



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From: 1<sup>st</sup> September 2018**

**To: 31<sup>st</sup> August 2019**

**Charity name: ALTRINCHAM CHORAL SOCIETY**

**Charity registration number: 500729**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the Society are to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects including through the presentation of public concerts and recitals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In pursuing our aims for the public benefit, the choir believes that it impacts on people's lives in two ways. First, for participants, we involve people in a creative, enjoyable and fulfilling educational activity, providing them with the opportunity to develop vocal technique and musical repertoire. Secondly, for audiences, we present exciting, innovative and high-quality performances which are a pleasant cultural experience but also educational in the sense of extending their musical knowledge.</p> <p>In addition to the public educational benefits to participants and audiences explained above, the Committee is conscious that its activities should be both affordable and open to all who successfully pass an audition with our Music Director. All full-time students and under 21s benefit from a reduced membership subscription rate. In addition, any member with financial difficulties can privately discuss a special reduced subscription arrangement with the Membership Secretary, to be agreed in confidence by the Committee.</p> <p>The Committee is also very careful in pricing concert tickets to promote attendance by a wide audience. Tickets are competitively priced and accompanied children's tickets are only £2. Tickets are available to the general public through</p>

		venues' box offices and the ACS website, as well as via members of the Society.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Committee (Trustees) have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Concerts</b></p> <p><b>17 November 2018:</b> Beethoven's <i>Missa Solemnis</i> with Manchester Philharmonia and our guests Congleton Choral Society, performed at the Royal Northern College of Music (RNCM).</p> <p><b>15 December 2018:</b> "Carols with the Choral" held at St Margaret's Church Altrincham.</p> <p><b>6 April 2019:</b> "Spring Serenade" with Nicholas McCarthy at The Stoller Hall, Manchester. This was a celebration of Steven Robert's 25<sup>th</sup> year as Music Director and included the premiere of <i>Live With Me And Be My Love</i> by Nigel Hess specially commissioned by ACS.</p> <p><b>7 July 2019:</b> "The Past and the Present" with members of Carlton Main Frickley Colliery Band and Jonathan Scott, at the RNCM.</p>

		<p><b><u>Other Events</u></b></p> <p><b>8 December 2018:</b> A group of about 30 ACS members sang carols at the Rope and Anchor in Dunham Massey. A substantial amount of money was raised for our Charity for the year, Trafford Mencap.</p> <p><b>July 2019:</b> The choir participated in Sing for Shelter, a project bringing together choirs and singers across the UK, to combat the homelessness crisis we face. Thousands of singers signed up nationally to sing <i>A Place to Call Home</i>. ACS's recording was uploaded to YouTube.</p> <p><b>27 July 2019:</b> Over 70 ACS members gave a well-attended lunchtime recital at Lincoln Cathedral, organised by Christine Weekes.</p> <p><b><u>Committee Business</u></b></p> <p><b>Membership:</b> The latest membership figure is 121 compared with 127 a year ago. The Committee has agreed to focus publicity on recruiting tenors in particular in the coming year.</p> <p><b>Attendance Register:</b> The revised system of registering attendance at the beginning of rehearsals is working well and acts as a fire register. Anyone arriving after 8pm or leaving early is reminded to inform their Voice Rep.</p> <p><b>Fire Safety:</b> Following feedback on fire drill procedures, yellow hi-viz jackets were purchased for Voice Reps and Fire Wardens.</p> <p><b>ACS Committee and Other Roles:</b> Two people are stepping down from Committee roles and Karen thanked them for their dedication. They are Tony Campion, Tenor Voice Rep, and Tony Robinson, Concert Manager. Thanks also go to other members who have taken on responsibilities that do not have a Committee element, namely Gill Turner, responsible for purchasing flowers for concerts, Michael Cummings, our Patrons and Sponsors Secretary, the Music Subcommittee, the extended Library team.</p> <p><b><u>Charity support</u></b></p> <p>The total raised for Trafford Mencap in 2018-2019 was £832.</p> <p>ACS's chosen charity for the forthcoming season 2019-2020 will be Nordoff Robins, a charity associated with Nicholas McCarthy, which specialises in music therapy.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	Expenditure overall exceeded income due to planning concerts with budgeted losses to reduce both General Reserves and the Florence Matthews Bequest (see below).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Committee considers the financial risks inherent in its activities, the need to maintain adequate working capital and the need to retain funds to finance future development opportunities such as recordings and educational and outreach activities. After careful consideration of upcoming activities, the Committee determined that the target Reserves of ACS should be £20,000. This is reviewed annually.
Amount of reserves held	Para 1.22	The Reserves at 31 August 2019 were £56,443, comprising General Reserve of £23,058 and the Florence Matthews Bequest of £33,385. The Committee are planning future concerts and projects with a view to reducing Reserves to the Target level. Plans are also in hand to spend the Florence Matthews Bequest in pursuit of the Society's charitable objectives.
Reasons for holding zero reserves	Para 1.22	Not applicable.

