

BAWTRY COMMUNITY CHURCH

REPORTS AND FINANCIAL STATEMENTS

31ST DECEMBER 2019

Registered Charity Number 1178422

BAWTRY COMMUNITY CHURCH

REPORTS AND FINANCIAL STATEMENTS

31ST DECEMBER 2019

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BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019

The Trustees present their report together with the financial statements for the year ended 31st December 2019.

Reference and Administrative Details

Charity Number: 1178422

Trustees and Principal Officers:

Simon Nicholas Carter	(Pastor)	resigned 11 August 2019
Gordon David Warnes	(Elder)	
Priscilla Emily Perkins	(Deacon)	
Ivor Calvin Greer	(Independent Trustee	resigned 9 January 2019
	Chairman of Trustees)	resigned 29 January 2019
	Secretary to the Trustees	elected 29 January 2019
David William Wallis	(Independent Trustee)	elected Chairman 29 January 2019
Chalmers Dobson	(Independent Trustee)	elected 9 January 2019

Secretary and Principal Address:

Ivor Calvin Greer
2-3 Pinders Court
High Street
Bawtry
DN10 6JA

Church Secretary:

Carol Greer

Treasurer:

Dr. Andrew Perkins
2-3 Pinders Court
High Street
Bawtry
DN10 6JA

Independent Examiner:

Anthony Walker
24 Woodsett Walk
Conisborough
Doncaster
DN12 3BH

Bankers:

National Westminster
21 the Square
Retford
DN22 6DL

Solicitors:

Jones & Company
High Street
Bawtry
DN10 6JB

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019 **(continued)**

Structure, Governance and Management

Constitution:

A new Constitution was agreed and approved at a meeting of church members on 13th May 2018. This was duly submitted to the Charity Commission. The Commission approved the Constitution as our Governing Document and Bawtry Community Church was given charitable status on 18th May 2018.

Recruitment and appointment of trustees

The charity is constituted as an Association Charitable Incorporated Organisation consisting of 32 members. Trustees are chosen from among the church members, with a maximum number being agreed from time to time by the membership. They may serve for as long as they have the support of the membership and are appointed for an initial period of three years. At the end of a three-year term, they may be nominated for reappointment. Trustees give their time voluntarily and receive no remuneration or benefits save the Pastor. The Trustees met four times throughout 2019 on a quarterly basis, in line with the rules of the Constitution.

Organisational Structure and Management:

The control, management and administration of the Church is by the Charity Trustees. The Pastor leads the activities of the Church with an emphasis on the leading of worship and prayer, the teaching of the Christian faith, the pastoral care of individuals and outreach into the community. The Elders are responsible to God for the spiritual life of the Church, for prayer, teaching God's word and pastoral care for members. Deacons assist with the business and practical affairs of the Church. Collectively these individuals form the Leadership Team. Church Members have reserved authority in the appointment and removal of a Pastor, the Charity Trustees, the Elders and Deacons and the appointment of the Treasurer and Secretary. This also applies to matters relating to church property and the closure of the church. They may also be consulted on other matters. Bawtry Community Church is a member of the Fellowship of Independent Evangelical Churches and Rural Ministries. Both organisations provide support and helpful advice.

Safeguarding and Child Protection Policy:

A detailed Safeguarding and Child Protection Policy is in place and available for inspection. The Leadership Team recognises the need to provide a safe and caring environment for children, young people and adults as members of each group can become victims of physical, sexual and emotional abuse and neglect. The Leadership Team is committed to building constructive links with statutory and voluntary agencies involved in safeguarding, endorses all national and local safeguarding legislation and procedures and provides ongoing training for all its workers.

A Safeguarding Co-ordinator, a Deputy and an Assistant make up the Safeguarding Team. Also, a register is kept of persons with DBS clearance.

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019 **(continued)**

Objectives and Activities:

Objectives

The key objectives of the charity are to advance the Christian faith for the benefit of all, primarily but not exclusively, within Bawtry, the surrounding neighbourhood and through overseas mission. We pursue charitable objectives which will, in the opinion of the trustees, put into practice the Christian faith and be of benefit to all without distinction. These objectives may include the prevention and relief of need, hardship and sickness, the advancement of education, the provision of services furthering social welfare with the objective of improving conditions for residents.

