



St Wilfrid's
Cowplain

**Annual Report and
Financial Statements**

of

**The Parochial Church Council
of the Ecclesiastical Parish of
St Wilfrid, Cowplain**

Registered Charity No. 1130601

for the year ended
31st December 2019

Suggested donation £1 towards printing costs

**Annual Report of
The Parochial Church Council (PCC) of the Ecclesiastical Parish of
St Wilfrid, Cowplain (Registered Charity No. 1130601)
for the year ended 31st December 2019**

Administrative information

The parish of St. Wilfrid is situated in Cowplain. It is in the Deanery of Havant, the Archdeaconry of Portsdown and the Diocese of Portsmouth.

PCC correspondence: c/o The Vicarage, Padnell Road, Cowplain, Waterlooville, Hampshire
PO8 8DZ

Website: www.stwilfridscowplain.co.uk

PCC members who have served from 1st January 2019 until the date this report was approved are:

<i>Incumbent</i>	The Rev'd Ian Snares
<i>Curate</i>	The Rev'd Julie Minter (<i>The Rev'd Julie Jackson from 19 October 2019</i>)
<i>Churchwardens</i>	Allan Brawn Jan Smith (<i>PCC Secretary and Vice Chairman</i>)
<i>Deputy Wardens</i>	Elaine Hoey (<i>Co-opted PCC Member</i>) Sonia Passingham (<i>Co-opted PCC Member – until APCM 2019</i>) Bob Wheeler (<i>PCC Member</i>)
<i>Deanery Synod Representatives</i>	Catherine King (<i>until March 2019</i>) Amanda Sim (<i>from November 2018</i>) Denise Williams (<i>from APCM 2019</i>)
<i>Licensed Reader</i>	Elaine Davenport
<i>Elected Members</i>	
<i>Until APCM 2019:</i>	Allison Gale Elaine Hoey Robert Shrimpton
<i>Until APCM 2020:</i>	Maria McGannan (<i>until January 2019</i>) Bob Wheeler Denise Williams (<i>Deanery Synod officer from APCM 2019</i>)
<i>Until APCM 2021:</i>	Mark Coates Sonia Passingham David Wiseman Jo Mead
<i>Until APCM 2022:</i>	Colin Mason Val Strutt Sue Williams
<i>Co-opted Members</i>	Elaine Hoey (<i>from APCM 2019</i>) Val Strutt - Safeguarding Officer (<i>until APCM 2019</i>) Graham Foyle - Treasurer (<i>until June 2019</i>)

Day-to-day management is the responsibility of the Incumbent and Churchwardens, assisted by our Deputy Wardens, the Parish Administrator, Mrs Valerie Strutt, the Verger/Caretaker, Mr Fred Mant, and the many volunteers who willingly give of their time. The PCC thanks them all for their time and dedication.

Banking: Barclays Bank PLC, PO Box 6, Portsmouth, Hampshire, PO6 3DH
Lloyds TSB Bank PLC, 272 London Road, Waterlooville, PO7 7HN

Independent Examiner: Mr Neil Blanchard, 3 Rosemary Way, Cowplain, Waterlooville, PO8 9DG

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England, a registered charity and operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC Members is set out in the Church Representation Rules. Regular church attendees are encouraged to register on the Electoral Roll and to consider standing for election to the PCC. Newly-elected PCC members are encouraged to attend an induction course for PCC members provided by the Diocese. Representatives of the PCC are asked to attend other relevant training events, report back to the PCC as a body and disseminate printed information where appropriate.

Committees

The PCC operates through a number of committees, which meet between full meetings of the PCC.

Standing Committee:

This is the only committee required by law. It has power to transact business of the PCC between its meetings, subject to any directions given by the Council.

Members: Rev'd Ian Snares, Rev'd Julie Minter (*The Rev'd Julie Jackson from 19 October*), Allan Brawn, Jan Smith, Elaine Hoey, Sonia Passingham (*until APCM 2019*) and Bob Wheeler.

Finance Committee:

Supports the Treasurer's work, oversees the general finances of the church and makes recommendations to the PCC.

Objectives and Activities

St. Wilfrid's PCC is required, as stated in the Parochial Church Council (Powers) Measure 1956, to cooperate with the minister, The Rev'd Ian Snares and the Churchwardens in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. That mission is carried out through St Wilfrid's Church. The PCC also has maintenance responsibilities for St Wilfrid's church building, halls and the grounds surrounding them.

St Wilfrid's Vision Statement:

Our vision for St Wilfrid's is to be the heart of our community.

