

**ST ALBANS SCHOOL
WOOLLAM TRUST**

**TRUSTEE'S REPORT AND FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 AUGUST 2019

ST ALBANS SCHOOL - WOOLLAM TRUST

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ST ALBANS SCHOOL - WOOLLAM TRUST

REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 AUGUST 2019

The Trustee of the charity presents the annual report under the Charities Act 2011 together with the audited accounts for the financial year ended 31 August 2019.

1. OBJECTIVES AND ACTIVITIES

Charitable Objectives

The objects of the Charity, as set out in the Charity Commission Scheme, are:

- (1) the provision and maintenance of playing fields and other recreational facilities for the pupils attending St Albans School;
- (2) the maintenance and support of St Albans School; and
- (3) the promotion of education of the pupils attending the St Albans School in such ways as the trustee thinks fit.

Aims and Intended Impact

Within these objects, the Trustee aims to support the objects of the School through the provision of playing fields and indoor sports facilities in sufficient number and of a suitable standard so that a healthy and wholehearted interest in sporting activities may be encouraged among all pupils and individual participants may be given every opportunity to develop their personal ability to the best possible level.

The Trust operates a policy of licensing use of the playing surfaces and sports centre to St Albans School on every term time weekday plus Saturdays, between the hours of 8am to 6pm. Use of the facilities often extends outside of these times, by prior agreement, such as for pre-season training etc.

The Trust's primary object is the provision and maintenance of playing fields and other recreational facilities for pupils attending the School, which it fulfils as above and by providing competitive playing facilities of at least comparable standards to schools within the local area.

Where excess capacity beyond that needed by pupils exists, such as periods outside of term time or on Sundays, the Trust may let the playing facilities to other organisations. It does this in one of two ways:-

- First, and wherever possible, facilities that are not required by the pupils are let at a premium market rate and, so as to enable this use to be made (as well as to benefit the Trust's own beneficiaries), the facilities are maintained at a high standard.
- Secondly, where there is no realistic possibility of making excess capacity available to the premium market, the Trust lets out the facilities to community groups which have a sympathetic ethos to that of the Trust at a lower rate, albeit still on a commercial basis (the rate being the best rate the Trust could realistically charge to such users).

Some 30 acres of the playing fields are sublet to Old Albanian Sports Association (OASA) on a 250-year lease (granted on fully commercial terms). In accordance with the terms of its lease, OASA provides community sports facilities in its own right as well as sub-letting facilities to Saracens plc, a leading Rugby Union club. While the Trust is not a party to OASA's sub-letting (other than providing gym facilities available to Saracens), it welcomes this arrangement as it serves to build a clear relationship between school sport and national level sport.

Out of school hours, the Trust also sublets the swimming pool and sports hall facilities to community clubs at market rates through Abbey Gateway Enterprises Limited. This reflects the quality of the facilities and the ability to let with sole occupancy during these times.

In summary, the Trust's primary aim is to maintain and use the grounds for the benefit of St Albans School and its pupils, in furtherance of its objects. In order to support this (but without intruding on the School's use), it makes such commercial use of the grounds as it can at both premium and more local commercial rates. In order to ensure the grounds are suitable for use by the School and to maximise their commercial potential when not being so used, the grounds are maintained at a high standard.

ST ALBANS SCHOOL - WOOLLAM TRUST

REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 AUGUST 2019

Objectives for the Year

During the year, the focus has been on the continued maintenance of the playing fields to the highest of standards consistent with the uses described above, the upkeep of the Trust's properties and land, and the operation of the sports centre on the St Albans School site.

The Trust maintains its facilities to a high standard, commensurate with financial affordability, in order to promote sport effectively within St Albans School. This also allows the Trust to provide a safe playing environment where pitches are free from ruts etc. which may cause injury. This has allowed St Albans School to be represented, in several sports, at regional and national level. Details on the School's achievements in sport can be found in its own Annual Report and Accounts.

In addition, the Trust continues to increase the usage of the grounds, and thereby income, both through St Albans School and with external users. As noted below, several key relationships are now in place whereby local and regional sport is supported through charitable and commercial use of the grounds.

Strategies to achieve the year's objectives

These were:-

- to maintain and improve on the Trust's successful grounds maintenance support for the playing fields,
- to improve the provision and facilities within the Pavilion itself; and
- to maintain and operate the sports centre, which offers a swimming pool, sports hall, climbing wall and dance studio as well as a fitness suite and teaching facilities.

These were offered for use by St Albans School and the wider community through partnership with key sports clubs.

2. ACHIEVEMENTS AND PERFORMANCE

Operational performance of the Trust

Usage of the site by St Albans School continues to flourish with extensive use of the facilities being made throughout the year.

The Sports Centre is considered one of the best venues for sporting events in the area. The School has almost exclusive use of the facilities from 8am until 6pm but the venue has been able to attract local sporting clubs, host sporting events and training camps. Local sports clubs regularly use the facilities in the early morning and evenings, while more than 200 local residents use the pool and gym facilities in the Sports Centre. All external use of the facilities is managed in the context of the School's primary responsibilities for safeguarding pupils, such that mixed school/external use is not usually feasible.

The Woollam playing fields continue to provide first class facilities for the School, with extensive use being made during term time.

