



## **NOVI MOST INTERNATIONAL**

### **ANNUAL REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 30 SEPTEMBER 2019**

Company Registration Number 3006953

Charity Number 1043501

# **NOVI MOST INTERNATIONAL**

## **TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 30 SEPTEMBER 2019**

<b>CONTENTS</b>	<b>PAGE</b>
Trustee's annual report	2 -10
Independent examiner's report	11
Statement of financial activities (including income and expenditure account)	12
Balance sheet	13
Notes to the financial statements	14-20

## **NOVI MOST INTERNATIONAL**

### **ANNUAL TRUSTEES' REPORT: Year to 30 September 2019**

The Trustees present the annual report and unaudited financial statements of the charity for the year ended 30 September 2019. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the memorandum and articles of association, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

### **OBJECTIVES AND ACTIVITIES**

Our vision is to equip young people in Bosnia and Herzegovina to enter their futures with hope and confidence and empower them to become positive instruments of transformation in their communities.

In order to outwork our vision, we adhere to the following strategic objectives and implement the following activities.

#### **1. Objectives**

The charitable objectives of NMI can be summarized as the relief of hardship of young people living in Europe. To provide counselling and education for such persons, and social welfare for recreational purposes, in order to improve their conditions of life. Also, to advance the Christian religion and promote any other charitable purpose for the benefit of young people living both in the UK and overseas.

In setting our objectives each year we have regard to both the Charity Commission's general guidance on public benefit and prevention and relief of poverty for the public benefit. The Trustees ensure that the programmes we undertake are in line with our charitable objects and aims.

#### **2. Activities**

Novi Most International is operating in 4 towns in BiH and we use four premises (not owned by NMI) for regular weekly activities and programmes, as well as taking young people on trips to the cinema, bowling, barbecues, swimming, for joint events at other Novi Most locations, and special trips out. Omladinski Centre is in West Mostar, Centar Novi Most is in Capljina, Jajce Novi Most holds many activities in the building owned by the Evangelical Church and our Klub in Sarajevo also uses the building owned by the Evangelical Church. As a pioneering youth agency, we reach young people aged 11-21 years, sometimes older, sometimes younger, depending on the activity.

Each location has developed a distinctive ministry:

### **MOSTAR**

The work in Mostar is being revamped due to a lack of human resources. We have relocated to a new building where we will be working in partnership with the West Mostar Evangelical Church. Together we provide English courses. English conversation takes place outside of the Centre and is specifically for Economics students from the Mostar University to help build their confidence in English speaking skills and young adults in or looking for employment. This year, we have started a new activity with the younger teenagers called Royal Rangers – the programme is like scouts, but for boys and girls together to grow physically, socially, psychologically and spiritually through games, fellowship, and activities which teach them different life skills, all based around Christian moral principals.

It has recently been released that Bosnia Herzegovina has one of the highest youth unemployment in the world. The British Ambassador continues to highlight this issue and stressed the great need for work opportunities for young people in Bosnia Herzegovina (59% of youth are unemployed). Usually Novi Most runs a work experience programme which has been very successful. Unfortunately due to

## **NOVI MOST INTERNATIONAL**

the change in law this has not been possible the last two years. We are looking at ways to reintroduce this programme.

### **CAPLJINA**

Capljina Centar focuses on teaching English as a Second language. Students are offered the opportunity to take the Cambridge University exam after completion of their official ESL course. Centar runs a conversational English course where young people discuss a variety of interesting and relevant topics. Friday Fun Nights take a theme for discussion each week, encouraging the young people to think about Biblical values. Novi Most Centar also provides weekly drop in times for arts and crafts, games, table tennis and snooker, etc. There is also a monthly craft group which is run for young ladies. A group of young men also meet on a weekly basis and outreach is done through sport activities – running, football, cycling and snowboarding (during winter), which allow young people to learn new skills.

### **JAJCE**

Jajce Novi Most specialises in music – running courses in drums, guitar (electric, acoustic and bass guitar), keyboards and violin throughout the year. Also arts and crafts and singing courses are offered. Edina (Dina) Hajder's unihockey club is popular with the young people. During winter, the team use snowboarding to help young people to learn a new skill, develop a sense of team building and an appreciation of what their country has to offer. Matt and Budo are developing music recording and production, both as something young people can be involved in and as a resource to the church community in BiH. Matt Hellyer and Senka Hajder (part of the scholarship programme – see below) have developed a local radio programme. Rowan Hellyer has finished her Masters in Trinity Laban Music Academy and is now conducting a choir and a woodwind orchestra in town.

### **SARAJEVO**

The Sarajevo location works in close partnership with the Evangelical Church of Sarajevo. During the week, the team runs courses in music, art and street-photography. This year they started regular band practices and our facilities are used for young developing bands. Every Saturday night, we run a teenage club, a place where everyone is welcome and hold relevant discussions about challenges young people face, like identity, ethics and moral issues, relationships. Each winter the team work with the young people to produce a puppet show for children in the local community and this year they even did a kids club. Like Jajce and Čapljina, wintersports are used as an outreach opportunity in the winter months.

