreats;
- hospitality;
- communicating religious belief, practices and spirituality; and
- providing grants in the furtherance of the Christian Religion.

The Charitable Company's strategy for achieving the objectives set out above is to:

- Manage the Charitable Company's resources in such a way as to ensure adequate provision is available to look after the Sisters, and ensure activities can be pursued which are consistent with the Community's ministry and from which public benefit can be derived.
- Monitor needs across the Community and respond to changing needs, by providing what is required in a time of transition.

# **OBJECTIVES AND ACTIVITIES IN THE PERIOD** (continued)

- Provide care for Sisters throughout their lives by resourcing their personal and spiritual needs and financing care for elderly Sisters through a combination of employed staff, agency care and nursing home care.
- Provide appropriate lay support to the Community and for the administration of the charity.
- Maintain a suitable environment conducive to prayer and the charitable activities, which take into consideration the needs of Sisters across different age profiles.
- Provide financial resources to enable Sisters to engage in activities which interest them as individuals and in the context of their vocation, thus contributing to the diversity and charism of the Community and its ministry.
- Identify and pursue charitable activities which are consistent with the Community's wishes and the Charitable Company's objects both now and in the future.
- Enable the continuation of SLG Press.

### ACHIEVEMENTS AND PERFORMANCE

#### Supporting the life and work of the Community of SLG

The Charitable Company has continued to support the Community and meet the four principal objectives mentioned earlier along with the aforementioned activities which underpin the works of the Community.

The focus in this Report is on caring for Sisters (including the need to develop the Sisters' accommodation to meet their needs and make them fit for purpose), on the Sisters' work of communicating religious belief, practices and spirituality, and on grants issued in the year.

#### **Caring for Sisters**

All sisters, including the sick and elderly, continue to their life's end to contribute to the Community's life and its work of prayer. The care of sisters continues to be a primary duty of the charitable company. Much of this support is hidden but includes meeting the sisters' living and personal expenses, providing resources to facilitate the advancement of their vocations and prayer and ensuring the sisters receive the care they need throughout the different stages of their lives. The obligation to care for professed members of the Community until death is both a moral and legal one. It is incumbent upon the Board of Management to ensure that, as far as is reasonably possible, provision is made to ensure the well-being of each sister.



#### ACHIEVEMENTS AND PERFORMANCE (continued)

### Caring for Sisters (continued)

The Board of Management recognises that each year the needs for care, be they personal care, physical or spiritual wellbeing, change, as the age profile of the Community moves towards care with a higher dependency, and as the number of younger Sisters to support the operation of Community life and its activities is reduced.

In its duty to meet beneficiary needs – the primary beneficiaries being the Sisters in the Community – the Board of Management is very aware that the buildings need to be suitable, not only for those with particular needs, but also to encourage and sustain the lives of all Sisters, whatever their age.

As was reported in the last annual report and financial statements, the Board of Management has taken note of the changing age-profile of the Sisters and the suitability of the Convent buildings in which the Sisters live. To meet these changing needs the Community has continued to work with its architects, MEB Architects, to design a more compact building, accessible to all sisters and providing all the facilities needed for the life and mission of the Sisters of the Love of God. The result is a project involving the renovation of parts of the existing buildings and the construction of a new wing. The plans provide a more economical use of space, with a new library, common room and chapter house accessible for all sisters. Care will be taken over issues such as sustainability and landscaping, and most of the current garden will be preserved.



Discussion of plans with the architects

Planning permission was obtained in September 2019, and work began on 3 February 2020, with an expected completion date of early March 2021.

During the coming year the Board of Management will consider how best to dispose of property which becomes surplus to requirements after the conclusion of the building project, including the potential sale or leasing of properties on the periphery of the site. The project is involving considerable expense and will continue to do so during the year to come. The charitable company continues to take advice about its investments for the financing of the project and the ongoing support of the sisters. The wholly owned trading subsidiary, SLG 2017 Limited, incorporated on 4 August 2017, has the management of the project, delegated and supervised by the Charitable Company.

#### ACHIEVEMENTS AND PERFORMANCE (continued)

Caring for Sisters (continued)



The design of the new and renovated Convent buildings

A large part of the year was devoted to preparing to move out of the Convent; this included downsizing and disposing of surplus items, as well as organising storage for items not being moved to the temporary accommodation.

During the project the members of the Community will be living in property already owned by the Charity as well as renting several local houses. Two Sisters have chosen to spend the time during the project with the Community of St Mary the Virgin and the Society of the Sisters of Bethany, while two Sisters are currently in residential care.



Oblate Sisters help to prepare archival material for storage

During this time of dispersion the Sisters will continue to maintain their regular routine of prayer and worship, while exploring ways of expressing their vocation under very different circumstances.

### ACHIEVEMENTS AND PERFORMANCE (continued)

### Communicating religious belief, practices and spirituality

The life of prayer of the Community provides within the Anglican Communion an opportunity for women to deepen their relationship with God through the contemplative life. This way of life offers an alternative to the pursuit of materialistic values, and demonstrates how people of diverse views and backgrounds can live together fruitfully.

In the monastic tradition, the rhythm of corporate worship, intercession and solitary prayer permeates the life of a community and punctuates the hours of each day.

Although the main Chapel is currently not in use due to building work, the Community is still able to welcome Visitors to join it in its temporary Chapel for worship. Communicating religious belief, practices and spirituality is an area of diverse activity and engagement, drawing on specific interests held by sisters and a desire to engage externally and share the experiences of the Community and its way of life with a wide audience.



Before moving into their temporary accommodation, the Sisters held a Service of Blessing and going forth.

Associates continue to hold an important place in the life of the Community. Oblate Sisters are women, married or single, ordained or lay, who live out a vocation to contemplation in the world, and who are supported spiritually and by teaching via the Community. There are currently 30 Oblate Sisters in life promises, with three in formation. In addition, the Community has 57 Priest Associates and 30 Companions, as well as a large Fellowship: women and men who feel a link with the Community and are supported by the opportunity for retreat space and teaching of the Community.

#### ACHIEVEMENTS AND PERFORMANCE (continued)

Communicating religious belief, practices and spirituality (continued)



Welcoming a Priest Associate to tea.

Sisters meet with a total of over 50 individuals for regular spiritual direction and accompaniment, in addition to those whom Sisters see on a one-off basis during visits as guests.

Sister Catherine continues as one of the members of the General Synod elected to represent members of religious communities. The General Synod is the deliberative and legislative body of the Church of England, covering everything from regulating the fees payable for weddings and funerals to calling on the government to act on matters of national concern. The past year has included discussion on the Amending Canon 40 which has had an important impact on communities (see below).

Sister Catherine is the General Synod representative on the Executive Committee of Anglican Religious Communities In England, and also an ex officio member of the Oxford Diocesan and Cowley Deanery Synods and has been appointed to the Oxford Diocese Vacancy-in-See Committee.

#### ACHIEVEMENTS AND PERFORMANCE (continued)

#### Communicating religious belief, practices and spirituality (continued)

Sister Margaret Theresa has continued to serve on the Advisory Council on the Relations of Bishops and Religious Communities. Recently, the Council has become a subcommittee of the House of Bishops and been renamed the House of Bishops' Advisory Council for Religious Communities. This is because Religious Communities are now to be regulated under Amending Canon 40 (which will become Canon DA1 of Religious Communities once it has completed its passage through General Synod and parliament) in a similar way to the clergy within the Church of England. Much prayer, thought and time has been devoted to the Canon; the Regulations linked with it will come to the General Synod in due course. The Canon gives both a particular recognition and protection to Communities (and to those with whom they come into contact) and sees that there is appropriate regulatory provision. Another matter which takes up much attention is Safeguarding, both directly and indirectly. Since sister has been part of the Council, one of the joys has been the development of new Communities, some of which are residential and some dispersed. The Council provides guidance and seeks to travel with them as they explore community and seek Acknowledgement. We have links with a new Community in Oxford, the Community of St Frideswide's.

Sister has also been part of a working party which has looked into Terminology and the Religious Life and last year published its' report: 'The Call of the Spirit: Religious community and language'.

Sisters have continued to be involved in vocational events and in the support of those exploring vocations to the Religious Life. Sisters Judith and Margaret Theresa have been involved with the New Life Project since it began in January 2014. It was formed to explore the 'attracting and retaining' of new members of Religious Communities and was originally led by Dr Jean Neumann, an Intentional Change and Development consultant. It consists of members of Religious Communities and two lay people who are very supportive of the Religious Life and who bring different experiences and expertise to the group. We have shared our experiences of why members leave communities and why we think people do not join and suggested measures which may change the patterns of many years. We have sought to 'raise the profile' of the Religious Life within the church, and beyond it. We have established links with the Ministry Division of the Church of England and with Lambeth Palace, especially as Archbishop Justin has made 'the renewal of prayer and Religious communities' his first personal priority during his time as Archbishop. Our hope is that all exploring their vocation will have greater knowledge of the various possibilities within the church.

Both Sisters also joined members of the Community of the Resurrection, the All Saints Sisters of the Poor and the Community of St Mary the Virgin in hosting *Life Together in Oxford*, an experience enabling University students to have the opportunity to have a taste of the rhythm of Religious Life and worship, hear about its varied expressions in the Church of England, ask questions, hear talks on various themes and interact with Religious This was held in Oxford with the aid of the college Chaplains and the University Church. This week of events took place in February 2019, and correspondence has been maintained with four people as a result.

Sister Judith has been involved with the steering group of the International Interconfessional Conference of Religious (CIR), and gave a paper at the CIR Conference in 2019 which was also subsequently published by a French language Monastic Bulletin and the *Fairacres Chronicle*. She has also provided a Chapter on Lectio published as a contribution to *Holy* 

### ACHIEVEMENTS AND PERFORMANCE (continued)

### Communicating religious belief, practices and spirituality (continued)

*Attention: Preaching in Today's Church,* edited by Frances Ward and Richard Sudworth and published by Canterbury Press in 2019.

Members of the Community have also continued to support other Anglican Communities through helping in Visitations, providing accompaniment and leading retreats, as well as by attendance at Conferences including the Anglican Religious Communities Conference, which included participants from traditional and new Communities, with the topic *Differences in Common*.