The Trust continues to work with the Old Albanian Sports Club in maintaining playing surfaces and expanding their usage. Maintenance of the whole site continues to be undertaken by the Woollam Trust to provide playing surfaces up to regional standard. Saracens, the premiership rugby union club, uses Woollams as their main training facility, leasing pitches and facilities from Old Albanians and the Trust. This partnership provides a unique combination of school and local sides, national level and premiership level rugby on one site.

The Woollam Playing Fields continue to provide an important venue for the national as well as the local community. Users, principally of school age, include:-

- Saracens training camps, covering ages 6-16;
- Hertfordshire rugby sevens finals;
- Old Albanians Rugby, including their minis and juniors, with some 400-500 under-18 rugby players on site on Sundays;
- Old Albanian cricket, with their junior teams using the facilities frequently over the period;
- Harpenden Hockey, including both juniors and seniors, male and female;

ST ALBANS SCHOOL - WOOLLAM TRUST

REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 AUGUST 2019

- County and District Cricket, including the ECB Junior Cricket Finals;
- Harpenden Lacrosse;
- Hertfordshire Fire and Rescue for their football matches;
- Cricket academies for children 7-16;
- Charity bicycle rides;
- District, County and Regional Rugby as well as Football and Cross-Country of all Levels; and
- Woollams and Cheapside Farm are used as a Cross country course at both local and National level events.

Woollams continues to be seen as a centre of excellence for grounds maintenance, and a report by the independent Sports Turf Research Institute (November 2015) concluded that "the School's playing surfaces were in fantastic condition and showing an exceptionally high level of presentation and playability".

The Pavilion itself continues to be used for purposes which include:-

- Harpenden School of Dance;
- hirings for meetings and conferences;
- charity dinners and fundraising functions, including sports tours;
- the Duke of Edinburgh awards scheme; and
- the School's annual business conference.

The swimming pool hosts the City of St. Albans Swimming Club senior's squad who, since moving to the centre, have delivered more county regional and national swimmers than ever before. It also has Tri-Force Triathlon Club and Tri-Force Juniors using the pool on a weekly basis. The pool is also hired out at weekends for training camps, coaching and swimming teaching. This has created links to Herts Swimming Association who have delivered training camps with Olympic, Paralympic, World Champion, Common Wealth and European Championship swimmers inspiring and coaching local swimmers. The pool also hosts weekly visits from local primary schools as part of the Partnership program. Local state-maintained schools such as St. Michaels, Prae Wood and St. Peters attend on a Monday and Friday afternoons to have their swimming lessons delivered by our high quality coaches.

The sports hall hosts Kardale, a local netball club, who use the facilities 4 nights a week. We have also indoor hockey from Harpenden, St. Albans and Luton clubs.

The sports hall has also been a significant asset allowing the set up for the exam periods during the summer when all of the schools activities are predominately outside. This has not only centralised exam venues but has also created a much quieter, comfortable environment for students to sit their exams.

Other areas of the sports centre like the Fitness Suite and dance studio have been very popular with students. The modern, controllable environments have not only helped to improve the fitness levels of students but seen a much larger number of female students using the facilities during games, lunchtimes and afterschool. These areas are also used after 6.30pm by local residents through a resident membership scheme. This currently has more than 200 members, all from the local community, who pay a small contribution to use the fitness suite, attend yoga classes and use the pool at weekends.

The climbing wall is used extensively by the school for PE lessons, D of E, Games and after school clubs. This has been very popular with students that are unlikely to play mainstream sports, thus widening access.

The Sports Centre has become a training course hub with lifeguard courses and first aid courses being delivered to students and external partners every year. The Trust's staff are qualified as First Aid at Work instructors, meaning that key emergency first aid, First Aid at Work and AED courses are delivered onsite to staff, meaning that more staff are trained at much lower cost.

Abbey Gateway Enterprises Limited now licences and runs the Sports centre out of school hours.

ST ALBANS SCHOOL - WOOLLAM TRUST

REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 AUGUST 2019

Community and Public Benefit

The Trust chiefly provides public benefit through the provision and maintenance of playing fields and other recreational facilities for pupils of the School.

The Trust's facilities are an important part of the delivery of the School's partnership programme. More detail on the School's partnership programme, and the other community projects, can be found above and on the Schools Together website as follows: <http://www.schoolstogether.org/schools/school/95630/st-albans-school/> and in the School's Report and Accounts.

The extensive use of the facilities by community and amateur bodies other than St Albans School is noted above in Operational Performance. This programme continues to expand with a vigorous programme of tournaments using the facilities. Those groups who do not fall within the scope of the Trust's objects are charged a commercial rate for their use of the facilities.

The Trustee confirms that it has had regard to the guidance published by the Charity Commission under section 4 of the Charities Act 2011 when reviewing the charity's aims and objectives and in planning future activities.

3. FINANCIAL REVIEW

The financial statements for the year ended 31 August 2019 are attached to this report. The Trust's Net Movement in Funds was a deficit of £156,326 (2018 deficit £99,987).

The principal funding source of the Charity is the licence fee received for the School's use of the facilities through Abbey Gateway Enterprises Limited.