Activities

In order to fulfil these objectives, the charity engages in a range of activities, either unilaterally or with others in order to provide public benefit. Our activities include regular public worship, prayer, Bible study, preaching and teaching, dedication of infants and the baptism of believers, regular services of Holy Communion, evangelism and mission, teaching, encouragement and inclusion of young people, the nurture and growth of Christian disciples, the education and training for Christian and community service, giving of pastoral care, encouraging charitable social action in the UK and abroad, encouraging and supporting other churches, the joining of a man and woman in Christian marriage and the service of Christian burial.

These activities are organised by various groups and individuals: Kingdom Kids whereby the young children leave the main church service to attend a Bible based activity class; MadJam (Make a difference Jesus and me) whereby the young people in their teens pursue a similar activity following the teaching material of Urban Saints and includes Spree which is a study and activity summer camp for young people; ASK (after school club) continues at Mayflower school and Open the Book, now in its 16th year, at Misson school.

The Home Team organises a monthly tea for the over 60s of Bawtry, collections for the Foodbank and the Drop-In centre providing coffee and cake and the opportunity to meet and chat to others.

The Away team organises support for mission, both locally and overseas.

Achievements and Performance:

The pastor of Bawtry Community Church, Simon Carter, resigned from his role and left in August having served the church for 10 years. We pass on our thanks for all his achievements and wish him well for the future. Ivor Greer, one of the founders of the church almost 30 years ago, was able to step into the role and was formally appointed as pastor on 1 September 2019. Working in tandem with our Family and Community worker, Chris Hadley, who was appointed in November 2018, we have had a seamless transition. We have been able to build on one of our key objectives for the year of extending further into the community, through a wider range of activities in line with the Charity Commission guidelines on public benefit. These are detailed below.

Our regular activities continued apace with weekly Sunday services, now held at 4pm, which include Communion once a month on Sundays. Weekly prayer and Bible study classes take place in various venues on Wednesday/Thursday (with an informal communion once a month). Training and prayer days are regularly held in the Hope Centre and pastoral care and guidance is provided as required.

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019 **(continued)**

Achievements and Performance (continued):

With the added resource of the Family and Community worker, we have been able to extend our outreach further and Chris has connected with a younger audience. She has arranged an Easter Fun Day, Picnic in the Park, Bawtry by the Sea, a Scavenger Hunt and a Pumpkin Heroes event, all timed around school holidays. All were successful and very well attended.

Chris also stepped in to provide new leadership of the Bawtry Baby and Toddler Group (which is constituted as a separate charity) with the support of several ladies from BCC and some of the mums. This meets every Wednesday morning during term-time and has over 30 members. Chris and the youth leader in the church started a new venture for our BCC youth group called MadJam. They had been meeting during our Sunday service but now – as “MadJam Mondays” – they meet regularly for tea on Monday evenings followed by youth focussed Bible study. This has been a real help to the teenagers (currently all girls) in our church.

The Home Team has had a busy year. Tea Time Treats, for the over 60s continues to be well attended, with quizzes, and talks accompanying the tea. Love in the Box continues to support the Doncaster Foodbank and contributions continue to grow with many regular donors. In 2019 468 kilos of food were donated – estimated as providing 1,100 meals for local people. The Harvest Appeal raised £422 for the Haitian Hunger Appeal, given through WorldShare. In July, £432 was donated to Tearfund. The Thursday Coffee & Chat at the Hope Centre has continued to grow in popularity, having opened in January 2018. The After-School Club, ASK, is held at Mayflower School and now has a waiting list to join. The ‘Open the Book’ Team continues to work at nearby Misson School. Other events included a Passover meal at Easter, seminars on supporting Families affected by Dementia, summer walks and ladies’ afternoons. We have continued working with the other churches in Bawtry. This including hosting an event with former “Gladiator” Ace when he shared his story of coming to faith in Christ, and a regular Bereavement Course. We also supported the Bawtry “Illuminate” event marking the 399th anniversary of the journey across the sea of the Pilgrims, many of whom originated from the area. We participated in the Bawtry Christmas Event providing refreshments and activities for children and adults.

The Away Team encouraged prayer and practical support for four mission organisations: Caring for Life, Good News Broadcasting Association, Doncaster Schools Workers Trust and WorldShare. We also support an overseas missionary financially.

Financial Review:

Continued committed giving by members of Bawtry Community Church has enabled the church to continue to meet its charitable objectives.

General income has increased by 2.27% to £56,785 (2018 – £55,525).

Designated donations have decreased by 69.80% to £1,834 (2018 - £6,075).

General expenditure has decreased by 14.68% to £52,951 (2018 - £62,064).

Undesignated general funds have increased by 13.46% to £43,762 (2018 - £38,570).

Donations to other works have decreased by 34.54% to £5,400 (2018 - £8,249).