In 2019 the PCC met 6 times and average attendance was 13 members. In July the PCC met with other leaders and members of St Wilfrid's and Messy Church for an Away Day.

General objectives continue to be met by the provision of a broad range of services, meetings and groups for different ages and interests at St Wilfrid's Church and through engagement with the wider community. The clergy have visited schools, provided occasional offices (funerals, weddings and baptisms) for parishioners, and laity and clergy have visited homes to offer prayer, pastoral care and support.

Many volunteers have made an enormous unquantifiable contribution to the work of St Wilfrid's Church, the equivalent of many hundreds of hours given in the form of cleaning, gardening, catering, fundraising, visiting, leading youth and children's work, prayer ministry, flower arranging, printing, maintenance, leading groups, leading worship, preaching, administration, finances, etc. The PCC thanks all who so willingly give their time and skills.

Highlights of 2019

- Sunday Services continue at 8am, 9.30am and 11.15 am, with Holy Communion celebrated at the 8am and 9.30am services every Sunday.
- Changes to the 11.15 service, with *Children's Sunday Club* now running three Sundays during term time) with all-age services on first Sundays.
- We've seen new people join each of our Sunday congregations, with a number of new families at the 11.15.
- *All Together* services continued on 5th Sundays, with guest preachers Rev'd Barry Dugmore, Rev'd Jean Kerr and John Swindell.
- Thursday morning Holy Communion services continue to attract a regular congregation, including many who are unable to be at Sunday worship.
- *Messy Church* celebrated its 15th Birthday in April.
- *Messy Café* continued to offer families an opportunity for Bible study and breakfast on Saturday mornings once a month.
- Placing PRAYER at the heart of all we do was reflected in a number of activities including:
 - *Thy Kingdom Come*
 - *Local House of Prayer* and prayer walking
 - *Launch of our new Prayer Ministry Team*
 - *Prayer Spaces* at Padnell Infant and Padnell Junior Schools.
- *An Hour with God* has been replaced by *Focus on Prayer*, our new monthly prayer meeting.
- A very successful *Lent Course* was run jointly with Hart Plain Church.
- Our *Pastoral Care Team* continues to serve our congregations and those with links to St Wilfrid's. The Rev'd Ruth Loveman has handed over leadership to Elaine Andrews.
- *Lent Lunches* were again generously supported, with over £200 raised at each meal.
- *Community Coffee Cup* drop-in continued at Saturday mornings at Westbrook Hall, with growing links to the community. Successful events were held with Cllr Peter Wade, Mayor of Havant.
- *The Ark* (Wednesday mornings) and *Little Fishes Under 5's* (Friday mornings) stay and play groups continue to thrive, meeting in St Wilfrid's Upper Hall.
- *TLC (Tea and Lovely Cakes)* continued to offer companionship on winter Sunday afternoons.
- *SWIFT, Women's Fellowship, St Wilfrid's Men's Group, Fellowship* continue to provide fellowship, outreach and fun for many members of our congregations.
- *JUMP*, our group for those aged 9 to 13 met weekly until July. However, we have struggled to find leaders and this has disrupted JUMP's effectiveness.
- The *Cowplain Cow Trail* took place on 22nd June, led by Andy and Maria McGannan, with more cows, more activities, more participants and even more Cow Burgers!
- Fundraising and social events included our *May and Christmas Fayres*, a Summer Ball, An Arts and Craft weekend including a Sea Shanty concert, the annual *Vicarage BBQ* and *Vicarage Bonfire Party*.
- Focusing our vision 'Called to be the Heart of our Community' and asking what this might look like.
- The *LyCiG Development Group* continued to meet regularly and guides our strategic development and Evangelism initiatives.
- Growing our mission and evangelism through launching the 'Year of Conversation' initiative with Rev'd Jean Kerr in September.
- Launch of outreach events, including *All Together Mothering Sunday* service with Rev'd Barry Dugmore on 31st March and comedy gigs with Paul Kerensa (18th May) and Andy Kind (30th November).

- Links with *Padnell Infant and Junior schools* continued to grow. As well as regular assemblies, services and lessons for both schools, very successful weeks of Prayer Spaces were held at both schools.
- Continued focus on invitation and welcoming others to St Wilfrid's.
- Ongoing development of various *Growth Fund projects* - updating our PA systems, installing CCTV and new signage.
- An *Away Day* for PCC and Ministry Teams was held in July, working with Rev'd Nick Ralph exploring demographic data for Cowplain.
- Our tenuous links with *St Augustine's* in Ghana continue, mainly through infrequent telephone contacts.
- A growing number attended the *New Wine* summer conference.
- Rev'd Julie Minter was ordained Priest on 29th June and was married to Dan Jackson on 19th October.

