

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		01	09	2018			31	08

## Section A Reference and administration details

<b>Charity name</b>	The Oscar Romero Award Trust
<b>Other names charity is known by</b>	ORAT
<b>Registered charity number (if any)</b>	1174108
<b>Charity's principal address</b>	Oaklands Catholic School and Sixth Form College Stakes Hill Road, Waterlooville, Hampshire <b>Postcode</b> PO7 7BW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Quinn	Chair		Trustees themselves and Coordinator
2	Matthew Quinn			Trustees themselves and Coordinator
3	Rt Rev Bishop John Hine			Trustees themselves and Coordinator
4	Denise Mitchell			Trustees themselves and Coordinator
5	Mike Castelli			Trustees themselves and Coordinator

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

### Name of chief executive or names of senior staff members (Optional information)

Mugeni Sumba (Oscar Romero Award Trust Coordinator)
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	By skill, knowledge and experience. Appointed by existing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul> | <ul style="list-style-type: none"> <li>• Trustee training is provided when required</li> <li>• The Charity has a simple structure with one Coordinator and two volunteer Validators/Assessors</li> <li>• The Charity operates within the network of Catholic schools (secondary, primary and sixth form colleges); and the Catholic Diocese of Portsmouth</li> <li>• The Charity hopes to develop a relationship with St Mary's University – Twickenham</li> <li>• Major risk relates to child protection and safeguarding. The Charity has safeguarding policies and DBS procedures in place.</li> </ul> |
|---|---|

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the Catholic faith for the benefit of the public in accordance with the teachings of St. Archbishop Oscar Romero by encouraging the understanding and practice of that faith as it applies to the equitable relief of spiritual, moral and material poverty by use of an accredited award system in Catholic education institutions.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities have been:

- Securing a major grant to enable the Trust to move to the operational phase
- Planning for first year of operations regarding schools to approach and priorities
- Purchasing enabling IT/Equipment for the Coordinator, training and set to work
- Writing safeguarding and other policies
- Registering with a Safeguarding body to enable the Charity to complete DBS checks when necessary

The Trustees have full regard for the Charity Commission guidance on public benefit, the increase in understanding of Catholic social justice is of wide societal benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- The Charity does not make grants
- The Charity does not hold investments
- Volunteers (Validators/Assessors) are key to delivery of individual school assessment – total of 100 hours in a year

**Summary of the main achievements of the charity during the year**

- Major grant of £45,862 secured, of which £23,031 was received from The Charles Plater Trust, has enabled the Trust to move from feasibility phase to planning for first year of operations.
- The Charity has obtained full permission of the Catholic Diocese of Portsmouth to work with all Catholic Schools in the Diocese.
- In the Year 2018 – 2019, 30 schools have registered for the Award; of these 18 have achieved the first (Participator) level, which an excellent achievement on limited resources.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The only reserves held by the Charity is the residual amount from The Charles Plater Trust grant, which will be used to fund future operations.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- The Oscar Romero Award Trust is very grateful for the phased £45,862 grant from The Charles Plater Trust (full amount to be paid in last quarter of 2020 – 2021 Year).
- Income is generated by registrations from schools
- All expenses due are related to the Award
- The Charity does not hold investments

## Section F Other optional information

None

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)




Full name(s)

Capt. Paul Quinn

Kay Hopkins

Position (eg Secretary, Chair, etc)

Chair

Secretary

Date

5 MARCH 2020

# Oscar Romero Award Trust

## Statement of Financial Activities for the Year Ended 31st August 2019

	Note	Restricted Funds £	Endowment Funds £	Total Funds 2018 £	2017 £
<b>INCOME AND ENDOWMENTS FROM:</b>	2				
Donations and Legacies		23168.9	0	23168.9	3067.66
Charitable Activities		1675	0	1675	100
Other Income		0	0	0	0
Investments		0	0	0	0
<b>TOTAL INCOME</b>		24843.9	0	24843.9	3167.66
<b>EXPENDITURE ON:</b>	3				
Charitable Activities		2375.65	0	2375.65	2573.22
Other Expenditure		0	0	0	0
<b>TOTAL EXPENDITURE</b>		2375.65	0	2375.65	2573.22
Net Movement in Funds		22468.25	0	22468.25	594.44
Balances brought forward at 1st September 2018		594.44	0	594.44	
Balances carried forward at 31st August 2019		23062.69	0	23062.69	

