

# **The Rufiji Leprosy Trust**

## **Annual Report and Financial Statements**

**For the Year Ended 30 September 2019**

**Charity Registered in England and Wales Number: 286242**

# **The Rufiji Leprosy Trust**

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**For the Year Ended 30 September 2019**

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## **The Rufiji Leprosy Trust**

Reference and Administrative Details

For the Year Ended 30 September 2019

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<b>Patron</b>	Professor the Baroness S Hollins
<b>Trustees</b>	Dr A W L de Waal (President) Dr S Feather (Co-chairperson) Mr J G O'Donoghue (Co-chairperson) Mr N Bowley Ms J Cosgrave The Reverend V A de Waal Mrs R Green Mr G W W Laverton Mr R M Luxmore Mrs V S Mead (resigned 16 April 2020) Mr H Wilding (resigned 6 January 2019)
<b>Treasurer (non-trustee)</b>	Mr J Steel (appointed 20 January 2020)
<b>Independent examiner</b>	Michelle Ferris ACA Albert Goodman Chartered Accountants Goodwood House Blackbrook Park Avenue Taunton Somerset TA1 2PX
<b>Bankers</b>	Lloyds Bank Plc 37 Market Square Crewkerne Somerset TA18 7LR
<b>Principal office</b>	c/o CAFOD Romero House 55 Westminster Bridge Road London SE1 7JB
<b>Chairman</b> - Foundation for Rapid Response to TB and Leprosy	Mr B Rwamtoga
<b>Field address</b>	Mr A Nguyu Executive Secretary of the Foundation for Rapid Response to TB and Leprosy Kindwitwi Utete Coastal Region Tanzania

**The Rufiji Leprosy Trust**  
Trustees' Report  
For the Year Ended 30 September 2019

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The Trustees present their report, along with the financial statements of the charity, for the year ended 30 September 2019. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's governing schemes and applicable law, statutory regulations.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Rufiji Leprosy Trust ("RLT") was founded on 10 October 1982 to continue the work with people affected by leprosy, which was started in 1961 by the late Canon Robin Lamburn in Kindwitwi village and the Rufiji District of Tanzania. RLT is a charitable trust governed by a deed of settlement dated 10 October 1982 and amendments dated 11 March 2015.

RLT operates exclusively with the Foundation for Rapid Response to TB and Leprosy (FRRTL), a Non-Government Organization, registered in Tanzania (registration number 1023) and based in the village of Kindwitwi.

### **Organisational Structure**

The Trustees of RLT are responsible for its general control and management. They give their time freely and receive no remuneration or other financial benefits.

At a Trustees meeting on 20 January 2020, the Trustees approved a plan to transfer the role of Treasurer from Richard Luxmore to James Steel. Richard is to stay on as a Trustee while James will work as Treasurer without taking on a Trusteeship.

Val Mead resigned as a Trustee on 16 April 2020 for personal reasons. The Trustees wish to thank her for her 25 years of dedicated and invaluable service to the Trust.

## **OBJECTIVES AND ACTIVITIES**

### **Summary of the objectives of the charity as set out in its governing document**

RLT aims 'to pay or use the capital and income of the Trust Fund as and when received to or for such charitable purpose or purposes (including without prejudice to the generality of this clause the purpose of the prevention treatment and cure of leprosy in Tanzania or elsewhere in the world) or to or for any other charitable institution or institutions or other charitable object or objectives anywhere in the world as the Trustees shall in their absolute discretion think fit to support maintain or establish.'

### **Summary of the main activities in relation to these objectives**

In planning the Charity's activities, the Trustees have kept in mind the Charity Commission's guidance on public benefit.

RLT operates exclusively with FRRTL and its main activities involve the provision of funding for human resources, services and facilities to the people of Kindwitwi, and, in particular, those affected by leprosy. RLT gives no funds to any other organisation. Whilst it has been very encouraging to see FRRTL access streams of funding other than that from RLT, RLT still remains the principal donor to FRRTL. The Trustees have confirmed their commitment and responsibilities as the main donor.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Meetings of the Trustees of RLT**

Over the course of the year, the Trustees had four formal meetings, three via teleconferencing and one face-to-face. In addition, the Co-chairs held two teleconferences with the Chair of FRRTL to discuss funding decisions.

