



The Friends of Dedham Church Charity

Annual Report 2019

Registered Charity Number:

Charity No: 1103634

Registered Address:

Badgers, Coopers Lane, Dedham, Colchester CO7 6AX

Charity Trustees who served in 2019

Peter Wilson (Chairman)
Beth Mitchell (Secretary)
David Druitt (Treasurer)
Maria Johnston (Membership Secretary)
Jane Jewell
David Jewell
Jill Strangward
Peter Rowles
Suzanne Woods
Kevin Taylor
Jayne Anderson
Jean Flewin (Minutes Secretary)

Independent Financial Examiner

Philip Strangward

Objective of the Charity:

To maintain, repair, restore, preserve, improve, beautify and reconstruct for the benefit of the public the fabric of the Church of St Mary the Virgin, Dedham its monuments, fixtures, fittings, furniture, stained glass, ornaments and other chattels and its churchyard. In addition, the Society may support any charitable purpose in the parish of Dedham that promotes the whole mission of the said Church, pastoral, evangelistic, social and ecumenical.

Background

We are presently living in very uncertain times which has caused us to postpone the AGM which had been scheduled for the 29th April. I am sure you will all appreciate that maintaining the health and security of all our members is of paramount importance at this time, and will understand the need for us having taken this decision.

We will, when circumstances permit, rearrange the AGM at some time in the future, and will of course give members the required notice. Meanwhile we felt it important to keep you all informed and updated on the activities and business of the Friends, our plans for the year ahead and to provide details of our financial performance.

If you have any questions or queries relating to the reports below, please do not hesitate to contact me.

Membership

I am pleased to report that Membership of The Friends has increased during the past year from 155 as at 31 December 2018 to 164 members as at the 31 December 2019. Life members have over this same period increased from 26 to 34. Can I remind all Friends that the membership fee is now £15 for single membership and £30 for double membership; unfortunately, we still have a few members who have not updated their standing orders and continue to renew at the old rate. If you are one of these people, we would be grateful if you could attend to this.

While we are pleased at our continued increase in membership, we would like to improve the age profile of the membership by attracting more younger members. The church and its environs is central to village life, and is a key attraction for visitors who contribute so much to the prosperity of the village. Please encourage the younger people in the community to join us.

Main Donations 2019

As in previous years we supported our local school by paying for the hire of a coach so that pupils could on two occasions visit Blackbrook Care Home to give a concert to the patients. This is much appreciated by the patients and a valuable experience for the pupils. The Friends contributed to the relaying of the pathway in front of the Church leading to the Royal Square, a repair to a window in the Porch and also donated 50% of the money placed in the two Friends collection boxes in Church.

Unfortunately, my optimism for the completion of the toilets and hospitality unit in 2019 proved unfounded, as the design work and obtaining faculty approval took longer than expected--- but read on for better news.

Future Church Fabric Needs

The considerable preparation work for the toilets and Hospitality unit has finally borne fruit, with faculties having been granted at the beginning of March for both projects. Following on from a tendering process the contract was awarded to a local contractor, and work has now commenced. We had hoped that the works would be completed in early May, but this is now clearly dependent on the impact of the corona virus.

The other urgent work requirement is the repair of the gutters; failure to address this can lead to further damage to other aspects of the church fabric and this is our next priority. As I reported last year some of the stained-glass windows are exhibiting bowing and cracking with small holes seen in some; these repairs will be expensive and the Friends will consider how we can assist the church in this work.

The other major concern is the poor state of the organ which is now showing signs of failure. Experts have been consulted on its condition and the consensus view is that further repair work will not resolve the issues and that it will need to be replaced. A group has been established to look at all the possibilities which include a new pipe organ, a fully refurbished pipe organ and a digital organ: the history of the church warrants a pipe organ, but clearly cost will have to be taken into consideration.

Fund Raising Activities

A slightly smaller range of events last year as it was decided not to hold the golf day. Our first and principal fund-raising event was the annual Ball which was again a total sell out. Superbly organised by Jayne and with a new live band, the evening was greatly enjoyed by all—young and the older attendees! We must thank the local businesses and individuals who donated prizes for the raffle and the silent auction and helped to make the event a great financial success, raising £10063.00 for our funds.

The Friends Summer Pimms party was held at the home of David and Vee Druitt on a beautiful summer evening. The garden was looking wonderful and the large attendance enjoyed the usual very high standard of canapes provided by the lady members of the Friends and certainly no one left hungry. Drinks were again donated so the event raised £522.07 for the Friends funds.

The final event of the year was the trip to Hampton Court which was very well attended and enjoyed by all: the event raised £203.06 for our funds.

