

A MATTERS THAT ALL CHARITIES MUST REPORT

1. Reference and administrative details of the charity and its Trustees

St John's Pre-School Nursery
Registration number:1123990
Newland St John's C E Academy,
Beresford Avenue,
Kingston upon Hull,
East Yorkshire.
HU6 7LS

Trustees:

Sheila Waller (Chair)
Miss Heather Payne (Secretary)
Mrs Kerry Gregg (Treasurer)
Mrs Heather Tinker (Admissions Secretary)

2. Structure, governance and management

The St John's Pre-school Nursery Board of Trustees was appointed by a Trust Deed executed on 18 January 2007. We were awarded charity status on 5th May 2008.

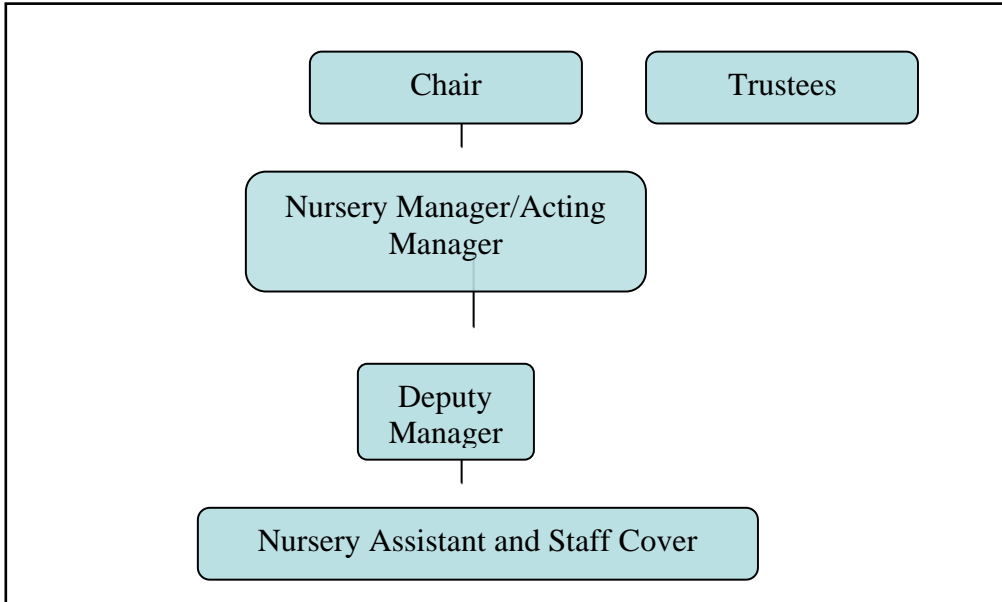
St John's Pre-school Nursery is a community nursery which opened in Sept 2007 at Newland St John's C.E. Primary school in Hull, a thriving church school with strong links to the local community and parish church. The nursery works to deliver excellent pre-school education in line with national requirements and the school's Christian aims and ethos for the benefit of local parents and children. At the last inspection (April 2014) the nursery was awarded outstanding. The published report highlighted the following key areas:

- Staff are extremely confident and competent in their role. They support children's learning through the provision of a very wide range of rich, varied and imaginative experiences.
- Teaching is consistently of a very high quality and, as a result, children make exceptional progress in their learning.
- The robust key person system helps children to form secure, emotional attachments and develop self-control providing a strong base to help them speedily develop in confidence and independence
- The well-qualified pre-school nursery team are very well supported by the highly effective manager who works alongside them to supervise, monitor and assess their already first-rate professional performance.
- Partnerships with parents are strong. They are kept exceptionally well informed and highly involved.

The nursery has a strong reputation in the local community for its excellent care and has been continuously over-subscribed since its opening.

The Nursery is run by a Board of Trustees who are either members of the community or parents of the school. Trustees are all over 21, have experience of working with children, and some hold teaching qualifications. Trustees are appointed in consultation with the Parochial Church Council of St John Newland.

Our **management structure** is as follows:



The Trustees work closely with the Staff. The Trustees meet every 2 months and the Manager is invited to attend and submit a report. The Trustees keep a Calendar of business to be covered throughout the year, including a review of all the Nursery policies on a 2-year cycle. The Safeguarding Policy and all Safeguarding procedures are reviewed annually. The Trustees also have an annual Admissions Meeting to review the applications for the Nursery and make the decisions on intake of children when the Nursery is over subscribed, in accordance with our Admissions Policy.