This year we have been putting a focus on training up young people in leadership and serving the next generation. We actively encourage the young people to take ownership of the Klub and play an active role in the helping in the church and Novi Most activities. There are also trips out to help the young people appreciate the facilities and the countryside around them.

## **JOINT INITIATIVES**

### **SUMMER CAMPS**

For the past several years, Novi Most has worked alongside the Evangelical Church in Bosnia & Herzegovina to run the summer camps for youth, teenagers and kids. Novi Most workers are involved in the planning, organization and execution of the camps. This summer we really focused on equipping the next generation of young leaders and so we ensured that young people were actively involved in serving and facilitating the programmes at the camps. The camps consisted of outdoor activities (fun, games, adventure, sports), creative workshops (music, art, drama, baking), relational activities (inspiring talks, small group discussion and prayer). This year the Čapljina team led Teen Camp, with the theme Masked-Ball looking at issues of identity. The Sarajevo team led Prayer Camp and Youth Camp, with the theme Close Encounters of a Third Kind, looking at encountering God in every day scenarios. Camps are an important way we can bring young people together from all different ethnic backgrounds, to show that it is possible to live and work together.

## **NOVI MOST INTERNATIONAL**

### **WINTER CAMP**

Novi Most organized a 5 day-long winter camp with SfC (Snowboarders for Christ), which was a great opportunity for young people to try new winter activities, gain new skills and overcome fears. The theme was 'Light vs. Darkness', with Jajce team organizing the evening programmes. At the camp, we spent the day-times at the nearby mountain ranges, teaching young people to ski and snowboard, with the help of experienced leaders from SfC. Each evening we had a programme, where we played games, gave inspiring talks and had group discussions. Like summer camps, winter camp is a great way that young people from different ethnic backgrounds can live together for a week and develop new friendships. We are looking at new ways to develop Winter Camp, because we are limited by space, in order to reach new people and give more youth the opportunity to attend. Locally, Jajce has been offered by the town government the opportunity to teach young people snowboarding on a nearby mountain – we are exploring this possibility.

### **RESOURCES DEVELOPMENT FOR YOUTH**

In November 2018 Novi Most released a worship album called Svjetlo, meaning 'light'. It has been a great success and we have promoted in 4 different places in the region. Matt and Budo are currently recording songs inspired by psalms in the style of Bosnian folk music and recording some new songs for young people.

### **FOR NMI FUNDRAISING**

Matt Hellyer produces the NMI 'New Bridge' publication which informs supporters of up-to-date NMI work. Matt, Alan and Katie have formed a working group analyzing how we can improve our fundraising in the future – how to improve our website, online giving, social media and prayer update letters. They have also started putting together a recruitment strategy for the future.

## **ACHIEVEMENTS AND PERFORMANCE**

### **PARTNERSHIP WITH THE EVANGELICAL CHURCH OF BOSNIA & HERZEGOVINA (ECBiH)**

All Novi Most international workers and local workers are active members at their local church; and play a key part in the building up of the church. In all locations, Novi Most personnel lead and assist with youth and children's work. The ECBiH is about 500-600 strong and needs encouragement and support and building up; in a population of just under 4 million it is often viewed as a sect, as mainstream religions in BiH are Islam, Catholicism and Serb Orthodox.

**In Brankovac Church, East Mostar** (the Muslim side of the city) the work is well established and led by long term worker Claire Gingell. Last year we released Claire into full-time ministry in the church. We will continue to support the work of this church. Members of the Novi Most team also lead Sunday School, and participate wholly in church life. This church also regularly holds larger events inviting young people from West Mostar, Sarajevo, Livno and Capljina.

**In Centar Dva church, West Mostar**, Novi Most workers are involved in helping a new church plant on the West side of Mostar. The church is using the NM Centre for Sunday Services, knitting courses, English courses as well as weekly arts and crafts. They are going to ensure that reaching out to the youth in the local community is part of this. The church in West Mostar is looking for a new space. Our plan is to move with the church into this space when this happens.

**In Capljina**, Ivica has been appointed as a Deacon in the church and has taken a much more active role in leading aspects of the church. Once a week our workers in Capljina organise youth meetings and activities and regular discipleship of the youth takes place. The Novi Most team join the church for regular weekly prayer meetings.

**In Jajce**, Dina Hajder, the church leader, joins the team for weekly planning meetings and prayer, and participates in many NMI activities. Novi Most team members lead worship in the church and occasionally preach, and work together to reach out and disciple young people. They are creating a bridge between the NMI activities and the church.

## **NOVI MOST INTERNATIONAL**

**In Sarajevo,** Beki and Katie are leading the youth work in the church. They are also creating a bridge between NMI youth work activities and the church. They are significantly involved in country-wide Evangelical Church events and activities, such as leading church camps and conferences. The older youth have come to Church house groups which Beki leads. They disciple and mentor the young people who attend the ECBiH Dolac Malta Church in Sarajevo. They organise the annual Christmas Puppet show where the Samaritan Purse shoeboxes will be given out. Throughout all they do for the church, they are training the youth, who are the next generation, to reach out to their communities in creative ways. Beki is an elder of the Church and both team members help in other church events and play an active role in church life.

