

THE SKINNERS' SCHOOL PARENTS' ASSOCIATION ("SSPA")
(Registered charity number 1103916)
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 30 APRIL 2020

TRUSTEES' ANNUAL REPORT

The Trustees present their annual report and accounts for the year ended 30 April 2020.

Registered address

C/O The Skinners' School, St John's Road, Tunbridge Wells, Kent TN4 9PG

Trustees

SSPA is an unincorporated association whose members are the parents, guardians or carers of a pupil currently attending the Skinners' School ("the school") together with the Headmaster and one other staff member.

The elected members of the Committee are the Chair, Vice Chairman, Secretary and Treasurer ("the Officers") together with twelve Ordinary Committee Members; these members are appointed at the AGM and in accordance with SSPA's constitution. Up to six other members of the Committee ("the co-opted members") are co-opted by the elected members of the Committee. The Committee members, both elected and co-opted, are the charity trustees.

The Committee of SSPA during the year was as follows:

Mrs Nicky Tebay	(Chairman) – retired 25 June 2019
Brenda Purse	(Chairman) – appointed 25 June 2019
Mrs Clare Reed	(Vice Chair) – retired 25 June 2019
Jacqui Baker	(Vice Chair) – appointed 25 June 2019
Mrs Lucy Smalley	(Secretary)
Mrs Sue Corcoran	(Treasurer)
Mr Edward Wesson	(Headmaster)
Mr Will Bone	Pupil representative – retired 25 June 2019
Mr Dom Rigby	Pupil representative – retired 25 June 2019
Ollie Bingham	Pupil representative – appointed 25 June 2019
Ruairi Garrett	Pupil representative – appointed 25 June 2019
Joanne Lord	Retired 25 June 2019
Sarah Justice	
Jacqui Baker	Retired 25 June 2019
Jane Fineman	
Katherine Wynne	
Amanda Bristow	
Rebecca South	Retired 25 June 2019
Julie Bowen	
Claire Brockman	Retired 25 June 2019
Brenda Purse	Retired 25 June 2019
Kulsoom Brown	
Joanne McKall	
Catherine Manktelow	Appointed 25 June 2019
James Pauling	Appointed 25 June 2019
Kealey Castle	Appointed 25 June 2019
Sarah Pooley	Appointed 25 June 2019

Sarah Evans	Appointed 25 June 2019. Retired 31 October 2019
Jennifer Gillespie	Appointed 31 October 2019
Paul Johnston	(Bursar)
Julia Lethaby	Co-opted member. Retired 25 June 2019
Andrea Csillag	Co-opted member
Ann Hughes-Wilson	Co-opted member. Appointed 25 June 2019

Objects of the charity

The Constitution of SSPA (which was adopted on 21 May 2003) states that the object of the charity is to advance education of pupils in the school in particular by:

1. developing effective relationships between the staff, parents and others associated with the School;
2. engage in activities or providing facilities or equipment which support the School and advance the education of the pupils.

Summary of the main achievements during the year

SSPA has had a very successful year through the hard work of the Committee and with assistance from many other parents and Skinners' staff.

Three fundraising events took place during the year, namely the Summer Ball, Christmas Fayre and the Quiz Night, which together with four Non-Uniform days raised funds of £36,252. Social events held during the year included the provision of refreshments and a raffle at the New Parents Evenings. The net surplus from these events was £315. Subscriptions to SSPA totalled £689. £3,513 of Gift Aid was recovered which related to subscriptions and Non-Uniform days. A total of £581 was received from bank interest, Easyfundraising and Amazon. The 200 Club raffle raised £4,110 during the year.

Donations amounting to £35,700 were made to the school during the year.

Financial review


The accounts for the year ended 30 April 2020 are set out on page 4 and 5.

Incoming resources for the year amounted to £45,460 and donations of £35,700 were made to the school. After taking account of resources expended, there was a net inflow of resources for the year of £9,091.

At the end of the year the SSPA's funds amounted to £27,366. These funds are unrestricted.

Approved by the Trustees on 23 June 2020.

Signed on their behalf by:

.......... Mrs B Purse
Chair

.......... Mrs S Corcoran
Treasurer

Independent Examiner's report to the Trustees of The Skinners' School Parents' Association

I report on the accounts of the Trust for the year ended 30 April 2020, which are set out on pages 2 and 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met.

Signed:



Name: Robin G Bell MA (Cantab) FCCA CPFA DMS MCMI
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Date: 14th May 2020

Skinners' School Parents' Association
Accounts for the year ended 30 April 2020

Income and Expenditure for the period 1st May 2019 to 30th April 2020

Source of Income:	2019 /2020		2018 /2019	
	£	£	£	£
MAIN EVENTS				
Christmas Fayre including Match Funding	19,929		11,269	
Ball June 2019/Spanish Fiesta Party June 2018	7,198		4,105	
Quiz May 2018	-		2,178	
Quiz March 2020	2,585		1,436	
200 Club 2017/18	-		1,077	
200 Club 2018/19	1,130		1,880	
200 Club 2019/20 8 months	2,980			
		33,822		21,944
OTHER EVENTS				
Spring non-uniform day	1,765		1,593	
Summer non-uniform day	1,180		1,107	
Autumn non-uniform day	1,887		1,783	
Winter non-uniform day	1,709		1,621	
		6,540		6,104
New Parents' Evening - no charge	-197		-249	
New Parents' Evening Raffle/Donations	513		427	
		315		178
Junior Disco		-		99
OTHER SOURCES OF INCOME				
Gift Aid recovered		3,513		2,894
Bank interest		9		7
Compensation received from bank		-		150
Subscriptions from parents		689		1,439
Easy Fundraising		500		176
Amazon		72		
Total		£45,460		£32,991
Description of Expenditure:				
Stock for PA Cupboard		-32		-43
Middle School Prize		-		-15
Flowers for retiring/PA Committee members		-183		-
Postage and stationery		-105		-18
Gifts for office staff and auditor		-126		-134
Parentkind membership		-122		-117
Deposit paid for DJ Summer Ball - cancelled		-100		-
Total miscellaneous expenditure		-669		-327
Surplus before PA Donations to School		£44,791		£32,664
PA Donations to School		35,700		44,050
Surplus of Income over Expenditure (Deficit in 2018/19)		£9,091		-£11,386

Balance Sheet

Accumulated funds:

Accumulated funds brought forward
Net fund movements for year

at 30th April
2020

18,275
9,091

at 30th April
2019

29,661
-11,386

Total accumulated funds

£27,366

£18,275

Represented by:

Current Assets

Cash

60

17

HSBC Business Money Manager Account - deposit account

4,415

4,407

HSBC Community Account - current account

12,933

1,148

HSBC Club 200 - current account

5,580

3,770

Lloyds Treasurer's Account - current account

5,840

10,410

28,828

19,751

Stock of Christmas puddings

138

264

Match Funding due from HSBC

1,000

Payments in advance for summer party

-

100

29,966

20,115

Less: Current Liabilities

Club 200

-2,600

-1,840

Net Current Assets

£27,366

£18,275

Sue Corcoran, Hon Treasurer, 10 May 2020

I have audited these annual statements and the supporting records and vouchers presented to me by the Treasurer. In my opinion they give a true and fair view of the Association's Income and Expenditure for the year ending 30th April 2020, and the Balance Sheet at that date.



Robin Bell, MA(Cantab) FCCA CPFA DMS MCMI, Independent Examiner, 13 May 2020