During the year the Community was glad to host events for its neighbours on a number of occasions, including a final Open Garden before the beginning of the building works. Now the Sisters are living in a number of local properties new friendships are being built up with our neighbours as we meet them on our way to and from Chapel. In addition, the construction company undertaking the building project, Benfield and Loxley Limited, is keeping in regular contact with the local community in order to minimise any disruption which the project might cause and to keep them informed of the progress being made. Benfield and Loxley is a long established local firm, and it seems likely that it was involved in the original work on the Convent in the 1920's.

Sadly early 2020 saw the death of Sister Elizabeth after a short illness. For many years Sister Elizabeth had worked in the bursary dealing with aspects of the daily financial management of the Community and charity and she had been a valued and respected member of the team. The charity has had to employ a new member of staff to cover the work which had been done by Sister Elizabeth.

# Hospitality

The offering of hospitality provides the opportunity for guests to increase awareness of God, through being alongside the sisters, sharing their worship, spirituality and environment, and engaging with the Community and its activities in practical and voluntary ways. Many guests meet with sisters for spiritual accompaniment, or they benefit from access to the diverse publications available in the shop operated by SLG Press. During the year a total of just under 310 guests, including Associates, was recorded, the majority for residential stays, but some for day visits. This included 65 visits from members of other religious communities, 44 new guests and 43 from overseas. This was lower than in previous years, reflecting the fact that



during the autumn the Sisters had to close the guest accommodation in preparation for the of the building. beginning Suitable accommodation for guests has been a priority in the building plans. In particular, the value of the three existing bungalows as places of silence and solitude is recognised and the architects' plans include provision of new, purpose-built guest cottages (pictured). The Community looks forward to welcoming guests to the new accommodation soon after the building project is completed.

#### ACHIEVEMENTS AND PERFORMANCE (continued)



Hospitality (continued)

#### **Press Report**

The financial year 2019 to 2020 was dominated by preparations for relocating SLG Press to other premises during the building project and the move itself. As of January 2020 we were established in two rooms of the Trust's property at 46 Fairacres Road, where the editorial and administrative work of SLG Press continues.

At the beginning of October 2019 Julia Craig-McFeely became the first layperson to be employed as Editor of SLG Press. She is at present reviewing and assessing the work overall as well as preparing manuscripts for publication. Sister Christine acts as her line manager and Editor Emerita. Sorting and reviewing of outstanding submissions that may be suitable for publishing but have not yet progressed was initiated. The Press received two new submissions from authors late in 2019; one was turned down and the other was considered acceptable but only with some revision from the author (the author has not responded, so may not wish to proceed). The physical move has also provided an opportunity to review and rationalise the paper files held by the Press.

An action list has been created (and is added to as required) to clear the backlog of less urgent jobs for both Editor and Manager, which includes items such as uploading to Amazon the small backlog of eBooks that have been converted but have not yet been put online, and scanning all out-of-print items to ensure the digital archive is complete. The backlog of Nielsen book registrations has been cleared.

We have continued to publish the Fairacres Chronicle twice yearly, and one new title, Pondering, Praying, Preaching: Romans 8, by Bonnie Thurston, was added to the list of Fairacres Publications.

# ACHIEVEMENTS AND PERFORMANCE (continued)

### Press Report (continued)



FP183 Thurston: Romans 8 Summer Chronicle 2019 Winter

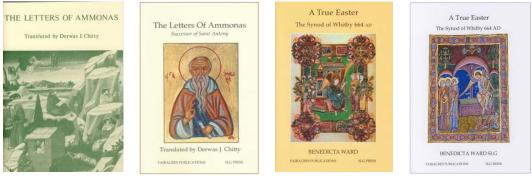
Winter Chronicle 2019

The importance of the Fairacres Chronicle to its readers is reflected in their comments:

'Thank you for the wisdom and insight I always find in the *Fairacres Chronicle*, which accompanies me through my life year by year.'

'As always, *Fairacres Chronicle* is a rich source of enlightenment and unexpected treasures, old and new.'

We continue to print short runs of publications on the multi-function photocopier to fill orders for titles which sell regularly at low levels. This also makes possible a print-on-demand service for customers who ask for titles now out of print, but which they find valuable (including *The Victory of the Cross, Prayer & Holiness, The Desert of the Heart, Julian of Norwich*). We have taken the opportunity this year to redesign the covers of two titles, *The Letters of Ammonas* and *A True Easter*.



FP072 (Old)

FP072 (New)

FP151 (Old)

FP151 (New)

It is expected that we shall publish three new titles during 2020, as well as two issues of *Fairacres Chronicle*. The first of the new titles, Mary Hansbury's *Shem'on the Graceful: Discourse on the Consecration of the Cell*, has been edited and returned to the author for final comment prior to typesetting (permission has been obtained without royalty charge for the cover image).

#### ACHIEVEMENTS AND PERFORMANCE (continued)

#### Press Report (continued)

A selection of printers were approached for comparative printing estimates and two have been found whose estimate for Romans 8 matched the cost of producing the title in 2019. Grosvenor Group (Essex) noted that their charge for perfect binding is the same as for saddle stitching. Saddle stitching is a lower-quality binding that has been employed as a cost-saving. However, this alternative printer would enable us to improve output quality without incurring additional production cost. The estimates provided indicate that casting a wider net in terms of printers would be worthwhile.

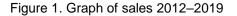
Year by year it becomes more evident that digital sales of our titles are higher than of the paper copies. The graph and tables shown below reflect this increase (*The Power of the Name* continues to outstrip sales of other eBooks), emphasising the urgency of completing uploads of remaining titles. It is now possible for eBooks to be produced in-house, with Romans 8 the first of these to be produced. Barcodes are also now produced in-house and will include the price (an element omitted from previous barcodes).

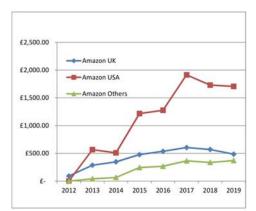
A/C REF		An	nazon UK	An	nazon USA	Ama	azon Others
SALES	2012	£	91.16	£		£	-
	2013	£	286.27	£	566.32	£	41.61
	2014	£	346.42	£	509.13	£	64.45
	2015	£	477.46	£	1,217.22	£	244.61
	2016	£	536.07	£	1,275.65	£	266.63
	2017	£	604.04	£	1,913.94	£	364.47
	2018	£	569.74	£	1,729.83	£	335.34
	2019	£	484.84	£	1,705.93	£	369.50
-17		£	3,396.00	£	8,918.02	£	1,686.61

Table 1. Sales figures before deductions

Table 2. Commission and delivery costs paid to Amazon

	2017	£	1,051.85	£	2,909.88	£	544.43
	2019	£	148.41	£	539.52	£	111.60
	2018	£	171.70	£	473.64	£	100.91
	2017	£	185.34	£	638.73	£	124.40
	2016	£	178.16	£	433.23	£	91.69
	2015	£	134.43	£	388.44	£	81.77
	2014	£	116.03	£	183.21	£	20.59
	2013	£	90.11	£	253.11	£	13.47
COMM	2012	£	27.67	£		£	- ; .





#### ACHIEVEMENTS AND PERFORMANCE (continued)

#### **Press Report** (continued)

Despite the greater marketing reach for digital copies sold through Amazon, paper copies continue to sell both to individual customers and to bookshops around the world. The Press Manager receives orders on a daily basis, demonstrating a small but steady turnover.

#### Providing grants in the furtherance of the Christian Religion

Making discretionary grants is subject to the view of the Board of Management on the necessary or appropriate use of charitable funds at any particular time. The Board's view is that the funds will now be required to finance the Convent building project. As such, the Board does not anticipate making further grants from this fund during the building project (approximately two years), after which the Board members will take stock, bearing in mind the needs of the Community. It is anticipated that grants from the smaller funds (Gifts and Grants Fund and the Charitable Fund) will continue during this time.

Over the past twelve months a total of £51,859 has been donated from the Gifts and Grants Fund and the Charitable Fund to a variety of individuals and institutions; a selection of responses is given below.

I am so grateful. Many, many thanks – this is a tremendous help. *A Priest on study Sabbatical* 

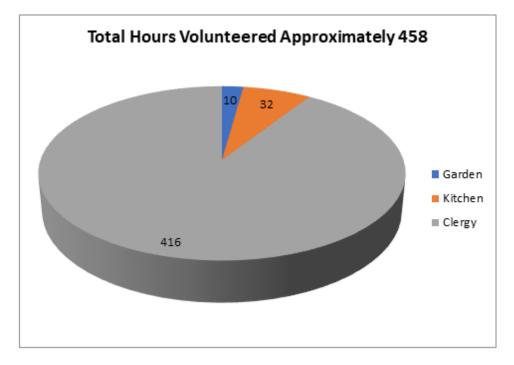
> We are thrilled to receive your very generous donation ...your gift will help to fund a range of personal needs of the homeless who come to us for help. *Church Homeless Trust*

Thank you once again for your willingness to help our community in our desire to train us to respond to the needs of the church and our world today. *Monestir de Sant Benet de Montserrat* 

> We shall use the Community's generous donation for work on completing the final floor of the Anglican School of the Redeemer in the grounds of St George, Baghdad. Diocese of Cyprus and the Gulf.

### ACHIEVEMENTS AND PERFORMANCE (continued)

# Volunteering



The time contributed by the sisters themselves is almost unquantifiable, both operationally and managerially. The time offered by volunteers outside the Community varies each year, but whenever provided, such volunteers offer invaluable support to the charity and the Community.

