

Charity registration number: 502610

# The Charnwood Trust

Annual Report and Financial Statements

for the Year Ended 31 August 2019

McKellens Ltd  
Chartered accountants  
11 Riverview  
The Embankment Business Park  
Vale Road  
Heaton Mersey  
Stockport  
SK4 3GN

# The Charnwood Trust

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## **The Charnwood Trust**

### **Reference and Administrative Details**

**Trustees**

A. Graystone  
M. Hardstone (nee Duerdoth)  
J.A. McCulloch  
A.P. Ruddick  
A Harris  
J Baker  
S Crane  
H Wilkins (appointed 24 November 2018)  
N Lawrinson (appointed 24 November 2018)  
S Forman (appointed 24 November 2018)

**Principal Office**

St Paul's Road  
Stockport  
Cheshire  
SK4 4RY

**Charity Registration Number**

502610

**Independent Examiner**

McKellens Ltd  
Chartered accountants  
11 Riverview  
The Embankment Business Park  
Vale Road  
Heaton Mersey  
Stockport  
SK4 3GN

# **The Charnwood Trust**

## **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2019.

The Board of Trustees who administer Charnwood Trust and support the leadership team managing the charity from day to day. We have been encouraged as we reflect on developments during a year which has again seen increasing challenges for the voluntary and charitable sectors.

Our plan had been to transfer the resources and responsibilities of the existing Charnwood Trust to a new CIO. However, the task of transferring the new body is substantial, including transferring all staff and re-registering with OFSTED, which will mean losing our historic status. We have therefore left this plan on hold, and the Charnwood Trust CIO remains dormant.

### **Objectives**

The principal objectives of the existing Trust are set out in the Charity's trust deed. Our values stem from the Christian belief that every individual is uniquely created and valued, and that every individual child can learn and contribute to society.

The Trust aims to:

- promote the physical, mental, emotional and spiritual welfare of children
- provide inclusive nursery school education especially for children with special needs
- provide help and support for their families
- demonstrate the Christian faith in action

The focus of the Trust's inclusion agenda has always been to support disadvantaged young children alongside their peers, and during the year it has been humbling to witness the care and friendship established between the children. Historically, the disadvantaged children at Charnwood were those with additional support needs because of Special Educational Needs, other disability or medical conditions; the Trustees anticipate that this will continue to be a major factor in future activity. In addition, more recently, the Trust has extended its focus to embrace inclusion where young children are developmentally delayed because of social disadvantage. There is increasing evidence from research that providing for pre-school children has a significant impact on improving future school achievement and the overall life chances of children from less advantaged environments.

### **Structure, Governance and Management**

The Trustees meet together as a board usually each half term, and occasionally for extra meetings about specific issues. In addition, individual trustees are involved in various activities and projects contributing towards the work of the charity. The Trustees give their time freely, and receive no remuneration or other financial benefits.

Existing trustees are responsible for the recruitment of new trustees, and the present board includes some with current and past teaching experience, and some with experience in the Local Authority, faith or charity sector; one is a recent Charnwood parent, and others have been in the past. All are people of faith from a range of Christian churches, and have a knowledge and understanding of the issues facing parents with young children, and an insight into the added pressures where there is a child with extra support needs. This year three new trustees joined the board, bringing experience in project management, finance and medicine.

# **The Charnwood Trust**

## **Trustees' Report**

The Trust Director Graham Frost left Charnwood after nine years' service. Unfortunately, his replacement did not stay long, and the trustees have ended the year with a vacancy for a Business Manager. We are pleased that other staff have stepped up to fill the interregnum. The work of the trust is directed by Head Teacher Cath Carr-Deed, and the Special Educational Needs Co-ordinator (SENCO) Anne Smith, who also acts as deputy. A Family Worker completes the leadership team, who are supported by part-time administrative staff and a number of teaching and nursery nurse staff, and other housekeeping staff. All of the leadership team and around a third of the rest of the staff team are members of Christian churches.

### **Risk Management**

In managing the charity, the trustees have due regard for the Charity Commission guidance on public benefit. They recognise that public policy and provision continues to be in a state of significant change, and their intention has been to ensure the Trust is robust, fit for purpose, and able to respond to changing circumstances.

