

HYDE AND DENTON METHODIST CIRCUIT

Registered Charity Number 1150558

Trustees' Annual Report

for the period 1st Sept. 2018 to 31st August 2019

Section A Reference & administration details

Charity name	Hyde and Denton Methodist Circuit
Registered Charity No.	1150558
Registration Date	21 st January 2013
Charity's Principal Address	Wesley Manse 70 Chapel Street Hyde Cheshire SK14 1DN

Charity Trustees:

Karen Attaway	Mary Goodliffe	Helen Murphy
Heather Bowery	Susan Goodwin	Julie Overton
John Bowery	David Hardman	Pauline Rogers
Susan Bromley	Olive Harper	Joan Ryan
Caroline Charlton	Kathryn Haslem	Emma Singleton
David Charlton	Tom Luke	Margaret Stringer
Dorothea Charlton	Andrew Mason	Dorothy Wanjohi
Hazel Cook	David Mason	
Malcolm Evans	Sue Massey	
Rita Friday	Doreen Menzies	

Section B Structure, Governance and Management

Type of governing documents.	Deed of Union (1932) Methodist Church Act (1976)	
How the Charity is constituted	Act of Parliament	
Trustee selection method	Appointed by local churches and existing trustees Ministers are automatically trustees.	
Structure	Part of the Manchester & Stockport District Accountable to the Methodist Conference	
Risk Management	<ul style="list-style-type: none">- Considered by the Circuit Leadership Team- Take professional advice as required- Regular review process- Adopted Safeguarding Policy and ensured it is rolled out to the churches	
Circuit Leadership Team:	Rev. David Hardman, Deacon Tom Luke John Bowery David Charlton Sue Massey Helen Murphy Joan Ryan	Superintendent Minister, Chair Deacon Steward - Safeguarding Steward - Property Steward - Treasurer Steward Steward - Treasurer
Other Circuit Officers:	Secretary: Charity Return Admin: Circuit Directory: Local Preachers: Methodist Homes:	Julie Overton Heather Bowery Olive Harper Karen Attaway Mary Goodliffe

Section C OBJECTIVES AND ACTIVITIES

Summary of the objectives of the charity as set out in its governing documents

The purposes of The Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional District, Circuit, local or other organisation of the Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of the main activities undertaken for public benefit

- a) The Circuit supported three full time clergy.
- b) The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the six Methodist Churches in its geographical area. These are open to all people without charge.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

SECTION D ACHIEVEMENTS AND PERFORMANCE

Circuit Policy Document

The Circuit Policy Document is reviewed annually and updated as required to reflect the current structure and aspirations of the circuit.

Safeguarding

John Bowery is Circuit Safeguarding Officer for both adults and children

The Circuit Safeguarding policy has been reviewed and adopted by the trustees.

All churches have a church safeguarding officer

All churches have reviewed their Safeguarding policies and completed the Connection's annual audit. A number of people require Foundation Module training. A smaller number require first time DBS checks or DBS rechecks (first done over five years ago).

Arrangements are being made for these actions to be carried out.

Helping Hand Circuit Charity Shop

This venture which aims to both provide a non-church Christian presence in the local community and to reduce the financial burden on the individual churches opened in January 2013.

The Helping Hand Management Committee is a sub-committee of the Circuit Meeting
All of the shop staff are volunteers.

- Less than half the 40 volunteers come from the six circuit churches.
- The possibility of opening a second shop, based in Denton has been considered and plans are ongoing with a view to opening shortly.

SECTION E FINANCIAL REVIEW

In the 2018/19 accounts:

- 65.8% of the Circuit's income was provided by the local churches
- 22.6% of the Circuit's income came from miscellaneous sources including the Helping Hand charity shop, donations and bank interest.
- 11.5% of the Circuit's income came from the Circuit Model Trust Fund

- 51.4% of the Circuit's expenditure was on stipends and related costs
- 19.1% of the Circuit's expenditure was our contribution to the District, of which part is used to fund the work of the wider Methodist Church
- 19.7 % of the Circuit's expenditure was on Manse and related costs
- 6.4% of the Circuit's expenditure was on administration and miscellaneous costs
- 3.4% of the Circuit's expenditure was paid in grants from the Contingency fund.

For further details see the attached accounts which form an appendix to this report.