Plans for 2020

- Working together to understand our purpose as Church – **to be and to make disciples of Jesus.**
- Growing the relationships (and mission opportunities) through our parent and toddler groups, Community Coffee Cup and other activities.
- Growing our mission and evangelism, inspired by our 'Year of Conversation' initiative with Rev'd Jean Kerr, including:
 - Running *Resolve* (January) and *Start* (March) courses
 - Continuing our programme of outreach events, including gigs with Steve Legg on 29th February and Jonathan Viera on 27th June
 - Plans for developing evangelism in our community, e.g. through use of questionnaires
 - Further work to understand our community and priorities for mission and evangelism
 - Growing our friendships e.g. through men's and women's social events
 - Inviting people to take friends to the Portsmouth JustOne (J John) event in April
 - The Cowplain Cow Trail on 6th June.
- Growing our Spring and Christmas Fayres, aiming to engage more with our local community.
- Continuing to develop PRAYER at the heart of our parish including:
 - Our monthly prayer meeting, *Focus on Prayer*
 - Growing our *Local House of Prayer* initiative
 - Ongoing development of our *Prayer Ministry Team*
 - *Prayer Spaces* initiative at Padnell schools.
- Linking with Hart Plain Church for our joint *Lent Series*.
- Plans for Harvest Celebrations in September and Arts and Craft weekend in October.
- Completion of the tasks funded by the generous contributions to the Growth Fund, in particular Projector and IT systems.
- Continued support for missions and charities, e.g. through Saturday *Lent Lunches*.
- Continued involvement with Modern Slavery Awareness and investigating how we can provide practical help for victims.
- Developing our PCC sub-committees to lead our work in Evangelism, Mission and Social Action, Communications, Social Events and Fundraising, Buildings and Facilities.
- Continued implementation of the new national Church of England *Safeguarding* handbook.

Attendance at Services

Over the four quarters during 2019 an average of 267 different people, including 42 children worshipped at Sunday services, compared with an average of 260 different people including 32 children in 2018.

Regular Attenders (those attending an average of once a month or more) were 150 adults and 19 children in 2019 compared with 145 adults and 18 children in 2018.

Average Sunday Attendance during October 2019 was 107 adults and 7 children under 16 years old (compared with 110 adults and 13 children in 2018).

The number who joined our Sunday Services during 2019 was 23 adults and 8 children compared with 9 adults and 2 children in 2018.

The number who left or died during 2019 was 19 adults and 1 children (compared with 21 adults and 2 children in 2018).

Many church members too frail to attend Sunday services receive Holy Communion and/or Pastoral Care visits in their own homes.

Occasional Offices 2019

Baptisms:	2 compared with 1 in 2018
Confirmation:	0 compared with 1 in 2018
Marriages:	2 compared with 2 in 2018
Funerals in Church:	7 compared with 5 in 2018
Funerals at Crematorium:	11 compared with 8 in 2018

Electoral Roll

At the APCM in 2019 there were 172 names on the Church Electoral Roll, compared with 208 in 2018.

Financial Review

Total receipts to the General Fund were £122,940, of which £99,950 was unrestricted voluntary donations, including £17,906 tax recoverable on Gift Aid. Receipts to Designated Funds, primarily from donations to the Growth Fund amounted to £12,081. The amount held in Restricted Funds decreased by £26.

Planned giving through blue envelopes, banker's orders and PGS was significantly up (£6,328) on 2018, whilst both loose plate collections and donations were down (by £328 and £2,778 respectively).

Income from hall lettings decreased by 11.3% on the 2018 figure: This is disappointing and was due to some loss of regular bookings. In view of this, no increase in hire charges is proposed for next year. However, income from fees for funerals and weddings shows a significantly increase on 2018 (£3,146 versus £1,846) which demonstrates the unpredictable nature of such income.

£121,022 was spent from unrestricted funds to provide the Christian ministry from St Wilfrid's Church. This included the contribution to the diocesan Parish Share that was £812 (1.0%) more than 2018 and largely provides the stipends, pension contributions and housing for the clergy. [Note: The sum that the churches in the deanery must find is shared between them according to a formula that is based mainly on head count (average weekly attendance) of the congregations but also dependant on the relative assumed wealth of the parish.] The sum we must pay in 2020 is £85,069, an increase of £607 (0.7%) over 2019. This is less than anticipated as an inflationary rise would have been in the region of 2.5% so we should be grateful for that.

