

***ST ANTHONY'S PROJECT FOR  
HOMELESS ADDICTS***  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2019

Company number 6710412

Charity number 1128362

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
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FOR THE YEAR ENDED 31 OCTOBER 2019

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ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
GENERAL INFORMATION  
FOR THE YEAR ENDED 31 OCTOBER 2019

TRUSTEES	Mr J Hopkinson Mr W J Fearnley Mrs L Hopkinson Mr M J Monaghan Ms J Reynolds Ms G Blamires (appointed 11 February 2019)
COMPANY NUMBER	6710412
CHARITY NUMBER	1128362
COMPANY AND STATUS	The Charity is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.
REGISTERED OFFICE	Claver Hall 192 Cooper Lane Bradford West Yorkshire BD6 3NS
INDEPENDENT EXAMINERS	Atrament Limited 1 Cliffe Cottages Roper Lane Thurgoland Sheffield S35 7AA

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2019

The trustees present their report and financial statements for the year ended 31 October 2019  
This report also constitutes a directors' report for the purposes of company law.

Charitable Objectives

The charity's objectives are:

- 1) To relieve the mental and physical distress of drug and alcohol dependents by providing accommodation with links to treatment provision in a supportive environment.
- 2) To assist in the relief of emotional distress of relatives, carers and friends of drug and alcohol dependents by providing family support groups and links to other providers of care services.

The Trustees consider that these objectives, and the activities summarised below, further the company's charitable purposes for the public benefit. In planning our activities for the period, we kept in mind the Charity Commission's guidance on public benefit at our Trustees' meetings.

Constitution

St Anthony's Project for Homeless Addicts is a company limited by guarantee (number 6710412) incorporated on 29 September 2008 and it obtained charity status on 3 March 2009 (number 1128362). Its Memorandum and Articles of Association form its governing document.

Registered Office

Claver Hall  
192 Cooper Lane  
Bradford  
West Yorkshire  
BD6 3NS

Trustees

The following trustees have held office during the year under review:

Mr J Hopkinson  
Mr W J Fearnley  
Mrs L Hopkinson  
Mr M J Monaghan  
Ms J Reynolds  
Ms G Blamires (appointed 11 February 2019)

These individuals constitute the Directors of the company for the purposes of the Companies Act 2006.



ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2019

Review of Activities

This again has been a good year and for well over 11 years the work at Claver Hall has continued to be successful. Reporting the highs and lows achievements and challenges all go hand in hand with the work we do here. I never grow weary of my position to express my gratitude for such a worthwhile project and the service we offer here to our residents for the opportunity of recovery and rebuilding their lives. None of this would be possible without such dedicated staff and volunteers. Our project manager continues to do an amazing job as well as our very highly, experienced staff team who we are very privileged to have working there thank you so much. A sincere BIG thank you also to our trustees for their commitment and enthusiasm which has helped the project to continue to grow and flourish. I know I can speak on behalf of all the other trustees that they feel privileged to be a part of it all.

Our residents' stories in the annual report this year reflect and give insight into the enormous efforts and perseverance these men must put into their recovery from addiction and the associated other problems such as physical, mental and emotional health issues they have to overcome in order to succeed and be happy, productive members of society living independently, achieving their potential. We are so very proud of all of them, some have moved on into independent living and employment this year, others passing courses and driving tests. We continue to work with other services across the district to ensure the best possible outcomes and care for our residents in order to give them every opportunity to succeed in their recovery if this is their desire.

I continue to say this again as the picture is not all sweetness and light, as far as funding is concerned, cuts continue to go deeper. We are only small in comparison to some other projects, but we provide huge value for money since we provide 24-hour care and allow our residents to grow and succeed at their own pace. We don't have set time limits for being at the project as this can be counterproductive asking people to leave before they are ready. The initial costs are higher but the saving on the public purse is huge in the long run. At Claver Hall we treat the whole of the person. It is very intense and sometimes lengthy, but it is the only way to ensure a lasting effect and enables a resident to go on and live independently. We have continued to have a great record for successful completions of our men progressing and going into employment and we are so proud of this and hope this will continue long into the future.

As you read on, you'll see it's not all hard work and that it's possible to have fun days as well. I'm told the Scarborough trip was a great success and that the weather was glorious which enabled our guys to take a boat ride on the pirate ship. The fish restaurant was not bad either though rather busy due to it taking place on August bank holiday Monday.

We thank all those as always who provide funds which also includes foundations and trusts who provide grants for our work and many individual acts of kindness. Also, the Mother General at the convent of Little Hampton for their donation at Christmas. Without this support the project would be much poorer, not only financially but in providing and fulfilling its role within the wider community.

