

**CINDERFORD**  
**WELFARE CENTRE**

**CHARITY NUMBER: 301498**

**FINANCIAL STATEMENTS**

**AND**

**ANNUAL REPORT**

**FOR**

**YEAR ENDING**  
**31<sup>st</sup> DECEMBER 2019**

# **CINDERFORD WELFARE CENTRE**

## **Contents for the Accounts for the Year Ending** **December 31<sup>st</sup> 2019**

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## **CINDERFORD WELFARE CENTRE**

### **ADMINISTRATIVE DETAILS**

Charity Number: 301498

Registered Office: Wesley Road  
Cinderford  
Gloucestershire  
GL14 2JN

Trustees: Steve Halifax – Chair

Rose Halifax - Secretary

Steve Halifax – Treasurer

Rob Lewis

Norman Pettiford

Tina Jones

Accountant: Major PJ Buzzard FCCA, CPFA  
Cedar Accountancy Services  
The Old Bakery House  
Parkend Rd  
Coalway  
GL16 7HX

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# **TRUSTEES REPORT**

**Cinderford**

**Welfare Centre**

**(otherwise known as the Cinderford Miners Welfare Hall)**

**Trustees Report for the Year to**

**31<sup>st</sup> December 2019**

The objects of the Cinderford Welfare Centre are :-

to provide or assist in the provision of facilities for the inhabitants of the town of Cinderford and the surrounding villages without distinction of political, religious or other opinions, for the recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life for the said inhabitants

to ensure the said land shall be held in trust for use to fulfil the objects of the charity

Charity Number 301498

The trustees of the Cinderford Miners Welfare Hall during the year were :-

Steve Halifax – Chair/Treasurer

Rose Halifax - Secretary

Rob Lewis

Norman Pettiford

Current contact detail – 07551 032480 (Steve Halifax)

### Chair's Report

The year to the end of December 2019 has been a particularly successful one for the Hall. The trustees, who I give many thanks to for their continuing support, have overseen a number of significant new activities in the Hall along with some successful development work making the Centre an ever more attractive venue for one-off or regular bookings or for long term use of some rooms in the Hall. We were pleased to continue our work with the Forest Community Media, Frankie Fit, the Forest Fighting Fit Boxing and Fitness project and Gloscat. We also had regular bookings from groups such as the Twirlers as well as continuing with helping local residents with car parking. In addition we have had regular support from the Wesley Players who provide an annual pantomime. We have had many new refurbishments including all the iron works surrounding the building. Many thanks to CISWO for their support.

### Treasurers Report

Our policy of renting out space in the building continues to have major benefits in offsetting Hall costs. The Community Media contribute £250.00 per month plus extra to cover the utility bills and the Fighting Fit make further payments of almost £490 per month. The Wesley Players paid £1200 in January when bookings are lower. Frankie Fit have contributed £270 per month together with £40 for electricity [er month. Coupled with residents parking charges, Club and activity weekly bookings, parties and other events have given the Hall a revenue income of approximately £31,000. These monies have enabled the Hall to both continue to run effectively and make some significant infrastructure improvements. We continue to monitor costs carefully and have maintained a healthy current account balance throughout the year.

### Reserves Policy Statement

The trustees confirm that no formal reserves policy has been adopted but that they will seek to maintain sufficient financial reserves to enable the proper settlement of any debts incurred in running the charity and hold, if possible, sufficient cash reserves to enable the running of the charity for a period of 6 months. We have assessed the likely financial risks to the organisation.

### How are we Meeting our Charitable objects?

1. by the provision of facilities for the inhabitants of Cinderford and surrounding villages by :-

booking in Dancing, Fitness, Self-Defence, Forrest Community Media, Wesley Players and Baton Twirling groups

holding events, bingo sessions and private parties

staging regular weekend music events

hosting meetings and charity events

providing car parking for local residents

providing facilities for the provision of local services including Forest of Dean District Council.

2. by holding the land in trust – the land and building continue to be held in trust by the Official Custodian

### Public Benefit Statement

Trustees confirm that they have taken due notice of the guidance published by the Charity Commission in regards to the public benefit when reviewing the aims and objectives of the charity and in planning the activities.

Specifically they have, during the year to December 31<sup>st</sup> 2019, continued to provide a public meeting place for the Cinderford and the surrounding villages and to promote entertainment and the use of the facilities for a the use of formal and informal groups. These activities are provided to all irrespective of age, ability, faith, gender, sexual orientation, race, political view or any other belief, condition or trait. Furthermore the land will continue to be held in trust for the ongoing realisation of the charity's objects.

### Trustee Recruitment and Induction Statement

Trustees shall be elected by votes cast by those eligible to do so at the Annual General Meeting or be co-opted by the Management Committee at some other time provided the total number of trustees does not exceed the maximum number allowed. Prospective trustees shall put forward details of their potential contribution to the running of the charity and be appropriately proposed and seconded. Support for new trustees will be given by the provision of a pack containing details of the charity, records of meetings held in the past year and, if required, appropriate training to enable the new trustee to fulfil their role to the benefit of the charity and its beneficiaries.