To this end the Trustees have continued to systematically scrutinise the major areas of risk to which the Charnwood Trust is exposed, and they have both considered and taken appropriate steps to mitigate those risks where they can. A major source of income for the Trust is from universal early years free entitlement (FE) fees for 15 or 30 nursery hours each week. These are paid on the basis of occupancy, and overall, places at the three Charnwood nursery settings have continued to be well subscribed during the year. Charnwood has adapted its provision to accommodate this, while at the same time sought to maintain a family focused perspective where children and parents have the opportunity for time together. The extension at Heaton Moor has allowed us to expand on that site, and also provided improved office space and a second exit from the upper floor.

One specific area of risk that the trustees continue to be aware of relates to one source of income: Charnwood's provision of nursery places for children with special needs attracts local authority funding (and running costs) at a higher rate than standard FE nursery fees. As local authority resources are squeezed, less funding is available to provide for the extra support needs of those children, while their extra support needs still need to be met. This has been a challenge for Charnwood, as our income is reduced, and the extent of local authority provision is also falling. Charnwood has continued to encourage and support the development of other settings able to offer quality inclusion through training activity offered to staff in those settings.

### **Activities**

To achieve its objectives, the Trust directly provides services itself and seeks to influence the provision offered to children and families who don't use Charnwood services. This year, Charnwood continued to run a nursery school and family centre in the Heaton Moor area of Stockport, and, in partnership with the local Children's Centre, two smaller sites in the adjacent areas of Belmont and Lancashire Hill. In these nursery settings, the Trust aims to support the development of each child's full potential by providing Centres of Excellence that deliver the highest quality nursery education and family support, and which can also be a reference point for other providers.

The provision through the Heaton Moor nursery school and family centre this past year included an inclusive Nursery School, additional physiotherapy, hydrotherapy, speech therapy and occupational therapy. We also offer a breakfast and after school club, and a morning and afternoon Adventurers Club. This was an inclusive extended nursery provision where children could have a more informal extra session each week, extending some of the curriculum themes that were being covered in the nursery.

Family Support forms an increasingly important part of our work, with individual support and advocacy backed up by parenting courses, support groups, meetings with visiting professionals, and one-to-one sessions at Charnwood or at the family home. Activities during school holidays also help families who care for children with additional needs and their siblings.

## **The Charnwood Trust**

### **Trustees' Report**

A stay-and-play-plus Opportunity Group is open four afternoons per week in term time where experienced staff assist parents to develop their children's skills through play. The Opportunity Group also allows parents to borrow specialist resources or books for their child needing specific support as part of their development.

In addition to the nursery in Heaton Moor, we run two satellite nursery settings for two year olds, in the socially disadvantaged neighbourhoods of Belmont and Lancashire Hill. The needs in these areas are very different, but we aim to provide at least the same level of care and support as we do at our base nursery. Both of these settings were inspected by OFSTED during the year, and we are proud that both were deemed 'outstanding.' The Heaton Moor nursery was not inspected this year, but retains its 'outstanding' status.

During the year, Charnwood Trust was also involved in training, providing opportunities for students and apprentices and working with other nursery settings to share and encourage good practice. We continued to participate in research.

A restricted fund is held in memory of our longest-serving trustee, the late Arthur Cross. Arthur's Fund was able to make small grants to help staff and families with specific needs such as holidays and transport.

#### **Achievements and Performance**

The trustees wish to express their appreciation of the achievements of the staff in successfully maintaining and developing the various areas of the Trust's work. Those achievements are as much about the spirit in which things are done as what actually is done. Given the ethos and aims of the Trust, the Trustees are grateful to be able to report that children are really happy to be at Charnwood, parents are pleased with the service they receive, and staff commitment and morale is high.

#### Financial Review

If we consider that the additional income and expenditure in year 2017/2018 was mainly due to the extension and development project, there has again been an increase in the financial activity of the trust. The number of 15 hour places has increased, income from the wrap around care and parent fees has increased. There has been growth in most areas of the nursery. There is a small deficit in the final accounts and this is mainly due to the completion and final payments for the extension and development project.

#### Reserves Policy

The trustees consider that unrestricted funds not invested in tangible fixed assets or designated for specific purposes ("the free reserves") should be around 3 months of the resources expended, which equates to approximately £150,000. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. Our reserves are currently somewhat lower than this, due to the capital expenditure we undertook last year. However, we are content that we are holding adequate resources to cover our liabilities, and we aim to re-build our reserves over the next 4 years.

