



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1st January 2019	To	31st December 2019

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

COURTS COTTAGE	
ACRISE	
FOLKSTONE	
Postcode	CT1 88LJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Robert Allen Howell			
2	Mr Steve Clark			
3	Mr William George Hamilton			
4	Mr Thomas George Michael Morony			
5	Mrs Patricia Mary Wilkinson			
6	Mr Geoffrey Eggleton			
7	Mrs Susan Jane Ozturk			
8	Mr Sahin Ozturk			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

New Trustees are selected by collective agreement of the existing Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The following Policies and Procedures are in place:-

Child Protection Procedure  
Child Protection Policy  
Safeguarding Policy  
Safeguarding Risk Assessment  
Fire Risk Management Policy  
Fire Risk Strategy  
First Aid Policy  
First Aid Procedure  
Health and Safety Policy  
Health and Safety Procedure  
Serious Incident Reporting

<b>Section C</b>	<b>Objectives and activities</b>
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<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>The object of the charity is to offer free education and healthcare, plus social welfare, that will lead to poverty relief, and contribute to vocational training and the development of young people in Lintha Village, Ngapali, near Thandwe, Rakhine State, Myanmar.</p>
<p><b>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</b></p>	<p>Providing financial support for poor children to receive state education. This includes support for all material needs for schooling, additional tuition fees, and clothing.</p> <p>Providing English language classes, from 3 years old and up to and including adults.</p> <p>Providing Pre-School for children from 3 to 5 years old.</p> <p>Providing maths classes from 4 years old up to 10 years old.</p> <p>Providing computer classes.</p> <p>Training young adults to become English teachers.</p> <p>Providing social welfare for children that are in need of food.</p> <p>Providing violin lessons.</p> <p>The Trustees are of the conviction that all of the above are inline with the Charity Commission's guidance on public benefit.</p>

**Additional details of objectives and activities (Optional information)**

<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• policy programme related investment;</li> <li>• contribution made by volunteers.</li> </ul>	<p>Contributions made by volunteers are teaching and teacher training.</p>
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**Summary of the main achievements of the charity during the year**

Our teachers standard of teaching are improving year on year, because of the teacher training they are given, plus online courses which they do.

We have a waiting list for all classes of children whose parent's want them to attend.

Already the numbers attending school are just under 700.

More students are attending high school this year.

Our school is teaching about the environment to all ages.

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

We do not have a policy on reserves, as we have none.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funding are from The Brooks Trust, The Joris Foundation, child sponsors and individual donors.

The expenditure is targeted according to the needs of each area of activity, and until now it has been reasonably effective.

We have no investment policies.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Susan Jane Ozturk	
Trustee	
30 <sup>th</sup> June 2020	

## INDEPENDENT EXAMINER'S REPORT

### Independent Examiner's Report to the trustees of The Andrew Clark Trust Charity no. 1104134.

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2019.

#### Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charitable Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

- (1) I have completed my examination. I confirm that no material matters have come to my attention which in connection with the examination which gives me cause to believe that in, any material respect:
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
  - the accounts do not accord with the accounting records.
- (2) I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chaweevan Williams FCCA

Date: 15 July 2020

Fellow of the Association of Chartered Certified Accountants  
Verdant Accountants Limited  
167 Clarence Avenue, New Malden, Surrey KT3 3TX

Andrew Clark Trust  
As at 31 December 2019

Details	Unrestricted Funds	Restricted Funds	Total Funds	2018
<b>Receipts</b>				
Sponsorship	£33,441	£0	£33,441	£13,005
HIMFC Gift Aid	£5,021	£0	£5,021	£9,372
Other Donations	£29,942	£0	£29,942	£132,874
Sub-total	£68,404	£0	£68,404	£155,251
Asset Sales	£0	£0	£0	£0
<b>Total Receipts</b>	<b>£68,404</b>	<b>£0</b>	<b>£68,404</b>	<b>£155,251</b>
<b>Payments</b>				
School & Tuition Fees	£12,050	£0	£12,050	£11,670
Healthcare & Food Costs	£5,900	£0	£5,900	£13,248
Wages	£27,515	£0	£27,515	£23,206
Other Expenses	£20,532	£0	£20,532	£19,982
Sub-total	£65,997	£0	£65,997	£68,107
Assets and Investments	£0	£0	£0	£79,088
<b>Total Payments</b>	<b>£65,997</b>	<b>£0</b>	<b>£65,997</b>	<b>£147,195</b>
<b>Net Receipts</b>	<b>£2,407</b>	<b>£0</b>	<b>£2,407</b>	<b>£8,056</b>
Cash Funds From Last Year End	£42,067	£0	£42,067	£34,011
Cash Funds From This Year End	£44,474	£0	£44,474	£42,067

Bank As Per Below

Bank Account	Uk	£36,965.63
Cash in Burma		£2,289.98
Money in Burma Bank		£5,219.04
Closing Balance		£44,474.65

Approved and signed on behalf of the charity's trustees.

Signature:



Print Name:

ROBERT ALLEN HOWELL

Date:

14/07/2020