

# **St. Michael's & Lark Lane Community Association** **(SMLLCA)**

**Centre: The Old Police Station**

**80 Lark Lane**

**Liverpool L17 8UU**

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**Facebook: Lark Lane Community Centre**

**A Company limited by guarantee and not having a share capital. Company No. 1692937  
A Registered Charity No. 513803.**

## **ANNUAL REPORT OF THE EXECUTIVE COMMITTEE TO THE SPECIAL TRUSTEES MEETING HELD ON JULY 8<sup>TH</sup> 2020**

### **CORONAVIRUS PANDEMIC**

As a result of the pandemic, the trustees reluctantly decided to cancel the 2020 Annual General Meeting which was due to be held on the above date. Instead they have approved the accounts and the re-appointment of our accountants without being able to consult the wider membership.

From March 21st the Community Centre building has been closed and so the activities reported on here, with only a few exceptions, were not being held after that date.

### **STATEMENT OF AIMS AND OBJECTIVES**

SMLLCA was founded in May 1976, when two recently formed community groups merged, to tackle a variety of local problems, and in particular the serious lack of community facilities and activities.

SMLLCA exists to provide a wide range of services, and to meet other needs, for the residents of our catchment area, in a friendly and welcoming environment.

The Association's work covers the whole age range, with a strong emphasis on work with disadvantaged people, but always responsive to the changing needs of the Community.

A Policy of Equality of Opportunity is actively pursued throughout the operation and activities of the Association, relating both to staff and users.

### **HOW THE CHARITY IS ORGANISED**

The Executive Committee is composed of volunteers from the local community with an interest in, and a commitment to, the running of SMLLCA. Anyone who is, or who has agreed to be, a member of the Association can apply to become a member of the Executive Committee, either by election at the Annual General Meeting, or by co-option at any other time.

During the year the role of the Executive Committee is to make plans, and oversee their implementation, for the running of the Community Centre and the Association's other interests, including events occurring elsewhere in the Community.

Responsibility for the detailed administration of the Association's business may be delegated to sub committees which include members of the Executive Committee, relevant members of staff and other interested persons. Sub committees may meet on a regular basis, or be convened as required. Although we receive a great deal of help and support from both our Ward Councillors and officers of the City Council, we do not receive any core funding from public sources. Instead we rely financially on rental income from the building ( including user groups), project funding, and our own fund raising activities undertaken throughout the year. Of these the most important are the monthly fleamarkets. Numerous other fund raising initiatives are regularly undertaken, and most of our activities and services rely on these fundraising activities. The balance of our core costs has been met by donations, without which our services would suffer significantly. Our activities and services rely heavily on the input of volunteers, without whom we would not have such a thriving and active Community Centre. We are always looking for new volunteers for a variety of roles.

**During the enforced lockdown** our unrestricted income has fallen by over 75%. This does not threaten our future financial security because we have been awarded government funding through the Business Grants Support Scheme, and through placing staff on furlough as appropriate. It is also true that some of our running costs have been greatly reduced. At the time of writing we cannot anticipate when the centre will get back to full operation, but we are expecting no overall deficit at present.

**Membership** of the Association is open to all who live or work in the area of benefit, and is by application to the Executive Committee. All paid up members are eligible to vote at the Annual General Meeting. Affiliated groups are entitled to 2 votes each. There are now no membership fees following a decision by the Executive Committee on September 30th 2019.

**Reserves Policy.** SMLLCA believes it is desirable to hold “free reserves” as a contingency against the insecurity of its funding, and potential redundancy commitments. These should be not less than six months of core running costs, although in the current climate we realise that the optimum level may not always be achievable. This is in line with the recommendations of the Charity Commission.

## **DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS DURING THE PAST YEAR**

**Regular Activities** held in the Community Centre include: the Pre School Centre (nursery sessions and lunchtime care), Parent/Carer and Toddlers Group, the Senior Citizens Group (comprising a twice weekly lunch club and occasional events and outings), the Larkettes Majorette troupes, Pilates Classes, several Keep Fit Classes, Over 50's Exercise Classes and Social Afternoons, Pottery Workshops, Junior Drama Classes, Middle Eastern Dance Classes, Drumming Workshops, Circus Skills, Music Lessons, Art Classes and Exhibitions, Photography Classes, Yoga Classes including chair yoga and yoga for new mums, Qi Jong, Meditation Classes, Stained Glass Workshops, Massage, Reiki, Alexander Technique and various other therapies.

Many local voluntary groups regularly hold meetings in our Centre, including Lark Lane Neighbourhood Association and other Residents Groups, Housing Association Tenants Groups, local campaign groups, Lark Lane Housing Co-op, Hesketh Street Housing Co-op and the Homer's Odyssey Discussion Group. The St. Michael's Ward councillors hold weekly surgeries in our front reception area.

Fleamarkets and Craft Fairs are held monthly, and various other events held regularly have included Record/CD/Video Fairs, Healing Days and Paranormal Investigation Nights. We have again been the venue for a large number of children's parties, including seasonal parties at Halloween and Christmas.

A large number of other events have been held at our centre in the past twelve months. These include a Wedding Fair, Cinema Nights, Theatre Productions and rehearsals, again including the Liverpool Fringe event: produce a play from scratch in 24 hours, Merseyside Dance Day, Vegan Food Fairs and workshops on veganism, a children's clothes sale and a vintage clothes sale.

We have also hosted a post card fair, a drumming day, a home workers fair, a large exhibition from the Liverpool Quilters and art exhibitions featuring local artists.

