

# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	1	Sept	2018	<b>To</b>	31	Aug	2019

## Section A Reference and administration details

<b>Charity name</b>	East London Community Band
<b>Other names charity is known by</b>	ELCB
<b>Registered charity number (if any)</b>	1142255
<b>Charity's principal address</b>	8 Maria Terrace
	London
<b>Postcode</b>	E1 4NE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Suzanne Gorman	Chair (from 3 May 2019)		
2	Chris Shurety	Chair (to 3 May 2019)	1 September 2018 to 3 May 2019	
3	Robert Whittle	Secretary		
4	Richard Peat	Treasurer		
5	Jonathan Ticher			
6	Samantha Holcombe			
7	Sarah Mossop		From 3 May 2019	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	N/A

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by members/appointed by trustees

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of children and adults in the London Borough of Tower Hamlets and surrounding boroughs by the provision of tuition and courses in music and performances.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During the reporting year, the Band continued to fulfil its objectives by providing:

- tuition to children and adults in the London Borough of Tower Hamlets and other London boroughs;
- rehearsal and performance opportunities for its members; and
- performances for the benefit of the local community.

The Band rents space in a former school on Friday evenings during school term times. It engages, and pays for the services of, tutors and a director of music, who together provide individual and group lessons and direct group rehearsals and performances.

The Band and the groups and individuals within it perform their rehearsed pieces at solo recital evenings and end of term concerts and the Band performs at local events, including local charity events.

Membership of the Band and access to lessons is open to anyone.

The trustees have had regard to guidance issued by the Charity Commission on public benefit.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

During the reporting year, the Band achieved the following:

***Maintaining the multi-generational and diverse membership of the Band***

- Recruiting and retaining adult members, in particular by encouraging and initiating social activities, and by seeking to promote the band to young adult members (who are often new comers to the area, from other parts of London, the UK, and the World).
- (As recognised in academic research) maintaining children's engagement in music-making during the difficult transition from primary to secondary school.

***Becoming more ambitious and enriching the experience of Band members***

- Again taking part in the National Concert Band Festival, achieving a Silver Award and receiving compliments and supportive comments from the adjudicators.
- Establishing a dedicated jazz programme made up of three new ensembles:
  - Jazz Stompers. A New Orleans style marching band. A relaxed and fun group learning tunes by ear, aimed at those looking for a first taste of playing in a jazz ensemble, but open to all. (12 members at the year end)
  - Jazz Big Band. A traditional big band playing compositions and arrangements by the likes of Count Basie, Charles Mingus and Duke Ellington. Open to young and older members. (18 members at the year end.)
  - Jazz Combo. A smaller group for those looking to explore jazz repertoire and individual improvisation in more detail. (16 members at the year end.)
- Giving further opportunities to members of the Band to compose and arrange music for the Band and performing the compositions and arrangements at end of term concerts.

- Putting on mid-term recital evenings and end of term concert recitals to showcase and encourage developing musical talent in the Band.

- Continuing to broadening the Band's repertoire and introducing more challenging works.

***Working in partnership***

- Raising monies for locally-based charities at a designated annual fund-raising concerts;
- Through our director of music establishing a relationship, and planning further collaboration, with the Formby Band from Liverpool.

*Promoting contemporary music*

- Further building on our successful participation in Making Music's "Adopt a Composer" scheme, making contemporary music a regular part of our Concert Band's repertoire.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Band's general policy is to seek to retain sufficient reserves to cover one term's expenses and foreseeable future shortfalls in membership subscriptions.

**Details of any funds materially in deficit**

None


## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Richard Colin Peat	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	27 June 2020	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

East London Community Band

1142255

## Receipts and payments accounts

CC16a

For the period from

01-Sep-18

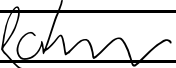
To

31-Aug-19

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership fees	22,568		-	22,568	15,803
Friends of the band donations	526		-	526	476
Concert receipts	1,396		-	1,396	377
Individual donations	270		-	270	160
Grants - allocated between unrestricted and restricted funds	1,000	9,000	-	10,000	10,000
Easy Fund raising	-		-	-	16
Gift aid claim (including previous years)	6,693		-	6,693	-
Contribution to performance expenses	600		-	600	40
Sundry receipts	406		-	406	-
<b>Sub total (Gross income for AR)</b>	<b>33,459</b>	<b>9,000</b>	<b>-</b>	<b>42,459</b>	<b>26,832</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,459</b>	<b>9,000</b>	<b>-</b>	<b>42,459</b>	<b>26,832</b>
<b>A3 Payments</b>					
Directors of music and tutors' fees - allocated between unrestricted and restricted	19,892	9,000	-	28,892	21,675
Main venue hire (please see B5 below)	-	-	-	-	1,050
Other venue hire	470	-	-	470	390
Subscription and insurance	407	-	-	407	393
Instrument repair	-	-	-	-	500
Festival entry fee	370	-	-	370	180
Transport	278	-	-	278	101
Stationery and printing	276	-	-	276	292
Payment to Charity Partner	-	-	-	-	220
Website design and hosting	-	-	-	-	98
Contribution to CoMA festival	-	-	-	-	240
Sundry payments	349	-	-	349	208
<b>Sub total</b>	<b>22,041</b>	<b>9,000</b>	<b>-</b>	<b>31,041</b>	<b>25,345</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Music/Composition	295	-	-	295	572
Equipment and instruments	1,612	-	-	1,612	962
<b>Sub total</b>	<b>1,906</b>	<b>-</b>	<b>-</b>	<b>1,906</b>	<b>962</b>
<b>Total payments</b>	<b>23,947</b>	<b>9,000</b>	<b>-</b>	<b>32,947</b>	<b>26,308</b>
<b>Net of receipts/(payments)</b>	<b>9,512</b>	<b>-</b>	<b>-</b>	<b>9,512</b>	<b>524</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end - Opening balance column F</b>	<b>11,386</b>	<b>-</b>	<b>-</b>	<b>11,386</b>	<b>11,394</b>
<b>Cash funds this year end</b>	<b>20,898</b>	<b>-</b>	<b>-</b>	<b>20,898</b>	<b>11,918</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds - Closing balance column F</b>	Cash at bank	20,898	-	-
	<b>Total cash funds</b>	<b>20,898</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details		-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Instruments	Unrestricted	-	-
	Stands, chairs, banner	Unrestricted	-	-
	Music	Unrestricted	-	-
	Other equipment	Unrestricted	-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Main venue hire - rent not invoiced at YE	Unrestricted	2,200	
	Gift collected but not paid	Unrestricted	105	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Richard Peat	26-Jun-20	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

East London Community Band

**On accounts for the year  
ended**

31 August 2019

**Charity no  
(if any)**

1142255

**Set out on pages**

A1 and A2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2019.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

Margaret E. Falshaw

**Date:**

26 June 2020

**Name:**

Margaret (Maggie) Falshaw

**Relevant professional  
qualification(s) or body  
(if any):**

Not required for this examination. I was the practice manager in a large GP practice with responsibilities for the finances of the practice, setting budgets, analysing monthly and quarterly reports and checking the accounts.

**Address:**

23 Adine Road

London E13 8LL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of any items that the examiner wishes to disclose.**

Not applicable.