



Talk Education Partnership  
Registered Charity in England and Wales No. 1170858

# **TRUSTEES' ANNUAL REPORT**

For the Financial Year 01/09/2018 - 31/08/2019

## 1) Reference and Administrative Details

Charity name: Talk Education Partnership

Other name/s the charity uses: TEP

Registered charity number: 1170858

Charity's principal address: 16 Church End, Braughing, Ware, Hertfordshire, SG11 2QA

Charity Trustees for period of report:

Trustee Name	Office (if any)	Term(s) of Office	Name of person / body entitled to appoint trustee (if any)
Francesca Knapman		20/12/2016 - 02/11/2018 (resigned)	First Trustees (Charity Registration Date: 20/12/2016)  Re-appointed by Board of Trustees
William Knapman	Chair	20/12/2016 - 20/12/2019	
Linda Watts		20/12/2016 - 20/12/2018  (Reappointed for new term on 16/12/2018) 20/12/2018 - 20/12/2021	
Rebecca Procter		16/08/2018 - 16/08/2021	Board of Trustees
Henry Woodland		16/08/2018 - 12/12/2018 (resigned)	Board of Trustees

## 2) Structure, Governance and Management

Type of governing document: Constitution

How the charity is constituted: Charitable Incorporated Organisation (CIO)

Trustee selection method (e.g. appointed by, elected by): appointed for a term of three years by a resolution passed at a properly convened board meeting of the charity trustees.

TEP is managed by its Board of Trustees and has no employed staff.

Francesca Knapman resigned her position as Trustee on 02/11/2018.

Henry Woodland resigned his position as Trustee on 12/12/2018.

TEP is looking to expand its Board of Trustees and welcomes applications from individuals with relevant backgrounds, particularly those with knowledge and experience in the charity sector and/or the fields of education, law, accountancy and overseas development.

If you have any queries on joining the Board of Trustees, please get in touch with us via email at [contact@talkeducationpartnership.org](mailto:contact@talkeducationpartnership.org)

### 3) Objectives and Activities

The objects of the Talk Education Partnership (TEP) are:

*“For the benefit of the public, the advancement of education in East Africa by providing an international network of communication for sharing effective pedagogy and providing and assisting in the provision of educational resources and infrastructure.”*

TEP is supporting a number of specific activities in the interests of enhancing standards of primary education in Tororo district, Uganda. These include:

- Supporting the development of free Continuing Professional Development (CPD) for Ugandan primary educators with the aim of updating and improving practice in the classroom and strengthening local networks for sharing effective pedagogies.
- Supporting the development of key infrastructure in education, such as classrooms and school water tanks.
- From time to time supporting co-curricular activities in collaboration with schools and communities.

Summary of main activities for the 2018–19 financial year:

- Delivering sponsorships to 5 rural primary schools in Tororo district enabling the installation of mains-connected water tanks.
- Reflecting on the impacts of the water tank sponsored at Namwaya Primary School in the previous financial year.
- Delivering sponsorship to Rugot Primary School enabling the installation of storm protection measures.
- Continuing support for local partners developing free CPD for primary teachers in Tororo district, including a dedicated phonics training project.

**Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit:** The Board of Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### 4) Achievements and Performance

#### **Building Drought Resilience in Rural Education 1: Rural Schools Water Project**

In this financial year we continued an ambitious ongoing project with local partners improving rural schools' access to safe water supplies in Tororo district, eastern Uganda. This initiative, known as the Rural Schools Water Project (RSW), was conceived as a response to the known vulnerability of rural schools to water shortages during episodes of low rainfall and drought. RSW has focused on delivering sponsorships for the installation of mains-connected water tanks at vulnerable rural

schools, enabling pupils and staff to access water on site without needing to travel to groundwater sources far outside school compounds.

We launched RSW in the early months of 2018, a period which saw initial consultations made with local partners in order to identify rural schools with poor access to water and understand the general and unique costs involved in installing water tanks. The final project budget was agreed in August 2018 at £5500.00. In total 8 district schools were considered for sponsorship, of which 5 were selected in a collaborative decision with local partners. Sponsorships for the installation of 3000 litre water tanks at 5 Tororo district schools were released in the first month of the new financial year in September 2018. Most of the tanks were installed and functioning by early October 2018. Shortly after installation at one beneficiary school, heavy storm winds caused the new tank to rupture. The contractor involved in installing the tank was able to refit a temporary 1500 litre tank, enabling the school to continue receiving water. Given the school's financial incapacity to facilitate a replacement 3000 litre tank, and considering the unforeseen nature of the damage caused, it was decided in early October 2018 to provide an additional grant of £337.86 enabling the school to acquire a replacement tank. This additional grant brought RSW's final project expenditure slightly over budget at £5,558.38.

### **Building Drought Resilience in Rural Education 2:**

#### **Reflections on water tank sponsorship at Namwaya Primary School**

In September 2018, we had the opportunity to learn more of the impacts of the water tank sponsored at Namwaya Primary School almost a year prior in November 2017. We learned of a complex situation, as while the project had resulted in positive outcomes, there had been persisting water-related challenges at Namwaya. School staff members reported the new water tank had become the school's main water source, reducing reliance on external groundwater sources, and generating positive impacts on the health and well-being of pupils and staff. School administrators nevertheless expressed concerns that the 1500 litre capacity of the water tank had not been sufficient to provide a meaningful reserve, and that disruptions in the mains water supply were common, often meaning the school would resort back to external groundwater sources. Learning of these capacity issues in September 2018, it was subsequently decided that any forthcoming sponsorships for school water tanks should enable for 3000 litre tanks (see above section).