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2019

Financial Review and Reserves Policy

The net surplus for the year was £568 all of which was in respect of unrestricted funds

The charity's total reserves at 31 October 2019 were £30,908 compared to £30,340 at 31 October 2018, all of which were unrestricted funds and the trustees consider that this is an adequate level of reserves to support both the ongoing work of the charity and its future development

Statement of Trustees' Responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and UK Accounting Standards. Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements, the Trustees are required to:

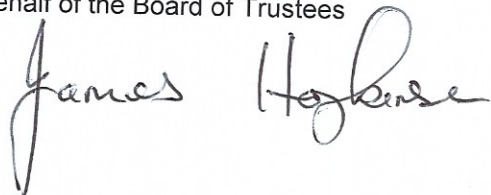
- 1) Select suitable accounting policies and apply them consistently;
- 2) Observe the methods and principles in the Charities SORP
- 3) Make judgements and accounting estimates that are reasonable and prudent;
- 4) State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- 5) Prepare the financial statements on the going concern basis unless it is inappropriate

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial

accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and in accordance with the micro-entity provisions within Part 15 of the Companies Act 2006.

X On behalf of the Board of Trustees



30 March 2020

J Hopkinson  
Trustee  
30th March 2020



# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS

I report on the accounts of the charity for the year ended 31 October 2019 which are set out on pages 6 to 11.

This report is made solely to the Charity's Trustees as a body, in accordance with Section 145 of the Charities Act 2011 (the 2011 Act). My independent examination work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

## Respective Responsibilities of the Trustees and Examiner

The Charity's Trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

## Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Atrament Limited*

Atrament Limited  
Accountants and Chartered Tax Advisers  
1 Cliffe Cottages, Roper Lane  
Thurgoland  
Sheffield S35 7AA

*30/03/2020*

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 OCTOBER 2019

	Notes	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2019	Total Funds 2018
<u>Incoming resources from generated funds</u>					
Voluntary income:	2	£ 62,776	£ -	£ 62,776	£ 66,241
Exceptional items:		£ -	£ -	£ -	£ -
<u>Total incoming resources</u>		£ 62,776	£ -	£ 62,776	£ 66,241
<u>Resources expended</u>					
Charitable activities	3	£ 62,208	£ -	£ 62,208	£ 58,165
<u>Total resources expended</u>		£ 62,208	£ -	£ 62,208	£ 58,165
<u>Net surplus for the year</u>	10	£ 568	£ -	£ 568	£ 8,076
Transfers between funds		£ -	£ -	£ -	£ -
<u>Net movement in funds</u>		£ 568	£ -	£ 568	£ 8,076
Total funds brought forward		£ 30,340	£ -	£ 30,340	£ 22,264
<u>Total funds carried forward</u>		£ 30,908	£ -	£ 30,908	£ 30,340

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.



ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
BALANCE SHEET  
AS AT 31 OCTOBER 2019

	Notes	2019		2018	
FIXED ASSETS					
Tangible assets	5	£	2,505	£	3,160
CURRENT ASSETS					
Debtors: due within one year	6	£	1,653	£	1,541
Debtors: due after more than one year	6	£	1,295	£	2,035
Cash at bank and in hand	7	£	26,803	£	24,823
		£	29,751	£	28,399
CREDITORS: amounts falling due within one year	8	£	(1,348)	£	(1,219)
NET CURRENT ASSETS					
		£	28,403	£	27,180
TOTAL ASSETS LESS CURRENT LIABILITIES					
		£	30,908	£	30,340
FUNDS					
	10	£	30,908	£	30,340

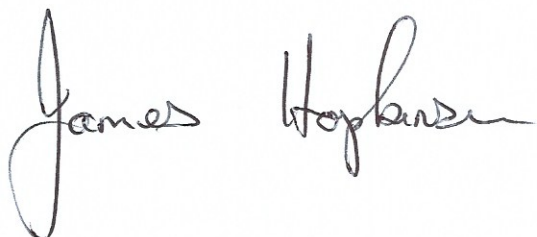
The trustees (who are the directors of the company) are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees (who are the directors of the company) acknowledge their responsibility for:

- ensuring the company keeps proper accounting records which comply with section 386 of the Act, and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the micro-entity provisions in Part 15 of the Companies Act 2006 and with the Financial Reporting Standard Applicable In The UK and Republic of Ireland (FRS 102).