Reserves Policy

The total funds of the Trust at 31 August 2019 amounted to £12,410,600 of which £374,880 were endowed funds which are permanent funds for the provision of freehold land for school playing fields. The unrestricted funds include a designated fund which represents the cost of the construction of the Sports Centre less accumulated depreciation and amounted to £6,068,805 at the year end.

It is the Trustee's policy to maintain adequate reserves to enable the Trust to meet unforeseen costs in respect of maintenance of the Trust land and buildings. The level of reserves is monitored and reviewed annually by the Trustee. Free reserves which are the general funds of the Trust excluding the tangible fixed assets at the year-end amounted to £594,596 (2018 - £629,030). There are no material funds that are restricted or otherwise committed at the end of the reporting period.

The Trustees consider this level of reserves to be adequate and therefore have a reasonable expectation that the charity has sufficient resources to continue in operational existence for the foreseeable future and believe that there are no material uncertainties that call into doubt the ability to continue as a going concern. The accounts have therefore been prepared on the basis that the charity is a going concern.

Investment Policy

The Trust is governed by the Charity Commission Scheme dated 9 February 2009 which appointed the Trustee. Under the terms of the Scheme, the Trustee is able to use the powers provided by its Memorandum and Articles of Association, which permit the funds to be invested in trust for the Charity. The policy is informed by the provisions of the Trustee Act 2000.

4. FUTURE PLANS

The Trustees plan to continue to maintain and renew the facilities to the highest standards in accordance with the objectives, to increase third-party usage and to improve the experience for pupils, parents and visitors.

In relation to the Covid 19 pandemic, at the time of writing, the site continues to be closed and only essential maintenance of the playing fields and sports centre is being carried out. There is every anticipation that School and

ST ALBANS SCHOOL - WOOLLAM TRUST

REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 AUGUST 2019

community sport will return to the site in the next financial year and every attempt is being made to limit financial impact.

5. STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Trust is governed by a Charity Commissioner's Scheme dated 9 February 2009.

Governing Body

The Woollam Trustee Company acts as the sole corporate trustee of the Trust.

Organisational Management

The Board of the Trustee Company ("the Board") meets regularly during the year to determine the general policy of the Trust. The work of implementing most of the Board's policies is carried out by the officers and advisers to the Trust. The Board of the Trust Company include Mr P Brown, Mr S Eames, Mr L Sinclair, Mr O King and Mr A Woodgate. The trustee delegates operational management to the Clerk to the Trustee.

Group Structure and Relationships

The Trust has two connected charities:

- **St Albans School (Registered Charity No. 1092932, Company No. 4400125)**
The charitable company was incorporated with the object of providing and conducting, in or near St Albans, in the County of Hertfordshire, a day school for boys and also for girls in the Sixth Form.
- **St Albans School Development Trust (Registered Charity No. 311052)**
The Trust was founded with the object of raising funds and accepting gifts for specified charitable purposes connected with the School.

The Trust's primary object is the provision and maintenance of playing fields and other recreational facilities for pupils attending the School which it does by making its facilities available to the School during school hours.

PRINCIPAL RISKS AND UNCERTAINTIES

The major risks faced in each of the principal areas of the Trust's operations have been examined. These principal risks include regulatory risks, such as ensuring the Health and Safety of those using the sporting facilities and the financial strength of the School to continue to be able to lease the facilities. In the opinion of the Trustee, the major risks to which the Trust is exposed, as identified, have been reviewed and processes to manage those risks have been established, which, under normal conditions, should allow these risks to be mitigated to an acceptable level in the Trust's day-to-day operations. For example, and in the case of Health & Safety, the Trust ensures that risk assessments are carried out for all activities, while the School continues to thrive as one of the UK's leading day schools. The risks and processes continue to be reviewed.

The Trustee has considered the risks and possible consequences on the charity of the Covid-19 situation. While it is not possible to forecast with any degree of detail how the situation will develop in the long term, the Trustee has concluded that the charity is, and has reasonable expectations that it will remain for the foreseeable future, a going concern and the accounts have been prepared on that basis.

The property holdings and fixtures of the Trust are insured on a replacement basis at a valuation underwritten by the insurer. The Trustee has independently valued these properties for management purposes and accepts these values as appropriate.

RELATED PARTY TRANSACTIONS

There are no related party transactions that require disclosure.

ST ALBANS SCHOOL - WOOLLAM TRUST

REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 AUGUST 2019

REMUNERATION

Remuneration is set by the Board, with the policy objective of providing appropriate incentives to encourage enhanced performance and of rewarding fairly and responsibly individual contributions. The appropriateness and relevance of the remuneration policy is reviewed annually, including reference to comparisons with similar roles elsewhere.

FUNDRAISING

The charity had no fundraising activities requiring disclosure under S162A of the Charities Act 2011.

6. REFERENCE AND ADMINISTRATIVE INFORMATION

St Albans School Woollam Trust is a registered charitable foundation, Charity Number 311020.

CHARITY TRUSTEE

The Trustee at 31 August 2019 was the St Albans School Woollam Trustee Company ("the Trustee Company").

Directors of the corporate trustee company during the year were:-

Stephen Eames (resigned 9th March 2019)
Alastair Woodgate
Peter Brown
Lindsay Sinclair
HH Keith Wilding (appointed 23 January 20)
Oliver King (appointed 11 December 19)

In accordance with the Articles of Association, Directors of the Trustee Company are appointed by St Albans School.