This report was approved by the trustees on 29th February 2020

Name Steve Halifax

Role: Treasurer

## **Independent Examiner's Report to the Trustees of Cinderford Welfare Centre for the year ended 31 December 2019.**

### **Responsibilities and Basis of Report**

As the trustees of the charity you are responsible for the preparation of the accounts of the charity in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that the accounts of the charity are not required by charity law to be audited and have chosen instead to have an independent examination. I report in respect of my examination of the consolidated accounts. I have carried out my examination under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act. An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent Examiner's Statement**

I confirm that I am qualified to undertake the examination because I am a member of the ACCA, CPFA and AAT which are listed bodies. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records, with respect to the Trust, were not kept as required by section 130 of the 2011 Act and, with respect to its subsidiaries, were not kept as required by section 386 of the Companies Act 2006; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

Signed:

A handwritten signature in blue ink, appearing to read 'Paul Buzzard', with a large, sweeping flourish extending to the right.

Date: 29th February 2020

Paul Buzzard, CPFA, CITP, FFA, FMAAT, MBCS, MA, FCCA. MSc (Charity Acc.)  
Chartered Public Finance Accountant and Chartered Certified Accountant  
Cedar Accountancy Services,  
The Old Bakery House,  
Parkend Road,  
Coalway,  
Gloucestershire, GL16 7HX

**CINDERFORD WELFARE CENTRE (CHARITY 301498)**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2019**

<b><u>INCOME AND EXPENDITURE</u></b>	<b><u>Note</u></b>	<b><u>Total 2019</u></b>	<b><u>Total 2018</u></b>
<b><u>Incoming Resources:</u></b>			
<b><u>Voluntary Income</u></b>			
<b><u>Donations:</u></b>			
Donations	£	2,119	£ 14,595
<b><u>Activities to Further the Charity's Objectives:</u></b>			
Pool table			
Bingo	£	1,557	£ 1,790
Activities Paid at the Door	£	8,145	£ 8,449
Tea/Coffee	£	-	£ -
Bar	£	1,237	£ 1,235
Hall Rental and Room Hire	£	16,656	£ 16,418
<b><u>Activities to Generate Funds:</u></b>			
Fund Raising	£	-	£ -
<b><u>Investment Income:</u></b>			
Interest and Investments	£	-	£ -
<b><u>Gift Aid:</u></b>			
<b><u>Other Income (inc. Car Parking)</u></b>	£	1,432	£ 937
<b><u>Total Incoming Resources:</u></b>	<b>£</b>	<b>31,146</b>	<b>£ 43,424</b>
<b><u>Resources Expended:</u></b>			
Wages	£	-	£ -
Water Rates and Rates	£	727	£ 767
Gas and Electricity	£	3,075	£ 2,923
Cleaning & Waste	£	837	£ 667
Bingo, Raffles, Refreshment & Entertainment	£	7,574	£ 10,340
Alarm	£	-	£ 273
Newspapers (Adverts)	£	538	£ 642
Telephone	£	260	£ 392
Maintenance	£	9,710	£ 22,351
Insurances	£	2,873	£ 2,897
Bank Charges	£	-	£ -
Accountancy	£	400	£ 400
Depreciation	6 £	1,124	£ 1,249
Sundries	£	1,383	£ 1,482
<b><u>Total Resources Expended:</u></b>	<b>£</b>	<b>28,503</b>	<b>£ 44,382</b>
<b><u>Net Incoming/(Outgoing) Resources</u></b>	£	-	£ -
Other Recognised Gains & Losses	£	-	£ -
<b><u>Net Movement in Funds</u></b>	<b>£</b>	<b>2,643</b>	<b>-£ 958</b>
<b><u>Total Funds Brought Forward</u></b>	£	150,051	£ 151,009
<b><u>Total Funds Carried Forward</u></b>	<b>£</b>	<b>152,694</b>	<b>£ 150,051</b>

**CINDERFORD WELFARE CENTRE (CHARITY 301498)**  
**BALANCE SHEET AS AT DECEMBER 31st 2019**

		<b><u>31st Dec.</u></b>	<b><u>31st Dec.</u></b>
		<b><u>2019</u></b>	<b><u>2018</u></b>
	<b><u>Note</u></b>		
<b><u>Tangible Fixed Assets</u></b>			
Tangible Assets	6,7	£ 118,002	£ 119,127
Investments	5	£ -	£ -
		<u>£ 118,002</u>	<u>£ 119,127</u>
<b><u>Current Assets:</u></b>			
Debtors (Within 1 year)	2	£ -	£ -
Debtors (More than 1 year)		£ -	£ -
Cash at Bank & In Hand	4	£ 35,092	£ 31,324
		<u>£ 35,092</u>	<u>£ 31,324</u>
<b><u>Creditors:</u></b>			
(amounts falling within 1 year)	3	£ 400	£ 400
<b><u>Net Current Assets:</u></b>		£ 34,692	£ 30,924
<b><u>Total Assets less Current Liabilities:</u></b>		<u><u>£ 152,694</u></u>	<u><u>£ 150,051</u></u>
<b><u>Funds:</u></b>			
Restricted		£ 118,002	£ 119,127
Unrestricted		£ 34,692	£ 30,924
<b><u>Total Funds:</u></b>		<u><u>£ 152,694</u></u>	<u><u>£ 150,051</u></u>