## The Charnwood Trust

### Trustees' Report

#### Important non-adjusting events after the financial period

In the period between our year end and 10th June 2020 there have been significant developments. The key developments have been:

1 Cath Carr-Deed, who is our Head Teacher and Principal Officer, had an extended period of sick leave from 1st September to 31st December 2019. We are pleased to report that she is well and has returned to leading the work of the trust. Anne Smith, Special Educational Needs Co-ordinator, resigned after many years of faithful service to Charnwood and Suzannah Gleaves was promoted to Deputy Head Teacher.


2 Julie Nowell was appointed as Business Manager on 6th January 2020.

3 A decision was taken to close the trust's branch nursery at Lancashire Hill from the 31st December 2019. This decision was taken with regret, primarily because it was no longer financially viable for our work at Lancashire Hill to continue in the same form. Work at Belmont and Heaton Moor is unaffected.

4 The Covid-19 virus forced us to close the nurseries to all except children of key workers. Several staff have been furloughed, whilst others continue to provide excellent support and resources to children and families remotely. Steps are being considered to ensure the financial viability of the trust in the medium term. There are not considered to be any material uncertainties about the charity's ability to continue as a going concern for a period of at least 12 months from the date of approval of this report.

In the light of these actions we believe the trust to be stable in terms of finance and personnel, and we are continuing to deliver excellent services in accord with our charitable purposes and objectives.

The annual report was approved by the trustees of the charity on 10 June 2020 and signed on its behalf by:

  
A. Graystone  
Trustee

## The Charnwood Trust

### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 10 June 2020 and signed on its behalf by:

  
A. Graystone  
Trustee



## The Charnwood Trust

### Independent Examiner's Report to the trustees of The Charnwood Trust

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2019 which are set out on pages 8 to 21.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of The Charnwood Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Charnwood Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since The Charnwood Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of McKellens Ltd, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Charnwood Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Paul Roper  
McKellens Ltd  
Chartered accountants  
11 Riverview  
The Embankment Business Park  
Vale Road  
Heaton Mersey  
Stockport  
SK4 3GN

12 June 2020

## The Charnwood Trust

### Statement of Financial Activities for the Year Ended 31 August 2019

|                                    | Note | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2019<br>£ |
|------------------------------------|------|----------------------------|--------------------------|--------------------|
| <b>Income and Endowments from:</b> |      |                            |                          |                    |
| Donations and legacies             | 2    | 35,039                     | 57,050                   | 92,089             |
| Charitable activities              | 3    | 744,997                    | -                        | 744,997            |
| Other trading activities           | 4    | 12,906                     | -                        | 12,906             |
| Investment income                  | 5    | 182                        | -                        | 182                |
| <b>Total income</b>                |      | <u>793,124</u>             | <u>57,050</u>            | <u>850,174</u>     |
| <b>Expenditure on:</b>             |      |                            |                          |                    |
| Raising funds                      | 7    | (1,586)                    | -                        | (1,586)            |
| Charitable activities              | 8    | (818,735)                  | (43,378)                 | (862,113)          |
| <b>Total expenditure</b>           |      | <u>(820,321)</u>           | <u>(43,378)</u>          | <u>(863,699)</u>   |
| <b>Net movement in funds</b>       |      | (27,197)                   | 13,672                   | (13,525)           |
| <b>Reconciliation of funds</b>     |      |                            |                          |                    |
| <b>Total funds brought forward</b> |      | <u>694,707</u>             | <u>27,667</u>            | <u>722,374</u>     |
| <b>Total funds carried forward</b> | 16   | <u>667,510</u>             | <u>41,339</u>            | <u>708,849</u>     |