**ECBiH (Evangelical Church of Bosnia & Herzegovina) youth conference,** was held in October 2019. The theme was 'Faith Files'. The majority of the Novi Most team was involved in organising and volunteering at the conference, as well as bringing young people they regularly work with to attend the weekend. This conference is another opportunity where young people can gather from all ethnic backgrounds, have quality fellowship and learn something new together, as well as have time for reflection about their own moral values and spiritual beliefs.

### **COMPASSION POT**

Because poverty is so high in BiH, NMI makes available a small allowance each month in every location to allocate according to perceived needs. The team corporately agree who will be the benefactors of this financial aid and it is made clear that the gift comes from NMI. This year Compassion Pot has funded medicine and hospital bills, winter fuel, school books, food parcels, dentist appointments and camp.

### **SCHOLARSHIP PROGRAMME**

Our scholarship programme funds 2 university students: Malina in Sarajevo and Senka in Jajce. As part of the programme, they have been volunteering with us several days a week and we have been financially helping them in their education. We believe that higher education is an important opportunity for people to pursue here and want to help make it accessible for everyone. We are also pleased by the opportunity to train up more locals to serve the next generation.

### **REFUGEE CRISIS**

Since the beginning of 2018, thousands of refugees have sought shelter in Bosnia & Herzegovina, but many are trying to get into EU countries, and are using BiH as a transit point. Several team members in Novi Most, in different locations, have been actively participating in church activities related to the crisis – organising fundraising events, English language teaching. We don't have capacity at the moment to undertake a bigger role in this crisis, but we are releasing team members to help where they can through church.

### **TEAM RETREATS**

For the second year in a row, for our annual team retreat, we attended the programme called 'Helping the Helpers' at the Croatian Baptist Church campsite on Ugljan, Croatia. It included in depth bible study with theological teaching from a minister in the Baptist church. There was also teaching from Gestalt psychotherapists on the theme of staying healthy in long-term ministry, as well as the opportunity to have a one-on-one counselling sessions. There was time for relaxation on the beach and fellowship. Our Chairman of Trustees, Anna Hedley, joined us for the retreat.

We organised a team-wide training event about safeguarding practices, which Rowan led, who has been appointed our safe guarding officer.

There was also a training event which 9 Novi Most team members and volunteers attended. It was run by the organisation Josiah Venture and held in the Czech Republic. As well as good teaching it was also a good time to meet other youth workers from around the Balkans and a little beyond – Estonia, Ukraine.

### **STRATEGY**

Since there has been a lot of team changes in Mostar and Capljina, affected by staff turnover, we are in the process of reviewing our strategy. Since these two teams are small, we have merged them

## **NOVI MOST INTERNATIONAL**

together, forming a Herzegovina team. Ivica Šimunović leads the team. We have changed the location of our centre in Mostar and are revamping our ministry there.

### **PRAYER**

Prayer for BiH by NMI is facilitated by monthly e-mail updates (written in and distributed by the Mostar office) to the UK supporters and local BiH churches. Many churches in the UK pray regularly for the work of NMI and we are grateful for that.

### **PERSONNEL**

#### *BiH Team*

International Novi Most team members in BiH are volunteers who are financially and prayerfully supported by their churches, friends and families. The enormous contribution that supporters make to individual workers and to the ministry of NMI is greatly appreciated and valued. Local workers are salaried, and funded through general NMI funds. At the start of this year we employed 6 local workers, (3 in Mostar, 1 in Capljina, 1 in Jajce and 1 in Sarajevo) and there were 6 international volunteers (from the UK). All the team regularly meet together for weekly planning meetings, prayer and Bible study and meet with Team Leaders on a monthly basis for review. Beki Trbić is the Director and we have also formed a Local Leadership Board, which includes team leaders from each location. This board meets once a month to discuss current situation and plan and execute the strategy for the future.

#### *Herzegovina NMI Team*

Ivica Simunovic is the Herzegovina team leader. Indira Zovko continues as NMI legal representative and runs youth activities in Mostar. Alan is focussing on communication with NMI supporters in the UK and leads conversational English classes in Mostar. Becca Simunovic leads the youth club activities in Capljina, through English teaching, craft activities and mentoring projects. Ivica helps with these activities in Capljina as well as organising activities specifically for young men, like sport and challenges.

Senada Puzic and Mario Zovko left Novi Most this year to pursue new opportunities.

#### *Jajce NMI Team*

Matt and Rowan Hellyer together with local worker Budo Hajder have become more integrated into the local community through outreach opportunities. The team have high impact through their musical skills, and are developing song writing and recording opportunities for young people. They are also very keen to use the local amenities in the winter to offer snowboarding sessions for the young people. Matt and Budo help where possible in other locations encouraging young people in music. Baking and arts and crafts activities are also popular, and Rowan and Senka (Budo's wife) lead these.

#### *Sarajevo NMI Team*

Beki Trbic is now Director, but is still involved in local youth ministry in Sarajevo - he teaches music such as guitars and drums and helps lead the Saturday evening theme nights. Katie is using her creative skills to teach photography and arts such as drawing, painting and graffiti, as well as leading Saturday theme nights. Malina is now part of our team as she is a recipient of our scholarship programme. We are working with her to develop resources for youth in the local region.