Groups using the centre for social events include the Christadelphians and the Liverpool Italian Community. Local young people held a charity fundraising event here as part of the National Citizen Service Scheme.

We have been a filming location for a student production about Florence Maybrick and also a TV production about the paranormal.

We also host the local Polling Station.

The Centre is also used regularly for meetings by a large number of other local groups, including Narcotics Anonymous, Cocaine Anonymous and members of Linnet Lane Christ Church.

Training Courses are regularly hosted and have included a photography course and children's sewing classes. Adults attending our Toddler Group sessions have been able to receive free emergency first aid training to help them care for their children.

**Tenants** of the Association, housed in the Community Centre, are currently Sefton Park Day Centre including the Stained Glass Workshops, The Photographic Workshops, South Liverpool Epilepsy Self Help Group, Liverpool Lantern Company, The Calm Collective, Saturday Jewellery Stall, Sunday Furniture Shop, Numerous Therapists, Phil's Picture Palace, and several offices and workshops occupied by local Community Enterprises.

The following **Representative Members** are groups affiliated to the Community Association, with whom we generally have close links: Friends of Tramway Road Playing Fields, Lark Lane Housing Co-Op, Lark Lane Pottery Group, Sefton Park Palm House Preservation Trust, Senior Citizens Group, South Liverpool Epilepsy Self Help Group, Waverley Nursing Home, Eco-Therapy Group, Hesketh Street Housing Co-Op, Pelham Grove Nursing Home, Mersey Bowmen Tennis Club, the Calm Centre Collective, Liverpool Lantern Company, Sunflowers Cancer Support, Windbourne Residents Community and the Friends of the Festival Gardens.

## **KEY SERVICES AND ACTIVITIES**

### **The Pre School Centre**

Our Nursery provides all day education and care for 2 – 4 year olds. An extremely wide and varied curriculum is followed with specialist topics changing each month and core topics including the gardening club and forest school. We have an extremely hard working and dedicated staff team who are highly trained and highly skilled. In the past year we have welcomed two new members to the staff team. Hayley and Jeanette have both settled in well and are making great contributions to the work of the team.

We have again been able to take a student on the work experience programme.

Up until lockdown the nursery was enjoying a very busy and successful year. Attendances have been very high and we always have waiting lists.

It is a great testimony to the quality of the service provided that we find very often, children who have moved on to start primary school, come back to visit the nursery.

It was decided early in the summer term that we would not resume nursery sessions until September. We took the decision reluctantly but decided that the safety of our staff, children and parents was paramount. In addition many people were apprehensive about the risks and had decided they would stay away until the situation was safer.

Run entirely by volunteers, the Parent/Guardian and Toddlers group sessions held on Monday and Thursday mornings are also an important part of our work with pre school age children. At these sessions parents and guardians are required to supervise their own children but the activity is a great chance for babies and toddlers to mix and play with children their own age. Just as important is the opportunity for young parents, often experiencing social isolation, to get together in a warm and friendly environment. Refreshments are provided including light snacks.

The hard working volunteers have yet again found the time and energy to raise funds towards the running of our Senior Citizens Lunch Club.

### **Activities for Young People and Children**

Although the Liverpool Youth Service no longer has the funds to support an extensive programme of youth work in our centre, it remains one of our priorities to encourage and provide as many activities and facilities for children and young people as we can.

The “Theatre on Foot” company runs acting classes in our centre three evenings a week, catering for a large number of young people, with separate drama groups for teenagers and children. We very much value the service they provide which culminates in regular performances and also encompasses a range of social activities. Drama is an extremely popular activity with young people and helps them to gain a variety of valuable skills and experiences.

Meanwhile our resident Majorettes troupe, the Larkettes, continues to thrive. It has now been running for over 40 years and some of the volunteers who make it all happen, have been there from the start. A lot of children and young people of all ages look forward eagerly to their twice weekly training sessions and of course a six month season of competitions, which unfortunately this year has not been possible. The girls are, however, about to re-start their training in small groups. The activity is only possible because of the hard work and commitment of many of the parents and the constant fund raising they undertake.

Last summer a course of sewing lessons for children was run which was a first for our centre. More predictably there has again been a large number of children’s parties held here.

### **The Advice Centre**

Our Advice Service has again had a very busy year, helping a large number of people, mainly with issues about benefits and debt. Since the lockdown in March the service has unfortunately been restricted to the phone. Although this has undoubtedly effected the quality and extent of the service, we have still been able to help a large number of people, most of whom have been effected by the fallout from the coronavirus crisis.

The Advice Centre team produce their own annual report up until the end of March each year which is submitted to the service funders, again these have principally been the City Councillors of St Michael Ward and the Kensington and Fairfield Ward.

To quote from this report: “The last 12 months have been steady and have identified an obvious need, that has to be catered for. Without the support of Liverpool city Council, and in particular the Ward

Councillors, that need would not have been recognised. The Advice Centre has dealt with 924 clients and has helped residents recover an estimated £186,000. The service helps to maximise the incomes of our most vulnerable residents, by guiding them through the complex welfare benefits system to ensure they receive their full entitlement. This can involve help with the completion of complicated forms through to Tribunal Representation. As a result of this, vulnerable clients are now enjoying a much improved quality of life, leading to a much healthier lifestyle.”

Statistics for the year reveal that matters most commonly dealt with have been (in order): Income Support and Job Seekers Allowance, Housing Benefit, PIPS and Disability Living Allowance and Council Tax.