Clerk to the Trustee R Hepper MA FCA

ADDRESS St Albans School
Abbey Gateway
St Albans
Hertfordshire
AL3 4HB

ADVISERS

Bankers Barclays Bank plc
Blenheim Gate, 22-24 Upper Marlborough Road, St Albans AL1 3AL

Clydesdale Bank Plc
Verulam Point, St Albans AL1 5HE

Solicitors Debenhams Ottaway
Ivy House, 107 St Peter's Street, St Albans AL1 3EW

Auditors Crowe U.K. LLP (previously Crowe Clark Whitehill)
St. Bride's House, 10 Salisbury Square, London EC4Y 8EH

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REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31 AUGUST 2019

STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The Trustee is responsible for preparing the Trustee's Report and the Financial Statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

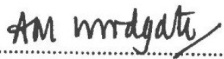
The law applicable to charities in England and Wales requires the Trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustee is responsible for ensuring that adequate accounting records are kept which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Approved on 15th June 2020

Signed on behalf of The St Albans School Woollam Trustee Company :


.....
A Woodgate


.....
L Sinclair

Independent Auditor's Report to the Trustees of St Albans School Woollam Trust

Opinion

We have audited the financial statements of St Albans School Woollam Trust for the year ended 31 August 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 8, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

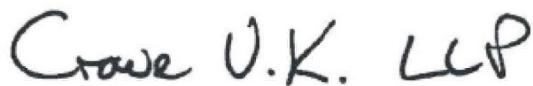
We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in black ink that reads "Crowe U.K. LLP". The script is cursive and fluid, with the letters connected.

Crowe U.K. LLP
Statutory Auditor
London

Date 25 June 2020

Crowe U.K. LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

**ST ALBANS SCHOOL
WOOLLAM TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2019**

| | Note | Unrestricted funds General £ | Designated £ | Endowed funds £ | 2019 Total £ | 2018 Total £ |
|--|------|------------------------------------|------------------|-----------------------|--------------------|--------------------|
| Income and endowments from: | | | | | | |
| Charitable activities | | | | | | |
| Hire of sports facilities | | 1,038,162 | - | - | 1,038,162 | 1,032,558 |
| Other trading activities | | | | | | |
| Rental income | | 18,333 | - | - | 18,333 | 20,987 |
| Sundry income | 2 | 82,628 | - | - | 82,628 | 82,488 |
| Investments | | | | | | |
| Investment income and interest | | 4,605 | - | - | 4,605 | 4,590 |
| Other | | | | | | |
| Surplus on sale of fixed assets | | - | - | - | - | 1,895 |
| Total income | | <u>1,143,728</u> | <u>-</u> | <u>-</u> | <u>1,143,728</u> | <u>1,142,518</u> |
| Expenditure on: | | | | | | |
| Charitable activities | | | | | | |
| Playing fields and pavillion | 3 | 707,862 | - | - | 707,862 | 637,002 |
| Premises | | 102,781 | - | - | 102,781 | 104,709 |
| Sports Centre | | 348,279 | 141,132 | - | 489,411 | 500,704 |
| Total expenditure | | <u>1,158,922</u> | <u>141,132</u> | <u>-</u> | <u>1,300,054</u> | <u>1,242,415</u> |
| Net income/(expenditure) before transfers | | (15,194) | (141,132) | - | (156,326) | (99,897) |
| Net gains on investments | | - | - | 1,584 | 1,584 | - |
| Net movement in funds | | <u>(15,194)</u> | <u>(141,132)</u> | <u>1,584</u> | <u>(154,742)</u> | <u>(99,897)</u> |
| Reconciliation of funds: | | | | | | |
| Total funds brought forward | | <u>5,982,109</u> | <u>6,209,937</u> | <u>373,296</u> | <u>12,565,342</u> | <u>12,665,239</u> |
| Total funds carried forward | 10 | <u>5,966,915</u> | <u>6,068,805</u> | <u>374,880</u> | <u>12,410,600</u> | <u>12,565,342</u> |

**ST ALBANS SCHOOL
WOOLLAM TRUST**

**BALANCE SHEET
AS AT 31 AUGUST 2019**

| | | 2019 | | 2018 | |
|--|-------------|------------------|--------------------------|------------------|--------------------------|
| | Note | £ | £ | £ | £ |
| FIXED ASSETS | | | | | |
| Tangible assets | 4 | | 11,523,924 | | 11,645,816 |
| Investments | 5 | | 288,141 | | 286,557 |
| | | | <u>11,812,065</u> | | <u>11,932,373</u> |
| CURRENT ASSETS | | | | | |
| Debtors and prepayments | 6 | 19,421 | | 48,333 | |
| Cash at bank and in hand | | <u>819,760</u> | | <u>688,480</u> | |
| | | 839,181 | | 736,813 | |
| CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | | | | |
| | 7 | <u>(209,506)</u> | | <u>(103,844)</u> | |
| NET CURRENT ASSETS | | | <u>629,675</u> | | <u>632,969</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | 12,441,740 | | 12,565,342 |
| CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | | | | | |
| | | | (31,140) | | - |
| NET ASSETS | | | <u><u>12,410,600</u></u> | | <u><u>12,565,342</u></u> |
| FUNDS | | | | | |
| Endowment fund | | | 374,880 | | 373,296 |
| Unrestricted funds: | | | | | |
| General | | | 5,966,915 | | 5,982,109 |
| Designated | | | <u>6,068,805</u> | | <u>6,209,937</u> |
| | 11 | | <u><u>12,410,600</u></u> | | <u><u>12,565,342</u></u> |