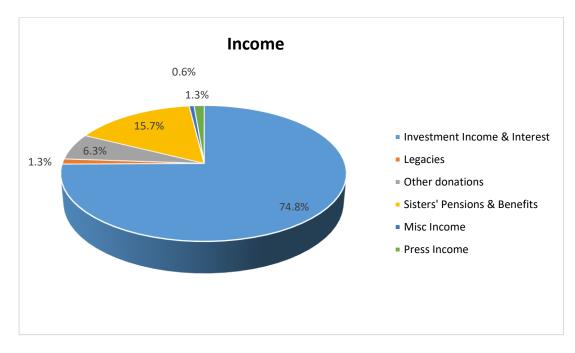
An area of significant support is the offering of service by local priests who celebrate the daily Eucharist for the sisters. Celebrants provide approximately 416 hours of service a year. Based on Conference of Religious rates for the supply of weekday Mass at £35.00 plus expenses, this particular support saves the Charitable Company about half a stipend in financial terms.

In addition, volunteers from among the guests and visitors assist in SLG Press and in the garden and provide domestic support for the Community. This equated to about 11% of a full-time employee.

### FINANCIAL REPORT FOR THE PERIOD

#### **Results for the period**

A summary of the results for the year can be found on page 33 of this annual report and financial statements.



Income for the year totalled £907,701 compared to £1,027,697 for the year to 31 January 2019. Of this figure £679,286 (2019 - £772,069) or 74.8% derives from investment income and interest, highlighting the significant importance of the Charitable Company's investment portfolio to the day to day operation of the Charitable Company in supporting members of the Community of the Sisters of the Love of God and their ministry. Other income arises out of the pensions of individual Sisters, general donations and legacies, and the operation of the SLG Press. Donations and legacies (including pensions of individual Sisters) during the year amounted to £210,700 (2019 - £225,766) - the Board of Management is extremely grateful to all those who give so generously.

Expenditure during the year amounted to £1,139,348 compared to £1,639,559 for the year ended 31 January 2019, with donations and grants payable amounting to £51,859 (2019 - £179,466) and £1,087,489 (2019 - £1,460,093) being expended on the support of the Community and enabling members to carry out their ministry.

Investment gains of £3,240,505 (2019 -  $\pounds$ 304,511) resulted in an overall net increase in funds for the year of £3,008,858 (2019 - decrease of £307,351).

#### **Reserves policy and financial position**

#### Reserves policy

As stated above, the charitable company aims to support the members of the Community of the Sisters of the Love of God and their ministry. The reader will discern from the Review of Activities that the charitable company carries out a diverse range of activities and is responsible for the care and support of sisters whose average age is increasing and whose needs are changing. The members of the Board of Management have examined the need for free reserves, i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. During the year, the members of the Board of Management have considered the charitable company's reserves policy in the light of future plans and the investment gains/losses caused by the volatile stock market, in part, due to the uncertainties created by the Covid-19 pandemic (see below). Given the nature of the charitable company's work and its commitments, the Board of Management believes that the objective in the medium term should continue to be to have free reserves of approximately £2 million. The Board of Management, together with members of the Community of the Sisters of the Love of God, is continuing to look at the future strategy of the Charitable Company, specifically with regard to its organisation, the care of elderly sisters, property requirements and ministry. The level of free reserves will be kept under review in the light of the results of this work.

#### Financial position

The balance sheet shows total reserves of  $\pounds 30,355,962$  (2019 -  $\pounds 27,347,104$ ). Of this,  $\pounds 2,218,284$  (2019 -  $\pounds 1,885,539$ ) represents the value of properties and equipment used in the day to day work of the Charitable Company. The value of these assets, therefore, should not be regarded as available to meet the ongoing costs of the Charitable Company.

The Board of Management has set aside £9 million (31 January 2019 - £9 million) to meet the cost of the care and welfare of the Sisters in their old age. These funds have been re-assessed during the period and considered carefully by the Board of Management in the light of the Community's own circumstances and information available generally concerning the needs of the elderly and the costs of providing care and assistance. The amount set aside has been calculated, using actuarial methods, to provide a modest sum towards the upkeep and care of the Sisters in years to come. The building up of the old age and infirmity fund in future years will need to be balanced against the need to use the money for the furtherance of the other work of the charitable company.

A further £5.5 million (2019 - £5.5 million) has been set aside in order to generate income which will be applied to make grants and donations to organisations with objects consistent with those of the Charitable Company.

The Board of Management has also set aside £8.5 million (2019 - £8.5 million) towards the cost of property and accommodation needs in the future, including the current building project.

Of the remaining funds, £160,953 (2019 - £142,290) (i.e. the Charitable Fund and other restricted funds) are restricted monies held for the specific purpose of funding future charitable donations and specific activities.

### Reserves policy and financial position (continued)

#### Financial position (continued)

Free reserves available to support the work of the Community in the future, including the provision of grants and donations to other charitable organisations and those in need, are shown as general funds on the balance sheet and amounted to £4,976,725 at 31 January 2020 (2019 - £2,319,275).

This level of reserves is higher than the amount stated in the above reserves policy. Given the uncertainties created by the Covid-19 pandemic and, in particular, the increased volatility of world stock markets, this amount is deemed adequate but not excessive by the Board of Management.

### Investment performance

During the year the charitable company's investments continued to perform well despite volatile market conditions, achieving an income yield of 3.2% (2019 – 3.3%). The market volatility resulted in a positive capital yield of 15.1% compared to a positive yield of 1.4% in 2019.

The investment managers continued to invest in accordance with the Board of Management's investment policy set out earlier in this report.

Net investment gains during the year amounted to £3,240,505 (2019 - £304,511). The Charitable Company's investments are held principally in order to generate income. Given this, the members of the Board of Management are satisfied that their investment objectives will be met in the long term.

During the period from 31 January 2020 to the date that the annual report and consolidated financial statements were approved, the Covid-19 pandemic has caused extensive disruptions to businesses as well as economic activities globally including the UK, and had an adverse impact on global stock markets. At the date of signature of the annual report and consolidated financial statements, the unit price for the Central Board of Finance of the Church of England Investment Fund had fallen by 4%.

# PLANS FOR THE FUTURE

In addition to keeping under review the activities undertaken in the fulfilment of the Charitable Company's objects and the sustainability of these into the future, the specific plans for the Charitable Company in 2019/20 include:

- Continuing to care for Sisters and enabling them to carry out their charitable work and ministry.
- Maintaining a framework of corporate and private prayer, making services available to the wider public in as far as is compatible with the building work and Covid-19 restrictions.
- Continuing the major building project, with management of the project and its funding. This
  will include continual assessment and implementation of policies relating to the Covid-19
  pandemic, and of the effects of the pandemic on the hoped for timescale of the building
  project.

## PLANS FOR THE FUTURE (continued)

- Assessing future needs for temporary accommodation for the Sisters should the hoped for move back to the Convent during the spring and early summer of 2021 be delayed by the Covid-19 pandemic.
- Planning for the move back from the temporary accommodation to the Convent once the buildings are complete.
- Continuing a period of reflection on the life of the Community and its expression, in preparation for a return to the renewed buildings in 2021.
- Continuing to share the Community's Christian faith, teachings and monastic tradition, hosting visits from several groups and supporting other religious communities. Running one retreat for Associates at Llangasty Retreat House in Wales, providing restrictions relating to the Covid-19 pandemic have been lifted sufficiently for this to be done safely.
- Continuing with vocational work including work with other Communities and local clergy n supporting vocations.
- Continuing to contribute to the General Synod of the Church of England through Sister Catherine, an elected religious communities' representative on the General Synod since February 2016 and also ex-officio a member of both the Oxford Diocesan Synod and the local Deanery Synod, and a member of the Diocesan Vacancies-in-See Committee.
- Continuing to contribute to the House of Bishops Council on Relations between Bishops and Religious Communities through Sister Margaret Theresa, an elected member.
- Continuing to maintain contact with our neighbours particularly in relation to the progress of the building project.
- Using particular endeavours during the building phase to keep in touch with guests and Associates, including through the Fairacres Chronicle, SLG Press, the websites and personal correspondence.
- Continuing to assess the needs for support with finance, company secretarial and editorial work and administration, involving some restructuring of the staffing of the Bursary and SLG Press, together with some increased participation from the Board of Management.
- Continuing the work of SLG Press.
- Continuing the review of safeguarding policies, together with holding safeguarding training to a further level than in 2019 - 2020.
- Continuing with some gifts and grants and with donations from the Charitable Fund.
- Keeping under review the property needs for the Community and Charitable Company for the time after the end of the building project.

### Covid-19

During the period from 31 January 2020 to the date that the financial statements were approved, the coronavirus (Covid-19) outbreak had spread worldwide and caused extensive disruptions to businesses as well as economic activities globally including the UK. The Board of Management acknowledges and recognises the potential impact of the Covid-19 pandemic on the operations of the charity, its future plans, beneficiaries and stakeholders, as well as on wider society. As well as the personal risk to health of its staff and the members of the Community, there may be financial consequences for the charity, including the loss of income through reduced investment returns. However, it is not anticipated at the current time that the long term goals, overall financial position or financial solvency of the Charitable Company will be adversely affected or threatened.

### **GOVERNANCE, STRUCTURE AND MANAGEMENT**

The Charitable Company, which is governed by Memorandum and Articles of Association, is constituted as a company limited by guarantee (Company Registration No. 990049 (England and Wales)) and is a registered charity (Charity Registration No. 261722).

The Advisory Council on the Relations of Bishops and Religious Communities of the Church of England offers guidance on the standards and descriptions accepted by the bishops in the name of the Church. Adherence to and acceptance of variation to the norms and legal and pastoral oversight of the Community on behalf of the Church is entrusted to the appointed Visitor of the Community, The Right Reverend Michael Lewis, Bishop of the Diocese of Cyprus and the Gulf.

The Charitable Company is administered by a Board of Management, members of which constitute directors for the purpose of company legislation and trustees for the purpose of charity legislation. There are currently five members who are appointed and hold office in accordance with the Charitable Company's governing document. The Community's Statutes require that the Reverend Mother is Chairperson of the Board of Management. Members of the Board of Management, who must also be members of the Community, are either appointed by the Reverend Mother, or elected by the members of the Charitable Company, serving for terms of three years.

Care is taken to identify the skills needed by members of the Board of Management and any skill gaps are reviewed and considered when a member of the Board retires or resigns. As all members of the Board are members of the Community, they have a detailed knowledge of the work of the Charitable Company and of its structure and procedures.

## GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

The Board of Management is aware that there may in the future be insufficient available Sisters to serve on the Board. A review took place in 2017, where the Board of Management considered carefully moving towards having one or more lay members and the implications of so doing and sought advice from its legal and financial professional advisors. The decision was made at that time to form an Advisory Group which would support of the Board of Management and not at this stage move towards lay trustees and a Terms of Reference document was approved by the Board of Management. The Advisory Group for the time being consists of financial and legal advisers. Others may be co-opted according to specialism and experience needed at any time. Under its terms, members of the Advisory Group attend not less than two board meetings in a given year and are available for consultation on any matter between Board meetings. The Board of Management wishes here to record its gratitude to members of the Advisory Group for their unfailing guidance and support at all times throughout the year.

The Board of Management has also undertaken a review of the Articles of Association of the Charitable Company, bringing them up to date and paving the way for a more flexible approach for the future, such as the provision for electronic communication to facilitate Board meetings if and when the time comes for it to be assisted by lay members. It is expected that this will be adopted by the members of the Charitable Company at the next Annual General Meeting.

#### Members of the Board of Management

The names of the members of the Board of Management who were in place on 31 January 2020 are set out as part of the reference and administrative details on page 1. Brief biographical details of each of the members are set out below.

#### Sister Clare-Louise (Clare Louise Marriott)

Sister Clare-Louise entered the Community in 1988. She has a university degree in Librarianship and Information Studies, and worked for three years as a nurse before joining SLG. She has served in most work departments of the Community, and was elected as Reverend Mother of the Community in June 2015. She is part of the Health and Safety Team, and is a member of a number of committees. She is also a director of SLG 2017 Limited.

#### Sister Avis Mary (Avis Mary Grainger)

Sister Avis Mary was called to the Bar by the Inner Temple in 1975, following which she worked for three years in the legal and company secretarial department of an international chemical company. She joined the Community in 1978 and is currently Prioress, ICT Manager and Chapter Clerk. At present she is also undertaking many of the aspects of the company secretarial work for the Charitable Company and SLG 2017 Limited and is also the member of the Board primarily responsible for oversight of the finances of the two companies. Over the years she has been involved in many aspects of the Community's life and work, including financial and legal administration, ICT, staff management, care of the elderly and the various areas of household work. She was the Editor of SLG Press 2006-13, when she was responsible for extensive modernisation of the Press. She is also a director of SLG 2017 Limited.

### GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

#### Members of the Board of Management (continued)

#### Sister Christine (Christine Jane South)

Sister Christine entered the Community in 1968 after gaining a degree in French and Latin. She has worked for SLG Press from 1988-97 and from 2009 to the present, and has been Editor from 1992-97 and 2013 to the present. She has served on the Board of Management for a total of 13 years over the past few decades. She has been responsible for several departments of the convent, including kitchen, sewing, garden and hospitality. She was Prioress from 1999-2002.

#### Sister Eve (Jennifer Gayle Foster)

Sister Eve entered SLG in October 1996, with a university degree in Spanish and Art History and certification to teach English as a foreign language. Before joining the Community she had gained experience as a library assistant and worked for seven years as a nanny. She has worked in many departments, including as Sister responsible for guests, maintenance and the kitchen. Currently she is responsible for the care of the elderly Sisters and for the sacristy and chapel. As part of her Board responsibilities, she assists with Risk Management and is Health and Safety Officer. She has served on the discretionary grant-making committee for several years. She is also a director of SLG 2017 Limited.

#### Sister Susan (Susan Shannon)

Sister Susan entered the Community in 1966 and has served in most work departments of the Convent. She was Bursar and Company Secretary from 1981-90 and a member of the Board for a number of years after that. She was Sister-in-Charge of one of the Community's small houses from 1991-96 and then Novice Guardian, until moving to New Zealand, where the Community ran a small retreat house, in 2002. She returned to Oxford in 2006 and is now working as Librarian and the Sister responsible for the garden and garden staff. She was the Sister for the bursary department for several years until January 2018. She read Classics at Royal Holloway College, University of London, and, before entering the Community, taught Latin and Greek in an independent school.

#### Members of the Board of Management of SLG 2017 Limited

The directors of SLG 2017 Limited are three sisters who are also members of the Board of Management of SLG Charitable Trust Limited and one independent director who is a Religious from an Anglican Order who is able to offer experience of overseeing a significant building project for his Order along with bursarial experience to complement that of the other Board Members. The Advisory Group for the charitable company, to supplement the skills of the Board Members and the Finance Manager, who also attends meetings, a representative of the charity's solicitors attends board meetings of SLG 2017 Limited wherever possible, to keep a legal watching brief.

## GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

#### Induction and training

The Chairperson and Company Secretary provide an induction to each newly-appointed member of the Board of Management which includes instruction regarding:

- the purposes and aims of the Charitable Company, drawing attention to the legal obligations and responsibilities of the Board of Management, providing relevant information;
- documenting current, past and ongoing issues; and
- the role of the Advisory Group.

A new document for Board of Management Induction was drawn up in 2015 which drew attention to the Charity Commission publication CC3 'The Essential Trustee' which is used as a guidance resource. Other material available includes:

- the Code of Good Governance, Charity Commission archival documentation about public benefit and advancement of religion;
- information about Board meetings, policies, finance and investments, budgets, Board delegation and authority, and reserves; and
- Conflict of interest procedures.

Any new member of the Board of Management is supported by an experienced member for further guidance before Board meetings as necessary. Ongoing support and training is made available, as is advice from legal and financial professional advisers. The Association of Provincial Bursars' Conference held in October 2019 was attended by a number of Board of Management members. On-site training is offered as part of the risk management programme, to members of the Board of Management as well as to other sisters and staff, including fire marshall training, first aid training, safeguarding training and stress resilience training. In addition, a governance library exists to provide material covering good governance and financial management and stewardship.

# GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

#### **Responsibilities of the Board of Management**

The members of the Board of Management (who are also directors of SLG Charitable Trust Limited for the purposes of company law) are responsible for preparing the report of the Board of Management and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the members of the Board of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company, and of the Charitable Company and its subsidiary (the Group) and of the income and expenditure, of the Group for that period.

In preparing these financial statements, the Board of Management is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with Financial Reporting Standard 102 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in operation.

The Board of Management is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable it to ensure that the financial statements comply with the Companies Act 2006. It is also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each member of the Board of Management confirms that:

- so far as she is aware, there is no relevant audit information of which the Charitable Company's auditor is unaware; and
- she has taken all the steps that she ought to have taken as a member of the Board of Management in order to make herself aware of any relevant audit information and to establish that the Charitable Company's auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

The Board of Management is responsible for the maintenance and integrity of the corporate and financial information included on the Charitable Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

### Structure and decision making

- The Community determines (through its internal structures) major issues of policy affecting its way of life, and the Board of Management gives effect to these in making its financial decisions.
- The Board of Management, which currently comprises five members, meets at least five times in each year with the Advisory Group in attendance at least twice a year. It is responsible for the policies, activities and assets of the Charitable Company and for seeing that charitable objects are met. It makes all major financial decisions and sets budgets and strategies for the Charitable Company, assisted by reports, suggestions and recommendations prepared by senior staff and members of the Community and the Advisory Group.
- Management reporting lines are established and the Board of Management is briefed regularly about matters arising which require its attention. The day-to-day operational management of the Charitable Company's activities, and the implementation of policies, is delegated to the appropriate members of the Community or senior staff. A new Scheme of Delegation was drawn up and approved by the Board of Management in 2015 guided by its legal advisors and this was updated during 2016.

### Key management

The members of the Board of Management consider that they comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

All members of the Board of Management are members of the Community and whilst their living and personal expenses are borne by the charity they receive no remuneration or reimbursements of expenses in connection with their duties as members of the Board of Management.

#### **Risk management**

The Board of Management is satisfied that the major risks to which the charitable company may be exposed, including those arising from the Covid-19 pandemic, have been identified, that reasonable measures are taken to mitigate them and that systems and procedures are in place to manage and control risk. The Board of Management recognizes that systems of control can provide reasonable, but not absolute, assurance against ineffective or inappropriate use of resources, or fraud. It continues to review policies adopted and strategy in relation to risk, improving systems and management controls as necessary. Some of the work in response to risk management is ongoing from one financial year to the next.

The risk management strategy of the Board of Management is as follows:

- A sub-committee of the Board of Management conducts an annual review of the risks and principal risks and uncertainties faced by the Charitable Company, submitting the Risk Register compiled to the full Board of Management for approval;
- Policies, systems and procedures have been established and are implemented to mitigate the risks identified in the annual review;

# GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

### Risk management (continued)

- Procedures designed to reduce or manage any potential impact on the Charitable Company, should identified risks materialize, are in place and implemented;
- An extensive annual review of insurance and of the need for any additional policies takes place. The last review was in January 2020.

In early 2019 a completely revised Risk Register was compiled and approved by the Board of Management, using the above procedures and taking into account changed circumstances and new and increased risks identified. The major risks identified are related to funding; to the building project and associated matters; and to staffing (both Sisters and staff), and these will be dealt with by attempting to reduce the risks and by insurance where appropriate. During the financial year to 31 January 2020 the risk register was reviewed at regular intervals and it has been updated subsequent to the year end for Covid-19.

The building project will require the use of funds which have been set aside over the past few years for the project. The current volatility of the stock market carries the risk of capital and income losses on top of the costs budgeted for in the project, with implications for the project and for the future support of the Community. Aware of this risk, after consultation with their main investment manager, the Board of Management embarked upon a programme of investment sales at intervals, to spread the financial risk.

The project itself will increase the risks to which the charity is exposed, including any unforeseen difficulties during the building process, delays, increased costs, etc. The Board of Management is taking steps to reduce these risks through sound professional advice on all areas of the project, through financial controls and insurance. To protect the Charitable Company from unnecessary risk arising from any failure or default on the part of parties involved with the project, and to maximize the security of the Charitable Company's finances though this period, the Charitable Company set up its wholly owned trading subsidiary in August 2017, namely SLG 2017 Limited, through which the project is being progressed and administered.