## The Charnwood Trust

### Statement of Financial Activities for the Year Ended 31 August 2019

|                                    | Note | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2018<br>£ |
|------------------------------------|------|----------------------------|--------------------------|--------------------|
| <b>Income and Endowments from:</b> |      |                            |                          |                    |
| Donations and legacies             | 2    | 35,206                     | 331,785                  | 366,991            |
| Charitable activities              | 3    | 726,020                    | -                        | 726,020            |
| Other trading activities           | 4    | 14,039                     | -                        | 14,039             |
| Investment income                  | 5    | 132                        | -                        | 132                |
| Other income                       | 6    | 200                        | -                        | 200                |
| <b>Total income</b>                |      | <u>775,597</u>             | <u>331,785</u>           | <u>1,107,382</u>   |
| <b>Expenditure on:</b>             |      |                            |                          |                    |
| Raising funds                      | 7    | (1,995)                    | -                        | (1,995)            |
| Charitable activities              | 8    | (833,389)                  | (21,348)                 | (854,737)          |
| <b>Total expenditure</b>           |      | <u>(835,384)</u>           | <u>(21,348)</u>          | <u>(856,732)</u>   |
| Net (expenditure)/income           |      | (59,787)                   | 310,437                  | 250,650            |
| Gross transfers between funds      |      | 282,770                    | (282,770)                | -                  |
| Net movement in funds              |      | 222,983                    | 27,667                   | 250,650            |
| <b>Reconciliation of funds</b>     |      |                            |                          |                    |
| Total funds brought forward        |      | 471,724                    | -                        | 471,724            |
| Total funds carried forward        | 16   | <u>694,707</u>             | <u>27,667</u>            | <u>722,374</u>     |

All of the charity's activities derive from continuing operations during the above two periods.

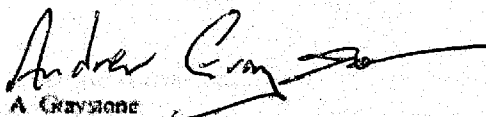
The funds breakdown for 2018 is shown in note 16.

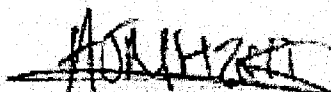
The Charnwood Trust

(Registration number: 502610)  
Balance Sheet as at 31 August 2019

|   | Note | 2019<br>£        | 2018<br>£       |
|---|------|------------------|-----------------|
| <b>Fixed assets</b>                                   |      |                  |                 |
| Tangible assets                                       | 13   | 571,859          | 564,700         |
| <b>Current assets</b>                                 |      |                  |                 |
| Debtors   | 14   | 26,014           | 30,373          |
| Cash at bank and in hand                              |      | 221,735          | 141,956         |
|   |      | <u>247,809</u>   | <u>172,329</u>  |
| <b>Creditors: Amounts falling due within one year</b> | 15   | <u>(110,817)</u> | <u>(14,655)</u> |
| <b>Net current assets</b>                             |      | <u>136,992</u>   | <u>157,674</u>  |
| <b>Net assets</b>                                     |      | <u>708,850</u>   | <u>722,374</u>  |
| <b>Funds of the charity:</b>                          |      |                  |                 |
| <b>Restricted funds</b>                               |      | 41,340           | 27,667          |
| <b>Unrestricted income funds</b>                      |      |                  |                 |
| Unrestricted funds                                    |      | <u>667,510</u>   | <u>694,707</u>  |
| <b>Total funds</b>                                    | 16   | <u>708,850</u>   | <u>722,374</u>  |

The financial statements on pages 8 to 21 were approved by the trustees, and authorised for issue on 10 June 2020 and signed on their behalf by

  
A Graystone  
Trustee

  
A Harris  
Trustee

# The Charnwood Trust

## Notes to the Financial Statements for the Year Ended 31 August 2019

### 1 Accounting policies

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

#### Basis of preparation

The Charnwood Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### *Donations and legacies*

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

#### *Grants receivable*

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### *Deferred income*

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

## The Charnwood Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Raising funds**

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

| <b>Asset class</b>               | <b>Depreciation method and rate</b>                             |
|----------------------------------|---|
| Fixtures, fittings and equipment | 25% straight line   |
| Land and buildings               | Straight line over remaining years of lease at time of addition |

## **The Charnwood Trust**

### **Notes to the Financial Statements for the Year Ended 31 August 2019**

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that the will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