Details of fund materially in deficit	Para 1.24	None.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document <i>(trust deed, royal charter)</i>	Para 1.25	Constitution.
How is the charity constituted? <i>(e.g. unincorporated association, CIO)</i>	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Officers and Ordinary Committee Members are elected by and out of the Society's members at the AGM and shall be the Trustees.

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

**Reference and Administrative details**

Charity name	Altrincham Choral Society
Other name the charity uses	--
Registered charity number	500729
Charity's principal address	112 Hale Road Hale Altrincham Cheshire WA15 9HJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Gledhill	Chairman		
2	Pamela Moulton	Secretary		
3	Stephen Campbell	Treasurer		
4	Ann Karen Jarman	Deputy Chairman		
5	Anthony Campion			
6	Elizabeth Foy			
7	Helen Greig			
8	Keith Lewis			
9	Eleanor Reeves			
10	Anthony Robinson			
11	Katharine Robinson			
12	Kath Whyte			
13	Julia Williamson			
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
None.		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None.		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

None.

## Other optional information


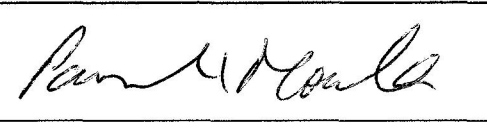
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ann Karen Jarmany	Pamela Helen Moulton
Position (eg Secretary, Chair, etc)	Chairman	Secretary

Date

29 June 2020
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## **Independent examiner's report to the Trustees of Altrincham Choral Society**

I report on the accounts of the Society for the year ended 31 August 2019, which are set out on pages 1 to 3.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
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Name: Rachel Brougham

Date: 7 Oct 2019

ALTRINCHAM CHORAL SOCIETY  
BALANCE SHEET AS AT 31 AUGUST 2019

2018 £		2019 £
	<b>Current Assets</b>	
3,003	Current account	1,623
7,561	Base Rate Tracker account	8
63,475	Virgin Money Charity Account	53,901
952	Debtors & Prepayments	909
0	Stock	0
0	Gift aid receivable	0
74,991	<b>Total Current Assets</b>	56,441
	<b>Current Liabilities</b>	
563	Membership Fees in advance	0
74,428	<b>Net Assets</b>	56,441
	Represented by:	
	<b>Accumulated Fund</b>	
38,977	General Reserve Balance at 1.9.18	31,459
-5,518	Surplus/( Deficiency) for year	-8,401
31,459	General Reserve Balance at 1.9.19	23,058
42,969	Florence Matthews Bequest	33,385
74,428	Balance at 31.8.19	56,443

These accounts were approved by the Trustees on

and are signed on their behalf by

*S Campbell*

Honorary Treasurer

Examined by

*R. A. Brown*

Dated

7/10/2019

**ALTRINCHAM CHORAL SOCIETY  
INCOME & EXPENDITURE ACCOUNT**

<b>INCOME</b>	<b>2018/19</b>	<b>2017/18</b>
	<b>£</b>	<b>£</b>
<b>CONCERTS</b>		
Autumn	6,891	3,049
Xmas	1,779	1,604
Spring	5,221	6,091
Summer	4,187	2,935
Total	18,077	13,679