#### *Chesham Office*

The Chesham office distributes appeals, banks donations, and resources BiH personnel. Fundraising appeals are gradually being handed over to BiH; social media campaigns are already generated there. Recruitment of short and long term personnel continues to be undertaken by the UK office alongside the director in BiH. Katie Flory (part-time) Finance Manager and Linda Eldridge (part-time) Administrator make a significant contribution to the smooth running of the office. Volunteer Val Joiner assists with administration. Volunteers (a pool of 12 or so) from local churches regularly assist with our direct mailings, making a valuable and appreciated contribution to our fundraising activities. The staff work well together and are flexible and servant hearted; this is appreciated by

## **NOVI MOST INTERNATIONAL**

the Trustees. The UK staff have continued the pattern of reduced working hours in order to ease the financial pressure on the organisation whilst we also transfer further administrative tasks to BiH.

### **FUTURE PLANS**

The location objectives put together by each of the locations follow the line of the recent NMI Strategy document. They are very encouraging and show the continued enthusiasm and passion the long term team about working with the young people of BiH and helping them in their futures. With this in mind the work of Novi Most has the possibility to grow and develop further. However both resources in manpower and finances will be needed for this to happen.

### **LINKS TO OTHER ORGANISATIONS**

NMI is a member of The Evangelical Alliance of the UK. In BiH, we work in partnership with the Evangelical Church of Bosnia & Herzegovina. NMI also are in contact with Svaki Student (known as Campus Crusade in other countries) which has recently started work with university students on the East side of Mostar. We are also developing a partnership with Josiah Venture, an umbrella organisation for Christian youth organisations across central and eastern Europe. We have attended their conferences and training events. We have good relationships with other Christian agencies working in BiH who are there to support the church and organise/input into events, conferences, training - in particular Operation Mobilisation (OM), Christian Missionary Alliance (CMA), EUS (Evangelical Union of Students). This year, as in previous years, we helped to distribute over 5,000 shoeboxes as part of the Operation Christmas Child campaign run by Samaritan's Purse. We have loose relationships with other youth organisations and schools in our various locations, and seek to nurture and foster these, as well as the local businesses which offer work experience placements. Novi Most is supported by over 100 UK churches, as well as having links to other churches internationally through its team members - most notably in Germany, Switzerland, and the United States.

### **FINANCIAL REVIEW**

NMI seeks to be transparent in its handling of money. The UK office, although small, has managed to raise funds, recruit workers, and support the organisation's vision as the ministry in BiH has grown. We have maintained and developed youth work in Mostar, Capljina, Jajce and Sarajevo and the number of projects which occur in those locations.

We budgeted for a deficit this year, and ended the year with a surplus of £46,861. We are tremendously grateful for the generosity of our faithful supporters, and churches, who have given to the work and enabled the organisation grow. We enter the new financial year with more than three months reserves in a high interest account with CCLA.

### **Fundraising**

NMI has a targeted fundraising strategy and sends mailings 5 times a year. The organisation has a committed following of individuals and churches who support us regularly in prayer and financial giving, without which the work could not continue and for which we are extremely thankful. Standing order gifts provide around 55% of our unrestricted income. We are grateful too for the support of a number of small trusts for their commitment to our work. A number of local volunteers regularly help with mailings, and are given a Christmas dinner as a thank you.

A number of trust applications have been made, and we are grateful to the Souter Charitable Trust for their support over the last year and the Goodnews Evangelical Mission for their grant. Catherine Bartlem has been involved in investigating grant applications for the future.

### **Reserves Policy**

We have maintained a flexible reserve equivalent to approximately £24,000 which is three months core expenditure. At the year end the general reserve was £55,853. The trustees expect to have to purchase another minibus within the next 2 years and will designate funds for this at that time.

## **NOVI MOST INTERNATIONAL**

### **Grants Policy**

It is our normal practice to apply available funds to projects initiated and run by NMI for the benefit of young people in Bosnia-Herzegovina. We do not welcome unsolicited applications and will not consider funding any project which falls outside our stated objectives in BiH.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Constitution**

Novi Most International is a registered charity and a company limited by guarantee, governed by a Memorandum and Articles of Association.

### **Organisational Structure**

Novi Most International (NMI) has a Board of Trustees who meet five times a year. The Trustees are responsible for the strategic direction and policy of the charity. The Board must have three members and there is no limit on maximum membership. Each Trustee brings professional expertise to the organisation relevant to the work of the charity. All Trustees have personal knowledge of our ministry in Bosnia and Herzegovina (BiH), through field visits, which are encouraged. The Secretary sits on the Board but has no voting rights.

The BiH Director is responsible for daily operations and management, policies and strategy implementation in the field. He maintains regular contact with the Board of Trustees. Together, the Director and Trustees ensure that the charity meets its strategic objectives and that the organisation functions in accordance with good practice, both in the UK and in BiH. The UK office is staffed by a part-time Finance Manager, part-time Administrator and faithful volunteers who help with administration and fundraising. The BiH office is staffed by a Legal Representative and Team leaders in each location are responsible for their administration, accounts and monthly reports. Team leaders are accountable to the BiH Director regarding field operations, and report regularly to the Trustees.