Also among the main risks are those related to people and staffing. The building project leads to uncertainty for Sisters as to where and how they will live during the building work, and for staff with regard to the continuance of their work, in particular those with kitchen, domestic or caring work. The project also creates considerable extra work for some Sisters and staff. Steps are taken continually to reduce the risk of stress, through consultation and awareness. A stress resilience course was held at the Convent by the Red Cross recently. It is also recognised that a general reassessment of staff working in finance, compliance and other administrative areas is required, along with some restructuring. There is an over-dependence on some staff and Sisters in key roles, with associated risks and personal cost.

The Board of Management is aware of the obligations of personal data protection enshrined in the General Data Protection Regulation (GDPR) and its principles of fairness and transparency; purpose limitation; data minimisation; accuracy; storage limitation; integrity and confidentiality (security) and accountability. The Board has taken, and is taking, steps to comply with the GDPR, and are also aware of the risks relating to data and information generally and is satisfied that good and robust procedures have been, or are being, put into place.

#### GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

#### Risk management (continued)

In response to the previously-recognized risk that the Charitable Company and Community may not be able in the future to maintain existing organizational structures, resulting from the diminishing number of sisters able to offer service in these areas, the Board of Management has an Advisory Group to support the Board of Management in its work. During the year, the Board of Management has updated the Articles of Association and they have been approved by the members of the Charitable Company.

A key consideration for the Board of Management is awareness that in the very long term it is possible that the Charitable Company may lose its chief beneficiary. The Board of Management has actively encouraged the Community to consider its heritage and what it would like to hand on. This in turn will inform the future charitable activities which may be undertaken by the Charitable Company.

#### Protection of children and vulnerable adults

The Board of Management recognises the absolute necessity of ensuring the protection and safeguarding of all those whom the charity serves, especially vulnerable adults and children, regardless of their background, gender, ethnicity, disability, sexuality or beliefs, and they take full responsibility for identifying, preventing, investigating and responding to all allegations or incidents of abuse. There is a commitment to fulfilling the requirements of the Church of England's 2015 Practice Guidance: Safeguarding in Religious Communities. The statement of principles is followed by a commitment 'to follow legislation, guidance and recognised good practise' spelt out fully in six publications which are listed from Promoting a Safe Church (2006) to Promoting a Safer Church (2017).

On 3 June 2019 the Chapter again approved the Community's safeguarding policy which closely follows the template provided by the Church of England. However, to reflect the Church policies and procedures the 'Safeguarding – Policy and Procedures' (SPP) first adopted by the charity in May 2018 was put aside and started afresh in 2019. As a result of the 2019 review, an entirely new document named 'Safeguarding Children, Young People & Vulnerable Adults, Policy and Procedures' has been drafted. The intention is for the new Policy and Procedures to provide a unified document that applies both to the Community and the Charity Company. A response from the Diocesan Safeguarding Office regarding how to treat an employee who is also a religious was received in February 2020 and the draft Policy and Procedures consisting of 24 pages, plus 36 pages of detailed appendices went for review to the Community Council. The next stage is for the Chapter and the Board of Management to review and approve the draft Policy and Procedures by June 2020.

The Community is committed to and have carried out the next level of safeguarding training by completing the Foundation level course (formally known as C1). Staff have received training to Basic level safeguarding (formally known as C0) including new entrants. Staff except the Warden are now subject to Disclosure and Barring Service (DBS) checks on entry and rechecked every three years. Non-vulnerable Sisters and the Warden are DBS checked every five years in line with the Oxford Diocese safeguarding good practise.

Throughout the year, Sister Rosemary was the named designated safeguarding person for the Community and staff. From the end of February 2020 she stepped down and the role will be temporarily covered by the HR manager until the Community appoint a new designated safeguarding person.

## GOVERNANCE, STRUCTURE AND MANAGEMENT (continued)

#### **Employees and volunteers**

The members of the Board of Management wish to record their recognition of the professionalism and commitment of all their staff and volunteers. Their dedication, care and concern to support the Community and its way of life are very much appreciated.

Signed on behalf of the Board of Management:

Clare-Louise Marriet

(Clare-Louise Marriott)

Approved by the Board of Management on: 28|5|20

# Independent auditor's report to the members of SLG Charitable Trust Limited

### Opinion

We have audited the financial statements of SLG Charitable Trust Limited (the 'charitable parent company') and of SLG Charitable Trust Limited and its subsidiary (the 'group') for the year ended 31 January 2020 which comprise the consolidated statement of financial activities, the group and charitable parent company balance sheets, the consolidated statement of cash flows, the principal accounting policies and the notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and of the charitable parent company's affairs as at 31 January 2020 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

# **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Board of Management's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Board of Management has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the charitable parent company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The Board of Management is responsible for the other information. The other information comprises the information included in the Annual Report and Consolidated Financial Statements, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the report of the Board of Management for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the report of the Board of Management has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the charitable parent company and its environment obtained in the course of the audit, we have not identified material misstatements in the report of the Board of Management. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable parent company; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures relating to remuneration of members of the Board of Management specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Board of Management was not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a strategic report.

#### **Responsibilities of the Board of Management**

As explained more fully in the responsibilities of the Board of Management statement set out in the report of the Board of Management, the members of the Board of Management are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the members of the Board of Management are responsible for assessing the group's and the charitable parent company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the charitable parent company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the Charitable Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Byzzacott NP

Amanda Francis (Senior Statutory Auditor) For and on behalf of Buzzacott LLP, Statutory Auditor 130 Wood Street London EC2V 6DL

10 June 2020

# Consolidated statement of financial activities Year to 31 January 2020

	Notes	Un- restricted funds £	Restricted funds £	Total funds 2020 £	Un- restricted funds £	Restricted funds £	Total funds 2019 £
Income							
Donations and legacies Investment income and interest	1	210,700	-	210,700	225,766	_	225,766
receivable Other income	2	676,148	3,138	679,286	767,488	4,581	772,069
. Miscellaneous income		17,075	640	17,715	27,362	2,500	29,862
Total income		903,923	3,778	907,701	1,020,616	7,081	1,027,697
Expenditure Charitable activities . Charitable donations and grants payable . Support of the members of the Community of the Sisters of the	3	47,278	4,581	51,859	175,000	4,466	179,466
Love of God and their ministry	4	1,084,387	3,102	1,087,489	1,459,016	1,077	1,460,093
Total expenditure		1,131,665	7,683	1,139,348	1,634,016	5,543	1,639,559
Net (expenditure) income before gains on investments and transfers between funds	6	(227,742)	(3,905)	(231,647)	(613,400)	1,538	(611,862)
Net gains on investments	10	3,218,177	22,328	3,240,505	302,564	1,947	304,511
Net income (expenditure) before transfers between funds	4 5	2,990,435	18,423	3,008,858	(310,836)	3,485	(307,351)
Transfers between funds Net income (expenditure) and net movement in funds for the year	15	(240) 2,990,195	240 18,663	3,008,858	3,396 (307,440)	(3,396) 89	(307,351)
<b>Reconciliation of funds</b> Total funds brought forward at 1 February 2019		27,204,814	142,290	27,347,104	27,512,254	142,201	27,654,455
Total funds carried forward at 31 January 2020		30,195,009	160,953	30,355,962	27,204,814	142,290	27,347,104

All of the group's activities derived from continuing operations during the above two financial periods.

All recognised gains and losses are included in the above statement of financial activities.

# Balance sheets 31 January 2020

		Gr	oup	Cha	arity
	Notes	2020 £	2019 £	2020 £	2019 £
Fixed assets					
Tangible assets	9	2,218,284	1,885,539	2,246,782	1,885,539
Investments	10	20,223,628	21,483,123	20,223,629	21,483,124
		22,441,912	23,368,662	22,470,411	23,368,663
Current assets					
Stocks	11	23,595	24,605	23,595	24,605
Debtors	12	298,023	314,369	309,429	308,070
Short term deposits		7,572,858	3,658,197	7,572,858	3,658,197
Cash at bank and in hand		142,323	164,763	95,514	149,360
		8,036,799	4,161,934	8,001,396	4,140,232
Liabilities					
Creditors: amounts falling due					
within one year	13	(122,749)	(183,492)	(87,347)	(161,791)
Net current assets		7,914,050	3,978,442	7,914,049	3,978,441
Total net assets		30,355,962	27,347,104	30,384,460	27,347,104
Funds and reserves					
Income funds					
Restricted funds	15	160,953	142,290	160,953	142,290
Unrestricted funds	_				
. Tangible fixed assets fund	16	2,218,284	1,885,539	2,246,782	1,885,539
. Designated funds	17	23,000,000	23,000,000	23,000,000	23,000,000
. General funds		4,976,725	2,319,275	4,976,725	2,319,275
Non-charitable trading funds					
	-	30,195,009	27,204,814	30,223,507	27,204,814
		30,355,962	27,347,104	30,384,460	27,347,104

Approved by the Board of Management and signed on its behalf by:

Clave-Louise mannet

·(Clare-Louise Marriott)

Approved by the Board of Management on: 28|5|20

SLG Charitable Trust Limited

Registered Company Number: 0990049 (England and Wales)

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# Consolidated statement of cash flows Year to 31 January 2020

	Notes	2020 £	2019 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(880,371)	(1,187,668)
Cash flows from investing activities:			
Investment income and interest received		720,281	743,749
Proceeds from disposal of investments		4,500,000	
Purchase of tangible fixed assets		(447,689)	(3,090)
Net cash provided by investing activities		4,772,592	740,659
Change in cash and cash equivalents in the year		3,892,221	(447,009)
Cash and cash equivalents at 1 February 2019	В	3,822,960	4,269,969
Cash and cash equivalents at 31 January 2020	В	7,715,181	3,822,960

Notes to the statement of cash flows for the year to 31 January 2020

A Reconciliation of net movement in funds to net cash used in operating activities

	2020 £	2019 £
Net movement in funds (as per the statement of financial activities) Adjustments for:	3,008,858	(307,351)
Depreciation charge	114,944	122,843
Gains on investments	(3,240,505)	(304,511)
Investment income and interest receivable	(679,286)	(772,069)
Decrease in stocks	1,010	8,963
Increase in debtors	(24,649)	(3,828)
(Decrease) increase in creditors	(60,743)	68,285
Net cash used in operating activities	(880,371)	(1,187,668)

# B Analysis of cash and cash equivalents

	2020 £	2019 £
Cash at bank and in hand	142,323	164,763
Short term deposits	7,572,858	3,658,197
Total cash and cash equivalents	7,715,181	3,822,960

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are laid out below.