Financial Review

The financial performance for the year is provided separately in the accounts which have been prepared by David and which are attached to this report. During the year, the Friends generated a profit of £10,413.90, and at the year-end had current assets of £95,349.30. Of this sum a maximum of £35,000 has been committed to the church as a grant towards the toilet and hospitality project, and a further sum of up to £10,000 has been promised as a grant towards the repair and replacement of church gutters. The Accounts have not yet been formally approved by the Trustees, but if you would like a copy please contact David by email at daviddruitt@gmail.com

Future Events

With the current uncertainty caused by the corona virus it is impossible to say what events we may be able to hold this year. We have already been forced to cancel the Ball that was planned for 26 June but we have booked Le Talbooth for 25th June 2021 for the next Dedham Ball. The next planned event this year is the Friends summer party which is due to be held on the 13 August in the vicarage garden, but this is clearly dependent on how long the current restrictions continue to apply. The same uncertainty surrounds the planned summer outing on the 11th September to Waddesdon Hall and we will keep you updated on both these events.

Trustees

The details of the trustees who have served during the year are detailed in this report. Peter Rowles has indicated that he would like to stand down as a trustee at the AGM and we thank him for his support and contribution to the Friends. In line with our constitution two of our trustees, Beth Mitchell and Jane Jewell resign, but offer themselves for re-election.

I have decided to step down as a trustee and chairman; I have held this position for eight years and am grateful to have had the opportunity of helping the Friends continue to play such a major role in helping to maintain the fabric of the church, but I feel that now is the time to pass on the baton and for me to focus on other activities.

I would like to thank my fellow trustees and our secretary Jean for all their help and support, and to also thank all our members for their generosity over the years. Jo and I will of course continue with our support of the Friends and look forward to meeting you all at future events.

THE FRIENDS OF DEDHAM CHURCH CHARITY

ANNUAL ACCOUNTS

for the year ending 31 December 2019

Charity Registration number: 1103634

THE FRIENDS OF DEDHAM CHURCH CHARITY

STATEMENT OF FINANCIAL ACTIVITIES

Year ended 31 December 2019

	Notes	Unrestricted £	Restricted £	Total Funds	
				2019 £	2018 £
INCOMING RESOURCES					
Incoming resources from generated funds	1				
Voluntary income	1(a)	6,535.66		6,535.66	8,398.53
Fundraising events	1(b)	20,711.00		20,711.00	24,411.00
Investment income		188.59		188.59	101.98
TOTAL INCOMING RESOURCES		<u>27,435.25</u>	<u>-</u>	<u>27,435.25</u>	<u>32,911.51</u>
RESOURCES EXPENDED					
Costs of generating funds	2				
Costs of generating voluntary income	2(a)	745.14		745.14	897.31
Fundraising event costs	1(b)	9,994.36		9,994.36	12,685.97
Grants	2(b)	5,981.86		5,981.86	427.60
Governance costs	2(c)	300.00		300.00	300.00
TOTAL RESOURCES USED		<u>17,021.36</u>	<u>-</u>	<u>17,021.36</u>	<u>14,310.88</u>
Net Incoming/ (Outgoing) Resources		10,413.89	-	10,413.89	18,600.63
Balances b/f 1 January 2019		70,161.69	14,773.72	84,935.41	66,334.78
BALANCES C/F 31 DECEMBER 2019		<u>80,575.58</u>	<u>14,773.72</u>	<u>95,349.30</u>	<u>84,935.41</u>

THE FRIENDS OF DEDHAM CHURCH CHARITY

BALANCE SHEET

As at 31 December 2019

	Notes	2019 £	2018 £
Current Assets			
Debtor: Gift aid refund		1,472.00	2,525.98
Stock of Christmas cards	7	75.71	103.75
Current account		1,100.46	1,172.28
Deposit account		93,001.13	81,433.40
		<u>95,649.30</u>	<u>85,235.41</u>
Current Liabilities: Amounts due within one year			
Creditors and accruals	3	300.00	300.00
		<u>300.00</u>	<u>300.00</u>
Net Assets		<u>95,349.30</u>	<u>84,935.41</u>
Funds			
Unrestricted	4	80,575.58	70,161.69
Restricted	5	14,773.72	14,773.72
		<u>95,349.30</u>	<u>84,935.41</u>

Approved by the trustees on ????????? and signed on their behalf:

Peter Wilson

Chairman

THE FRIENDS OF DEDHAM CHURCH CHARITY

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 December 2019

		Total Funds			
	Notes	Unrestricted £	Restricted £	2019 £	2018 £
1 Incoming Resources					
1(a)	Voluntary income (grossed up for gift aid where relevant)				
	Subscriptions	3,438.75		3,438.75	3,772.89
	Donations	327.50		327.50	375.00
	Collection boxes	2,729.41		2,729.41	4,250.64
	Sale of Christmas cards	40.00		40.00	-
		6,535.66	-	6,535.66	8,398.53

1(b)	Fundraising events	Income	Expenses	Net Proceeds
	Unrestricted income			
	Summer Ball	18,139.00	8,076.00	10,063.00
	Golf day	156.00	-	156.00
	Party	850.00	327.93	522.07
	Annual outing	1,566.00	1,362.94	203.06
	Tower tour - auction sale in previous year	-	227.49	(227.49)
		<u>20,711.00</u>	<u>9,994.36</u>	<u>10,716.64</u>

The Summer Ball was supported by generously donated items for raffle and auction.