### **Recruitment and Appointment of Trustees**

Under the requirements of the Memorandum and Articles of Association, Trustees are elected to serve for a period of three years, after which they must be re-elected at the next Annual General Meeting. All Trustees are required to subscribe to the Lausanne Covenant (1974) which is the charity's Statement of Faith. New Trustees are appointed to the Board after attending a meeting as observer (for non-confidential items), so that they have an opportunity to meet all the Trustees. After a formal recommendation and an interview with at least two serving Trustees, the Board co-elects the new Trustee, for which ratification at the AGM is sought. Trustees are usually recruited through personal contact. In order to help them consider the role, Trustees are given a Trustee Information Pack which includes: the Role of Trustees, Charity Commission CC3, the Lausanne Covenant, Annual Report and Accounts, current literature/resources on the work of Novi Most International.

### **Trustee Induction and Training**

The Company Secretary ensures that the Trustees are aware of the legal commitments they are undertaking before being appointed. Most Trustees are familiar with the ministry of NMI before being elected to the Board. Trustees are encouraged to visit, and as appropriate participate in, our ministry in BiH. Trustees are satisfied with the appointment process, and draw on information from the various Charity Commission publications as necessary. They take up opportunities for training as they are able.

### **Risk Management**

The Board regularly reviews the major risks relating to the operation and finances of the charity. Where necessary, action is taken to mitigate the risks the charity faces.

## **NOVI MOST INTERNATIONAL**

### **REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity Name:	Novi Most International
Charity Registration No:	1043501
Company Registration No:	3006953
Registered Office and Operational address:	Lee Common Methodist Church Oxford Street Lee Common Bucks HP16 9JP

<b>PRESIDENT</b>	Mark Hedley
Title:	Sir Mark Hedley

### **TRUSTEES**

Miss Anna Hedley	Chair
Mr Simon Evans	Treasurer
Mr Peter Flory	
Mr Michael Elliot	
Rev Gillian Rowell	

<b>COMPANY SECRETARY</b>	Mrs Katie Flory
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<b>BiH DIRECTOR</b>	Mr Beki Trbic
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### **UK STAFF MANAGEMENT TEAM**

Mrs Katie Flory	Finance Manager
Mrs Linda Eldridge	Administrator

### **INDEPENDENT EXAMINER**

Nicola Anderson FCA FCIE  
189 Baldwins Lane  
Croxley Green  
Rickmansworth  
Herts. WD3 3LL

### **BANKERS**

Nat West Bank plc  
P O Box 92  
Hanley  
Stoke on Trent  
ST1 1QA

Sort Code: 01-03-69  
Account No: 13495380

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the charitable affairs at the end of the year, and of its income and expenditure for that period. In preparing these financial statements the Trustees are required to:

- Select suitable accounting practices and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the accounts
- Prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Company, and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company, and hence, for taking reasonable steps for the prevention and detection of fraud or other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (SORP FRS102), and in accordance with the small companies exemptions as found in section 415A of the Companies Act 2006

This report was approved by the Board on .

Katie Flory, Secretary

**INDEPENDENT EXAMINER'S REPORT**

I report to the charity trustees on my examination of the accounts of the Company (company no. 3006953 and charity no: 1043501) for the year ended 30 September 2019 as set out on pages 12 to 20.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Nicola Anderson FCA FCIE**

dated:

Chartered Accountant and Independent Examiner  
189 Baldwins Lane  
Croxley Green  
Rickmansworth  
Herts WD3 3LL

# NOVI MOST INTERNATIONAL

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 30 SEPTEMBER 2019

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
<b>INCOME FROM:</b>							
<i>Donations and Legacies</i>							
Donations	2a	117,532	102,496	220,028	120,007	78,706	198,713
Gifts in kind		0	0	0	0	0	0
Grants receivable	2b	0	13,900	13,900	0	0	0
Other income		0	0	0	0	0	0
<i>Other Trading Activities</i>							
Rental Income		156	0	156	1,900	0	1,900
Other income		0	0	0	118	2,223	2,341
<i>Investments</i>							
Bank Interest		244	0	244	113	0	113
<b>TOTAL</b>		<b>117,932</b>	<b>116,396</b>	<b>234,328</b>	<b>122,138</b>	<b>80,929</b>	<b>203,067</b>
<b>EXPENDITURE ON:</b>							
<b>Raising Funds</b>	3	6,122	0	6,122	6,364	0	6,364
<b>Charitable Activities</b>	4	94,785	86,560	181,345	124,936	92,719	217,655
<b>TOTAL</b>	5	<b>100,907</b>	<b>86,560</b>	<b>187,467</b>	<b>131,300</b>	<b>92,719</b>	<b>224,019</b>
<b>Net income/(expenditure)</b>		<b>17,025</b>	<b>29,836</b>	<b>46,862</b>	<b>-9,161</b>	<b>-11,790</b>	<b>-20,952</b>
<b>Transfers between funds</b>		<b>12,584</b>	<b>-12,584</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net movement in funds:</b>		<b>29,609</b>	<b>17,252</b>	<b>46,862</b>	<b>-9,161</b>	<b>-11,790</b>	<b>-20,952</b>
<b>RECONCILIATION OF FUNDS</b>							
Total funds brought forward		26,244	19,260	45,504	35,406	31,050	66,456
Total funds carried forward	11	55,853	36,512	92,365	26,244	19,260	45,504

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 14 to 20 form part of these financial statements.

