



Trustees' Annual Report for the period

Period start date				Period end date			
From	31	03	2019	To	30	03	2020

Section A

Reference and administration details

Charity name

RED CYPHER

Other names charity is known by

Registered charity number (if any) 1161345

Charity's principal address

Unit 5, Blue Barns Business Park

Old Ipswich Road

Ardleigh, Essex

Postcode

CO7 7FX

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Jeff Smith	Marketing Trustee		
Andy Shedden	Fundraising Trustee		
Bob Lodge	Vice Chairman, Treasurer, Secretary		
David Joyce	Vice Chairman		
Chris Ainsworth			
Dean Daley		From 09/05/2019	
David Howells	Charity Commission Coordinator	From 24/04/2019	
Andrew Budd	Chairman	From 11/09/2019	
Ross MacGregor		From 30/10/19	
Nicholas Ashmore	Former Chairman	Resigned 11/09/19	
Brian O'Neill	Former Treasurer/Secretary	Deceased 26/04/2019	
John Bulmer		To 09/05/2019	
Kevin Bowen		Resigned 30/10/19	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	J Wyncoll	Tile & Co, Warden House, 37 Manor Road, Colchester CO3 3LX
Independent Examiner	J Wyncoll	As Above

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation – Registered 20 Apr 2015
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are provided with the Charity Commission documentation on the roles and responsibilities of Trustees, Previous Meeting minutes, the financial state of the fund, the Constitution and Objects of the CIO and Conflict of Interests Guidelines.

The CIO structure is set out in Standard Operating Procedures and published on the website. www.redcypher.com A steering committee of up to 8 Trustees evaluate approve/deny for charity proposals, initiatives and projects, particularly those using charity funds.

Red Cypher works alongside major military charities as required

A full up to date risk register is maintained and managed by the VP.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

A: (1) To promote the efficiency of 3 RHA amongst other things, by:
a: Fostering Esprit de Corps, Comradeship, Morale and the Welfare of the Regiment and Preserving its Traditions.
b: Maintaining Comradeship and contact between past and present members of the Regiment, fostering mutual friendship between them and providing social gatherings for them.
(2) To relieve either generally or individually, past and present members of the Regiment and their dependents, who are in conditions of need, hardship or distress.
B: The Board may relieve persons in need under clause 3.a.(2) above by:

- (1) Making grants of money, or
- (2) Providing or paying for goods, services or facilities for them, or
- (3) Making grants of money to other persons or bodies who provide goods, services or facilities to those in need.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Red Cypher promotes the Efficiency of 3rd Regiment Royal Horse Artillery (3 RHA) and prompt active support for serving members and veterans.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Red Cypher has supported the soldiers and veterans throughout the year, through the granting of funds for welfare and for the maintenance of morale and wellbeing of members both past and present.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The treasurer is to ensure the fund maintains a stable liquidity and informs the chair of any fluctuations. The treasurer is to ensure the fund remains at a level to ensure that it can carry out its task of prompt assistance when required.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

The charity raises money through Give as You Earn Scheme and Regular Monthly donations and one off donations from both veteran and serving community

The charity has supported both serving and past members through welfare and other grants.

Section F**Other optional information**

Red Cypher Trustees AGM was held on 15 May 2019 and Red Cypher Trustees' biannual meeting was held on 20th November 2019

The Charity's governing document was updated on 29/08/19 to reflect that it was proposed at the Red Cypher AGM on 29 May 2018 that the Regimental Colonel of 3rd Regiment Royal Horse Artillery ceased to be the default ex officio Red Cypher Chairman. This was agreed by an e-mail vote on 29/09/2019. The new Chairman was approved by a vote.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Robert Joseph Lodge	David Joyce
Full name(s)	Robert Joseph Lodge	David Joyce
Position (eg Secretary, Chair, etc)	Vice Chairman	Vice Chairman
Date	11/06/2020	



CHARITY COMMISSION
FOR ENGLAND AND WALES

RED CYPHER

1161345

Receipts and payments accounts

CC16a

For the period
from

01/04/2019

To

31/03/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations:	-	-	-	-	-
Payroll giving	53,406	-	-	53,406	48,247
Voluntary (tax efficient)	13,000	-	-	13,000	7,664
Voluntary	2,476	-	-	2,476	2,767
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,881	-	-	68,881	58,678
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,881	-	-	68,881	58,678
A3 Payments					
3rd Royal Horse Artillery grants	42,712	-	-	42,712	38,592
Other grants	19,199	-	-	19,199	9,825
The Poppy Appeal	19	-	-	19	18
Bank fees and charges	1,786	-	-	1,786	1,604
Website and computer	746	-	-	746	64
Stationery and other expenses	-	-	-	-	863
Gift Aid charges	39	-	-	39	24
Accountancy	480	-	-	480	480
Data protection fee	40	-	-	40	40
Trustee's travel and accommodation	586	-	-	586	-
Travel Standard Bearer	923	-	-	923	427
Sub total	66,530	-	-	66,530	51,937
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	66,530	-	-	66,530	51,937
Net of receipts/(payments)	2,352	-	-	2,352	6,741
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,670	-	-	31,670	24,929
Cash funds this year end	34,022	-	-	34,022	31,670

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CafCash Account	34,022	-	-
		-	-	-
		-	-	-
	Total cash funds	34,022	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Debtors	79	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities	Creditors	482	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Robert Lodge	Robert Lodge	11/06/2020
	David Joyce	David Joyce	11/06/2020



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

RED CYPHER

**On accounts for the year
ended**

31 MARCH 2020

**Charity no
(if any)**

1161345

Set out on pages

RECEIPTS AND PAYMENTS ACCOUNT PAGES 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 MARCH 2019.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Julian Wyncoll

Date: 11/06/2020

Name: Julian Wyncoll

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

Tile & Co., Warden House, 37 Manor Road, Colchester, Essex CO3 3LX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.