		Total Funds			
		Unrestricted	Restricted	2019	2018
		£	£	£	£
2 Resources Expended					
2(a)	Costs of generating voluntary income				
	Website costs	264.00		264.00	284.40
	Insurance	373.10		373.10	319.41
	Postage, printing and stationery	20.00		20.00	233.50
	Cost of Christmas cards sold	28.04		28.04	-
	Bank charges	60.00		60.00	60.00
		745.14	-	745.14	897.31

2(b)	Grants agreed				
	PCC - churchyard path relaying	4,474.26		4,474.26	-
	PCC - repair to church porch window	150.00		150.00	-
	PCC - 50% of church collection boxes	1,263.00		1,263.00	-
	PCC - Clifford Welch plaque	-		-	250.00
	Dedham School bus trips	94.60		94.60	75.60
	Duchy Barn CCTV	-		-	102.00
		<u>5,981.86</u>	<u>-</u>	<u>5,981.86</u>	<u>427.60</u>

2(c)	Governance costs				
	AGM costs	-		-	-
	Accounts preparation and examination	300.00		300.00	300.00
		<u>300.00</u>	<u>-</u>	<u>300.00</u>	<u>300.00</u>

THE FRIENDS OF DEDHAM CHURCH CHARITY
NOTES TO THE FINANCIAL STATEMENTS (cont.)
Year ended 31 December 2019

	2019 £	2018 £
3 Liabilities, Accruals & Deferred Income		
Accounts preparation & examination	300.00	300.00
Other accruals	0.00	-
	<u>300.00</u>	<u>300.00</u>

	Unrestricted £	Restricted £	Total Funds 2019 £	2018 £
4 Analysis of Funds				
Current account	1,100.46		1,100.46	1,172.28
Deposit account	78,227.41	14,773.72	93,001.13	81,433.40
Debtors, prepayments & accrued income	1,472.00		1,472.00	2,525.98
Stock of Christmas cards	75.71		75.71	103.75
Liabilities, accruals & deferred income	(300.00)		(300.00)	(300.00)
	<u>80,575.58</u>	<u>14,773.72</u>	<u>95,349.30</u>	<u>84,935.41</u>

5 Restricted Funds

Funds	Bal B/F	Income	Costs	Grants	Bal C/F
Muniment Room book purchase & repairs	154.97				154.97
PCC Hospitality & Toilet Project	14,618.75				14,618.75
	<u>14,773.72</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,773.72</u>

Purposes of the Restricted Funds

Muniment Room book purchase & repairs
Donation received to support Dedham Church Muniment Room Library.

PCC Hospitality & Toilet Project
Donations received towards the cost of replacing the existing hospitality facilities of the church and creation of an inside toilet. The funds were raised in 2016 in the expectation that works would commence soon thereafter so were not treated in the 2016 accounts as restricted. As finalisation of plans for the project were delayed the funds were subsequently held as restricted to be made available when the project is resurrected. Work is now being carried out in 2020. The total amount raised of £14,618.75 includes the benefit of gift aid totalling £2,653.75.

6 Payments to trustees and related parties

With the exception noted below regarding the independent examiner, there were no disclosable transactions in respect of trustees or persons closely connected to them, nor other related parties.

7 Sales and stock of Christmas cards

There was a stock of 37 packs of cards brought forward from the previous year (2018 - 37) at a total cost value of £103.75. 10 packs were sold in the year leaving a stock of 27 to be carried forward into 2020 at a value of £75.71.

8 Independent examiner

In the accounts for year ended 31 December 2015 it was noted that the wife of the independent examiner, Mrs Jill Strangward, had become a member of the trustees. It was put to the AGM following whether this could be regarded as impinging on his independence as an examiner. It was dismissed as a concern at the AGM and he has been re-appointed in the following years. His fee for the current year is £300 (2018 - £300). He has offered himself for re-appointment for the forthcoming year.

Independent Examiner's Report to the Trustees of the Friends of Dedham Church Charity

I report on the accounts of the charity for the year ended 31 December 2019 which are set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect that the requirements

- to keep records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met.

No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Philip Strangward
Culver House
East Lane
Dedham
CO7 6BG

THE FRIENDS OF DEDHAM CHURCH CHARITY

ANNUAL ACCOUNTS

for the year ending 31 December 2019

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It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

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Independent examiner's statement

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- to keep records in accordance with section 130 of the 2011 Act; and
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have not been met.

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Philip Strangward
Culver House
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CO7 6BG