Approved and authorised for issue by the Trustee on 15 June 2020
and signed on behalf of The St Albans School Woollam Trustee Company


A Woodgate


L Sinclair

ST ALBANS SCHOOLWOOLLAM TRUST**CASHFLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2019**

| | Note | 2019 £ | 2018 £ |
|---|------|-----------------------|-----------------------|
| Cashflows from operating activities | | | |
| Net cash provided by operating activities | (i) | <u>304,387</u> | <u>(14,061)</u> |
| cashflows from investing activities: | | | |
| Payments for tangible fixed assets | | (162,727) | (1,530) |
| Proceeds on sale of tangible fixed assets | | <u>-</u> | <u>1,895</u> |
| Net cash (used in)/provided by investing activities | | <u>(162,727)</u> | <u>365</u> |
| Cashflows from financing activities: | | | |
| Finance costs paid | | <u>(10,380)</u> | <u>-</u> |
| Net cash provided by financing activities | | <u>(10,380)</u> | <u>-</u> |
| Change in cash and cash equivalents in the reporting period | | 131,280 | (13,696) |
| Cash and cash equivalents at the beginning of the reporting period | | 688,480 | 702,176 |
| Cash and cash equivalents at the end of the reporting period | (ii) | <u><u>819,760</u></u> | <u><u>688,480</u></u> |

ST ALBANS SCHOOL

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NOTES TO THE CASHFLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2019

(i) Reconciliation of net income/(expenditure) to net cash flow from operating activities

| | 2019 £ | 2018 £ |
|--|----------------|-----------------|
| Net (expenditure) /Income for the reporting period (as per the Statement of financial activities) | (156,326) | (99,897) |
| Adjustments for non-operating cashflows: | | |
| Finance costs | 10,380 | - |
| Depreciation charge | 284,619 | 281,559 |
| Surplus on sale of assets | - | (1,895) |
| (Increase)/Decrease in debtors | 28,912 | (8,420) |
| (Decrease)/Increase in creditors | 136,802 | (185,408) |
| Net cash provided by operating activities | <u>304,387</u> | <u>(14,061)</u> |

(ii) Analysis of cash and cash equivalents

| | | |
|--------------|----------------|----------------|
| Cash at bank | 819,760 | 688,480 |
| | <u>819,760</u> | <u>688,480</u> |

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historical cost convention in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) - effective 1 January 2015.

The functional currency of the charity is considered to be GBP because that is the currency of the primary economic environment in which the charity operates. The accounts are prepared in pounds sterling.

True and fair override

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Going concern

The Covid-19 pandemic has not had a significant, immediate impact on the charity's operations but the Trustees are aware that if the current situation becomes prolonged then this may change. After making enquires, the Trustee has a reasonable expectation that the charity has adequate resources to continue its activities for the foreseeable future and consider that there were no material uncertainties over the charity's financial viability. Having regard to the above, the trustees believe it appropriate to adopt the going concern basis of accounting in preparing the financial statements as outlined in the Statement of Trustee's Responsibilities on page 8.

Accounts

St Albans School Woollam Trust is a Registered Charity in England and Wales and as such is a non-profit making organisation. It is a Public Benefit Entity registered with the Charity Commission under number 311020. The address of the registered office is St Albans School, Abbey Gateway, St Albans, Hertfordshire, AL3 4HB.

Critical accounting judgements and key sources of estimation uncertainty

In the application of the accounting policies, The Trustee is required to make judgement, estimates, and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affected current and future periods.

In the view of the Trustee, no assumptions concerning the future or estimation uncertainty affecting assets or liabilities at the balance sheet date are likely to result in a material adjustment to their carrying amounts in the next financial year.

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019

1 ACCOUNTING POLICIES contd

Investments

Investments in Unit Trusts are included in the accounts at mid-market value as at the balance sheet date. The investment properties are stated at market value as at June 2013, as calculated by Strutt and Parker LLP Chartered Surveyors (regulated by RICS). The Trustees believe this to be an accurate estimate of the current open market value.

Realised and unrealised gains and losses arising on investment assets are recognised in the statement of financial activities and credited or charged to the relevant fund.

Fund Accounting

The endowment fund is a permanent fund for the provision of freehold land for School playing fields. Rents and other income arising from the property of the fund is unrestricted for use in furthering the Trust's objects.

General funds are unrestricted funds which are available for use at the discretion of the Trustee in furtherance of the general objectives of the charity.

The designated fund represents the cost of the construction of the Sports Centre less depreciation.

Tangible Assets

The tangible assets of the Trust which are used for charitable purposes are included in the accounts at their historical cost less depreciation and any provision for impairment.