### **Senior Citizens Group**

Up until the middle of March our lunch club had been having a very busy and enjoyable year. By then, as the seriousness of the pandemic was becoming clear several members and carers had already decided that it was too risky to attend, and we closed the lunch club a week before the national lockdown, to a chorus from members of “We’ll Meet Again”.

Numbers attending had been consistently high (even though we were forced to increase the cost of a three course meal to £3!) and the turnout for the Christmas Dinner was the highest for many years. Because the average age of our membership has been increasing greatly in recent years, we unfortunately stopped our annual jaunt to Llandudno as most people were finding it too tiring and too long a day.

Since lockdown we were able to arrange volunteers to help with shopping, and we gave members who requested it other people’s phone numbers to keep in touch with each other.

Although we are very keen to re-start the lunches we are not presently sure when this will happen.

About half our members rely on transport in our minibus, needing help getting on and off, and making any form of distancing impossible.

At long last a new volunteer cook has come forward. We only hope that she remains keen and available until the end of the closure period.

We are very pleased to have been officially designated “Dementia Friendly”.

### **IN BRIEF**

#### **Community Gardens**

Our Polytunnel and adjacent garden continues to be an extremely well used resource by people of all ages. A generous donation will enable us to renew the polythene covering very shortly.

Likewise, the land we rent in St Michael’s Hamlet from Railtrack, in order to preserve an important public access, has been well maintained by local volunteers.

#### **Ghost Hunts**

These events continue to increase in popularity and some very strange phenomena are regularly being reported, and occasionally even photographed!

We have an exclusive arrangement with “Deadlive” to run these investigations but other companies are regularly asking to undertake their own searches.

#### **Representation**

SMLLCA continues to be involved with numerous other organisations both within the local neighbourhood and city wide, and is represented on the committees of several other groups.

These include Citizens Advocacy, Liverpool Mental Health Consortium, Carers Association, Sefton Park Advisory Forum and Mersey Regional Epilepsy Association

Our affiliations include LCVS, Advice UK, Community Transport UK, Early Years Partnership and South Central Community Transport.

## **Financial Policy and Donors**

The Independently Examined and Prepared Accounts detail the income and expenditure of all financial transactions under the direct control of the Executive Committee. The full accounts are available on request from the Community Centre Office.

Due to the fact that we receive very little “unrestricted” funding in these days of local authority austerity, our aim is always to break even financially, while providing the best services we can afford. We continue to succeed in this aim although this means that capital and maintenance budgets are at a much lower level than they really need to be.

At the start of each financial year, the budgets we prepare and approve bear a very close resemblance to actual income and expenditure for the previous year!

We have also continued to maintain reserves at around the level recommended by the Charity Commission, in line with our reserves policy.

We are extremely grateful to the following, who have provided either financial assistance or donations in kind during the past year:

St Michael’s Ward Councillors’ (towards Advice Centre Costs)  
Kensington and Fairfield Ward Councillors (Advice Centre)  
Co-op Food  
Department for Transport (Bus Service Operators’ Grant)  
Lark Lane Housing Co-Op  
Hesketh Street Housing Co-Op  
Sefton Park Allotments Society  
Sefton Park Day Centre  
Liverpool City Council  
Lark Lane Family Pre School  
Toddlers Group  
Lark Lane Neighbourhood Association  
Barclays Bank  
Deadlive  
Calm Collective  
Fairshare  
M. O’Connor  
S. Banks  
L. Granville  
D. Bradley  
P. Mulhall  
J. Williams  
G. Barker  
Several Anonymous Donors

Plus many other members of our local community whose donations in cash and in kind help greatly to keep our services going.

**The Executive Committee** is always eager to welcome new members, who are prepared to commit time and energy to furthering the aims of the Association. Our meetings are friendly and relaxed. It is important for us to be as representative of the local community as possible and new ideas are always needed to keep us moving forward. Please let us know if you are interested.

The Committee Members are currently: Mr. A. Catterall, Mr. J. Cullen, Mr. D. Fraser  
Ms. N. Hennessey, Rev K. Hitchman, Mr. A. Moore, Mr P. Mulhall  
Mr. J. Peers, Ms. E. Quantrell and Ms. J. Swanson

Company registration number: 01692937

Charity registration number: 513803

# St Michael's & Lark Lane Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 January 2020

Kingham Accountants Ltd  
161 College Street  
St Helens  
Merseyside  
WA10 1TY

# **St Michael's & Lark Lane Community Association**

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# St Michael's & Lark Lane Community Association

## Reference and Administrative Details

<b>Trustees</b>	Ms E Quantrell Mr J Peers Mr A Catterall Mr A A Moore
<b>Secretary</b>	Mr G Hale
<b>Principal Office</b>	The Old Police Station 80 Lark Lane Liverpool L17 8UU  The charity is incorporated in England.
<b>Company Registration Number</b>	01692937
<b>Charity Registration Number</b>	513803
<b>Independent Examiner</b>	Kingham Accountants Ltd 161 College Street St Helens Merseyside WA10 1TY
<b>Accountants</b>	Kingham Accountants Ltd 161 College Street St Helens Merseyside WA10 1TY

# St Michael's & Lark Lane Community Association

## Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 January 2020.