The nett result for the year was a gain of receipts over payments of £1,918 in the General Fund. The balance carried forward at 31 Dec 19 on Unrestricted and Designated Funds was £36,574 of which £5,556 has been set aside for the Evangelism Fund (used, for example, to fund the Alpha and Resolve courses) and £17,651 for the Growth Fund. These funds will be used to finance any new mission initiatives and make

improvements to the church facilities, which hopefully will be enjoyed by existing members of the congregation and at the same time impress any visitors and those seeking a vibrant welcoming church to join. Any further projects will need specific fundraising.

Reserves policy

It is PCC policy to try to maintain a balance on the Unrestricted General Fund which equates to at least three months payments on unavoidable (non-discretionary) running costs. Based on the average monthly spend in 2019 this would amount to £30,255. This balance would smooth out fluctuations in cash flow (expenditure versus receipts) and meet emergencies, eg the lift requiring further major repairs without which the Upper Hall would be largely un-usable. The cash balance of £9,834 held on the Unrestricted General Fund on 31 Dec 19 was only 32% of this target – which means that there is only one month of liquid cash reserves readily available to meet monthly liabilities. Whilst the overall balance on all Funds at 31 Dec 19 was £73,443, the majority is held in Restricted Funds (50.2% which equates to £36,867, of which £22,000 is the value of the additional land behind the Memorial Garden) which can only be used for their legally defined purpose, with a further 36.4% (£26,740) held in Designated Funds where the PCC has some varying discretion over how the funds are expended. It is the PCC's intention to increase the General Fund over time in line with an increasing number of members in the planned giving schemes. It is further hoped that donors who have generously given to the Growth fund will allow any surplus not used on planned facilities to be allocated for more general projects/expenditure. Scope for increasing income from investments (i.e. Virgin Savings Account) is limited due to low interest rates and the small size of the account. Overall, the monthly situation of receipts and payments against the General Fund must be regarded as one of fragile stability; any unanticipated material decrease in income or increase in expenditure could have significant consequences in both the short and medium terms.

A deficit in the General Fund amounting to £4,340 is forecast for the end of 2020. This is despite the generous increase in voluntary giving over the year. The main reason is increases in staff wages, parish share plus the costs of church cleaning, utilities, insurance and buildings maintenance which all increase in line with inflation.

Charitable giving

Charitable giving through the church was £6,899 which is equivalent to 5.6% of our gross General Fund income (1.6% going overseas). This is below our target of 10% and is something that can be addressed in 2020 if the increased income obtained in 2019 is sustained and enhanced.

Policies and Risks

The PCC has identified major risks, and procedures have been established to manage them, as follows.

Finance: A detailed budget is prepared and agreed by the PCC each year. The Treasurer provides an update comparing the current situation to the budget at each PCC meeting, and action is agreed as necessary in order to reduce costs or raise more income.

Most of our reserves are invested through Virgin Money in order to bring in a reasonable rate of interest and mitigate the effect of inflation. Reserves are intended for covering any deficit on the year, major repairs, replacement of larger items of equipment and special projects.

Health and Safety: Our Fire, Health and Safety Policy was reviewed and approved at the 24th January 2019 PCC meeting. All groups using our premises are expected to be familiar with this policy and comply with it. Risk assessments are made for new and one-off activities. The lift is checked and serviced every six months. The fire alarm, extinguishers, emergency lighting and portable electrical equipment are tested regularly and inspected in accordance with current regulations. Although the kitchen has not been inspected, action continues to be taken to maintain these facilities to a high standard and ensure good health and hygiene practice for by those who use them.

IT Policy: The IT Policy was drafted in October 2014.

Insurance: The PCC is fully insured through our Ecclesiastical Insurance Parish Plus policy.

Safeguarding: The PCC's Safeguarding Policy and Policy Statement were both reviewed and renewed on 12th July 2018 (and again on 23rd January 2020). This has taken account of the ongoing changes to national and diocesan safeguarding guidelines and changes have been made following discussions with the diocesan safeguarding advisor. However, further National Church changes will impact our policy.

Mrs Val Strutt is our Safeguarding Officer and reports regularly to the PCC. All adults who offer to work as volunteers with children and/or vulnerable adults are required to undergo the recruitment procedure, including a Confidential Self Declaration Form and also obtain the necessary DBS clearance before they take up the role. All such volunteers are encouraged to read the diocesan guidelines and attend appropriate training courses provided by the diocese. Groups using the church premises are made aware of our safeguarding policy and are asked to ensure that their own policy and checks are fully up to date.

Conclusion

We praise God that he continues to bless St Wilfrid's, so that we can bless others - locally in our community, in the diocese and in many places further afield. We give thanks for all that has been given and shared, for worship and witness, for prayer, fellowship and faithful service to the glory of God. We look forward to the exciting future that God has in store for us!