## The Charnwood Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### *Recognition and measurement*

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### **2 Income from donations and legacies**

|  | <b>Unrestricted<br/>funds</b> |     | <b>Restricted<br/>funds</b> |  | <b>Total<br/>2019</b> |  | <b>Total<br/>2018</b> |
|--|-------------------------------|-----|-----------------------------|--|-----------------------|--|-----------------------|
|  | <b>General</b>                |     | <b>funds</b>                |  | <b>£</b>              |  | <b>£</b>              |
|  | <b>£</b>                      |     | <b>£</b>                    |  | <b>£</b>              |  | <b>£</b>              |
| Donations and legacies;                                  |                               |     |                             |  |                       |  |                       |
| Donations from companies, trusts<br>and similar proceeds | 12,500                        | -   |                             |  | 12,500                |  | -                     |
| Donations from individuals                               | 18,097                        | 535 |                             |  | 18,632                |  | 306,427               |
| Legacies   | 1,386                         | -   |                             |  | 1,386                 |  | 14,000                |
| Gift aid reclaimed                                       | 3,056                         | 115 |                             |  | 3,171                 |  | 1,114                 |
| Grants, including capital grants;                        |                               |     |                             |  |                       |  |                       |
| Grants from other charities                              | -                             |     | 56,400                      |  | 56,400                |  | 45,450                |
|  | <u>35,039</u>                 |     | <u>57,050</u>               |  | <u>92,089</u>         |  | <u>366,991</u>        |



## The Charnwood Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 3 Income from charitable activities

|                              | Unrestricted funds |                    | Total<br>2018<br>£ |
|------------------------------|--------------------|--------------------|--------------------|
|                              | General<br>£       | Total<br>2019<br>£ |                    |
| EYPP                         | 2,792              | 2,792              | 3,641              |
| SEN Grant                    | 217,499            | 217,499            | 226,410            |
| Free Entitlement Grant       | 255,569            | 255,569            | 224,842            |
| Additional Support           | 27,927             | 27,927             | 12,348             |
| 2 Year Old Offer             | 101,699            | 101,699            | 88,144             |
| DAF - Disability Access Fund | 15,990             | 15,990             | 10,455             |
| Pen Green Payments           | 1,037              | 1,037              | 30,287             |
| Associate Partner Initiative | 12,000             | 12,000             | 26,000             |
| Nursery Session              | 34,520             | 34,520             | 28,347             |
| Lunch and snack fees         | 22,269             | 22,269             | 17,631             |
| Woodies Fee                  | 27,724             | 27,724             | 24,604             |
| Adventurers Fee              | 7,699              | 7,699              | 12,438             |
| Extras and add ons           | 1,061              | 1,061              | 666                |
| Holiday Club                 | 6,135              | 6,135              | 7,525              |
| Opportunity Group Fees       | 11,076             | 11,076             | 12,682             |
|                              | <u>744,997</u>     | <u>744,997</u>     | <u>726,020</u>     |

#### 4 Income from other trading activities

|  | Unrestricted funds |                    | Total<br>2018<br>£ |
|--|--------------------|--------------------|--------------------|
|  | General<br>£       | Total<br>2019<br>£ |                    |
| Local fundraising and street collection income | 6,808              | 6,808              | 9,018              |
| Other income from other trading activities     | 6,098              | 6,098              | 5,021              |
|  | <u>12,906</u>      | <u>12,906</u>      | <u>14,039</u>      |

#### 5 Investment income

|   | Unrestricted funds |                    | Total<br>2018<br>£ |
|---|--------------------|--------------------|--------------------|
|   | General<br>£       | Total<br>2019<br>£ |                    |
| Interest receivable and similar income;<br>Interest receivable on bank deposits | 182                | 182                | 132                |
|   | <u>182</u>         | <u>182</u>         | <u>132</u>         |

**The Charnwood Trust**

**Notes to the Financial Statements for the Year Ended 31 August 2019**

**6 Other income**

|                   | <b>Total<br/>2019<br/>£</b> | <b>Total<br/>2018<br/>£</b> |
|-------------------|-----------------------------|-----------------------------|
| Fees and supplies | <u>-</u>                    | <u>200</u>                  |

**7 Expenditure on raising funds**

**a) Costs of trading activities**

|                            | <b>Unrestricted<br/>funds<br/>General<br/>£</b> | <b>Total<br/>2019<br/>£</b> | <b>Total<br/>2018<br/>£</b> |
|----------------------------|---|-----------------------------|-----------------------------|
| Fundraising trading costs; |   |                             |                             |
| Fundraising                | <u>1,586</u>                                    | <u>1,586</u>                | <u>1,995</u>                |
|                            | <u>1,586</u>                                    | <u>1,586</u>                | <u>1,995</u>                |