Depreciation

Depreciation is provided to write off the cost of tangible fixed assets less estimated residual value of each asset over its expected useful life as follows:-

| | |
|----------------------------------|--------------------|
| Plant and Machinery | over 5 - 20 years |
| Freehold buildings | over 10 - 50 years |
| Freehold land is not depreciated | |

No depreciation is provided in respect of investment properties in accordance with FRS102

Capitalisation

Items of equipment and fixtures and fittings are capitalised when part of a new project where the total cost of such items exceeds £50,000. Other incidental costs of equipment are charged to the statement of financial activities under appropriate cost headings.

Rental income

Rental income arising from the property of the Trust is accounted for gross of agents' commissions and credited to the unrestricted fund when receivable.

Investment income

The income arising from the investments is credited to the unrestricted fund when receivable.

Hire of sports facilities

Charges for services and use of premises through licence agreements are accounted for in the year which the service is provided.

Expenditure

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. The irrecoverable element of VAT is included within the item of expense to which it relates.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019**

Leases

Rentals under operating leases are charged on a straight line basis over the lease term. Assets held under finance leases and other similar contracts, which confer rights and obligations similar to those attached to owned assets, are capitalised as tangible fixed assets and are depreciated over their useful lives. The capital element of future lease obligations are recorded as liabilities, while the interest elements are charged to the Statement of Financial Activities over the period of the leases to produce a constant rate of charge on the balance of the capital repayments outstanding. Rental income (including incentives received or paid) for operating leases on investment property are recognised in the Statement of Financial Activities on a straight line basis over the lease term.

Pensions

The Trust offers membership of a defined contributions pension scheme. The Trust's contributions to the pension scheme are charged to the SOFA as they fall due. See note 3(c) iii.

Financial instruments

The Charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost. Financial assets held at amortised cost comprise cash at bank, together with trade and other debtors. Financial liabilities held at amortised cost comprise trade and other creditors. Investments held as part of an investment portfolio are held at fair value at the Balance Sheet date, with gains and losses being recognised within the Statement of Financial Activities. No discounting has been provided to these financial instruments on the basis that the periods over which amounts will be settled are such that any discounting will be immaterial.

2 OTHER TRADING ACTIVITIES

| Sundry income | 2019 | 2018 |
|--------------------------|---------------|---------------|
| | £ | £ |
| Old Albanian's recharges | 81,897 | 81,897 |
| Other sundry income | 731 | 591 |
| | <u>82,628</u> | <u>82,488</u> |

3 ANALYSIS OF EXPENDITURE

| | Staff Costs | Other costs (see below) | Dep'n | 2019 | 2018 |
|----------------------------------|------------------------|------------------------------------|----------------|------------------|------------------|
| | £ | £ | £ | £ | £ |
| (a) Charitable activities | | | | | |
| Playing field and pavillion | 264,055 | 402,124 | 41,683 | 707,862 | 637,002 |
| Playing field Premises | - | 977 | 101,804 | 102,781 | 104,709 |
| Sports centre | 83,348 | 264,931 | 141,132 | 489,411 | 500,704 |
| | <u>347,403</u> | <u>668,032</u> | <u>284,619</u> | <u>1,300,054</u> | <u>1,242,415</u> |

| | Staff Costs | Other costs (see below) | Dep'n | 2018 | 2017 |
|------------------------------|------------------------|------------------------------------|----------------|------------------|------------------|
| | £ | £ | £ | £ | £ |
| Charitable activities | | | | | |
| Playing field and pavillion | 235,515 | 365,162 | 36,325 | 637,002 | 568,873 |
| Playing field Premises | - | 607 | 104,102 | 104,709 | 107,822 |
| Sports centre | 86,224 | 273,348 | 141,132 | 500,704 | 469,100 |
| | <u>321,739</u> | <u>639,117</u> | <u>281,559</u> | <u>1,242,415</u> | <u>1,145,795</u> |

ST ALBANS SCHOOL
WOOLLAM TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019

| | 2019 | 2018 |
|--|----------------|----------------|
| | £ | £ |
| Playing field and pavillion | | |
| Pavilion overheads | 177,535 | 139,583 |
| Maintenance | 217,768 | 221,797 |
| Other | 6,821 | 3,782 |
| | <u>402,124</u> | <u>365,162</u> |
| | | |
| Playing Field Premises | 2019 | 2018 |
| | £ | £ |
| Other | 977 | 607 |
| | <u>977</u> | <u>607</u> |
| | | |
| Sports centre | 2019 | 2018 |
| | £ | £ |
| Overheads | 220,849 | 229,143 |
| Maintenance | 39,429 | 41,300 |
| Other | 4,653 | 2,905 |
| | <u>264,931</u> | <u>273,348</u> |
| | | |
| (b) Charitable activities includes: | 2019 | 2018 |
| | £ | £ |
| Governance of the charity | | |
| Auditors' remuneration: | | |
| - audit | 7,000 | 7,336 |
| - prior year under/(over) provision | (40) | (7,000) |
| | <u>6,960</u> | <u>336</u> |
| Legal and professional fees | 5,398 | 6,871 |
| | <u>12,358</u> | <u>7,207</u> |
| | | |
| (c) STAFF COSTS | 2019 | 2018 |
| | £ | £ |
| Salaries and wages | 296,976 | 275,158 |
| Social Security contributions | 27,323 | 25,523 |
| Pension contributions | 23,104 | 21,057 |
| | <u>347,403</u> | <u>321,739</u> |
| (i) Neither the Trustee nor persons connected with them received any remuneration, expenses or other benefits from the Trust or any connected organisation. | | |
| (ii) There were 21 employees during the year (2018-21), this equated to 9 full time equivalents (2017-9), none of whom earned more than £60,000 per annum. | | |
| (iii) Staff are offered membership of defined contribution schemes offered by The Pension Trust. Some staff continue to hold funds in Growth Plan series I to III, although no contributions were made after 30th September 2013. This is a multi-employer pension plan which in most respects is a money purchase arrangement, although it does include certain guarantee elements. Further details can be found at http://www.thepensionstrust.org.uk . | | |
| (iv) There are no key management personnel. | | |