According to teachers at Namwaya, incidences of dehydration and sickness among pupils had become less common since the installation of the water tank. This was attributed to an increased availability of drinking water on site and a reduced dependence on unsafe water sources such as nearby streams. School hygiene had also reportedly benefited as water was more readily available for hand washing and latrine cleaning. While resources for addressing proper menstrual hygiene management remained limited at Namwaya, on-site water access had reportedly gone some way in enabling female pupils to wash more easily in the female latrine block. The on-site water tank had also reportedly improved irrigation of the school's crops, particularly during the dry season. Some of these crops were used for school meals, while others were sold generating a small revenue which the school reinvested through purchasing seeds. However, despite benefits to school agriculture, providing school meals remained a significant challenge for Namwaya. Produce from the school's crops supplemented maize contributions from parents, however in practice many parents could not afford to contribute and many pupils were still going hungry at school. Therefore, it remained common for some pupils to travel home for lunch and not return to school.

Namwaya P/S, like many other district primary schools, has historically struggled with poor pupil attendance. In September 2018, school staff reported the installation of the water tank had reportedly led to a reduction in absenteeism, attributed to the reduced burden for pupils to collect water from external sources before and during the school day. Teachers at Namwaya also attributed

improvements in academic performance to the availability of water on site, as pupils were staying hydrated and attending lessons more consistently.

### **Storm Mitigation Measures:**

#### **Rugot Primary School**

In early December 2018, we provided sponsorship enabling local partners to facilitate the installation of a lightning arrester at Rugot P/S, in order to protect the school premises from lightning strikes. Uganda has one of the highest rates of lightning strike deaths in the world, and schools often remain highly vulnerable to strikes given a low prevalence of protection measures.

### **Supporting and Developing Ongoing CPD:**

#### **Talk Philosophy and Phonics Projects**

Throughout the 2018–19 financial year TEP continued to support local partners providing free CPD to primary teachers in Tororo district. Our support has involved sponsoring and advising a team of locally based instructors, all of whom are experienced local primary teachers, working to share effective practices across a small network of district UPE schools. This year we provided three termly grants — totalling £688.49 — to our local partners in order to facilitate 2 ongoing training projects. One of these projects has focused on creating positive learning environments and using talk as a tool for learning. The other has focused on introducing teachers to phonics as a method for teaching reading skills.

### **Contribution made by volunteers**

For another year, TEP has remained an organisation composed entirely of unpaid volunteers. Local partners whom we support also all continue to work in an unpaid voluntary capacity.

We are extremely grateful for the invaluable contributions made by volunteers, without whom our work would not be possible.

## **5) Financial Review**

Details of fund materially in deficit:                      No funds materially in deficit

The charity's principal sources of funds this year:

- One-off Donations	£1822
- Regular Giving	£1179
- Fundraising	£172
- Charity Boxes	£229
- Grants	£500
- Gift Aid	£1312


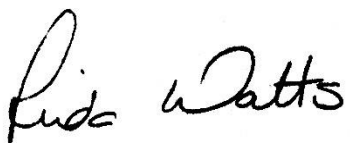
Cash funds at financial year end:

- Unrestricted	£4663
- Restricted	£500

**6) Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Trustee Name	Position (Secretary, Chair etc)	Signature	Date
William Knapman	Chair		30/06/2020
Linda Watts	Trustee		30/06/2020



## Receipts and payments accounts

CC16a

For the period  
from

01/Sep/2018

To


31/Aug/2019

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
One-off Donations	1,822	-	-	1,822	9,702
Regular Giving	1,179	-	-	1,179	660
Fundraising	172	-	-	172	275
Charity Boxes	229	-	-	229	147
Grants	- 0	500	-	500	-
Gift Aid	1,312	-	-	1,312	-
	- 0	-	-	-	-
	- 0	-	-	-	-
<b>Sub total</b> (Gross income for AR)	4,714	500	-	5,214	10,783
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	- 0	- 0	- 0	-	- 0
<b>Total receipts</b>	4,714	500	- 0	5,214	10,783
<b>A3 Payments</b>					
Activities in Uganda	8,796	-	-	8,796	4,579
UK Admin	124	-	-	124	87
Other	50	-	-	50	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
<b>Sub total</b>	8,970	-	-	8,970	4,667
<b>A4 Asset and investment purchases, (see table)</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
<b>Sub total</b>	- 0	- 0	- 0	-	- 0
<b>Total payments</b>	8,970	- 0	- 0	8,970	4,667
<b>Net of receipts/(payments)</b>	- 4,255	500	-	- 3,755	6,116
<b>A5 Transfers between funds</b>	- 0	-	-	-	-
<b>A6 Cash funds last year end</b>	8,918	-	-	8,918	2,802
<b>Cash funds this year end</b>	4,663	500	-	5,163	8,918

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash funds	4,663	500	-

		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,663</b>	<b>500</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
	<b>Details</b>	<b>to nearest £</b>	<b>to nearest £</b>	<b>to nearest £</b>
<b>B2 Other monetary assets</b>	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>	None		-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>	None		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		WILLIAM KNAPMAN		30/Jun/2020