**8 Expenditure on charitable activities**

|  | <b>Unrestricted<br/>funds<br/>General<br/>£</b> | <b>Restricted<br/>funds<br/>£</b> | <b>Total<br/>2019<br/>£</b> | <b>Total<br/>2018<br/>£</b> |
|--|---|-----------------------------------|-----------------------------|-----------------------------|
| Wages and salaries                                 | 637,867   | 22,600                            | 660,467                     | 650,158                     |
| Social security costs                              | 33,135  | -                                 | 33,135                      | 37,394                      |
| Pension costs                                      | 26,102  | -                                 | 26,102                      | 22,574                      |
| Other staff costs                                  | 8,342   | -                                 | 8,342                       | 6,637                       |
| Establishment Costs                                | 37,569  | -                                 | 37,569                      | 28,524                      |
| Cleaning   | 12,467  | -                                 | 12,467                      | 16,442                      |
| Office Expenses                                    | 12,902  | -                                 | 12,902                      | 14,866                      |
| Sundry and other costs                             | 31,258  | 510                               | 31,768                      | 34,171                      |
| Physiotherapy                                      | -   | 20,268                            | 20,268                      | 21,148                      |
| Depreciation, amortisation and other similar costs | 13,930  | -                                 | 13,930                      | 14,479                      |
| Governance costs                                   | 5,163   | -                                 | 5,163                       | 8,344                       |
|  | <u>818,735</u>                                  | <u>43,378</u>                     | <u>862,113</u>              | <u>854,737</u>              |

## The Charnwood Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 9 Analysis of governance and support costs

##### Governance costs

|                                   | Unrestricted<br>funds | Total<br>2019 | Total<br>2018 |
|-----------------------------------|-----------------------|---------------|---------------|
|                                   | General<br>£          | £             | £             |
| Audit fees                        |                       |               |               |
| Audit of the financial statements | -                     | -             | 3,600         |
| Other fees paid to auditors       | 3,728                 | 3,728         | 3,270         |
| Legal fees                        | 1,140                 | 1,140         | 1,200         |
| Other governance costs            | 295                   | 295           | 274           |
|                                   | <u>5,163</u>          | <u>5,163</u>  | <u>8,344</u>  |

#### 10 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

## The Charnwood Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 11 Staff costs

The aggregate payroll costs were as follows:

|  | 2019<br>£      | 2018<br>£      |
|--|----------------|----------------|
| <b>Staff costs during the year were:</b> |                |                |
| Wages and salaries                       | 660,467        | 650,158        |
| Social security costs                    | 33,135         | 37,394         |
| Pension costs                            | 26,102         | 22,574         |
| Other staff costs                        | 8,342          | 6,637          |
|  | <u>728,046</u> | <u>716,763</u> |

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

|                      | 2019<br>No | 2018<br>No |
|----------------------|------------|------------|
| Administrative staff | 4          | 4          |
| Teaching staff       | <u>30</u>  | <u>29</u>  |
|                      | <u>34</u>  | <u>33</u>  |

No employee received emoluments of more than £60,000 during the year

#### 12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

## The Charnwood Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 13 Tangible fixed assets

|                       | Land and<br>buildings<br>£ | Furniture and<br>equipment<br>£ | Total<br>£     |
|-----------------------|----------------------------|---------------------------------|----------------|
| <b>Cost</b>           |                            |                                 |                |
| At 1 September 2018   | 646,264                    | 100,093                         | 746,357        |
| Additions             | 21,089                     | -                               | 21,089         |
| At 31 August 2019     | <u>667,353</u>             | <u>100,093</u>                  | <u>767,446</u> |
| <b>Depreciation</b>   |                            |                                 |                |
| At 1 September 2018   | 89,860                     | 91,797                          | 181,657        |
| Charge for the year   | 9,957                      | 3,974                           | 13,931         |
| At 31 August 2019     | <u>99,817</u>              | <u>95,771</u>                   | <u>195,588</u> |
| <b>Net book value</b> |                            |                                 |                |
| At 31 August 2019     | <u>567,536</u>             | <u>4,322</u>                    | <u>571,858</u> |
| At 31 August 2018     | <u>556,404</u>             | <u>8,296</u>                    | <u>564,700</u> |