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019**

4 TANGIBLE ASSETS

| | Freehold Land Buildings £ | Plant & Machinery & Equipment £ | Sports Centre £ | Total £ |
|----------------------|--|--|--------------------------------|--------------------|
| Cost | | | | |
| Opening cost | 6,814,494 | 299,488 | 7,056,441 | 14,170,423 |
| Additions | 70,459 | 92,268 | - | 162,727 |
| Disposals | - | (31,916) | - | (31,916) |
| Closing cost | 6,884,953 | 359,840 | 7,056,441 | 14,301,234 |
| Depreciation | | | | |
| Opening depreciation | 1,420,550 | 257,553 | 846,504 | 2,524,607 |
| Disposals | - | (31,916) | - | (31,916) |
| Charge for year | 124,818 | 18,669 | 141,132 | 284,619 |
| Closing depreciation | 1,545,368 | 244,306 | 987,636 | 2,777,310 |
| Opening NBV | 5,393,944 | 41,935 | 6,209,937 | 11,645,816 |
| Closing NBV | 5,339,585 | 115,534 | 6,068,805 | 11,523,924 |

Net book value of plant and machinery held under a finance lease £48,440 (2018 - nil). Depreciation £3,460 (2018 - nil)

5 INVESTMENTS

| Endowment fund | Investment Land £ | UK Unit Trusts £ | Total £ |
|-------------------------|----------------------------------|---------------------------------|--------------------|
| Opening valuation | 282,000 | 4,557 | 286,557 |
| Unrealised gain | - | 1,584 | 1,584 |
| Closing valuation | 282,000 | 6,141 | 288,141 |
| Closing historical cost | 65,000 | 177 | 65,177 |
| Opening historical cost | 65,000 | 177 | 65,177 |

The investments were valued in June 2013 by Strutt and Parker LLP Chartered Surveyors (regulated by RICS).

The Trustee is of the opinion that this remains a fair valuation of the investment.

6 DEBTORS

| | 2019 £ | 2018 £ |
|--------------------------------|-------------------|-------------------|
| Trade debtors | 8,190 | 16,222 |
| Prepayments and accrued income | 11,231 | 32,111 |
| | 19,421 | 48,333 |

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2019 | 2018 |
|----------------------------------|----------------|----------------|
| | £ | £ |
| Obligations under finance leases | 10,380 | - |
| Creditors and accruals | 196,396 | 94,224 |
| Taxation and social security | 2,730 | 9,620 |
| | <u>209,506</u> | <u>103,844</u> |

8 CREDITORS : AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

| | 2019 | 2018 |
|----------------------------------|---------------|-------------|
| | £ | £ |
| Obligations under finance leases | 31,140 | - |
| | <u>31,140</u> | <u>-</u> |

| | 2019 | 2018 |
|---|-------------|-------------|
| | £ | £ |
| Amounts repayable otherwise than by instalments in more than five years | - | - |
| | <u>-</u> | <u>-</u> |

9 FINANCE LEASE OBLIGATIONS

The future minimum lease payment under finance leases are:

| | 2019 | 2018 |
|---|---------------|-------------|
| | £ | £ |
| Amounts falling due: | | |
| In one year or less | 10,380 | - |
| In more than one years but not more than five years | 38,095 | - |
| | <u>48,475</u> | <u>-</u> |

**ST ALBANS SCHOOL
WOOLLAM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019**

10 ALLOCATION OF THE CHARITY NET ASSETS

| | Tangible assets £ | Investments £ | Net current assets £ | Long term liabilities £ | 2019 Total £ |
|---------------------|----------------------------------|--------------------------|-------------------------------------|--|-----------------------------|
| Endowment fund | 82,800 | 288,141 | 3,939 | - | 374,880 |
| Unrestricted funds: | | | | | |
| General | 5,372,319 | - | 625,736 | (31,140) | 5,966,915 |
| Designated | 6,068,805 | - | - | - | 6,068,805 |
| | <u>11,523,924</u> | <u>288,141</u> | <u>629,675</u> | <u>(31,140)</u> | <u>12,410,600</u> |

| | Tangible assets £ | Investments £ | Net current assets £ | Long term liabilities £ | 2018 Total £ |
|---------------------|----------------------------------|--------------------------|-------------------------------------|--|-----------------------------|
| Endowment fund | 82,800 | 286,557 | 3,939 | - | 373,296 |
| Unrestricted funds: | | | | | |
| General | 5,353,079 | - | 629,030 | - | 5,982,109 |
| Designated | 6,209,937 | - | - | - | 6,209,937 |
| | <u>11,645,816</u> | <u>286,557</u> | <u>632,969</u> | <u>-</u> | <u>12,565,342</u> |