### **Activities in Kindwitwi**

#### **The Ward**

The Trustees continue to provide funding for full care support for a number of the most vulnerable who have no other means of caring for themselves.

#### **Leprosy Work**

RLT supports both the dispensary staff, who provide care for the most disabled villagers as well as meeting general health needs of the wider village community, and the shoemaker, who ensures that all those in the village and surrounding areas affected by leprosy have appropriate bespoke or ready-made footwear.

Funds are provided to the District TB and Leprosy Coordinator for two days a month additional support and supervision for health staff around Rufiji District.

#### **Education**

RLT continues to support the running costs of the village kindergarten and one student was supported with their Secondary School costs. In addition, RLT supported five students in further education.

## **FINANCIAL REVIEW**

### **Policy on Reserves**

At 30 September 2019, RLT had cash reserves of £68,242.

RLT continues to monitor the situation with respect to a decreasing donor base and the need to make up the shortfall with reserves built up in the past. RLT has committed to support on-going activities, whilst ensuring there are still enough reserves to support the core work of RLT – which includes supporting the most vulnerable affected by leprosy who have absolutely no other means of support other than that provided by RLT.

The Trustees have had constructive conversations with FRRTL over the management of their cost base and staffing structures. FRRTL sold their vehicle during the year resulting in a temporary reduction in expenditure for RLT. RLT aims to hold a minimum of 3 years future direct charitable expenditure as reserves, which currently equates to around £65,000, in order that FRRTL would have adequate time to plan the wind down of its non-essential work and to seek alternative funding for the essential aspects of its work, should RLT no longer be in a position to offer long term support.

### **Covid-19**

The Trustees have considered the impact of the Covid-19 pandemic on the charity. Fundraising is not expected to be affected through 2020 as the bulk of income comes through standing orders from regular donors. Additionally the Trustees consider that the reserves position is strong enough to deal with a possible reduction in income following an economic downturn arising from the Covid-19 pandemic. We are kept informed by our Tanzanian partners, FRRTL, who advise that, although the pandemic is active in Tanzania, so far it has not reached the village of Kindwitwi, nor the district of Rufiji.

**The Rufiji Leprosy Trust**  
Trustees' Report  
For the Year Ended 30 September 2019

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**Funding the Work of RLT**

The Trustees agreed to continue to fund the provision of an hour a week for maintaining a social media presence.

**SUPPORT**

RLT continues to be aware that the work in Tanzania is only possible due the commitment and generosity of supporters of RLT, and remains grateful to regular supporters, the grant-making bodies and those giving single donations, all of whom enable the work of RLT to continue.

**S Feather**  
Co-chairperson, Rufiji Leprosy Trust

**J G O'Donoghue**  
Co-chairperson, Rufiji Leprosy Trust

Date: 22 June 2020

**The Rufiji Leprosy Trust**  
Independent Examiner's Report  
For the Year Ended 30 September 2019

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**Independent examiners report to the Trustees of The Rufiji Leprosy Trust**

I report to the trustees on my examination of the accounts for The Rufiji Leprosy Trust ("the charity") for the year ended 30 September 2019.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Michelle Ferris ACA**  
Albert Goodman LLP  
Goodwood House  
Blackbrook Park Avenue  
Taunton  
TA1 2PX

Date: 26 June 2020

**The Rufiji Leprosy Trust**  
 Receipts and Payments Account  
 For the Year Ended 30 September 2019

	Unrestricted £	Restricted £	2019 £	2018 £
<b>Income receipts</b>				
General donations	14,530	-	14,530	31,132
Tax repayments (on general donations)	3,051	-	3,051	5,229
Grant income	-	11,300	11,300	8,300
Bank interest	286	-	286	226
<b>Total receipts</b>	<u>17,867</u>	<u>11,300</u>	<u>29,167</u>	<u>44,887</u>
<b>Direct charitable expenditure</b>				
Kindwitwi account (page 7)	(16,807)	(11,300)	(28,107)	(34,625)
	<u>1,060</u>	<u>-</u>	<u>1,060</u>	<u>10,262</u>
Fundraising expenditure (page 7)	(368)		(368)	(455)
Governance expenditure (page 7)	(1,424)	-	(1,424)	(190)
<b>Net receipts/(payments) for the year</b>	<u>(732)</u>	<u>-</u>	<u>(732)</u>	<u>9,617</u>
Bank balances at 1 October 2018	68,974	-	68,974	59,357
<b>Bank balances at 30 September 2019</b>	<u><u>68,242</u></u>	<u><u>-</u></u>	<u><u>68,242</u></u>	<u><u>68,974</u></u>

The financial statements were approved by the Trustees at a meeting held on 22 June 2020.