#### 14 Debtors

|               | 2019<br>£     | 2018<br>£     |
|---------------|---------------|---------------|
| Trade debtors | 23,033        | 24,371        |
| Prepayments   | 2,794         | 3,686         |
| Other debtors | 207           | 2,316         |
|               | <u>26,034</u> | <u>30,373</u> |

#### 15 Creditors: amounts falling due within one year

|                         | 2019<br>£      | 2018<br>£     |
|-------------------------|----------------|---------------|
| Trade creditors         | 8,791          | 3,554         |
| Other creditors         | 2,000          | 2,500         |
| Pension scheme creditor | 4,115          | 2,962         |
| Accruals                | 3,143          | 5,639         |
| Deferred income         | 92,768         | -             |
|                         | <u>110,817</u> | <u>14,655</u> |

## The Charnwood Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 16 Funds

|                                 | Balance at 1<br>September<br>2018<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Balance at 31<br>August 2019<br>£ |                                      |
|---------------------------------|--|----------------------------|----------------------------|-----------------------------------|--------------------------------------|
| <b>Unrestricted funds</b>       |  |                            |                            |                                   |                                      |
| <i>General</i>                  |  |                            |                            |                                   |                                      |
| General fund                    | 694,707                                | 793,124                    | (820,321)                  | 667,510                           |                                      |
| <b>Restricted funds</b>         |  |                            |                            |                                   |                                      |
| Children in Need                | 1,802                                  | 23,800                     | (20,268)                   | 5,334                             |                                      |
| Arthur's Fund                   | 3,365                                  | 650                        | (610)                      | 3,405                             |                                      |
| Sylvia Adams Fund               | 22,500                                 | 32,600                     | (22,500)                   | 32,600                            |                                      |
| <b>Total restricted funds</b>   | <b>27,667</b>                          | <b>57,050</b>              | <b>(43,378)</b>            | <b>41,339</b>                     |                                      |
| <b>Total funds</b>              | <b>722,374</b>                         | <b>850,174</b>             | <b>(863,699)</b>           | <b>708,849</b>                    |                                      |
| <br>                            |  |                            |                            |                                   |                                      |
|                                 | Balance at 1<br>September<br>2017<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Transfers<br>£                    | Balance at<br>31 August<br>2018<br>£ |
| <b>Unrestricted funds</b>       |  |                            |                            |                                   |                                      |
| <i>General</i>                  |  |                            |                            |                                   |                                      |
| General fund                    | 371,724                                | 775,597                    | (835,384)                  | 382,770                           | 694,707                              |
| <i>Designated</i>               |  |                            |                            |                                   |                                      |
| Designated                      | 100,000                                | -                          | -                          | (100,000)                         | -                                    |
| <b>Total unrestricted funds</b> | <b>471,724</b>                         | <b>775,597</b>             | <b>(835,384)</b>           | <b>282,770</b>                    | <b>694,707</b>                       |
| <b>Restricted funds</b>         |  |                            |                            |                                   |                                      |
| Children in Need                | -                                      | 22,950                     | (21,148)                   | -                                 | 1,802                                |
| Building Redevelopment          | -                                      | 282,770                    | -                          | (282,770)                         | -                                    |
| Arthur's Fund                   | -                                      | 3,565                      | (200)                      | -                                 | 3,365                                |
| Sylvia Adams Fund               | -                                      | 22,500                     | -                          | -                                 | 22,500                               |
| <b>Total restricted funds</b>   | <b>-</b>                               | <b>331,785</b>             | <b>(21,348)</b>            | <b>(282,770)</b>                  | <b>27,667</b>                        |
| <b>Total funds</b>              | <b>471,724</b>                         | <b>1,107,382</b>           | <b>(856,732)</b>           | <b>-</b>                          | <b>722,374</b>                       |

## The Charnwood Trust

### Notes to the Financial Statements for the Year Ended 31 August 2019

#### 17 Analysis of net assets between funds

|                       | Unrestricted funds |                 | Total funds<br>£ |
|-----------------------|--------------------|-----------------|------------------|
|                       | General<br>£       | Designated<br>£ |                  |
| Tangible fixed assets | 571,858            | -               | 571,858          |
| Current assets        | 206,469            | 41,339          | 247,808          |
| Current liabilities   | <u>(110,817)</u>   | <u>-</u>        | <u>(110,817)</u> |
| Total net assets      | <u>667,510</u>     | <u>41,339</u>   | <u>708,849</u>   |