#### **Basis of preparation**

These financial statements have been prepared for the year to 31 January 2020. Comparative information has been provided in respect to the year to 31 January 2019.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts. The financial statements are presented in sterling and are rounded to the nearest pound.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charitable Company constitutes a public benefit entity as defined by FRS 102.

#### Critical accounting estimates and areas of judgement

Preparation of the financial statements requires the Board of Management and management to make significant judgements and estimates.

The items in the financial statements where these judgements and estimates have been made include:

- estimating the income receivable from legacies of which the Charitable Company has been notified;
- estimating any provision required against slow moving or obsolete stock;
- estimating the useful economic life of tangible fixed assets for the purposes of determining on annual depreciation charge; and
- determining the amount to be set aside as designated funds, and, in particular, estimating the required level of the old age and infirmary fund.

In addition to the above, the full impact following the recent emergence of the global Covid-19 pandemic is still unknown. Therefore, it is not currently possible to evaluate all the potential implications for the charity's activities, beneficiaries, suppliers and the wider economy. Estimates have been used in respect to future income and expenditure flows to assess the impact of the pandemic on the group's and charity's financial position and hence on going concern.

#### Critical accounting estimates and areas of judgement (continued)

As set out in these accounting policies under "going concern", the Board of Management has considered the impact of the pandemic on the charity and has concluded that although there may be some negative consequences in respect to investment income and investment capital yields, it is appropriate for the charity to continue to prepare its accounts on a going concern basis.

#### Assessment of going concern

The Board of Management has assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The Board of Management has made this assessment in respect to a period of at least one year from the date of approval of these financial statements.

The Board of Management acknowledge and recognise the potential impact of the Covid-19 pandemic on the operations of the charity, its beneficiaries and stakeholders and on wider society. As well as the personal risk to health of its staff and the members of the Community, the charity may lose income through reduced investment returns – potentially by as much as 30%. However, it is not anticipated at the current time that the overall financial position of the charity will be adversely affected or its financial solvency threatened.

Therefore, the Board of Management has concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the group or charity to continue as a going concern. The Board of Management is of the opinion that the group and charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the financial statements are detailed above. With regard to the next accounting period, the year ending 31 January 2021, the most significant areas that affect the carrying value of the assets held by the group and charity are the level of investment return and the performance of the investment markets particularly due to the adverse impact on investment markets of Covid-19. However, the charity and group have sufficient liquid and other reserves to meet all known liabilities within the next few years and consider themselves long term investors able to wait for an improvement in investment conditions (see the Board of Management for more information).

#### **Basis of consolidation**

The results of the charity's wholly owned subsidiary, SLG 2017 Limited, have been consolidated into these financial statements on a line by line basis.

The charity has taken advantage of the exemptions in the Companies Act not to present a separate statement of financial activities. The income of SLG 2017 Limited for the year was  $\pounds$ 414,349 (2019 -  $\pounds$ 252,800) giving rise to a net profit  $\pounds$ 14,201 (2019 – net loss of  $\pounds$ 3,355) before gift aiding of taxable profits under deed of covenant.

#### Income recognition

Income is recognised in the period in which the group is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the group has to fulfil conditions before becoming entitled to it or where the donor or funder has specified that the income is to be expended in a future accounting period.

Income comprises donations, legacies, investment income, interest receivable and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries, pensions and related income of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity. Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Investment income is recognised once the amount to be paid as a dividend has been declared.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the group to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings.

Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and enabling their ministry including governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

Grants payable are included in the statement of financial activities when approved and when the intended recipient has either received the funds or been informed of the decision to make the grant and has satisfied all performance conditions. Grants approved but not paid at the end of the financial year are accrued. Grants where the beneficiary has not been informed or has to fulfil performance conditions before the grant is released are not accrued for but are disclosed as financial commitments in the notes to the accounts.

Expenditure on the support of members of the Community of the Sisters of the Love of God and their ministry enables the members to carry out the work of the Charitable Company in the areas of the advancement of the Christian religion and the relief of poverty.

All expenditure is stated inclusive of irrecoverable VAT

#### Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the charity (including audit costs) and costs in respect to its compliance with regulation and good practice.

Support costs recorded as part of expenditure on the support of the community with 20% of them being deemed to relate to governance based on an estimate of time spent on such activities by employees.

#### Tangible fixed assets

All assets costing more than £500 with an expected useful life exceeding one year are capitalised.

#### Freehold land and buildings

Freehold land and buildings located in England are included in the financial statements at a valuation determined by the Board of Management with professional assistance, based on open market value as at 1 January 1998. As permitted under the transitional arrangements for FRS 102, the charity has elected to use this valuation as deemed cost.

Non-specialised buildings, i.e. those designed as, and used wholly or mainly for, private residential accommodation are not depreciated. Their value and condition are reviewed annually by the Board of Management, which is satisfied that their residual value is not materially less than their book value.

Specialised buildings, defined as those comprising large residential convents, are depreciated at 2% per annum on a straight line basis in order to write the buildings off over their estimated useful economic lives.

#### Building improvements

Building improvements in relation to Fellowship House are capitalised and depreciated over a twenty-year period on a straight line basis in order to write off the asset over its estimated useful life.

Building improvements in relation to works to the chapel have been capitalised and depreciated over a ten-year period on a straight line basis in order to write off the asset over its estimated useful life.

Building improvements in relation to ongoing work are not depreciated until construction work is complete.

#### Furniture, plant and equipment

Expenditure on the purchase and replacement of furniture and household equipment is capitalised and depreciated over a five-year period on a straight line basis in order to write off each asset over its estimated useful life. Expenditure on plant comprises the cost of a heating boiler which has been capitalised and depreciated over a five-year period on a straight line basis and the cost of the installation of a lift which has been capitalised and depreciated over a ten year period on a straight line basis.

#### Motor vehicles

Motor vehicles are capitalised and depreciated over a four-year period on a straight line basis in order to write off the cost of each vehicle over its estimated useful life.

#### Principal accounting policies Year to 31 January 2020

#### **Fixed asset investments**

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

#### Stocks

Stocks of publications for sale are valued at the lower of cost and net realisable value.

## Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

#### Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits.

#### **Creditors and provisions**

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

#### Principal accounting policies Year to 31 January 2020

#### **Fund accounting**

Restricted funds comprise monies raised for, or their use restricted to, a specific purpose, or contributions subject to donor imposed conditions.

Designated funds comprise monies set aside out of unrestricted general funds for specific future purposes or projects.

The tangible fixed assets fund comprises the net book value of the Charitable Company's tangible fixed assets, the existence of which is fundamental to the Charitable Company being able to perform its charitable work and thereby achieve its charitable objectives. The value represented by such assets should not be regarded, therefore, as realisable.

General funds represent those monies which are freely available for application towards achieving any charitable purpose that falls within the Charitable Company's charitable objects.

#### Pension costs

Contributions in respect of the charity's defined contribution pension scheme are charged to the statement of financial activities when they are payable to the scheme. The charity's contributions are restricted to the contributions disclosed in note 7. There were no outstanding contributions at the year end. The charity has no liability beyond making its contributions and paying across the deductions for the employees' contributions.

## Leased assets

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight line basis over the lease term.

#### Services provided by members of the Community

For the purpose of these financial statements, no value has been placed on the administrative and other services provided by members of the Community of the Sisters of the Love of God.

#### 1 Donations and legacies

	Unrestricted	
	Total funds 2020	Total funds 2019
	£	£
Pensions and attendance allowance of individual		
religious received under Gift Aid	142,154	144,817
Other donations (including Gift Aid)	57,055	55,269
Legacies	11,491	25,680
Total funds	210,700	225,766

## 2 Investment income and interest receivable

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Total funds 2019 £
Income from common investment funds	640,061	3,138	643,199	711,967	4,581	716,548
Interest on short term deposits	35,843	_	35,843	55,291	, 	55,291
Other bank interest receivable	244	_	244	230	_	230
Total funds	676,148	3,138	679,286	767,488	4,581	772,069

## 3 Charitable donations and grants payable

The Charitable Company makes donations and grants to both individuals and institutions in accordance with its grant making policy set out in the report of the Board of Management.

The donations and grants payable during the year were as follows:

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Total funds 2019 £
Payable to individuals	6,000	_	6,000	5,600	_	5,600
Payable to institutions	41,278	4,581	45,859	169,400	4,466	173,866
Total funds	47,278	4,581	51,859	175,000	4,466	179,466

During the year grants were paid to four individuals (2019 – five individuals).