# NOVI MOST INTERNATIONAL

## BALANCE SHEET

30th SEPTEMBER 2019

	Note	2019 £	2018 £
<b>FIXED ASSETS</b>			
Tangible assets	7	15,077	433
<b>CURRENT ASSETS</b>			
Stocks		0	0
Debtors	8	1,626	1,648
Cash at bank and in hand		<u>76,956</u>	<u>47,998</u>
		78,582	49,646
<b>CREDITORS: Amounts falling due within one year</b>	9	<u>-1,294</u>	<u>-4,575</u>
<b>NET CURRENT ASSETS</b>		77,288	45,071
<b>NET ASSETS</b>		<u>92,365</u>	<u>45,504</u>
<b>FUNDS</b>			
Restricted Funds	11	36,512	19,260
Unrestricted Funds	11	55,853	26,244
<b>TOTAL FUNDS</b>		<u>92,365</u>	<u>45,504</u>

For the year ending 30 September 2019, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The notes on pages 14 to 20 form part of these financial statements.

The directors approved these financial statements on 5 March 2020.

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MR S EVANS

Company registered No. 3006953

# **NOVI MOST INTERNATIONAL**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 SEPTEMBER 2019**

### **1. Accounting Policies**

#### **Basis of preparation**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (SORP FRS102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### **Income recognition**

Income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Income relating to future periods is deferred.

Donations under gift aid, together with the associated income tax recovery are recognised as income when the donation is received.

#### **Expenditure recognition**

Expenditure is recognised when a liability is incurred, it is probable that settlement will be made and the liability can be measured reliably. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

#### **Allocation of expenditure**

Direct costs of an activity are allocated to that activity. Where direct costs relate to more than one activity they are apportioned across activities based on the extent to which each activity utilises the resources.

Support costs comprise costs incurred in support of these activities. Included in support costs are costs incurred in the governance of the charity which are primarily associated with the constitutional and statutory requirements. Support costs are allocated to activities on a proportional basis.

#### **Capitalisation and depreciation of tangible fixed assets**

##### *UK held assets:*

Items in excess of £500 that are of a capital nature are capitalised and depreciated to write off their cost less residual value over estimated useful life as follows:

Furniture and Fittings – 4 years

Computer equipment - 4 years

##### *Overseas held assets:*

Vehicles for use in Bosnia & Herzegovina are capitalised and depreciated to write off the cost less residual value over estimated useful life of 4 years. All other assets, which comprise fixtures, fittings and computer equipment, are written off in the year they are acquired.

## NOVI MOST INTERNATIONAL

### Fund structure

Restricted funds represent funds received whereby the application of those funds is restricted by the donor. Funds that may be applied at the discretion of the trustees within the charitable objects are unrestricted. Where trustees have set aside funds for specific purposes, these are identified as designated funds.

### Foreign Currency Transactions

Foreign currency transactions are initially recognised at the spot exchange rate between the foreign currency and GBP sterling rate at the date of the transfer of funds. At the end of the reporting period balances are translated at the closing rate.

Significant exchange rate profits and losses on translation are taken to the Statement of Financial Activities.

### 2a. DONATIONS

	<b>Total Funds 2019 £</b>	<b>Total Funds 2018 £</b>
Individuals	185,402	162,918
Churches	27,276	31,842
Other institutions	7,350	3,953
	<b>220,028</b>	<b>198,713</b>

Significant Church and other institution donors (Over £500)

Great Chesham P C C (4 churches)	8,877	11,259
Greenford Baptist Church	3,600	3,380
Goodnews Evangelical Mission	3,000	0
SMB Charitable Trust	2,000	1,000
The Souter Charitable Trust	0	2,000
Bromsgrove Baptist Church	1,250	1,187
St Andrew's Church Oxshott	1,250	1,000
Holy Trinity Church	1,200	1,100
Broadway Baptist Church	1,070	700
St James Styvechale	1,000	1,000
The Forest Hill Charitable Trust	1,000	1,000
St John's Community Church	1,000	875
Arise Church	960	960
Kingdom Faith South West Church	803	0
Perth Baptist Church	700	530
St Catherine's Church, Tilehurst	663	0
St Leonard's Church	585	911
Tidcombe Community Church Tiverton	580	284
St Mark's Church Utley	500	1,050
Kingdom Faith Church	500	0
Operation Mobilisation	500	0
St Marys Church, Nantwich	500	0
Grays Baptist Church	400	800
The Edgar Milward Charity	300	500
St Peter's Baptist Church	0	1,420
Emmanuel Church Chesham	0	1,151
The J R Trust	0	1,000
St Matthew's & St Oswald's	0	500

### 2b. GRANTS

Goodnews Evangelical Mission	11,900	0
The Souter Charitable Trust	2,000	0
	<b>13,900</b>	<b>0</b>

# NOVI MOST INTERNATIONAL

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2019

### 3. RAISING FUNDS

	Total Funds 2019 £	Total Funds 2018 £
Salaries and professional charges	2,209	1,663
Marketing and advertising	60	262
Rent, rates, light and heat	234	629
Postage, printing and stationery	3,580	3,747
Telephone	39	63
	<b>6,122</b>	<b>6,364</b>