## Balance Sheet as at 31st August 2019

	Note	2018 £	2017 £
<b>Fixed Assets</b>			
Tangible Fixed assets		0	0
Investment assets		0	0
		0	0
<b>Current Assets</b>			
Stock		0	0
Debtors and Prepayments	4	1375	1167.66
Short Term Deposits	5	0	0
Cash at bank and in hand	6	21849.54	2000
Loan	7		0
		23224.54	3167.66
Liabilities: Amounts Falling Due Within One Year	8	161.85	2573.22
Net Current Assets	9	23062.69	594.44
Net Assets		23062.69	594.44
<b>Funds</b>			
Restricted		23062.69	0
Endowment		0	0
		23062.69	0

Approved by the Trustees and signed on its behalf by



Capt. Paul Quinn

Dated 5 March 2020

# Statement of Financial Activities for the Year Ended 31st August 2018

<b>2 Incoming Resources</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total Funds</b>	
	<b>£</b>	<b>£</b>	<b>2019</b>	<b>2018</b>
<b>Donations, Grants and Contributions</b>				
Donations	137.9	0	137.9	67.66
Grants	23031		23031	3000
Sub Total	23168.9	0	23168.9	3067.66
<b>Income from Charitable Activities</b>				
Contributions	1675	0	1675	100
Sub Total	1675	0	1675	100
<b>Income Tax recoverable</b>	0	0	0	0
<b>Investment Income</b>				
Bank and Deposit Account Interest	0	0	0	0
Sub Total	0	0	0	0
<b>Total Incoming Resources</b>	24843.9	0	24843.9	3167.66

	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total Funds</b>	
	<b>£</b>	<b>£</b>	<b>2019</b>	<b>2018</b>
<b>3 Resources Expended</b>				
Website Setup and Annual Support and Maintenance	0	0	0	2400
Equipment for ORAT Co-ordinator	1775.38	0	1775.38	0
Stationary	270	0	270	0
Certificates Printing	34.8	0	34.8	0
Hospitality	17.78	0	17.78	29.62
Travel Expenses	277.69	0	277.69	143.6
<b>Total Resources Expended</b>	2375.65	0	2375.65	2573.22

<b>4 Debtors</b>		<b>2019</b>	<b>2018</b>
	<b>£</b>		
Edith Stein Catholic Academy Trust		0	1067.66
Oaklands Catholic School & Sixth Form College		200	100
Subscribing Schools various		1175	0
Sub Total		1375	1167.66

<b>5 Short Term Deposits</b>		<b>2019</b>	<b>2018</b>
	<b>£</b>		
		0	0
Sub Total		0	0

<b>6 Cash at Bank</b>		<b>2019</b>	<b>2018</b>
	<b>£</b>		
Lloyds Current Account		21849.54	2000
Sub Total		21849.54	2000

<b>7 Liabilities: Amounts Falling Due Within One Year</b>		<b>2019</b>	<b>2018</b>
	<b>£</b>		
<b>Creditors</b>			
Edith Stein Catholic Academy Trust		161.85	2573.22
Sub Total		161.85	2573.22

<b>8 Analysis of Net Assets By Fund</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total Funds</b>	
	<b>£</b>	<b>£</b>	<b>2019</b>	<b>2018</b>

Current assets	23224.54	0	23224.54	3167.66
Current liabilities	161.85	0	161.85	2573.22
	23062.69	0	23062.69	594.44