



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st September 2018 To 31 August 2019

Charity name: SHACKLEFORD, ST MARY'S C OF ENGLAND SCHOOL

Charity registration number: 311974

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE EDUCATION OF CHILDREN AND ADULTS, OR CHILDREN ONLY, OF THE LABOURING, MANUFACTURING AND OTHER POORER CLASSES.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	EDUCATIONAL SCHOOL FUND
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustee has had regard to the guidance issued by the Charity Commission in planning the activities of the charity

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The school fund has provided funds to broaden and enhance the educational experience of pupils at St Mary's School, Shackleford through a variety of activities.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A summary of the financial position is set out in the receipts and payment accounts attached
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity seeks to hold sufficient reserves to meet its obligations as they fall due
Amount of reserves held	Para 1.22	See balance sheet
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Educational school fund
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed (unincorporated)
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	None

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SHACKLEFORD, ST MARY'S CHURCH OF ENGLAND SCHOOL
Other name the charity uses	St Mary's School Fund
Registered charity number	311974
Charity's principal address	ST MARYS C OF E INFANT SCHOOL SHACKLEFORD ROAD SHACKLEFORD GODALMING SURREY GU8 6AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Serena Roberts	Head Teacher		
2				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S. J. Roberts</i>	
Full name(s)	Serena Jane Roberts	
Position (eg Secretary, Chair, etc)	Head Teacher	
Date	29 June 2020	

St Mary's, Shackleford Church of England School Fund									
Registered charity number 311974									
for the year ended 31 August									
					2019			2018	
Bank Reconciliation									
	Bal per BS 31/8/2019					16,155.60		5,433.01	
	OS cheques							(431.13)	
	lodgements not cleared					4,371.74		1,064.30	
	Bal per accounts					20,527.34		6,066.18	
	Op bal					6,066.18		3,347.77	
	In					51,936.71		33,317.39	
	Out					(38,998.23)		(31,482.30)	
	Receipt not entered							(15.37)	
	tfr in					26,611.21		5,202.87	
	tfr out					(25,088.53)		(4,304.18)	
	Difference (trfrs)								
						20,527.34		6,066.18	
School Fund accounts									
Income									
	Fundraising activities								
		Donations				21,980.79		2,762.25	
		Fundraising				1,093.00		1,259.20	
		Other		Tfrs		1,522.68		883.32	
		Other							
						24,596.47		4,904.77	
	Charitable income								
		Contributions from parents							
		Trips			4,060.00		Trips	6,216.25	
		Events			1,435.50		Events	937.50	
		Clubs			4,517.22		Clubs	2,406.37	
		Resources			702.20		Resources	3,635.15	
		Swimming			15,737.50		Swimming	14,236.57	
		Uniform			2,410.50		Uniform	1,864.10	
						28,862.92		29,295.94	
						53,459.39		34,200.71	
Expenditure									
	Direct costs								
		Trips			4,732.95		6,042.95		
		Events			1,737.10		2,428.52		
		Clubs			1,967.00		254.92		
		Garden project			0.00		182.80		
		Resources			10.90		819.27		
		Swimming			12,864.74		12,146.10		
		Uniform			1,582.62		1,733.05		
		Other costs			3,974.60		7,296.49		
	Other charitable costs								
		Bank charges			328.32		4.00		
		School support			9,800.00		0.00		
		Fundraising					574.20		
		Staff training			2,000.00				
						38,998.23	31,482.30	(31,482.30)	
Surplus of expenditure over income						14,461.16		32,014.35	
Fund balance bfwd						6,066.18		3,347.77	
Fund balance cfwd						20,527.34		35,362.12	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

St Mary's Church of England School, Shackleford

On accounts for the year
ended

31 August 2019

Charity no
(if any)

311974

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2019.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Martine Harry

Date:

22/6/20.

Name:

MARTINE HARRY

Relevant professional
qualification(s) or body
(if any):

Address:

10 SILVER BIRCHES WAY, ELSTEAD, SURREY, GU8 6JA.

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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