<b>OTHER</b>		
Come & Sing	0	584
Total	0	584

<b>MEMBERSHIP</b>		
Subscriptions	12,063	12,765
Gift Aid	1,687	1,821
Total	13,750	14,586

<b>Grants, Donations, Sponsors</b>		
Grants/Donations/Legacies	40	0
Sponsors/Patrons	1,322	1,594
Total	1,362	1,594

<b>OTHER INCOME</b>		
Fundraising	0	0
Choir Dinner	0	0
Charity Collections	0	0
Bank interest	443	378
Music hire	32	149
Miscellaneous	0	25
Total	474	552

**Total Income** 33,663 30,995

**Net Surplus/(Deficiency)** -7,535 -5,516

<b>EXPENDITURE</b>	<b>2018/19</b>	<b>2017/18</b>
	<b>£</b>	<b>£</b>
<b>CONCERTS</b>		
Autumn	15,086	2,301
Xmas	2,454	1,879
Spring	5,117	15,564
Summer	5,574	3,064
Total	28,231	22,808

<b>OTHER</b>		
Come & Sing	0	1,027
Total	0	1,027

<b>REHEARSALS</b>		
Venue	3,045	2,701
Conductor	4,260	3,465
Dep Conductor	936	1,356
Accompanist	3,724	3,825
Total	11,965	11,347

<b>ADMINISTRATION</b>		
Examiner's fee	0	0
Insurance/Making Music s	613	598
Chairman's expenses		0
Treasurer's expenses	27	76
Secretary's Expenses		0
Miss Secretary's expenses	9	10
Other - AGM expenses	162	50
Total	811	734

<b>OTHER EXPENSES</b>		
Special projects	0	0
Choir Dinner	0	0
Charity Donations	0	0
Miscellaneous	191	595
Total	191	595

**Total Expenditure** 41,189 36,511

ALTRINCHAM CHORAL SOCIETY  
CONCERTS BUDGET  
2018/19

	Autumn Beethoven RNCM £	Xmas Carols St Margarets £	Spring Stoller Hall £	Summer Organ & Band RNCM £	Total £	
<b>Income</b>						
<i>Ticket sales:</i>						
Prepaid	3600	0	3600	3000		
Additional ACS	1800	1840	750	625		
Additional RNCM	600	0	750	313		
Programme sales	300	0	200	200		
Coach tickets sales	200	0	200	200		
Other						
<b>Total Income</b>	<b>6500</b>	<b>1840</b>	<b>5500</b>	<b>4338</b>	<b>18178</b>	
<b>Expenditure</b>						
<i>Venue:</i>						
Venue hire	1400	700	1800	1400		
Piano hire	0	0	0	0		
Organ/harmonium hire	0	0	0	150		
PRS fee	346	0	294	227		
RNCM Commission	600	0	306	394		
<i>Musicians:</i>						
Conductor	490	490	490	490		
Deputy Conductor	0	140	0	140		
Accompanist	0	415	415			
Organist		150		450	JS	
Orchestra/ensemble	8920	MPhil		1500	CMFCB	
Soloists	2650	0	3500	NMcC		
Soloists travel costs	400					
Printing Prgms/posters	500	150	500	500		
Music hire/purchase	120	300	300	200		
Coach costs	200	0	200	200		
Other		200	Refreshments			
Contingency	300	100	200	200		
<b>Total Expenditure</b>	<b>15926</b>	<b>2645</b>	<b>8005</b>	<b>5851</b>	<b>32426</b>	
<b>Net Concert Profit/(loss)</b>	<b>-9426</b>	<b>-805</b>	<b>-2505</b>	<b>-1513</b>	<b>-14248</b>	<b>0</b>

Planned Medium spend year £18-22k

Committee agreed to use Bequest to allow Beethoven concert. Nicholas McCarthy solo and Nigel Hess commission  
£10k contribution from Bequest assumed

06/10/2019