Special fund designated for Outreach has decreased by 16.69% to £130,301 (2018 - £156,397).

Total unrestricted funds have decreased by 10.72% to £174,063 (2018 - £194,967).

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019 **(continued)**

General Income has slightly increased while there has been a decline in General Expenditure which has resulted in an increase in the general fund at the end of the financial year. There has been an expected decrease in the designated special fund due to the financing of the outreach worker.

Reserves Policy:

The charity has a clear policy on its reserves. Should funds in the current account together with undesignated reserve funds fall to 33% of budgeted expenditure for the financial year, a financial review would be triggered. This would seek to identify where cuts would need to be made. The current position is satisfactory as it meets our criteria.

Plans for the Future:

With several new initiatives throughout 2019, our plans for 2020 must be to build on what has been put in place, whilst maintaining momentum in our well-established activities in order to best serve the community.

With the expectation of additional members of the Leadership Team we will prepare a Five-Year Strategic Plan setting out objectives for growth (both maturing and deepening of faith and in numbers – especially of younger families – attending). The plan will also look at leadership succession as the Church develops.

Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing financial statements for each financial period, which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRSSE) 2015.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

I. Greer – Secretary

Dated: 26 March, 2020

BAWTRY COMMUNITY CHURCH

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF BAWTRY COMMUNITY CHURCH

I report on the accounts of Bawtry Community Church for the year ended 31st December 2019, which are set out on pages 7 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charity's Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charity's Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charity's Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charity's Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charity's Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Anthony Walker

Date: March 27, 2020

Name: Anthony Walker

Address: 24, Woodsett Walk,
Conisbrough,
Doncaster,
DN12 3BH.

BAWTRY COMMUNITY CHURCH

RECEIPTS AND PAYMENTS ACCOUNT **FOR THE YEAR ENDED 31ST DECEMBER 2019**

	Unrestricted Fund		Restricted Fund	Endowment Fund	Total Funds 2019
	General	Designated			
Receipts	£	£	£	£	£
Sunday offerings & deeds of covenant /gift aid	39,152	-	-	-	39,152
Designated gifts/gift aid	-	1,834	-	-	1,834
Gift Aid claimed	10,535	505	-	-	11,040
Collections & other gifts	5,554	1,181	-	-	6,736
Legacy - Miss Salmon	-	-	-	-	-
HMRC NIC allowance	1,424	1,695	-	-	3,120
Sundry Income	-	-	-	-	-
Interest received:					
NatWest Reserve Account	45	-	-	-	45
Yorkshire Building Society	74	788	-	-	862
TOTAL RECEIPTS	56,785	6,004	-	-	62,789
PAYMENTS					
Stipends and related costs	24,987	25,390	-	-	50,376
Pulpit supply	450	-	-	-	450
Children's and young people's work	1,262	-	-	-	1,262
Rent					
New Hall	-				
Other	3,649				
Hope	6,760				
	10,409	-	-	-	10,409
Hope - utilities	1,871	-	-	-	1,871
Minister's expenses	2,009	-	-	-	2,009
Outreach expenses	-	1,983	-	-	1,983
Leadership training	13	-	-	-	13
Conference expenses	295	-	-	-	295
Printing and publicity	512	-	-	-	512
Web site	-	-	-	-	-
Technology	524	-	-	-	524
Accountancy charges	250	-	-	-	250
FIEC	1,137	-	-	-	1,137
CCL copyright licence	464	-	-	-	464
Bank charges	-	-	-	-	-
Removal expenses	2,000	-	-	-	2,000
Insurance/subscriptions	977	-	-	-	977
Personnel gift	-	2,842	-	-	2,842
Home missions	392	-	-	-	392
Donations and grants to other overseas Christian work	5,400	-	-	-	5,400
TOTAL PAYMENTS	52,951	30,214	-	-	83,165
Asset and Investment purchases	-	528	-	-	528
TOTAL PAYMENTS	52,951	30,742	-	-	83,693
NET RECEIPTS/PAYMENTS FOR YEAR	3,834	(24,738)	-	-	(20,904)
Transfer between funds	1,358	(1,358)	-	-	-
Net movement in funds in year	5,192	(26,096)	-	-	(20,904)
Cash funds brought forward	38,570	156,397	-	-	194,967
Cash funds carried forward December 31 2019	43,762	130,301	-	-	174,063

BAWTRY COMMUNITY CHURCH

STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2019

Cash Funds	Unrestricted Funds	Restricted Fund	Endowment Fund	Total Funds
	General	Designated		
	£	£	£	£
Current Account	7,649	1,373	-	9,021
Reserve Account	21,913	-	-	21,913
Special Account	14,200	128,929	-	143,129
Total cash funds	43,762	130,301	-	174,063