### **Objectives and activities**

#### ***Public benefit***

A detailed review of the Charity's activities for the year and developments planned for the future is submitted as a separate document annually to the Charities Commission. Copies can be downloaded from the Charities Commission website or obtained from the Charity's office.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The annual report was approved by the trustees of the charity on 8 July 2020 and signed on its behalf by:

.....  
Mr G Hale  
Company Secretary

## **St Michael's & Lark Lane Community Association**

### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of St Michael's & Lark Lane Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 8 July 2020 and signed on its behalf by:

.....  
Mr G Hale  
Company Secretary

## **St Michael's & Lark Lane Community Association**

### **Independent Examiner's Report to the trustees of St Michael's & Lark Lane Community Association**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 January 2020 which are set out on pages 5 to 13.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees of St Michael's & Lark Lane Community Association (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael's & Lark Lane Community Association are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael's & Lark Lane Community Association as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Paul Kingham FCA

161 College Street  
St Helens  
Merseyside  
WA10 1TY

8 July 2020

## St Michael's & Lark Lane Community Association

### Statement of Financial Activities for the Year Ended 31 January 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted funds	Restricted funds	Total 2020
	Note	General £	£	£
<b>Income and Endowments from:</b>				
Donations and legacies	3	2,092	98,537	100,629
Other trading activities	4	49,206	4,665	53,871
Investment income	5	129	-	129
<b>Total Income</b>		<u>51,427</u>	<u>103,202</u>	<u>154,629</u>
<b>Expenditure on:</b>				
Charitable activities	6	(53,973)	(100,696)	(154,669)
Other expenditure	7	(739)	(11,740)	(12,479)
<b>Total Expenditure</b>		<u>(54,712)</u>	<u>(112,436)</u>	<u>(167,148)</u>
Net expenditure		(3,285)	(9,234)	(12,519)
Transfers between funds		2,981	(2,981)	-
Net movement in funds		(304)	(12,215)	(12,519)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>44,834</u>	<u>200,387</u>	<u>245,221</u>
Total funds carried forward	15	<u>44,530</u>	<u>188,172</u>	<u>232,702</u>
		Unrestricted funds	Restricted funds	Total 2019
	Note	General £	£	£
<b>Income and Endowments from:</b>				
Donations and legacies	3	3,438	106,506	109,944
Other trading activities	4	49,777	5,848	55,625
Investment income	5	90	-	90
<b>Total Income</b>		<u>53,305</u>	<u>112,354</u>	<u>165,659</u>
<b>Expenditure on:</b>				
Charitable activities	6	(51,830)	(98,760)	(150,590)
Other expenditure	7	(289)	(12,374)	(12,663)
<b>Total Expenditure</b>		<u>(52,119)</u>	<u>(111,134)</u>	<u>(163,253)</u>
Net income		1,186	1,220	2,406
Transfers between funds		(604)	604	-
Net movement in funds		582	1,824	2,406

**St Michael's & Lark Lane Community Association**

**Statement of Financial Activities for the Year Ended 31 January 2020  
(Including Income and Expenditure Account and Statement of Total Recognised Gains  
and Losses)**

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2019</b>
	<b>Note</b>	<b>General £</b>	<b>£</b>	<b>£</b>
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>44,252</u>	<u>198,562</u>	<u>242,814</u>
Total funds carried forward	15	<u>44,834</u>	<u>200,386</u>	<u>245,220</u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2019 is shown in note 15.

## St Michael's & Lark Lane Community Association

### (Registration number: 01692937) Balance Sheet as at 31 January 2020

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	12	127,810	140,290
<b>Current assets</b>			
Debtors	13	2,300	2,490
Cash at bank and in hand		<u>111,279</u>	<u>110,735</u>
		113,579	113,225
<b>Creditors: Amounts falling due within one year</b>	14	<u>(8,687)</u>	<u>(8,295)</u>
<b>Net current assets</b>		<u>104,892</u>	<u>104,930</u>
<b>Net assets</b>		<u>232,702</u>	<u>245,220</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		188,172	200,386
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>44,530</u>	<u>44,834</u>
<b>Total funds</b>	15	<u>232,702</u>	<u>245,220</u>

For the financial year ending 31 January 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 5 to 13 were approved by the trustees, and authorised for issue on 8 July 2020 and signed on their behalf by:

.....  
Mr J Peers  
Trustee

# St Michael's & Lark Lane Community Association

## Notes to the Financial Statements for the Year Ended 31 January 2020

### 1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Old Police Station

80 Lark Lane

Liverpool

L17 8UU

These financial statements were authorised for issue by the trustees on 8 July 2020.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

St Michael's & Lark Lane Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

#### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.



## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### 3 Income from donations and legacies

	Unrestricted funds		Total 2020	Total 2019
	General £	Restricted funds £	£	£
Donations and legacies;				
Donations from individuals	1,947	-	1,947	2,304
Grants, including capital grants;				
Government grants	-	82,047	82,047	85,331
Grants from other charities	145	16,490	16,635	22,309
	<u>2,092</u>	<u>98,537</u>	<u>100,629</u>	<u>109,944</u>

#### 4 Income from other trading activities

	Unrestricted funds		Total 2020	Total 2019
	General £	Restricted funds £	£	£
Trading income;				
Other trading income	-	7,565	7,565	8,673
Events income;				
Other events income	11,893	-	11,893	12,065
Property rental income	36,652	(2,900)	33,752	34,235
Other income from other trading activities	661	-	661	652
	<u>49,206</u>	<u>4,665</u>	<u>53,871</u>	<u>55,625</u>

#### 5 Investment income

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

	Unrestricted funds	Total 2020	Total 2019
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	129	129	90
	129	129	90

#### 6 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
	Note			
Governance costs	8	100,696	154,669	150,590
		53,973	154,669	150,590

#### 7 Other expenditure

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
	Note			
Depreciation, amortisation and other similar costs		11,740	12,479	12,663
		739	12,479	12,663

#### 8 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Staff costs				
Wages and salaries	9,867	85,226	95,093	93,134
Other staff costs	2,060	195	2,255	4,750
Audit fees				
Other fees paid to auditors	2,340	-	2,340	2,340
Other governance costs	39,706	15,256	54,962	49,942
	53,973	100,677	154,650	150,166

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

#### 9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

#### 10 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
<b>Staff costs during the year were:</b>		
Wages and salaries	95,093	93,134
Other staff costs	<u>2,255</u>	<u>4,750</u>
	<u>97,348</u>	<u>97,884</u>

No employee received emoluments of more than £60,000 during the year.

