



# The Friends of St Lawrence

**Chair's report 2018-19**

**Wednesday 11<sup>th</sup> September 2019**

The Friends of St Lawrence Primary School plays a crucial role in supporting St Lawrence in the achievement of their vision – an inclusive environment where learning flourishes, helping to ensure all children reach their full potential. The Friends are an integral part of the school community and this year we have yet again contributed in an enormous way, not only raising much required funds for the school but supporting the school as and when they have called upon us for help – for example open mornings, sports day refreshments, with new parents, and also providing many social occasions for the children and adults to really come together as one community. We really are so fortunate to have such a supportive parent community, especially at a time when many schools are finding that their Friends organisation are no longer running due to a lack of support from parents to keep them going. It makes such a difference to the school and the learning environment for our children as can be seen so easily when you are in the school.

Hannah will take you through the financial figures but highlights for the year include the Summer Ball (thank you to Lucy, Katie, Clare and Laura), the Christmas and Summer Fairs, the children's Christmas Shopping day (thank you to Hedeel and all the team involved), the children's sponsored Get Active challenge (particular thanks for Lucy and Mrs Dowsett for their work on this), the children's discos (thank you to Claire Jones and Kelly Timpson), the Easter Fair (thank you to Sharon), Georgia and Laura for Apple week which is such a lovely way to start the year and the end of year BBQ & camping (thank you to Emma, Lorna and Debbie) which was such a lovely way to celebrate the end of a very successful year. A special mention to Paula for her tireless work with the second hand uniform. It is a big task to organise and coordinate and one which she does without fuss or complaint. This alone has raised nearly £500 year and has allowed many families to access good quality, affordable

second hand uniform. We have received numerous positive comments from parents, the school and sponsors on the events we have run. The total amount raised will be shared by Hannah in her report, but suffice to say, it is an absolutely remarkable amount for such a small school and really demonstrates the commitment we have in making a difference to the lives and learning journey of the children of St Lawrence.

All of the money raised by The Friends goes straight back into the school for the benefit of the children. During 2018/2019, amongst other things, we have purchased furnishings for the new library 20 laptops and the charging trolley, many resources for the playground and the new Forest School Welly Shelter which we know Sharon and April are very excited about!

The Friends also play an important role in developing and maintaining good relationships with parents, staff, the local community and other organisations – something I feel we have continued to do so this year.

I would like to take this opportunity to thank last year's class reps for their support, our event organisers and their teams, to all parents/carers and their families who have generously supported us by attending our events and the local businesses who have sponsored and supported us through extremely generous donations.

I would especially like to thank Lucy and Hannah for being fantastic this year in their roles as Secretary and Treasurer. They have all gone above and beyond the remit of their roles and have been a huge support to me making this year as Chair an enjoyable and manageable experience. We would also like to thank all the staff at school, in particular Colin and the reception staff who continually help out behind the scenes with many tasks.

I have thoroughly enjoyed my time as Chair and am confident that I leave it in extremely capable hands with the new committee and know they will do a fantastic job.

Sarah Stanton

Chair of the Friends of St Lawrence Primary School



# The Friends of St Lawrence

## Treasurer's report 2018-19

<b>Opening balance as at 01.09.18</b>	<b>£14,549.42</b>
<b>Total monies raised (appendix 1)</b>	<b>£30,551.97</b>
<b>Total costs (appendix 1)</b>	<b>-£8,419.26</b>
<b>Total monies spent on school (appendix 2)</b>	<b>-£21,403.98</b>
<b>Closing balance as 31.08.19</b>	<b>£15,166.74</b>
<b>Available funds for further school expenditure in 2019/20</b>	<b>£15,166.74</b>

The accounts for 2017-18 have been submitted on 30th June 2019 and were independently verified by Ms C Stamp.