Reserves Policy

The Reserves Policy for the Hyde and Denton Circuit is to hold a sum equivalent to three months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and / or to be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. As part of our forward planning, expenditure forecasts are prepared looking 5 years ahead.

It is necessary to hold sufficient working capital to enable the quarterly payment of both our contribution to the District, stipends, and business expenses for 1 part-time and 2 full-time ministers.

Details of any funds materially in deficit

There are no funds materially in deficit.

Circuit Contingency Fund

The Circuit Contingency Fund is held by the Circuit for the purpose of assisting the Circuit and its six churches in maintaining and developing the life and property of the circuit and churches.

Each church will contribute an equal amount on an annual or quarterly basis, the initial amount being £100 per annum.

Access to the fund is by way of the Circuit Meeting at which at least a two thirds majority of those present and voting shall be in favour of any proposal for its use.

SECTION F DECLARATION

This report has been compiled on behalf of the trustees from approved Minutes of the Circuit Meeting for the period and other Circuit documents so approved.

by
Heather Bowery
Circuit Charity Return Admin.
30th June 2019

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Hyde & Denton	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2019**

Manchester & Stockport	District	Circuit no	19/22
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Registered Charity - Charity Registration number

1150558

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev'd David Hardman
Deacon Thomas Luke
x
x
x
x

Circuit Stewards:

Mrs. H. Murphy
Mrs. J. Ryan
Mr. D Charlton
Mr. J. Bowery

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Treasurer:

Mrs. J. Ryan

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		113,108	19,808		132,916	136,786
a3	Capital receipts					0	0
a4	Bank and CFB interest and Investment income		4,490			4,490	453
a5	Grants					0	
a6	Other receipts		34,460			34,460	32,280
a7	TOTAL RECEIPTS		152,058	19,808	0	171,866(a8)	169,519

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		76,233			76,233	75,521
b3	Manse Costs		29,191			29,191	30,026
b4	Administration etc		1,244		#	1,244	2,755
b5	District Assessment		28,301		#	28,301	28,301
b6	Grants & donations		5,000		#	5,000	
b7					#	0	
b8	Other payments		8,244		#	8,244	8,193
b9	TOTAL PAYMENTS		148,213	0	0	148,213(b9)	144,796

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	3,845	19,808	0	23,653	24,723
c2	Total funds brought forward from last year		135,536			135,536(c6)	130,986
c3	Sub total	(c1+c2)	139,381	19,808	0	159,189	155,709
c4	Transfers and adjustments		1			1(c7)	1
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	139,382	19,808	0	159,190(c8)	155,710(c6)

SECTION D							
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					0	
d2	Offerings/Gifts - received for external organisations					0	
d3	Offerings/Gifts - passed to external organisations						
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					0	0

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2017 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	None			0			0
e2				0			0
e3				0			0
e4				0			0
e5				0			0
e6				0			0
e7				0			0
e8	Sub total of Internal Organisations funds	0	0	0	0	0 (e11)	0 (e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)	171,866 (a8)	148,213 (b9)	23,653	1 (c7)	135,536 (c6)	159,190 (c8)
e10	HELD BY CIRCUIT	171,866	148,213	23,653	1	135,536 (x)	159,190 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2019**

		BALANCES	BALANCES
f1	Cash in hand	0	
f2	Bank Current Account	39,270	33,501
f3	Bank Deposit Account	0	
f4	Central Finance Board	96,266	105,881
f5	Trustees for Methodist Church Purposes	20,174	19,808
f6	Other funds		
f7	SUB TOTAL	155,710 (c6)	159,190 (c8)
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)	0 (e11)	(e12)
f9	TOTAL CASH FUNDS HELD BY CIRCUIT	155,710 (x)	159,190 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

		At 1 September 2017	At 31 August 2018
g1	Investments (include Endowments)		
g2	Land and Buildings (see notes re Insurance value)	650,000	650,000
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Circuit and that they include all funds under the control of the Circuit

Signature of
Treasurer

Date

Name

Address

Presentation to the *Circuit Meeting for approval.

I confirm that the Accounts have been presented to the Circuit Meeting on
and were approved.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

Independent Examiner's Report to the Trustees of the

Circuit

This Report is on the Circuit Accounts for the year ended 31st August

2019

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

(3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name

Signature

Relevant Professional qualification or body

Address

Date