### 4. CHARITABLE ACTIVITIES

	Volunteer funding, Grants and Aid £	Central £	Mostar £	Capljina £	Jajce £	Sarajevo £	Intern ship Scheme £	Field visits and prayer £	2019 Total £	2018 Total £
Grants and volunteer support	63,031	0	0	0	0	0	0	0	63,031	71,892
Project costs	598	0	2,123	954	5,008	2,277	0	0	10,960	12,549
Activities and Courses	0	2,762	0	0	0	0	0	0	2,762	1,189
Salaries	0	5,838	10,106	7,813	7,042	8,158	2,003	8	40,968	45,455
Travel and vehicle costs	0	2,039	2,293	4,495	5,288	1,229	0	803	16,147	12,846
Rent, Rates Heat, Light & Maintenance	0	532	1,645	3,674	4,294	1,101	0	0	11,246	12,817
Postage, Printing & Stationery	0	236	22	0	162	180	0	0	599	572
Telephone	0	623	418	385	637	189	0	0	2,252	2,618
Insurance	0	194	0	0	0	0	0	120	314	517
Professional Charges	0	564	82	0	382	34	0	0	1,063	1,445
Training	0	2,798	0	100	28	0	11	0	2,937	3,824
Bank charges & Sundry expenses	0	974	163	40	131	210	0	0	1,518	1,425
<b>Support</b>										
Salaries	7,401	1,926	1,960	2,031	2,672	1,556	234	108	17,888	31,602
Office costs	3,858	1,004	1,022	1,059	1,393	811	122	56	9,325	17,273
Sundry expenses	139	36	37	38	50	29	4	2	335	1,631
	<b>75,027</b>	<b>19,526</b>	<b>19,871</b>	<b>20,589</b>	<b>27,087</b>	<b>15,774</b>	<b>2,374</b>	<b>1,097</b>	<b>181,345</b>	
2018	94,672	18,119	34,258	24,256	23,430	19,717	2,333	870		217,655

Costs are allocated directly to relevant expense categories wherever possible. Support costs are allocated based on staff time.

# NOVI MOST INTERNATIONAL

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2019

### 5. ANALYSIS OF STAFF COSTS, THE COST OF KEY MANAGEMENT PERSONNEL AND RELATED PARTY TRANSACTIONS

The aggregate payroll costs were:

	2019 £	2018 £
Wages and salaries	59,798	68,800
Contracted Staff	1,268	9,920
	<u>61,066</u>	<u>78,720</u>

No employees had emoluments in excess of £60,000 (2016 nil)

#### Particulars of employees:

The average number of employees (head count based on number of staff employed) during the financial year amounted to:

	2019	2018
Raising funds	1	1
Direct charitable activities	4	7
Support and Governance	2	2
	<u>7</u>	<u>10</u>

The trustees of the charity are considered to be the key management. No trustee received any remuneration during the year (2018: nil) One trustee was reimbursed £272 for travel expenses (2018: nil) Trustees donated £13,422 aggregated to the charity (2018: £10,030)

### 6. NET INCOME

Net Income is stated after charging:

	Total Funds 2019 £	2018 £
Staff pension contributions	0	0
Depreciation	2,218	10
Independent examiner's fees	800	800

### 7. FIXED ASSETS

	Vehicles £	Fixtures & Fittings £	Total £
<b>COST</b>			
At 1 October 2018	37,845	23,811	61,656
Additions	16,862	0	16,862
Disposals	-27,301	-21,509	-48,810
<b>At 30 September 2019</b>	<u>27,406</u>	<u>2,302</u>	<u>29,708</u>
<b>DEPRECIATION</b>			
At 1 October 2018	37,845	23,378	61,223
Charge for the year	2,108	110	2,218
Disposal	-27,301	-21,509	-48,810
<b>At 30 September 2019</b>	<u>12,652</u>	<u>1,979</u>	<u>14,631</u>
<b>NET BOOK VALUE</b>			
<b>At 30 September 2019</b>	<u>14,754</u>	<u>323</u>	<u>15,077</u>
At 30 September 2018	0	433	433

Motor vehicles are used for direct charitable activities in BiH.

# NOVI MOST INTERNATIONAL

## NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2019

### 8. DEBTORS

	<b>Total Funds</b>	
	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Trade debtors	0	0
Gift Aid recoverable	1,626	1,638
Other debtors	0	10
Prepayments	0	0
	<b>1,626</b>	<b>1,648</b>

All assets are used in the management and administration of the charity.