11 STATEMENT OF RESERVES

| | 2018 Balance b/fwd | Income | Funds spent | Net income/ (expenditure) | 2019 Balance c/fwd |
|---------------------------|-------------------------------|------------------|------------------------|--------------------------------------|-------------------------------|
| General | 5,982,109 | 1,143,728 | (1,158,922) | (15,194) | 5,966,915 |
| Designated | 6,209,937 | - | (141,132) | (141,132) | 6,068,805 |
| UNRESTRICTED FUNDS | <u>12,192,046</u> | <u>1,143,728</u> | <u>(1,300,054)</u> | <u>(156,326)</u> | <u>12,035,720</u> |
| Endowed | <u>373,296</u> | <u>1,584</u> | <u>-</u> | <u>1,584</u> | <u>374,880</u> |
| TOTAL FUNDS | <u>12,565,342</u> | <u>1,145,312</u> | <u>(1,300,054)</u> | <u>(154,742)</u> | <u>12,410,600</u> |

| | 2017 Balance b/fwd | Income | Funds spent | Net income/ (expenditure) | 2018 Balance c/fwd |
|---------------------------|-------------------------------|------------------|------------------------|--------------------------------------|-------------------------------|
| General | 5,940,874 | 1,142,518 | (1,101,283) | 41,235 | 5,982,109 |
| Designated | 6,351,069 | - | (141,132) | (141,132) | 6,209,937 |
| UNRESTRICTED FUNDS | <u>12,291,943</u> | <u>1,142,518</u> | <u>(1,242,415)</u> | <u>(99,897)</u> | <u>12,192,046</u> |
| Endowed | <u>373,296</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>373,296</u> |
| TOTAL FUNDS | <u>12,665,239</u> | <u>1,142,518</u> | <u>(1,242,415)</u> | <u>(99,897)</u> | <u>12,565,342</u> |

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019

12 CAPITAL COMMITMENTS

At 31 August 2018 there were no capital commitments.

13 OPERATING LEASES

The future minimum lease payments under non-cancellable operating leases are :

| Expiry Date | Land and buildings | | Other | |
|-----------------------|------------------------|------------------------|------------------------|------------------------|
| | 31 August 2019 £ | 31 August 2018 £ | 31 August 2019 £ | 31 August 2018 £ |
| Less than 1 year | - | - | 25,854 | - |
| Between 1 and 5 years | - | - | 82,086 | - |

Lease payments expensed through the Statement of Financial Activities in the year amounted to £25,854

The future minimum lease income under non-cancellable operating leases are :

| Expiry Date | Land and buildings | |
|-----------------------|------------------------|------------------------|
| | 31 August 2019 £ | 31 August 2018 £ |
| Less than 1 year | 4,590 | 4,590 |
| Between 1 and 5 years | 18,360 | 18,360 |
| Greater than 5 years | 4,230 | 13,770 |

Lease income received in the year amounted to £4,590

**ST ALBANS SCHOOL
WOOLLAM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019**

14 STATEMENT OF FINANCIAL ACTIVITIES - COMPARATIVE FIGURES BY FUND-TYPE

| | Unrestricted funds General £ | Designated | Endowed funds £ | 2018 Total £ |
|--|------------------------------------|------------------|-----------------------|--------------------|
| Income and endowments from: | | | | |
| Charitable activities | | | | |
| Hire of sports facilities | 1,032,558 | - | - | 1,032,558 |
| Other trading activities | | | | |
| Rental income | 20,987 | - | - | 20,987 |
| Sundry income | 82,488 | - | - | 82,488 |
| Investments | | | | |
| Investment income and interest | 4,590 | - | - | 4,590 |
| Other | | | | |
| Surplus on sale of fixed assets | 1,895 | - | - | 1,895 |
| Total income | <u>1,142,518</u> | <u>-</u> | <u>-</u> | <u>1,142,518</u> |
| Expenditure on: | | | | |
| Charitable activities | | | | |
| Playing fields and pavillion | 637,002 | - | - | 637,002 |
| Premises | 104,709 | - | - | 104,709 |
| Sports Centre | 359,572 | 141,132 | - | 500,704 |
| Total Expenditure | <u>1,101,283</u> | <u>141,132</u> | <u>-</u> | <u>1,242,415</u> |
| Net income/(expenditure) before transfers | 41,235 | (141,132) | - | (99,897) |
| Net gains on investments: | - | - | - | - |
| Net movement in funds | <u>41,235</u> | <u>(141,132)</u> | <u>-</u> | <u>(99,897)</u> |
| Reconciliation of funds: | | | | |
| Total funds brought forward | <u>5,940,874</u> | <u>6,351,069</u> | <u>373,296</u> | <u>12,665,239</u> |
| Total funds carried forward | <u>5,982,109</u> | <u>6,209,937</u> | <u>373,296</u> | <u>12,565,342</u> |

15 RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.