



Trustees' Annual Report for the period

Period start date			Period end date		
From	6	April	2018	To	31 August 2019

Section A Reference and administration details

Charity name Un Matin Francais

Other names charity is known by

Registered charity number (if any) 1165895

Charity's principal address 10 Florence Avenue

ENFIELD

Postcode EN2 8DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Beddoes	President		
2	Cynthia Mike-Eze	Secretary		
3	Caroline Eveson	Treasurer		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser Name Address

Name of chief executive or names of senior staff members (Optional information)

Héloïse Ganesharuban, Head of curriculum

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Appointed by the charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of French speaking children in the French language and the cultures of the French speaking world.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activity of Un Matin Français is the provision of French lessons to bilingual children in Enfield and surrounding areas every Saturday morning during term time for 2 hours.

All our teachers are assistants are native French speakers and most of our teachers are qualified from UK or French universities.

Our aim is to maintain small classes with maximum of 9 children per adult in order to offer a good ratio for teaching.

The children have access to a French literature library and may borrow a book or a magazine each week.

The school organises social and cultural events open to the pupils and their families (French plays, concerts, school fetes).

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The number of pupils is constant: around 91 pupils with 6 teachers and 4 teachers assistants.

The school carried on using the grant from the AEFE (French Foreign Affairs department) of £7,755 received the year before to purchase new school books, new books for the library and some promotion leaflets.

The GCSE class has increased in number from 6 to 11 pupils and offers bespoke tuition to older students. Their results were outstanding.

The trustees and management team have received training and advice on the running of a school from Parapluie FLAM, NRCSE and the Enfield safeguarding board.

The teachers and management team are encouraged to attend the regular workshops offered by the association of French supplementary schools "Parapluie FLAM" in order to share ideas and best practice.

Section E

Financial review

Brief statement of the charity's policy on reserves

We are now in a position where we could cover a term of costs without any income, ensuring the viability of the charity in the short term.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funds of Un Matin Francais are the tuition fees paid by the families and the school membership donations.

We also organised fund raising events in the form of school fetes.

Using the MyDonate platform allowed the school to apply gift aid to the donations and increase its total donations by 24%.

We have not increased our tuition fees this year which remain at £100 per pupil per term for the first 5 classes and £200 for GCSE pupils.

We offer a discount of 10% to siblings and 30% to children who qualify for the Pupil Premium Grant or School Free Meal scheme at their own primary school.

Funds go towards the remuneration of staff, the rental costs of the premises, the purchase of school supplies and management fees.

Section F	Other optional information
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Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C. Beddoes

Fleming

Full name(s)

Charlotte Beddoes

Caroline Eveson

**Position (eg Secretary,
Chair, etc)**

Chair

Treasurer

Date _____

29/06/2020



CHARITY COMMISSION
FOR ENGLAND AND WALES

Un Matin Français

1165895

Receipts and payments accounts

CC16a

For the period from	4/6/2018	To	8/31/2019
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Tuition fees	32,999	-	-	32,999	-
Fundraising	1,006	-	-	1,006	-
My donate	959	-	-	959	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	34,964	-	-	34,964	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,964	-	-	34,964	-
A3 Payments					
Salaries	20,249	-	-	20,249	-
Rental	4,470	-	-	4,470	-
Stationary (inc photocopies, textbooks, ink cartridges)	1,929	-	-	1,929	-
Others	1,269	-	-	1,269	-
Admin services	4,467	-	-	4,467	-
Communication	3,113	-	-	3,113	-
Insurance	298	-	-	298	-
Events	1,334	-	-	1,334	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	37,129	-	-	37,129	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,129	-	-	37,129	-
Net of receipts/(payments)	- 2,165	-	-	- 2,165	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,250	-	-	14,250	-
Cash funds this year end	12,085	-	-	12,085	-

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	TSB Account	12,085	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	12,085	-	-

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
C. Beddoes	C. BEDDOES	29-06-2020



Section A

Independent Examiner's Report

Report to the trustees/
members of

UN MATIN FRANCAIS

On accounts for the year
ended

31/08/2019

Charity no
(if any)

1165895

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2019**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

A. P. McNamara

Date:

29.06.20

Name:

Anthony P. McNamara

Relevant professional
qualification(s) or body
(if any):

Address:

12, Bell Road,

Enfield

Middx. EN1 3JZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.