**S Feather**  
 Co-chairperson

**J G O'Donoghue**  
 Co-chairperson

**R Luxmore**  
 On behalf of the Trustees



**The Rufiji Leprosy Trust**  
Schedule of Expenditure  
For the Year Ended 30 September 2019

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	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2019 £</b>	<b>2018 £</b>
<b>Expenditure of Kindwitwi</b>				
Leprosy control	663	-	663	1,530
Local administration (including salaries)	18,316	1,578	19,894	16,142
Ward and dispensary	-	9,474	9,474	10,043
Village development	4,842	-	4,842	4,486
Vehicles and machinery (includes vehicle sale)	(7,014)	-	(7,014)	2,188
Patients' welfare	-	248	248	236
	<u>16,807</u>	<u>11,300</u>	<u>28,107</u>	<u>34,625</u>
<b>Fundraising expenditure</b>				
Newsletters	25	-	25	242
Website	343		343	213
Postage, telephone and copying	-	-	-	-
	<u>368</u>	<u>-</u>	<u>368</u>	<u>455</u>
<b>Governance expenditure</b>				
Travel costs – trustees' meetings	128	-	128	130
Accountancy	1,140	-	1,140	-
Annual subscription	60	-	60	60
Computer hardware	96	-	96	-
	<u>1,424</u>	<u>-</u>	<u>1,424</u>	<u>190</u>

# The Rufiji Leprosy Trust

## Statement of Assets & Liabilities and Notes to the Accounts

As at 30 September 2019

### 1 Accounting policies

The Receipts and Payments Account has been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn.

The Receipts and Payments Account does not include other accruals and prepayments in respect of income or expenses and have been prepared following the guidance for accounting for smaller charities issued by the Charities Commission.

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects of the charity at the discretion of the trustees.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity and as specified by the donor.

As highlighted in note 9, the Trustees have considered the implications of Covid-19 on the charity. Taking into account the cash position of the charity and ongoing costs, the Trustees are comfortable that the charity remains a going concern.

### 2 Cash funds

	2019 £	2018 £
Bank balances:-		
Trustee account	26,490	27,509
Virgin Money Charity account	41,752	41,465
	<u>68,242</u>	<u>68,974</u>

### 3 Other monetary assets

	2019 £	2018 £
Tax repayment due	504	1,159
	<u>504</u>	<u>1,159</u>

### 4 Other monetary liabilities

	2019 £	2018 £
Accrued fee for independent examination and accounts	576	1,139
	<u>576</u>	<u>1,139</u>

## **The Rufiji Leprosy Trust**

### **Statement of Assets & Liabilities and Notes to the Accounts**

As at 30 September 2019

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#### **5 Assets retained for the charity's own use**

The Trust has purchased a number of assets, mainly for use in the village of Kindwitwi. Following the creation of the Kindwitwi Leprosy Care and Community Development Association on 1 January 2007, a company based in Kindwitwi, all assets previously retained for the charity's own use were transferred to this company.

#### **6 Trustees' remuneration and expenses**

No remuneration or benefits, directly or indirectly, out of the funds of the charity, were paid or payable in the year to any Trustee or to any persons known to be connected with any of them.

During the year, travel expenses totaling £128 (2018: £130) were reimbursed to 1 (2018 – 2) Trustees.

#### **7 Employees**

There were no employees directly employed by the Trust during the year. The Trust makes payments to the Trust in Tanzania to fund individuals employed by this Trust.

#### **8 Restricted funds**

During the year, the Trust received restricted grants of £8,300 (2018 - £8,300) from St Lazarus Trust for food for the ward and salary for the shoemaker, and £3,000 (2018 - £nil) from Persula Trust for the dispensary. The amounts were spent in full.

#### **9 Non adjusting post balance sheet event**

The Trustees have identified the Covid-19 pandemic as a non-adjusting post balance sheet event as the position was not indicative of any conditions that were in existence at the year end. The Trustees have reviewed the cash position of the charity and are confident that the charity is a going concern. For more details, see the trustees report.