The financial statements were approved by the Board on 30th March 2020

 30 March 2020

J Hopkinson  
Trustee

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2019

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic Of Ireland (FRS 102), the Financial Reporting Standard Applicable in the UK and Republic Of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2 Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objective of the charity. Restricted income funds are available for use only in accordance with the donors' conditions under which the income was received.

1.3 Incoming resources

Voluntary income including donations and grants is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

1.4 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Fixtures, fittings and equipment 25% on a reducing balance basis

2 Voluntary Income

	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2019	Total Funds 2018
Appeals and donations	£ 4,990	£ -	£ 4,990	£ 3,230
Grants	£ 20,000	£ -	£ 20,000	£ 30,000
Fees and supplies	£ 37,786	£ -	£ 37,786	£ 33,011
	<u>£ 62,776</u>	<u>£ -</u>	<u>£ 62,776</u>	<u>£ 66,241</u>



ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2019

3 Analysis of total resources expended

	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2019	Total Funds 2018
<u>Direct costs</u>				
Residents' costs and activities	£ 2,518	£ -	£ 2,518	£ 4,088
Printing, stationery and postage	£ 210	£ -	£ 210	£ 669
Legal and professional costs	£ 3,060	£ -	£ 3,060	£ 4,307
Depreciation of tangible fixed assets	£ 835	£ -	£ 835	£ 1,054
	£ 6,623	£ -	£ 6,623	£ 10,118
<u>Running costs</u>				
Employment costs	£ 39,657	£ -	£ 39,657	£ 32,950
Establishment costs	£ 11,181	£ -	£ 11,181	£ 11,452
Repairs and maintenance	£ 2,345	£ -	£ 2,345	£ 1,195
Office expenses	£ 349	£ -	£ 349	£ 573
Sundry and other costs	£ 394	£ -	£ 394	£ 110
Travel and subsistence	£ 691	£ -	£ 691	£ 932
Bank charges	£ 115	£ -	£ 115	£ 71
Legal and professional costs	£ 853	£ -	£ 853	£ 764
	£ 55,585	£ -	£ 55,585	£ 48,047
	£ 62,208	£ -	£ 62,208	£ 58,165

4 Staff costs and numbers

	2019	2018
Gross salaries	£ 39,657	£ 32,950
Social security costs	£ -	£ -
	£ 39,657	£ 32,950

The average number of employees during the year was 3 (2018: 3)  
There are no employees who received employee benefits of more than £60,000 in the year



ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2019

5 Tangible Fixed Assets

	Fixtures, fittings and equipment	Totals
Cost		
at 1 November 2018	£ 18,490	£ 18,490
Additions	£ 180	£ 180
Disposals	£ -	£ -
at 31 October 2019	£ 18,670	£ 18,670
Depreciation		
at 1 November 2018	£ 15,330	£ 15,330
Charge for the year	£ 835	£ 835
Eliminated on disposal	£ -	£ -
at 31 October 2019	£ 16,165	£ 16,165
Net book value		
at 31 October 2019	£ 2,505	£ 2,505
at 31 October 2018	£ 3,160	£ 3,160

6 Debtors

Debtors falling due within one year are as follows:  
Prepayments

2019	2018
£ 1,653	£ 1,541
£ 1,653	£ 1,541

Debtors falling due after one year are as follows:  
Prepayments

£ 1,295	£ 2,035
£ 1,295	£ 2,035

7 Cash at bank and in hand

Bank deposit account  
Bank current account  
Cash in hand

2019	2018
£ 11	£ 11
£ 26,649	£ 24,618
£ 143	£ 194
£ 26,803	£ 24,823

8 Creditors: amounts due within one year

Accrued expenses  
Taxation and social security

2019	2018
£ 858	£ 655
£ 490	£ 564
£ 1,348	£ 1,219

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2019

9 Operating Lease Commitments

2019

2018

The total future minimum lease payments under non-cancellable operating leases at 31 October 2019 is:

Due not later than one year	£	4,200	£	4,200
Due later than one year and not later than five years	£	7,000	£	11,200
Due later than five years	£	-	£	-
	£	11,200	£	15,400

Lease payments of £4,200 (2018: £4,200) have been recognised as an expense in the Statement of Financial Activities

10 Funds

	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2019	Total Funds 2018
Balance at 1 November 2018	£ 30,340	£ -	£ 30,340	£ 22,264
Surplus for the financial year	£ 568	£ -	£ 568	£ 8,076
Transfer between funds	£ -	£ -	£ -	£ -
Balance at 31 October 2019	£ 30,908	£ -	£ 30,908	£ 30,340

11 Related party transactions

No trustee received any remuneration during the year.