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 February 2019	<u>335,928</u>	<u>68,425</u>	<u>6,563</u>	<u>410,916</u>
At 31 January 2020	<u>335,928</u>	<u>68,425</u>	<u>6,563</u>	<u>410,916</u>
<b>Depreciation</b>				
At 1 February 2019	206,196	59,035	5,395	270,626
Charge for the year	<u>9,840</u>	<u>2,348</u>	<u>292</u>	<u>12,480</u>
At 31 January 2020	<u>216,036</u>	<u>61,383</u>	<u>5,687</u>	<u>283,106</u>
<b>Net book value</b>				
At 31 January 2020	<u><u>119,892</u></u>	<u><u>7,042</u></u>	<u><u>876</u></u>	<u><u>127,810</u></u>
At 31 January 2019	<u><u>129,732</u></u>	<u><u>9,390</u></u>	<u><u>1,168</u></u>	<u><u>140,290</u></u>

#### 13 Debtors

	2020 £	2019 £
Other debtors	<u>2,300</u>	<u>2,490</u>

#### 14 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	(2)	-
Accruals	<u>8,689</u>	<u>8,295</u>
	<u><u>8,687</u></u>	<u><u>8,295</u></u>

#### 15 Funds

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

	Balance at 1 February 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2020 £
<b>Unrestricted funds</b>					
General	(44,834)	(51,427)	54,712	(2,981)	(44,530)
<b>Restricted funds</b>	<u>(200,387)</u>	<u>(103,202)</u>	<u>112,436</u>	<u>2,981</u>	<u>(188,172)</u>
<b>Total funds</b>	<u><u>(245,221)</u></u>	<u><u>(154,629)</u></u>	<u><u>167,148</u></u>	<u><u>-</u></u>	<u><u>(232,702)</u></u>

#### Unrestricted funds

	Balance at 1 February 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2019 £
<b>Unrestricted funds</b>					
General	(44,252)	(53,305)	52,119	604	(44,834)
<b>Restricted funds</b>	<u>(198,562)</u>	<u>(112,354)</u>	<u>111,134</u>	<u>(604)</u>	<u>(200,386)</u>
<b>Total funds</b>	<u><u>(242,814)</u></u>	<u><u>(165,659)</u></u>	<u><u>163,253</u></u>	<u><u>-</u></u>	<u><u>(245,220)</u></u>

#### 16 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds
	General £		£	£
Tangible fixed assets	2,216		125,594	127,810
Current assets	51,001		62,578	113,579
Current liabilities	<u>(8,687)</u>		<u>-</u>	<u>(8,687)</u>
<b>Total net assets</b>	<u><u>44,530</u></u>		<u><u>188,172</u></u>	<u><u>232,702</u></u>

## St Michael's & Lark Lane Community Association

### Detailed Statement of Financial Activities for the Year Ended 31 January 2020

	2020		2020	
	Unrestricted funds		Total £	Total 2019 £
	General £	Restricted funds £		
<i>Donations and legacies</i>				
Appeals and donations	1,947	-	1,947	1,267
UK Government grants - Pre-School	-	82,047	82,047	85,331
Grants - other agencies - Pre-School	-	490	490	575
Grants - other agencies - Councillors' Fund	-	3,000	3,000	-
Grants - other agencies - LLAWRAC	-	13,000	13,000	20,600
Grants - other agencies	145	-	145	1,134
Donated goods	-	-	-	1,037
	2,092	98,537	100,629	109,944

	2020		2020	
	Unrestricted funds		Total £	Total 2019 £
	General £	Restricted funds £		
<i>Other trading activities</i>				
Jumble sales	11,893	-	11,893	12,065
Fees and supplies - Pre-School	-	7,286	7,286	8,343
Rental income contra - Pre School	-	(2,900)	(2,900)	(2,825)
Rental income	36,652	-	36,652	37,060
Other income - Pre-School	-	279	279	330
Other income	661	-	661	652
	49,206	4,665	53,871	55,625

	2020		2020	
	Unrestricted funds		Total £	Total 2019 £
	General £	Restricted funds £		
<i>Investment income</i>				
Interest on cash deposits		129	129	90
		129	129	90