## 3 Charitable donations and grants payable (continued)

Donations and grants paid to institutions during the period comprised the following:

	2020 £	2019 £
Discretionary giving fund grants		
. Harnhill Centre of Christian Healing	_	10,000
. Oxford Diocese Board of Finance	_	50,000
. Scargill Movement	_	5,000
. St Wilfrid's Church	_	20,000
. The Society of Mary and Martha	_	50,000
		135,000
Other donations and grants of £1,000 or more		
. Barnabas Fund	_	1,000
. Bibles for Children	1,000	
. Bible Society	1,000	
. Bible Reading Fellowship	1,000	2,000
. Carmelite Priory Renovation	1,000	
. China Church Solidarity	1,000	_
. Christian Aid	—	1,000
. Christian Blind Mission	1,000	
. Christian Solidarity Worldwide	_	1,000
. Church Army	_	1,000
. Church Homeless Trust	1,000	
. Church Housing Trust	_	1,000
. Church Mission Society	_	1,000
. Church Urban Fund	_	1,000
. College of St Barnabas	1,000	.,
. Compassion Trust	1,000	
. Christ Church Brondesbury PCC	1,500	
. Cultural Exchange with China	1,000	
. Diocese of Cyprus and the Gulf	1,000	1,000
	1,000	1,000
Friends of Quetta Hospital	1,000	1 000
. Friends of the Holy Land		1,000
. Global Care	4 000	1,000
. Harnhill Centre for Christian Healing	1,000	
. Hospital Order of St John of God	_	1,000
. Inclusive Church	1,000	
. Interchurch Families	1,000	
. International Refugee Trust	—	1,000
. Irish School of Ecumenics	1,000	1,000
. Jerusalem and Middle East Church Association	—	1,000
. Langley House Trust	1,000	_
. Li Tim Oi Foundation	1,000	
. Livability	_	1,000
. Magdalen Road Church	1,000	
. Mercy Ships	-	1,000
Corriad forward		40.000
Carried forward	20,500	18,000

Chantable donations and grants payable (continued)	2020 £	2019 £
Brought forward	20,500	18,000
. Medaille Trust	1,000	_
. Mission Aviation Fellowship	1,000	
. Mission in Hounslow Trust	1,000	
. Monestire de St Benet de Montserrat	1,000	1,000
. Nicholastan House	—	1,000
. Oxford Diocesan Board of Finance	2,500	2,500
. Oxford Mission	—	1,000
. Society for Promoting Christian Knowledge	1,000	—
. St Gabriel's Centre Weoley	1,000	
. St Luke's Healthcare	—	1,000
. St Mary's Convent, Wantage	2,500	_
. Taririo	1,000	_
. TEAR Fund	1,000	_
. Toybox Charity	1,000	_
. The Alcuin Club	1,000	_
. The Anglican Centre in Rome	_	1,000
. The Fishermen's Mission	—	1,000
. The Greenhouse Christian Centre	1,000	_
. The Institute for Orthodox Christian Studies	—	1,000
. The Leprosy Mission	—	1,000
. The Salvation Army	—	1,000
. The Society of the Sisters of Bethany	2,500	_
. The Tap Fund	1,000	1,000
. The Wellspring Community	_	1,000
	40,000	31,500
Donations and grants of under £1,000	5,859	7,366
Total grants paid to institutions	45,859	173,866

## 3 Charitable donations and grants payable (continued)

At 31 January 2020, the charity had no grant commitments in respect to grants awarded but payable only on the fulfilment of certain conditions ( $2019 - \pounds$ nil).

# 4 Support of the members of the Community of the Sisters of the Love of God and their ministry

Expenditure on the support of the members of the Community and their ministry enables the members to carry out the charitable work of the Charitable Company in the areas of the advancement of the Christian religion and education, and the relief of poverty and suffering. Such expenditure comprises:

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Total funds 2019 £
Premises	158,270	_	158,270	359,964	_	359,964
Staff and agency costs	450,084	_	450,084	564,599	_	564,599
Sisters' living and personal expenses	149,665	_	149,665	153,543	_	153,543
Press	6,587	—	6,587	17,584	—	17,584
Education, training, Community development and spiritual renewal	8,347	3,102	11,449	11,560	1,077	12,637
Depreciation	114,944	_	114,944	122,843	_	122,843
Support office costs	109,192	_	109,192	121,609	_	121,609
Governance (note 5)	87,298	_	87,298	107,314	_	107,314
Total funds	1,084,387	3,102	1,087,489	1,459,016	1,077	1,460,093

#### 5 Governance costs

	Unrest	ricted
	Total ⊤	
	funds	funds 2019
	2020	
	£	£
Audit and accountancy fees	15,160	28,529
Other professional fees	26,974	23,142
Staff and agency costs	17,844	25,228
Other costs	27,320	30,402
Total funds	87,298	107,301

## 6 Net (expenditure) income before gains on investments and transfers between funds This is stated after charging:

	2020 £	2019 £
Staff costs (note 7)	467,928	589,827
Auditor's remuneration (including VAT)		
. Statutory audit services	15,160	14,580
. Other: payroll, HR and advisory services	20,506	36,662
Operating lease rentals	3,528	3,528
Depreciation	114,944	122,843

## 7 Staff costs and remuneration of key management personnel

	2020 £	2019 £
Staff costs during the period were as follows:		
Wages and salaries	314,189	374,204
Social security costs	23,798	26,605
Other pension costs	25,274	39,988
	363,261	440,797
Payments to agency staff	104,667	149,030
	467,928	589,827

Payments to agency staff represent amounts payable to agency nursing staff (assisting with the care of elderly members of the Community of the Sisters of the Love of God) and domestic workers.

The average number of employees during the period was as follows:

	2020 No.	2019 No.
Support of members of the Community of the		
Sisters of the Love of God and their ministry	15	15

Employees earning £60,000 per annum or more (including taxable benefits) during the year were:

	2020 No.	2019 No.
£70,001 - £80,000	_	1

#### Key management personnel

Key management personnel have been defined as the members of the Board of Management only in 2020 (2019 – members of the Board of Management and the Head of Finance and Goverance). The total remuneration (including taxable benefits, employer's pension contributions and employer's national insurance contributions) paid to key management personnel during the year was £nil (2019- £90,866, relating to the members of the Board of Management and the Head of Finance and Governance).

# Expenses of, remuneration of and transactions with members of the Board of Management

Members of the Board of Management are all members of the Community and consequently their living and personal expenses, all of which are consistent with the amounts paid in respect to other members of the Community, are borne by the charity. No member of the Board of Management received any remuneration or reimbursement of expenses in connection with their duties as members of the Board of Management (2019 - none).

#### 7 Staff costs and remuneration of key management personnel (continued)

Lond and buildings

As members of the Community, none of the members of the Board of Management have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by members of the Board of Management to the charity was £12,095 (2019 -  $\pounds$ 12,108).

## 8 Taxation

SLG Charitable Trust Limited is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities as they fall within the various exemptions available to registered charities.

#### 9 Tangible fixed assets

	Land and	buildings				
Group	Specialised	Non- specialised £	Building improve- ments £	Furniture, plant and equipment £	Motor vehicles £	Total £
Cost or valuation						
At 1 February 2019	2,500,000	10,000	295,401	350,688	28,674	3,184,763
Additions	_	_	432,338	15,351	_	447,689
At 31 January 2020	2,500,000	10,000	727,739	366,039	28,674	3,632,452
Cost	_	10,000	727,739	366,039	28,674	1,132,452
Deemed cost (1998 valuation)	2,500,000	_	_		_	2,500,000
	2,500,000	10,000	727,739	366,039	28,674	3,632,452
Depreciation		- <u> </u>				
At 1 February 2019	954,167	_	62,425	253,960	28,672	1,299,224
Charge for year	50,000	_	23,051	41,893	_	114,944
At 31 January 2020	1,004,167	_	85,476	295,853	28,672	1,414,168
Net book values						
At 31 January 2020	1,495,833	10,000	642,263	70,186	2	2,218,284
At 31 January 2019	1,545,833	10,000	232,976	96,728	2	1,885,539

	Land and	buildings				
Charity	Specialised	Non- specialised £	Building improve- ments £	Furniture, plant and equipment £	Motor vehicles £	Total
Cost or valuation						
At 1 February 2019	2,500,000	10,000	295,401	350,688	28,674	3,184,763
Additions	—	—	460,836	15,351	_	476,187
At 31 January 2020	2,500,000	10,000	756,237	366,039	28,674	3,660,950
Cost	_	10,000	756,237	366,039	28,674	1,160,950
Deemed cost (1998 valuation)	2,500,000	_	_	_	_	2,500,000
	2,500,000	10,000	756,237	366,039	28,674	3,660,950
Depreciation						
At 1 February 2019	954,167	_	62,425	253,960	28,672	1,299,224
Charge for year	50,000		23,051	41,893		114,944
At 31 January 2020	1,004,167		85,476	295,853	28,672	1,414,168
Net book values						
At 31 January 2020	1,495,833	10,000	670,761	70,186	2	2,246,782
At 31 January 2019	1,545,833	10,000	232,976	96,728	2	1,885,539

# 9 Tangible fixed assets (continued)

As permitted under Financial Reporting Standard 102 (FRS 102), the Charitable Company has continued to adopt a policy of not revaluing its tangible fixed assets. The book value of the land and buildings is based on a Board of Management valuation made with professional assistance in 1998. As permitted under the transitional arrangements for FRS 102 (section 35), the charity has elected to use this valuation as deemed cost. Other tangible fixed assets are stated at cost.

It is likely that there are material differences between the open market values of the Charitable Company's land and buildings and their book values. These arise from the specialised nature of some properties and the effects of inflation. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of the Board of Management, is not justified in terms of the benefit to the users of the financial statements.

During the year work began on the major refurbishment and partial redevelopment of the charity's specialised buildings. Included within building improvements is £432,337 (Charity - £452,592) of costs in relation to this project which have not been depreciated. The value of the remaining work which has been contracted but not provided for in these financial statements is £7.5 million (2019 - £8 million authorised but not contracted for).

Group	2020 £	2019 £
Listed investments		
Market value at 1 February 2019	21,483,123	21,178,610
Disposals (proceeds: £4,500,000; gains: £412,950)	(4,087,050)	
Net unrealised gains on revaluation	2,827,555	304,513
Market value at 31 January 2020	20,223,628	21,483,123
Cost at 31 January 2020	5,802,923	7,175,265

## 10 Investments

Charity	Shares in subsidiary company £	Listed investments £	2020 £
Market value at 1 February 2019	1	21,483,123	21,483,124
Disposals (proceeds: £4,500,000; gains: £412,950)	—	(4,087,050)	(4,087,050)
Net unrealised gains on revaluation		2,827,555	2,827,555
Market value at 31 January 2020	1	20,223,628	20,223,629
Cost at 31 January 2019	1	5,802,923	5,802,924
Charity	Shares in subsidiary company £	Listed investments £	2019 £
Market value at 1 February 2018	1	21,178,610	21,178,611
Net unrealised gains on revaluation	_	304,513	304,513
Market value at 31 January 2019	1	21,483,123	21,483,124
Cost at 31 January 2018	1	7,175,265	7,175,266

#### **10** Investments (continued)

Listed investments held at 31 January 2019 comprised principally of units in the Central Board of Finance of the Church of England Investment Fund, a United Kingdom common investment fund managed by CCLA Investment Management Limited.

