

SANDHURST YOUTH CIO

Every young person equipped with a dream

Charity number: 1181155

**TRUSTEES' ANNUAL REPORT
and
ACCOUNTS**

for the period 13 December 2018 to 31 March 2020

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St Michael's Pastoral Centre, Lower Church Road, Sandhurst Berkshire GU47 8HN

Tel:

Email: info@sandhurstyouth.org.uk

www.sandhurstyouth.org.uk

SANDHURST YOUTH CIO	ANNUAL REPORT For the Period Ended 31st March 2020
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A Legal and administrative information

Sandhurst Youth CIO is registered as a charity with the Charity Commission (number 1181155). Details can be viewed at <http://www.charity-commission.gov.uk>.

Location:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Correspondence address:

St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Banker:

CAF (Charities Aid Foundation), 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Independent Examiner:

Andrew Low, 10 Lamborne Close, Sandhurst, Berkshire, GU47 8JL

Trustees (Parochial Church Council members):

Trustees who have served from 13 December 2018 until the date this report was approved are:

Name	Position	Notes
David Percival	Chairman	Appointed 13.12.2018
Karen Symons	Treasurer	Appointed 13.12.2018
Jean Bettison		Appointed 13.12.2018
Hazel Hill		Appointed 21.01.2019
Margaret Newman		Appointed 21.01.2019
Bonnie Allman-Talbot		Appointed 21.01.2019 /resigned 09.02.2020

B Structure, governance and management

The Sandhurst Youth CIO is a Registered Charity. It is governed by its constitution dated 13 December 2018.

The charity trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO.

There should be a minimum of three Trustees and a maximum of seven.

(a) All trustees shall be nominated:

- Three trustees shall be nominated by Sandhurst Town Council;
- Three trustees shall be nominated by the Parochial Church Council of St Michael and All Angels Church, Sandhurst;
- One trustee shall be nominated by the members of the Sandhurst Youth Advisory Group;

Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a copy of the current version of this constitution; and
- a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

C Objectives and activities

The Objects of the CIO are:

1. To act as a resource for young people between the ages of 11 and 21 in Sandhurst and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
 - (a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - (b) advancing education;
 - (c) relieving unemployment;
 - (d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
2. To advance the Christian religion amongst young people between the ages of 11 and 21 in Sandhurst and surrounding areas in accordance with the statement of faith as the trustees from time to time think fit.

D Achievements and performance

1. Public Benefit

When planning our activities for the year we have considered the Charity Commission's guidance on public benefit. The charity provides public benefit through the provision of services, advice, information and education to young people with a view to enabling their physical, emotional, intellectual and spiritual development.

2. Main features of the year:

The work undertaken by Sandhurst Youth comprises five main strands:

- Detached work – regular tours are made of the places that young people congregate in Sandhurst to engage them in conversation, build relationships, and offer support and advice. These interactions often develop into games (cricket, rounders etc) and are very often accompanied by hot chocolate etc!
- Schools work – work over that period has included supporting the transition from primary to secondary school, pop up youth club activities during the lunch hour, and one-to-one mentoring of young people struggling with life.
- Church work – a youth club, open to all, entitled Dream Big has been set up running on a Sunday Evening offering fun, games, and conversation about topics of the times. A Sunday morning session for young people is offered in conjunction with St Michael's church, and individual support continues especially with the transition to university.
- Mentoring – a mentoring programme based on the nationally recognised XLM programme has been established and a number of adult mentors trained in its delivery. Mentees are recruited through all strands of work with the intent of giving 12 months support in establishing their longer term aspirations and dreams, and helping them start on that journey.
- Event's programme – periodic special events are organised, notably the "Youth Club in the Park", a summer holiday week of activities for young people, the Light Party organised in conjunction with St Michael's church, and participation in events organised by Sandhurst Town Council (Bonfire Night, Summer of Fun, etc). We are very grateful for the additional financial support offered by various organisations including Howard Stilliard Trust, SRA and others in support of our special events.

Over the year from May 2019 Sandhurst Youth has been privileged to be the Sandhurst Mayor's Charity, and has been pleased to be actively involved in the various fundraising initiatives. The funds raised will be donated in the next accounting period.

Work on establishing the Sandhurst Youth Advisory Group has been initiated, seeking support across the various organisations which work with young people in Sandhurst.