## St Michael's & Lark Lane Community Association

### Detailed Statement of Financial Activities for the Year Ended 31 January 2020

	2020		2020	
	Unrestricted funds		Total	Total 2019
	General	Restricted		
	£	funds £	£	£
<i>Charitable activities</i>				
Wages and salaries - Pre-School	-	(72,526)	(72,526)	(71,241)
Wages and salaries - LLAWRAC	-	(12,700)	(12,700)	(12,000)
Wages and salaries	(9,867)	-	(9,867)	(9,893)
Staff training - Pre-School	-	(195)	(195)	(1,489)
Travelling	(2,060)	-	(2,060)	(3,261)
Rent and rates	(8,888)	-	(8,888)	(6,911)
Light, heat and power	(11,971)	-	(11,971)	(10,319)
Insurance	(3,201)	-	(3,201)	(2,942)
Charitable activities	-	-	-	(1,210)
Charitable activities - Pre-School	-	(4,101)	(4,101)	(4,892)
Charitable activities	-	-	-	(200)
Charitable activities - LLAWRAC	-	(19)	(19)	(224)
Charitable activities	(7,651)	-	(7,651)	(7,669)
Repairs and maintenance - Pre-School	-	(1,502)	(1,502)	(1,218)
Repairs and maintenance	(952)	-	(952)	(1,348)
Telephone and fax	(1,115)	-	(1,115)	(1,227)
Office expenses	(493)	-	(493)	(466)
IT costs - Pre-School	-	(1,365)	(1,365)	(599)
IT costs - LLAWRAC	-	(59)	(59)	(567)
Subscriptions - Pre-School	-	(847)	(847)	(417)
Subscriptions - LLAWRAC	-	(224)	(224)	(127)
Hire of other assets (Operating leases)	(575)	-	(575)	(846)
Sundry expenses - Pre-School	-	(6,086)	(6,086)	(3,411)
Cleaning - Pre-School	-	(1,033)	(1,033)	(992)
Cleaning	(4,860)	-	(4,860)	(4,608)
Accountancy fees	(2,340)	-	(2,340)	(2,340)
Professional fees - Pre-School	-	(39)	(39)	(173)
	(53,973)	(100,696)	(154,669)	(150,590)

**St Michael's & Lark Lane Community Association**

**Detailed Statement of Financial Activities for the Year Ended 31 January 2020**

	2020		2020	
	Unrestricted funds	Restricted funds	Total	Total 2019
	General £	£	£	£
<i>Other expenditure</i>				
Depreciation - Building Fund	-	(9,840)	(9,840)	(9,840)
Depreciation of freehold property	-	-	-	697
Depreciation of motor vehicles	(292)	-	(292)	(390)
Depreciation - Pre-School	-	(1,900)	(1,900)	(2,534)
Depreciation of office equipment	(447)	-	(447)	(596)
	(739)	(11,740)	(12,479)	(12,663)



Company registration number: 01692937

Charity registration number: 513803

# St Michael's & Lark Lane Community Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 January 2020

Kingham Accountants Ltd  
161 College Street  
St Helens  
Merseyside  
WA10 1TY

# **St Michael's & Lark Lane Community Association**

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# St Michael's & Lark Lane Community Association

## Reference and Administrative Details

<b>Trustees</b>	Ms E Quantrell Mr J Peers Mr A Catterall Mr A A Moore
<b>Secretary</b>	Mr G Hale
<b>Principal Office</b>	The Old Police Station 80 Lark Lane Liverpool L17 8UU  The charity is incorporated in England.
<b>Company Registration Number</b>	01692937
<b>Charity Registration Number</b>	513803
<b>Independent Examiner</b>	Kingham Accountants Ltd 161 College Street St Helens Merseyside WA10 1TY
<b>Accountants</b>	Kingham Accountants Ltd 161 College Street St Helens Merseyside WA10 1TY

# St Michael's & Lark Lane Community Association

## Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 January 2020.

### **Objectives and activities**

#### ***Public benefit***

A detailed review of the Charity's activities for the year and developments planned for the future is submitted as a separate document annually to the Charities Commission. Copies can be downloaded from the Charities Commission website or obtained from the Charity's office.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The annual report was approved by the trustees of the charity on 8 July 2020 and signed on its behalf by:

.....  
Mr G Hale  
Company Secretary

## **St Michael's & Lark Lane Community Association**

### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of St Michael's & Lark Lane Community Association for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 8 July 2020 and signed on its behalf by:

.....  
Mr G Hale  
Company Secretary

## **St Michael's & Lark Lane Community Association**

### **Independent Examiner's Report to the trustees of St Michael's & Lark Lane Community Association**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 January 2020 which are set out on pages 5 to 13.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees of St Michael's & Lark Lane Community Association (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael's & Lark Lane Community Association are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael's & Lark Lane Community Association as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Paul Kingham FCA

161 College Street  
St Helens  
Merseyside  
WA10 1TY

8 July 2020

## St Michael's & Lark Lane Community Association

### Statement of Financial Activities for the Year Ended 31 January 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted funds	Restricted funds	Total 2020
	Note	General £	£	£
<b>Income and Endowments from:</b>				
Donations and legacies	3	2,092	98,537	100,629
Other trading activities	4	49,206	4,665	53,871
Investment income	5	129	-	129
Total Income		<u>51,427</u>	<u>103,202</u>	<u>154,629</u>
<b>Expenditure on:</b>				
Charitable activities	6	(53,973)	(100,696)	(154,669)
Other expenditure	7	(739)	(11,740)	(12,479)
Total Expenditure		<u>(54,712)</u>	<u>(112,436)</u>	<u>(167,148)</u>
Net expenditure		(3,285)	(9,234)	(12,519)
Transfers between funds		2,981	(2,981)	-
Net movement in funds		(304)	(12,215)	(12,519)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>44,834</u>	<u>200,387</u>	<u>245,221</u>
Total funds carried forward	15	<u>44,530</u>	<u>188,172</u>	<u>232,702</u>
		Unrestricted funds	Restricted funds	Total 2019
	Note	General £	£	£
<b>Income and Endowments from:</b>				
Donations and legacies	3	3,438	106,506	109,944
Other trading activities	4	49,777	5,848	55,625
Investment income	5	90	-	90
Total Income		<u>53,305</u>	<u>112,354</u>	<u>165,659</u>
<b>Expenditure on:</b>				
Charitable activities	6	(51,830)	(98,760)	(150,590)
Other expenditure	7	(289)	(12,374)	(12,663)
Total Expenditure		<u>(52,119)</u>	<u>(111,134)</u>	<u>(163,253)</u>
Net income		1,186	1,220	2,406
Transfers between funds		(604)	604	-
Net movement in funds		582	1,824	2,406