### 9. CREDITORS: Amounts falling due within one year

	<b>Total Funds</b>	
	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
PAYE and social security	35	0
Other creditors	809	4,125
Accruals	450	450
	<b>1,294</b>	<b>4,575</b>

### 10. COMMITMENTS UNDER OPERATING LEASES

	<b>Total Funds 2019</b>		<b>2018</b>	
	<b>Land and buildings</b>	<b>Other items</b>	<b>Land and buildings</b>	<b>Other items</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Operating leases which expire:</b>				
Within 1 year	0	0	0	0
Within 2 to 5 years	0	5,546	0	6,962
	<b>0</b>	<b>5,546</b>	<b>0</b>	<b>6,962</b>

# NOVI MOST INTERNATIONAL

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2019

### 11. FUNDS

2019	Balance at 1 Oct 2018 £	Incoming £	Outgoing £	Transfers £	Balance at 30 Sept 2019 £
Project workers	6,087	63,438	-63,031	0	6,494
Other restricted funds	13,173	52,958	-23,529	-12,584	30,018
<b>Total Restricted Funds</b>	<b>19,260</b>	<b>116,396</b>	<b>-86,560</b>	<b>-12,584</b>	<b>36,512</b>
Designated Funds					
Building Fund	62,500	0	0	-62,500	0
Flood Response Fund	5,000	0	0	-5,000	0
Unrestricted Funds					
General Fund	-41,256	117,932	-100,907	80,084	55,853
<b>Total Unrestricted Funds</b>	<b>26,244</b>	<b>117,932</b>	<b>-100,907</b>	<b>12,584</b>	<b>55,853</b>
<b>Total Funds</b>	<b>45,504</b>	<b>234,328</b>	<b>-187,466</b>	<b>0</b>	<b>92,365</b>
Other restricted funds (breakdown)					
Flood Response	1,443	0	0	0	1,443
Youth Worker Training	1,929	13,900	-12,023	0	3,806
Intern Scheme	9,325	0	-2,003	0	7,322
Camps and Courses	0	7,357	-5,140	0	2,217
Transit	476	0	0	0	476
MiniBus	0	29,446	-2,108	-12,584	14,754
Instruments	0	2,255	-2,255	0	0
	<b>13,173</b>	<b>52,958</b>	<b>-23,529</b>	<b>-12,584</b>	<b>30,018</b>
<b>2018</b>	<b>Balance at 1 Oct 2017 £</b>	<b>Incoming £</b>	<b>Outgoing £</b>	<b>Transfers £</b>	<b>Balance at 30 Sept 2018 £</b>
Project workers	6,408	71,573	-71,894	0	6,087
Other restricted funds	24,642	9,356	-20,825	0	13,173
<b>Total Restricted Funds</b>	<b>31,050</b>	<b>80,929</b>	<b>-92,719</b>	<b>0</b>	<b>19,260</b>
Designated Funds					
Building Fund	62,500	0	0	0	62,500
Flood Response Fund	5,000	0	0	0	5,000
Unrestricted Funds					
General Fund	-32,094	122,138	-131,300	0	-41,256
<b>Total Unrestricted Funds</b>	<b>35,406</b>	<b>122,138</b>	<b>-131,300</b>	<b>0</b>	<b>26,244</b>
<b>Total Funds</b>	<b>66,456</b>	<b>203,067</b>	<b>-224,019</b>	<b>0</b>	<b>45,504</b>
Other restricted funds (breakdown)					
Flood Response	1,443	0	0	0	1,443
Youth Worker Training	2,381	0	-452	0	1,929
Salary Grant	10,000		-10,000	0	0
Intern Scheme	10,780	0	-1,455	0	9,325
Camps and Courses	0	7,133	-7,133	0	0
Transit	38	2,223	-1,785	0	476
	<b>24,642</b>	<b>9,356</b>	<b>-20,825</b>	<b>0</b>	<b>13,173</b>

The Project Workers fund represents money received for the support of workers in Bosnia Herzegovina.

The Building Fund represented money given for the purchase of the Klub building in Mostar. The trustees have moved this to general funds as there is no longer the possibility of purchasing the building.

Other restricted funds includes money given in response to flooding in BiH, for the purchase of a minibus and gifts received for youth worker training and the intern scheme. Surplus funds from the minibus appeal and funds previously designated for flood support have been transferred to general unrestricted funds.

# NOVI MOST INTERNATIONAL

## NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2019

### 12. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)

2019	Tangible fixed assets	Other net assets	2019 Total
	£	£	£
<b>Restricted funds</b>			
Project workers	0	6,494	6,494
Other restricted funds	14,754	15,264	30,018
	<u>14,754</u>	<u>21,758</u>	<u>36,512</u>
<b>Unrestricted funds</b>	323	55,530	55,853
	<u>15,077</u>	<u>77,288</u>	<u>92,365</u>

  

2018	Tangible fixed assets	Other net assets	2018 Total
	£	£	£
<b>Restricted funds</b>			
Project workers	0	6,087	6,087
Other restricted funds	0	13,173	13,173
	<u>0</u>	<u>19,260</u>	<u>19,260</u>
<b>Unrestricted funds</b>	433	25,811	26,244
	<u>433</u>	<u>45,071</u>	<u>45,504</u>

### 13. COMPANY LIMITED BY GUARANTEE

Novi Most International is a company limited by guarantee and a registered charity. The liability of each member is limited to one pound. At 30 September 2019 there were 5 members (2018: 5 members)

The company is registered with the Charity Commission as a charity (number 1043501) and is exempt from taxation in accordance with Chapter 3 of Part 11 of the Corporation Tax Act 2010.

### 14. CONTROL

The Charity was controlled by the Trustees in this year and the previous year.