During the period from 31 January 2020 to the date that the annual report and consolidated financial statements were approved, the Covid-19 pandemic has caused extensive disruptions to businesses as well as economic activities globally including the UK, and had an adverse impact on global stock markets. At the date of signature of the annual report and consolidated financial statements, the unit price for the Central Board of Finance of the Church of England Investment Fund had fallen by 4%.

#### Investment in subsidiary company

The charity owns 100% of the issued ordinary share capital of a subsidiary undertaking, SLG 2017 Limited, which is registered in England (Company registration number 10900867) and supplies building project development services to the charity. The company was incorporated on 4 August 2017, and its results for the year to 31 January 2020 and assets and liabilities at that date have been consolidated into these financial statements. Total income for the year was £414,349 (2019 - £252,800), gross profit was £31,543 (2019 – gross profit £13,708) and total administrative expenditure was £17,342 (2019 - £17,063). The net profit after taxation was £14,201 (2019 – net loss £3,355) and £14,201 was committed as a distribution to the charity under a gift aid compliant deed of covenant (2019 - £3,105).

## 11 Stock

	Group and Charity 2020	Group and Charity 2019
	£	£
Goods for resale	23,595	24,605

## 12 Debtors

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Investment income and interest receivable	216,001	256,996	216,001	256,996
Other debtors	2,215	1,544	2,215	1,544
Prepayments and other accrued income	74,739	49,530	74,739	49,530
VAT recoverable	5,068	6,299	_	_
Amounts due from subsidiary	_	_	16,474	_
	298,023	314,369	309,429	308,070

## 13 Creditors: amounts falling due within one year

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Press creditors	1,302	_	1,302	_
Social security and other taxes	10,035	9,163	10,035	9,163
Expense creditors	41,748	57,065	41,748	57,066
Building refurbishment	25,652	43,420	_	_
Deferred income and accruals	44,012	73,844	34,262	47,954
Amounts due to subsidiary	_	_	_	47,608
	122,749	183,492	87,347	161,791

#### 14 Operating lease commitments

At 31 January 2020 the group and charity had the following future minimum commitments in respect to non-cancellable operating leases:

	Property		Office Equipment	
	2020 £	2019 £	2020 £	2019 £
Amounts due:				
Within one year	170,588	_	10,584	9,432
Within one to two years	104,302	_	6,844	9,432
Within two to five years	12,211	_	19,512	16,396
More than five years	_	_	6,504	10,704
	287,101		43,444	45,964

## 15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust to be applied for specific purposes:

	At 1 February 2019 £	Income £	Expenditure	Investment gains £	Transfers £	At 31 January 2020 £
Charitable fund	140,068	3,138	(4,581)	22,328	_	160,953
Inter-novitiate fund	2,222	640	(3,102)	—	240	—
	142,290	3,778	(7,683)	22,328	240	160,953

	At 1 February 2018	Income £	Expenditure £	Investment gains £	Transfers £	At 31 January 2019 £
Charitable fund	138,006	4,581	(4,466)	1,947	_	140,068
Inter-novitiate fund	4,195	2,500	(1,077)	—	(3,396)	2,222
	142,201	7,081	(5,543)	1,947	(3,396)	142,290

## 15 Restricted funds (continued)

## Charitable Fund

The Charitable Fund comprises monies, held on a separate charitable trust dated 24 September 1966, to be used for the purpose of making grants and donations to registered charities selected by the Board of Management.

## Inter-novitiate study

This fund comprises monies to be used for the organisation of study days for novices from a number of Religious Orders. The remaining balance on this fund was paid over to another registered charity during the year who will continue the internovitiate activities.

## 16 Tangible fixed assets fund

	Total 2020	Total 2019
Group	£	£
At 1 February 2019	1,885,539	2,005,315
Net movement in year	332,745	(119,776)
At 31 January 2020	2,218,284	1,885,539
Charity	Total 2020 £	Total 2019 £
At 1 February 2019	1,885,539	2,005,315
Net movement in year	361,243	(119,776)
At 31 January 2020	2,246,782	1,885,539

The tangible fixed assets fund represents the net book value of the group and charity's tangible fixed assets. A decision was made to separate this fund from the general fund of the group and charity in recognition of the fact that the tangible fixed assets are essential to the day to day work of the charity and as such their value should not be regarded as funds that would be realisable with ease, in order to meet future contingencies.

## 17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the Board of Management for specific purposes.

	At 1 February 2019 £	New designations £	Utilised or released £	At 31 January 2020 £
Old age and infirmity fund	9,000,000	_	_	9,000,000
Discretionary giving fund	5,500,000	_	_	5,500,000
Property fund	8,500,000	—	—	8,500,000
	23,000,000		_	23,000,000

	At 1 February 2018 £	New designations £	Utilised or released £	At 31 January 2019 £
Old age and infirmity fund	9,000,000	_	_	9,000,000
Discretionary giving fund	5,500,000	_		5,500,000
Property fund	7,500,000	1,000,000	_	8,500,000
	22,000,000	1,000,000		23,000,000

The funds have been designated for the following purposes:

#### Old age and infirmity fund

This fund consists of monies which the Board of Management has set aside in order to provide and care for the Sisters in their old age and infirmity. The value of the fund has been based on calculations prepared using actuarial principles.

### Discretionary giving fund

This fund comprises investments set aside in order to produce an annual income to be applied in making grants and donations to organisations with objects consistent with those of the Charitable Company.

#### Property fund

This fund comprises monies set aside towards the cost of the Community's property and accommodation needs in the future, including the costs of constructing the new convent, as outlined in the report of the Board of Management, and towards embarking on other building work on the site at Fairacres, Oxford that will both further the objects of the charity and the work of the Community.

## 18 Analysis of net assets between funds

Group	General and non- charitable trading fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total funds 2020 £
Fund balances at 31 January 2020 are represented by:					
Tangible fixed assets	_	2,218,284	_	_	2,218,284
Investments	—	—	20,070,991	152,637	20,223,628
Net current assets	4,976,725	—	2,929,009	8,316	7,914,050
Total net assets	4,976,725	2,218,284	23,000,000	160,953	30,355,962

Group	General and non- charitable trading fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total funds 2019 £
Fund balances at 31 January 2019 are represented by:					
Tangible fixed assets	—	1,885,539	—	—	1,885,539
Investments	—	—	21,345,752	137,371	21,483,123
Net current assets	2,319,275	—	1,654,248	4,919	3,978,442
Total net assets	2,319,275	1,885,539	23,000,000	142,290	27,347,104

General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total funds 2020 £
_	2,246,782	_	_	2,246,782
—	_	20,070,991	152,637	20,223,628
4,976,725		2,929,009	8,316	7,914,050
4,976,725	2,246,782	23,000,000	160,953	30,384,460
General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total funds 2019 £
_	1,885,539	_	_	1,885,539
_	_	21,345,753	137,371	21,483,124
2,319,275	_	1,654,247	4,919	3,978,441
2,319,275	1,885,539	23,000,000	142,290	27,347,104
	fund £ 4,976,725 4,976,725 General fund £ 2,319,275	General fund         fixed assets fund           £         £           2,246,782         —           4,976,725         —           4,976,725         2,246,782           General fund         £           fund         £           1,885,539         —           2,319,275         —	General fund         fixed assets fund         Designated funds           £         £         £           2,246,782             20,070,991           4,976,725            2,246,782         23,000,000           4,976,725         2,246,782           General fund         Tangible fixed assets fund         Designated funds           £         1,885,539              21,345,753           2,319,275          1,654,247	General fund         fixed assets fund         Designated funds         Restricted funds $\underline{\pounds}$ $\underline{\pounds}$ $\underline{\pounds}$ $\underline{\pounds}$ $\underline{\pounds}$ $\underline{\pounds}$ -         2,246,782         -         -         -           -         -         20,070,991         152,637           4,976,725         -         2,929,009         8,316           4,976,725         2,246,782         23,000,000         160,953           General fund $\underline{\pounds}$ Tangible fund $\underline{\pounds}$ Designated funds $\underline{\pounds}$ Restricted funds $\underline{\pounds}$ -         1,885,539         -         -           -         -         21,345,753         137,371           2,319,275         -         1,654,247         4,919

#### 18 Analysis of net assets between funds (continued)

The above funds include accumulated unrealised gains on listed investments as follows:

Group and charity	2020 £	2019 £
Reconciliation of movements in unrealised gains on investment assets		
Accumulated unrealised gains at 1 February 2019	14,307,858	14,003,345
Net gains arising on revaluation in period	2,827,555	304,513
Less: released on disposal of investments	(2,714,710)	
Accumulated unrealised gains at 31 January 2020	14,420,703	14,307,858

The charity's freehold land and buildings were purchased many years ago and precise figures for their historical cost are not available. However, it is known that the original purchase price was insignificant in today's terms. The above funds, therefore, include freehold land and buildings at net book values of £1,505,833 (2019 - £1,555,833) which, with the exception of negligible amounts, represent unrealised gains.

#### 19 Indemnity insurance

The charity has purchased insurance to protect the Charitable Company from any loss arising from negligent acts, errors or omissions on the part of the members of the Board of Management, employees or agents and to indemnify the members of the Board of Management or other officers against the consequences of any neglect or default on their part. The insurance premium paid by the Charitable Company during the year totalled £1,100 (2019 - £1,016) and provides cover of up to a maximum of £250,000 (2019 - £250,000).

Following a review of insurance needs, it was decided to discontinue the trustees' indemnity insurance with effect from 1 February 2020.

#### 20 Related party transactions

There were no other related party transactions during the year other than those disclosed in note 7 (2019 – none).

## 21 Ultimate control

The members of the Charitable Company are all members of the Anglican religious community known as the Community of the Sisters of the Love of God, and as such the ultimate control of the Charitable Company lies with that Community. The Community does not hold any assets, incur liabilities or enter into any transactions in its own right. Assets and liabilities of the Community are vested in the Charitable Company, which undertakes all transactions entered into in the course of the Community's charitable activities.