**St Michael's & Lark Lane Community Association**

**Statement of Financial Activities for the Year Ended 31 January 2020  
(Including Income and Expenditure Account and Statement of Total Recognised Gains  
and Losses)**

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2019</b>
	<b>Note</b>	<b>General £</b>	<b>£</b>	<b>£</b>
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>44,252</u>	<u>198,562</u>	<u>242,814</u>
Total funds carried forward	15	<u>44,834</u>	<u>200,386</u>	<u>245,220</u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2019 is shown in note 15.



## St Michael's & Lark Lane Community Association

### (Registration number: 01692937) Balance Sheet as at 31 January 2020

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	12	127,810	140,290
<b>Current assets</b>			
Debtors	13	2,300	2,490
Cash at bank and in hand		<u>111,279</u>	<u>110,735</u>
		113,579	113,225
<b>Creditors: Amounts falling due within one year</b>	14	<u>(8,687)</u>	<u>(8,295)</u>
<b>Net current assets</b>		<u>104,892</u>	<u>104,930</u>
<b>Net assets</b>		<u>232,702</u>	<u>245,220</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		188,172	200,386
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>44,530</u>	<u>44,834</u>
<b>Total funds</b>	15	<u>232,702</u>	<u>245,220</u>

For the financial year ending 31 January 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 5 to 13 were approved by the trustees, and authorised for issue on 8 July 2020 and signed on their behalf by:

.....  
Mr J Peers  
Trustee

# St Michael's & Lark Lane Community Association

## Notes to the Financial Statements for the Year Ended 31 January 2020

### 1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Old Police Station

80 Lark Lane

Liverpool

L17 8UU

These financial statements were authorised for issue by the trustees on 8 July 2020.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

St Michael's & Lark Lane Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

#### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### 3 Income from donations and legacies

	Unrestricted funds		Total 2020	Total 2019
	General £	Restricted funds £	£	£
Donations and legacies;				
Donations from individuals	1,947	-	1,947	2,304
Grants, including capital grants;				
Government grants	-	82,047	82,047	85,331
Grants from other charities	145	16,490	16,635	22,309
	<u>2,092</u>	<u>98,537</u>	<u>100,629</u>	<u>109,944</u>

#### 4 Income from other trading activities

	Unrestricted funds		Total 2020	Total 2019
	General £	Restricted funds £	£	£
Trading income;				
Other trading income	-	7,565	7,565	8,673
Events income;				
Other events income	11,893	-	11,893	12,065
Property rental income	36,652	(2,900)	33,752	34,235
Other income from other trading activities	661	-	661	652
	<u>49,206</u>	<u>4,665</u>	<u>53,871</u>	<u>55,625</u>

#### 5 Investment income

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

	Unrestricted funds	Total 2020	Total 2019
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	129	129	90

#### 6 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Governance costs	53,973	100,696	154,669	150,590
Note	8			

#### 7 Other expenditure

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Depreciation, amortisation and other similar costs	739	11,740	12,479	12,663
	739	11,740	12,479	12,663

#### 8 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Staff costs				
Wages and salaries	9,867	85,226	95,093	93,134
Other staff costs	2,060	195	2,255	4,750
Audit fees				
Other fees paid to auditors	2,340	-	2,340	2,340
Other governance costs	39,706	15,256	54,962	49,942
	53,973	100,677	154,650	150,166

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

#### 9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

#### 10 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
<b>Staff costs during the year were:</b>		
Wages and salaries	95,093	93,134
Other staff costs	<u>2,255</u>	<u>4,750</u>
	<u>97,348</u>	<u>97,884</u>

No employee received emoluments of more than £60,000 during the year.

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 February 2019	335,928	68,425	6,563	410,916
At 31 January 2020	335,928	68,425	6,563	410,916
<b>Depreciation</b>				
At 1 February 2019	206,196	59,035	5,395	270,626
Charge for the year	9,840	2,348	292	12,480
At 31 January 2020	216,036	61,383	5,687	283,106
<b>Net book value</b>				
At 31 January 2020	119,892	7,042	876	127,810
At 31 January 2019	129,732	9,390	1,168	140,290

#### 13 Debtors

	2020 £	2019 £
Other debtors	2,300	2,490

#### 14 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	(2)	-
Accruals	8,689	8,295
	8,687	8,295

#### 15 Funds

## St Michael's & Lark Lane Community Association

### Notes to the Financial Statements for the Year Ended 31 January 2020

	Balance at 1 February 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2020 £
<b>Unrestricted funds</b>					
General	(44,834)	(51,427)	54,712	(2,981)	(44,530)
<b>Restricted funds</b>	<u>(200,387)</u>	<u>(103,202)</u>	<u>112,436</u>	<u>2,981</u>	<u>(188,172)</u>
<b>Total funds</b>	<u><u>(245,221)</u></u>	<u><u>(154,629)</u></u>	<u><u>167,148</u></u>	<u><u>-</u></u>	<u><u>(232,702)</u></u>