## Appendix 1 - Breakdown of events with monies raised and costs incurred

	Income	Expenditure	Surplus
2017/18 In/out various	£10.00		£10.00
2018/19 Donations	£2,346.87	£0.00	£2,346.87
2018/19 Second Hand Uniform	£492.97	£0.00	£492.97
29/09/17 Apple Week	£331.15	-£79.01	£252.14
19/10/18 Pumpkin Raffle	£120.00	£0.00	£120.00
19/10/18 Halloween Cake Sale	£161.32	£0.00	£161.32
19/10/18 KS1 & KS2 Halloween Disco	£946.28	-£202.34	£743.94
02/11/18 Christmas Cards	£1,241.00	-£642.96	£598.04
02/11/18 Tea Towels	£1,583.90	-£815.52	£768.38
09/11/18 Film Night - Paddington 2	£393.70	-£97.21	£296.49
01/12/18 Christmas Fair	£4,364.65	-£832.03	£3,532.62
03/12/18 Christmas Shopping Day	£1,852.20	-£80.91	£1,771.29
15/12/18 Patchwork Fairy Cushions	£410.00	£0.00	£410.00
19/12/18 Second Hand Books	£23.50	£0.00	£23.50
18/01/19 Film Night - Peter Rabbit	£326.40	-£93.17	£233.23
13/02/19 Yr 3 Showcase Refreshments	£22.00	£0.00	£22.00
14/02/19 Valentine's Cake Sale	£107.96	£0.00	£107.96
22/03/19 Cross Country	£188.00	-£55.91	£132.09
23/03/19 Quiz Night	£1,012.30	-£442.58	£569.72
05/04/19 Easter Fair	£650.92	-£50.16	£600.76
03/05/19 Sponsored Event - Get Active Challenge	£1,531.70	-£36.07	£1,495.63
11/05/19 Film Night - Cocktail	£0.00	-£21.00	-£21.00
17/05/19 Film Night - Smallfoot	£177.70	-£59.57	£118.13
24/05/19 Spring Cake Sale	£127.90	£0.00	£127.90
08/06/19 Summer Fair	£4,358.44	-£663.59	£3,694.85
05/07/19 KS1 & KS2 Disco	£701.71	-£99.22	£602.49
10/07/19 KS1 & KS2 Sports Day Refreshments	£81.50	-£7.60	£73.90
13/07/19 Summer Ball	£5,048.51	-£1,553.17	£3,495.34
20/07/19 End of Year BBQ & Camping	£1,906.39	-£779.36	£1,127.03
24/07/19 Yr 6 Additional Leavers Books	£33.00	£0.00	£33.00
Friends (General)	£0.00	-£1,617.33	-£1,617.33
Refreshments stock	£0.00	-£14.22	-£14.22
Pocket Money stock	£0.00	-£176.33	-£176.33
<b>Total</b>	<b>£30,551.97</b>	<b>-£8,419.26</b>	<b>£22,132.71</b>

## Appendix 2 - Breakdown of school expenditure

Description	Amount
Library Mural	-£730.00
Garden	-£120.00
Library furniture/Reading books	-£3,244.76
Organist for Remembrance service	-£30.00
Christmas Crackers	-£60.59
Library - storage boxes and water for bubble tube	-£56.99
20 Laptops and charging trolley	-£8,000.00
Library plaque	-£24.00
Books for Bugs - books for library	-£40.00
Second payment for Laptops	-£4,304.50
Football Team tops	-£89.91
Purple Mash	-£740.00
Early Years tech equipment - Kidizoom camera, walkie talkie, torches etc	-£304.70
Rounders equipment	-£134.90
EYFS Resources - outdoor equipment	-£103.49
Corridor Storage Boxes	-£62.97
Forest School welly shelter	-£1,785.17
Yr 3 speaker	-£97.62
Bookham Village day stickers	-£22.51
Yr 6 Stride	-£650.00
	-
	<b>£20,602.11</b>



Section A

Independent Examiner's Report

Report to the trustees/ members of

THE FRIENDS OF ST LAWRENCE PRIMARY SCHOOL

On accounts for the year ended

31st August 2019

Charity no (if any)

1082733

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2019.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

28/04/2020

Name:

CLAIRE STAMP

Relevant professional qualification(s) or body (if any):

CIMA - CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS (ACMA)

Address:

CROSSWAYS, THE DRIVE, WANGBORN, GUILDFORD GU5 0DW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