The Financial Statements were approved by the trustees on:  
and signed on their behalf by:

Signed - Trustee

S Halifax - Treasurer

Date: 29th February 2020

**CINDERFORD WELFARE CENTRE (CHARITY 301498)**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2019**

**Note:**

**1 Accounting Policies:**

**Basis Of Preparation Of Financial Statements:**

The financial statements are prepared under the historic cost convention, and in accordance with the Financial reporting Standard for Smaller Entities (effective January 2007), and the Charities SORP 2016 (Accounting and Reporting by Charities) and comply with the Charities (Accounts and Reports) Regulations 2016 issued under the Charities' Act 2011.

**Incoming Resources:**

All income is included in full in the Statement of Financial Activities in the year in which the conditions for their receipt have been complied with. Grants restricted to future accounting periods are deferred and recognised in those future accounting periods. Grants are apportioned to accounting periods on a time apportionment basis.

Voluntary income received by way of donations, and investment income, is included in full in the Statement of Financial Activities in the year in which it is receivable. The value of services by volunteers is not included.

**Tangible Fixed Assets And Depreciation:**

Tangible fixed assets are stated at cost less depreciation.

The only exceptions are land and buildings which are not depreciated but are revalued periodically as deemed appropriate by the trustees.

Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over the expected useful lives.

**Restricted Funds:**

Restricted funds are to be used for the designated purposes as laid down by the donor. Expenditure which meets the criteria is charged to the fund.

The restricted funds relate to the building, lands, furniture and equipment donated and held by the charity.

**Unrestricted Funds:**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

**Resources Expended:**

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered. Resources expended are allocated to the particular activity where the cost relate to the activity.

**CINDERFORD WELFARE CENTRE (CHARITY 301498)**

**Note: NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2019**

**2 Debtors:**

**Falling Due Within One Year:**

Other Debtors

VAT

**Total Falling Due Within One Year:**

**Debtors falling due after more than one year**

<u>Year End</u>	<u>Year End</u>
<u>31st Dec.</u>	<u>31st Dec.</u>
<u>2019</u>	<u>2018</u>
£ -	£ -
£ -	£ -
<b>£ -</b>	<b>£ -</b>

<b>£ -</b>	<b>£ -</b>
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**3 Creditors:**

**Falling Due Within One Year:**

Accruals

**Total Falling Due Within One Year:**

**Creditors falling due after more than one year**

£ 400	£ 400
<b>£ 400</b>	<b>£ 400</b>

<b>£ -</b>	<b>£ -</b>
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**4 Cash at Bank and In Hand**

Current Account

**Total:**

£ 35,092	£ 31,324
<b>£ 35,092</b>	<b>£ 31,324</b>

**5 Investments**

None

-	-
-	-
£ -	£ -
<b>£ -</b>	<b>£ -</b>

**CINDERFORD WELFARE CENTRE (CHARITY 301498)**

**Note: NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2019**

**6 Tangible Fixed Assets:**

	<b><u>Freehold Property</u></b>	<b><u>Computer Equipment</u></b>	<b><u>Furniture</u></b>
<b><u>Cost:</u></b>			
As at 1 January 2019	£ 107,882	£ 2,378	£ 41,000
Additions	£ -	£ -	£ -
Disposals	£ -	£ -	£ -
As at 31st December 2019	<u>£ 107,882</u>	<u>£ 2,378</u>	<u>£ 41,000</u>
 Accumulated Depreciation:			
As at 1 January 2019	£ -	£ 1,830	£ 30,304
Charge for Year	£ -	£ 55	£ 1,070
Disposals	£ -	£ -	£ -
As at 31st December 2019	<u>£ -</u>	<u>£ 1,885</u>	<u>£ 31,374</u>
 Net Book Value			
As at 1 January 2019	<u>£ 107,882</u>	<u>£ 548</u>	<u>£ 10,696</u>
As at 31st December 2019	<u>£ 107,882</u>	<u>£ 493</u>	<u>£ 9,626</u>

Depreciation Method - 10% Reducing Balance for all but Property.

<b>Net Book Value as at 31 Dec. 2018</b>	<b>£ 119,126</b>
<b>Net Book Value as at 31 Dec. 2019</b>	<b>£ 118,002</b>
 <b>Depreciation Charge for the Year</b>	 <b>£ 1,124</b>

**7 Net Incoming/(Outgoing Resources) For The Year**

This is stated after charging:

	<b><u>Year Ended 31st Dec. 2019</u></b>	<b><u>Year Ended 31st Dec. 2018</u></b>
Depreciation of Tangible Fixed Assets	£ 1,124	£ 1,543
Trustees Expenses	£ -	£ -
Independent Examiner's Fees	£ 400	£ 400
	<u><b>£ 1,524</b></u>	<u><b>£ 1,943</b></u>

**8 Related Party Transactions**

There are no related party transactions.

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