#### Unrestricted funds

	Balance at 1 February 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2019 £
<b>Unrestricted funds</b>					
General	(44,252)	(53,305)	52,119	604	(44,834)
<b>Restricted funds</b>	<u>(198,562)</u>	<u>(112,354)</u>	<u>111,134</u>	<u>(604)</u>	<u>(200,386)</u>
<b>Total funds</b>	<u><u>(242,814)</u></u>	<u><u>(165,659)</u></u>	<u><u>163,253</u></u>	<u><u>-</u></u>	<u><u>(245,220)</u></u>

#### 16 Analysis of net assets between funds

	Unrestricted funds		Restricted funds £	Total funds £
	General £			
Tangible fixed assets	2,216		125,594	127,810
Current assets	51,001		62,578	113,579
Current liabilities	<u>(8,687)</u>		<u>-</u>	<u>(8,687)</u>
<b>Total net assets</b>	<u><u>44,530</u></u>		<u><u>188,172</u></u>	<u><u>232,702</u></u>

## St Michael's & Lark Lane Community Association

### Detailed Statement of Financial Activities for the Year Ended 31 January 2020

	2020		2020	
	Unrestricted funds		Total £	Total 2019 £
	General £	Restricted funds £		
<b><i>Donations and legacies</i></b>				
Appeals and donations	1,947	-	1,947	1,267
UK Government grants - Pre-School	-	82,047	82,047	85,331
Grants - other agencies - Pre-School	-	490	490	575
Grants - other agencies - Councillors' Fund	-	3,000	3,000	-
Grants - other agencies - LLAWRAC	-	13,000	13,000	20,600
Grants - other agencies	145	-	145	1,134
Donated goods	-	-	-	1,037
	2,092	98,537	100,629	109,944

	2020		2020	
	Unrestricted funds		Total £	Total 2019 £
	General £	Restricted funds £		
<b><i>Other trading activities</i></b>				
Jumble sales	11,893	-	11,893	12,065
Fees and supplies - Pre-School	-	7,286	7,286	8,343
Rental income contra - Pre School	-	(2,900)	(2,900)	(2,825)
Rental income	36,652	-	36,652	37,060
Other income - Pre-School	-	279	279	330
Other income	661	-	661	652
	49,206	4,665	53,871	55,625

	2020		2020	
	Unrestricted funds		Total £	Total 2019 £
	General £	Restricted funds £		
<b><i>Investment income</i></b>				
Interest on cash deposits		129	129	90
		129	129	90



## St Michael's & Lark Lane Community Association

### Detailed Statement of Financial Activities for the Year Ended 31 January 2020

	2020		2020	
	Unrestricted funds	Restricted funds	Total	Total 2019
	General £			
<i>Charitable activities</i>				
Wages and salaries - Pre-School	-	(72,526)	(72,526)	(71,241)
Wages and salaries - LLAWRAC	-	(12,700)	(12,700)	(12,000)
Wages and salaries	(9,867)	-	(9,867)	(9,893)
Staff training - Pre-School	-	(195)	(195)	(1,489)
Travelling	(2,060)	-	(2,060)	(3,261)
Rent and rates	(8,888)	-	(8,888)	(6,911)
Light, heat and power	(11,971)	-	(11,971)	(10,319)
Insurance	(3,201)	-	(3,201)	(2,942)
Charitable activities	-	-	-	(1,210)
Charitable activities - Pre-School	-	(4,101)	(4,101)	(4,892)
Charitable activities	-	-	-	(200)
Charitable activities - LLAWRAC	-	(19)	(19)	(224)
Charitable activities	(7,651)	-	(7,651)	(7,669)
Repairs and maintenance - Pre-School	-	(1,502)	(1,502)	(1,218)
Repairs and maintenance	(952)	-	(952)	(1,348)
Telephone and fax	(1,115)	-	(1,115)	(1,227)
Office expenses	(493)	-	(493)	(466)
IT costs - Pre-School	-	(1,365)	(1,365)	(599)
IT costs - LLAWRAC	-	(59)	(59)	(567)
Subscriptions - Pre-School	-	(847)	(847)	(417)
Subscriptions - LLAWRAC	-	(224)	(224)	(127)
Hire of other assets (Operating leases)	(575)	-	(575)	(846)
Sundry expenses - Pre-School	-	(6,086)	(6,086)	(3,411)
Cleaning - Pre-School	-	(1,033)	(1,033)	(992)
Cleaning	(4,860)	-	(4,860)	(4,608)
Accountancy fees	(2,340)	-	(2,340)	(2,340)
Professional fees - Pre-School	-	(39)	(39)	(173)
	(53,973)	(100,696)	(154,669)	(150,590)

**St Michael's & Lark Lane Community Association**

**Detailed Statement of Financial Activities for the Year Ended 31 January 2020**

	2020		2020	
	Unrestricted funds	Restricted funds	Total	Total 2019
	General £	£	£	£
<i>Other expenditure</i>				
Depreciation - Building Fund	-	(9,840)	(9,840)	(9,840)
Depreciation of freehold property	-	-	-	697
Depreciation of motor vehicles	(292)	-	(292)	(390)
Depreciation - Pre-School	-	(1,900)	(1,900)	(2,534)
Depreciation of office equipment	(447)	-	(447)	(596)
	(739)	(11,740)	(12,479)	(12,663)