The sum of these activities means that Sandhurst Youth, and our tireless youth worker Mike, are becoming an established and valued part of Sandhurst life.

E Financial Review**Review of the year**

Sandhurst Youth CIO started operating with a transfer of funds from the existing Sandhurst Youth Project which was run through St Michel and All Angels Church, Sandhurst. This enabled us to employ a full-time youth worker.

In the year grants have been received from Sandhurst Town Council and St Michael and All Angels Church, Sandhurst together with several donations from local organisations in support of specific events and activities.

Expenditure has been well controlled over the period which has enabled us to employ the services of session workers to assist with detached work.

At the year-end there were reserves of £52,935.

Sandhurst Youth CIO	ANNUAL REPORT For the Period Ended 31 st March 2020
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Covid-19

With sufficient funds in the bank we have been able to continue the full-time employment of our youth worker who is able to provide continuing support to the young people of Sandhurst via social media and meeting software. We anticipate that with the ongoing support of Sandhurst Town Council and St Michael and All Angels Church, Sandhurst, we will be able to continue with our business plan and meet the objectives of the charity.

Reserves Policy

The trustees do not feel it necessary to formally set reserve levels, preferring instead to closely monitor funding activities and take appropriate action as required. The Trustees will always ensure there are sufficient funds to settle outstanding commitments.

Volunteers

We would like to thank all the volunteers who have assisted across the year in all activities.

The Trustees' Annual Report is the responsibility of all the Trustees and it was approved in a meeting on the 12 ~~JUNE~~ 2020.

Signed on behalf of the Trustees



Mr D Percival
(Chairman)



Mrs K Symons
(Treasurer)

CHARITY REGISTRATION No. 1181155 A1

SANDHURST YOUTH CIO

FINANCIAL STATEMENTS

of

SANDHURST YOUTH CIO

**for the financial period
13 December 2018 to 31 March 2020**

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Charity number: 1181155

FINANCIAL STATEMENTS

for the period from 13 December 2018 to 31 March 2020.

**Independent Examiner's Report
to the trustees of Sandhurst Youth CIO**

I report on the accounts of the charity for the period ended 31 March 2020
which are set out on pages A3 to A4.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the accounts under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.



13.6.2020

Mr Andrew Low
10 Lamborne Close
Sandhurst
Berkshire
GU47 8JL

SANDHURST YOUTH CIO

Charity number: 1181155

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FINANCIAL STATEMENTS

for the period from 13 December 2018 to 31 March 2020.

RECEIPTS AND PAYMENTS ACCOUNT		General Funds	TOTAL FUNDS 2020
	Notes	£	£
RECEIPTS			
Donations		1,449	1,449
Grants	2	34,000	34,000
Events		286	286
Interest on deposit account		65	65
Total receipts		35,800	35,800
PAYMENTS			
Cost of events		992	992
Wages		32,098	32,098
Pension costs		900	900
Safeguarding		329	329
Training		249	249
Insurance		557	557
Administrative costs		250	250
TOTAL PAYMENTS		35,374	35,374
Excess receipts over payments		426	426
Transfer from Sandhurst Youth Project		53,807	53,807
Cash at bank and in hand b/fwd		0	0
Cash at bank and in hand at 31 March 2020		54,233	54,233

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Charity number: 1181155

FINANCIAL STATEMENTS

for the period from 13 December 2018 to 31 March 2020.

**Statement of Assets and Liabilities
as at 31 March 2020**

	General Funds	TOTAL FUNDS 2020
Notes	£	£
Cash Funds		
Bank current account	1,938	1,938
Bank deposit account	52,167	52,167
Cash in hand	128	128
	<u>54,233</u>	<u>54,233</u>
Other monetary assets		
	0	0
	<u>0</u>	<u>0</u>
Liabilities		
Sandhurst PCC	(10)	(10)
PAYE due	(1,288)	(1,288)
	<u>(1,298)</u>	<u>(1,298)</u>

Notes

- 1 These Accounts have been prepared on a Receipts and Payments basis
- 2 Grants received: grants have been received from Sandhurst Town Council and St Michael's church, Sandhurst to help fund the project and in accordance with the business plan

Approved by the Trustees of Sandhurst Youth CIO on 12.6.2020 and signed on its behalf by:

Mr D Percival
ChairmanMrs K Symons
Treasurer