Other monetary assets	Unrestricted Funds	Restricted Fund	Endowment Fund	Total Funds
	General	Designated		
	£	£	£	£
Tax refund due from HMRC	2,233	181	-	2,415

	Funds to which asset belongs	Cost	Current Value
Assets retained for the charity's own use			
Freehold land and buildings		-	
Furniture, fittings and equipment			
2018 Laptop computer	Unrestricted - General	419	314
2019 Laptop computer	Unrestricted - designated	528	396
Total current assets			710

	Fund to which liability relates	Amount due	When due
Liabilities			
Accountancy charge	Unrestricted - General	250	

Approved by the Trustees on March 26, 2020

and signed on their behalf by:

David Wallis	Chairman
Ivor Greer	Secretary

BAWTRY COMMUNITY CHURCH

COMPARATIVE RECEIPTS AND PAYMENTS ACCOUNT **FOR THE YEAR ENDED 31ST DECEMBER 2018**

	Unrestricted Fund		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			2018
	£	£	£	£	£
Receipts					
Sunday offerings & deeds of covenant /gift aid	35,194	-	-	-	35,194
Designated gifts/gift aid	-	6,075	-	-	6,075
Gift Aid claimed	8,393	1,751	-	-	10,144
Collections & other gifts	8,930	2,520	-	-	11,450
Legacy - Miss Salmon	-	-	-	-	-
HMRC NIC allowance	2,954	333	-	-	3,288
Sundry Income	-	-	-	-	-
Interest received:					
NatWest Reserve Account	18	-	-	-	18
Yorkshire Building Society	36	414	-	-	450
TOTAL RECEIPTS	55,525	11,094	-	-	66,619
PAYMENTS					
Stipends and related costs	33,295	4,209	-	-	37,504
Pulpit supply	-	-	-	-	-
Children's and young people's work	1,367	-	-	-	1,367
Rent					
New Hall	3,361				
Other	-				
Hope	6,760				
	10,121	-	-	-	10,121
Hope - utilities	2,031	-	-	-	2,031
Minister's expenses	2,265	-	-	-	2,265
Outreach expenses	-	1,976			1,976
Leadership training	75	-	-	-	75
Volunteer expenses	-	-	-	-	-
Printing and publicity	576	-	-	-	576
Web site	98	-	-	-	98
Technology	-	-	-	-	-
Accountancy charges	125	-	-	-	125
FIEC	1,859	-	-	-	1,859
CCL copyright licence	450	-	-	-	450
Bank charges	-	-	-	-	-
Sundry expenses	-	-	-	-	-
Insurance/subscriptions	588	-	-	-	588
Personnel gift	-	6,678	-	-	6,678
Home missions	547	685	-	-	1,232
Donations and grants to other overseas Christian work	8,249	-	-	-	8,249
TOTAL PAYMENTS	61,645	13,548	-	-	75,193
Asset and Investment purchases	419	-	-	-	419
TOTAL PAYMENTS	62,064	13,548	-	-	75,612
NET RECEIPTS/PAYMENTS FOR YEAR	(6,539)	(2,454)	-	-	(8,993)
Transfer between funds	6,085	(6,085)	-	-	-
Net movement in funds in year	(454)	(8,539)	-	-	(8,993)
Cash funds brought forward	39,024	164,936	-	-	203,960
Cash funds carried forward December 31 2018	38,570	156,397	-	-	194,967

BAWTRY COMMUNITY CHURCH

COMPARATIVE STATEMENT OF ASSETS AND LIABILITIES **AT 31ST DECEMBER 2018**

Cash Funds	Unrestricted Funds		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			
	£	£	£	£	£
Current Account	4,576	992	-	-	5,568
Reserve Account	19,868	-	-	-	19,868
Special Account	14,126	155,405	-	-	169,531
Total cash funds	38,570	156,397	-	-	194,967

Other monetary assets	Unrestricted Funds		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			
	£	£	£	£	£
Tax refund due from HMRC	2,600	228	-	-	2,828

		Funds to which asset belongs	Cost	Current Value
Assets retained for the charity's own use				
Freehold land and buildings				
			-	
Furniture, fittings and equipment				
2018	Laptop computer	Unrestricted - General	419	419
Total current assets				419

	Fund to which liability relates	Amount due	When due
Liabilities			
	Accountancy charge	Unrestricted - General	250