The nursery operates from a classroom on the main school site and has its own separate access and its own enclosed outdoor play area. At the time of this reporting period (Sept 2018 – August 2019) the nursery was open for 5 mornings a week from 8.50am-11.50am until the Easter break and 5 full days, 8:50am-15:30pm, thereafter. A maximum of 24 children aged between three and five years attend the nursery at any one time. The opportunity to benefit from the nursery is not restricted by charging a fee to attend. We receive Early Education Funding, allowing children a free funded place the term after they turn three. A child may, however, take up a place as soon as he/she has turned three at a minimal cost, if the parent so desires. We have systems in place to support children with learning difficulties and/or disabilities and also for those children who speak English as an additional language. Staff work and share information with staff from other settings and receive guidance from the Local Authority Advisors.

We employed seven members of staff, all of whom hold a relevant childcare qualification. Our Manager and Deputy both hold qualified teacher status. We also employed one Assistant for a child with special needs during this reporting period.

We are registered by Ofsted on the Early Years Register.

3. Financial review:

We do have a reserves policy. We have a current account usually with a float of £2,000. Any excess is transferred to our savings account and is used up in the medium term for staff wages and resources. We do not have a deficit of funds.

Trustees give of their time freely, however during the reporting period in accordance with Charity Commission guidance, one of the Trustees who took on occasional responsibilities for staff absence,

received remuneration. Trustees are reimbursed for any expenses incurred in the day to day management of the Nursery.

4. Funds held as custodian trustee on behalf of others

Not applicable

5. Public benefit statement

During the time under review, the Trustees have ensured that they have carried out the Charity's aims for the public benefit, and carefully considered the Charity Commission's general guidance on public benefit.

B. MATTERS THAT SMALLER CHARITIES, NOT SUBJECT TO STATUTORY AUDIT, MUST ALSO REPORT

1. Objectives and activities

The activity of the Charity is determined by the objects under which it was established. These are to:

- Enhance the development and education of children under statutory school age according to the Christian principles and ethos of the main school in order to establish excellent foundations for learning and life;
- Provide a happy, safe and stimulating environment for every child who attends the Nursery whatever their race, culture, religion, means or ability;
- Work in partnership with parents to enhance their child's learning experience in the nursery and at home;
- Ensure use of funding for the benefit of the children

These aims are achieved by following the Early Years Foundation Stage (EYFS) framework and providing planned learning activities to help the children progress towards achieving the Early Learning Goals in line with the principles and practice described in the EYFS curriculum. We also introduce Christian values as part of the curriculum when appropriate. This provides a broad and balanced range of opportunities for our young children to learn through play, and to prepare them for school life. We have a strong commitment to ensuring the safety and well-being of our children as shown in our Safeguarding policy. We work very closely with the parents and other family members and have excellent relationships with them. They highly value the nursery education their children are receiving, as evidenced by the comments on the Parent Comment Sheets in the children's files and our latest Ofsted report.

2. Achievements and performance

During the time of this report (Sept 2018 – August 2019), the Nursery has been running very positively. There is a friendly, family-like atmosphere with strong, positive relationships between the children, parents, Staff and Trustees. The children have a wide variety of activities to choose from both indoors and outdoors. The children were taken on visits to local places of interest, such as the Oak Road Park, Mrs Tinker's Garden, Honeysuckle Farm and St. John's Church. The Nursery also provided opportunities for Forest School activities.

We are inclusive of all children and families. Hull has an increasingly diverse population which is reflected in the background of the children who attend the Nursery. We extend our understanding of others by a range of activities relating to other cultures. We also welcome and support children with

Special Educational Needs and their carers.

Parents are very involved in their child's education. They come into the nursery room twice a day and are invited to Stay and Play sessions and parent teacher consultation evenings. Parents help in the nursery in a number of ways, such as supervising children on trips and sponsored events.

We received a 'satisfactory' outcome from our first Ofsted inspection in July 08, and then a 'good' outcome from our inspection in June 09. In April 2014, we received an 'outstanding' outcome from Ofsted. We have worked closely with Officers from our Local Authority who have reported very favourably on our nursery. We have put into place recommendations from the Local Authority as required.

Sign: Sheila Waller

On behalf of the Trustees

Date 25/06/2020

The Charities (Accounts and Reports) Regulations 2008

[Previous: Chapter](#) | [Next: Chapter](#)

CHAPTER 4 INDEPENDENT EXAMINATION OF INDIVIDUAL CHARITY ACCOUNTS

Independent examination of individual charity accounts

31. An independent examiner who has carried out an examination of the accounts of a charity under section 43 of the 1993 Act must make a report to the charity trustees which—

- (a) states his name and address and the name of the charity concerned;
- (b) is signed by him;
- (c) is dated and specifies—
 - (i) in all cases, the financial year in respect of which the accounts to which it relates have been prepared;
 - (ii) where the charity whose accounts are being examined is a company, confirms that the accounts are not required to be audited under Part 7 of the 1985 Act;
- (d) if the gross income of the charity in that year exceeds the sum specified in section 43(3A) of the 1993 Act, specifies the basis on which he qualifies to act as independent examiner in accordance with that section;
- (e) states any, or any other, relevant professional qualifications or professional body of which he is a member;
- (f) where the accounts are being examined in the circumstances specified in regulation 34(3)(b), states the date when the Commission dispensed with the requirements of section 43(2) of the 1993 Act;
- (g) specifies that it is a report in respect of an examination carried out under section 43 of the 1993 Act and in accordance with any directions given by the Commission under subsection (7)(b) of that section which are applicable;
- (h) states whether or not any matter has come to the examiner's attention in connection with the examination which gives him reasonable cause to believe that in any material respect—
 - (i) accounting records have not been kept in respect of the charity in accordance with—
 - (aa) where that charity is a company, section 221 of the 1985 Act;
 - (bb) in any other case, section 41 of the 1993 Act;
 - (ii) the accounts do not accord with those records;
 - (iii) in the case of an examination of a statement of accounts which has been prepared under 42(1) of the 1993 Act, the statement of accounts does not comply with any of the requirements of regulations 6, 7 or 8 as relevant other than any requirement to give a true and fair view;
 - (iv) in the case of the examination of the accounts prepared under Part 7 of the 1985 Act, the charity's accounts—
 - (aa) do not comply with the requirements of section 226A of the 1985 Act other than any requirement to give a true and fair view;
 - (bb) in any case where those accounts state they have been prepared in accordance with the SORP, have not in fact been prepared in accordance with the methods and principles set out in the SORP;
- (i) states whether or not any matter has come to the examiner's attention in connection with the examination to which, in his opinion, attention should be drawn in the report in order to enable a proper understanding of the accounts to be reached;
- (j) contains a statement as to any of the following matters that has become apparent to the examiner during the course of the examination, namely, that—
 - (i) there has been any material expenditure or action which appears not to be in accordance with the trusts of the charity;
 - (ii) any information or explanation to which he is entitled under regulation 32 has not been afforded to him;
 - (iii) in the case of an examination of a statement of accounts which has been prepared under section 42(1) of the 1993 Act, any information contained in the statement of accounts is inconsistent in any material respect with any report of the charity trustees prepared under section 45 of the 1993 Act in respect of the financial year in question;
 - (iv) in the case of an examination of accounts prepared under Part 7 of the 1985 Act, any information contained in the accounts is inconsistent in any material respect with any report of the charity trustees prepared under section 45 of the 1993 Act or the report prepared under section 234 of the 1985 Act in respect of the financial year in question.

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 - (i) in all cases, the financial year in respect of which the accounts to which it relates have been prepared;
 - (ii) where the charity whose accounts are being examined is a company, confirms that the accounts are not required to be audited under Part 7 of the 1985 Act;
- (d) if the gross income of the charity in that year exceeds the sum specified in section 43(3A) of the 1993 Act, specifies the basis on which he qualifies to act as independent examiner in accordance with that section;
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 - (i) accounting records have not been kept in respect of the charity in accordance with—
 - (aa) where that charity is a company, section 221 of the 1985 Act;
 - (bb) in any other case, section 41 of the 1993 Act;
 - (ii) the accounts do not accord with those records;
 - (iii) in the case of an examination of a statement of accounts which has been prepared under 42(1) of the 1993 Act, the statement of accounts does not comply with any of the requirements of regulations 6, 7 or 8 as relevant other than any requirement to give a true and fair view;
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 - (bb) in any case where those accounts state they have been prepared in accordance with the SORP, have not in fact been prepared in accordance with the methods and principles set out in the SORP;
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