We are greatly indebted to every single member of our churches who voluntarily gives of his or her time, practical skills, spiritual gifts and money to build up our fellowship in the Spirit, grow our discipleship in Christ, and enable us all to continue to play our part in God's mission of love to the world in Jesus Christ.

Thank you so much for all you do!

**Approved by the PCC on 21st May 2020
and signed on their behalf by Rev'd Ian Snares (PCC Chairman)**



2019 Accounts of the Parochial Church Council of St Wilfrid's Church, Cowplain

Explanatory notes to the accounts

1. The accounts are being reported on a receipts and payments basis as agreed by the trustees at a full PCC meeting on 26th November 2015. The accounts are presented in accordance with guidance in the 5th edition of "PCC accountability" which conforms to The Charities Act 2011 incorporating SORP 2015.
2. The stated balances for 2018 in these accounts differ from those previously published in the 2018 Accounts. In April 2019 the Treasurer identified a small number of minor mis-postings within the 2018 accounts. To correct these, amending transactions dated 31 Dec 18 were made which altered the transaction totals and closing balances on the General and Growth Funds, but did not alter the aggregate financial position – no money was lost or gained, it was just moved to the correct fund/transaction code. This has resulted in the General Fund Planned Giving – Bank total reducing from £37,907 to £37,270 (comprising £438.50 plus £198), whilst the General Fund Planned Giving - Envelopes total has increased by £198 from £7,024 to £7,222 and the Growth Fund has increased by £438.50 from £11,934 to £12,372.
3. The Receipts and Payments summary shows total receipts amounting to £7945 more than receipts. This was due to increased receipts (income) in both the Unrestricted (General) and the Designated Funds significantly exceeding expenditure. This is further discussed in the financial review.
4. The residual amount in the General fund at the end of the year was £9835. This amount is an increase of £1772 on the amount at the beginning of the year and was achieved by reduced spending and a number of well supported fund-raising activities.
5. A budget for 2020 is included in the accounts. This was accepted and agreed at a PCC meeting on Thursday 12 Mar 20. It is based on the final figures for 2019. Despite the welcome increase in voluntary receipts a deficit of £4340 is predicted at the end of 2020. This is due to increases in the parish share, utility costs, insurance, cleaning costs and staff costs, coupled with a decline in income from hall lettings.
6. Assets are still declining and an expected big spend in the growth fund on a new audio-visual system will significantly reduce the holding in the bank accounts.
7. The liabilities (£2070) shown in the statement are due to transactions in the "Agency post boxes" (*money that passes through the church bank accounts but is not for church funds*) that could not be completed in the financial year. The significant items are £770 owed to the Diocese for Q4 fees, £91 owed to the Leprosy Mission and £1125 was collected in Christmas services and will be donated to the Tearfund and Stop Domestic Abuse charities. Additionally, £30 is owed by the Friday group who needed petty cash.
8. Charitable giving was £6,899 which is 5.6% of gross income to the General Fund.

St Wilfrids Church - 1130601
Receipts and Payments Account

For the period from 01 January 2019 to 31 December 2019

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts:						
Voluntary receipts	99,950	11,707	734	—	112,391	104,477
Income from church activities	4,133	28	—	—	4,161	6,102
Other trading activities	15,790	—	—	—	15,790	16,082
Investments	40	—	—	—	40	131
Other income	3,028	347	—	—	3,374	152
Total receipts:	122,940	12,081	734	—	135,755	126,943
Payments:						
Raising funds	2,432	67	—	—	2,499	1,798
Costs of church activities	118,106	4,496	280	—	122,881	112,741
Other expenditure	484	1,466	480	—	2,430	14,085
Total payments:	121,022	6,029	760	—	127,810	128,624
Excess of receipts over payments before transfer	1,918	6,053	(26)	—	7,945	(1,681)
Transfers						
Gross transfers between funds - in	—	—	257	—	257	3
Gross transfers between funds - out	(147)	(110)	—	—	(257)	(3)
Excess of receipts over payments before other gair	1,771	5,943	231	—	7,945	(1,681)
Net movement in funds	1,771	5,943	231	—	7,945	(1,681)
Reconciliation of funds						
All assets at 01 January 2019	8,063	20,797	36,638	—	65,498	67,179
All assets at 31 December 2019	9,835	26,740	36,869	—	73,443	65,498
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

St Wilfrids Church - 1130601
Statement of Assets and Liabilities (by code)
As at: 31 December 2019

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
6430 : Land	—	—	22,000	—	22,000	22,000
6431 : Organ	(976)	1,356	—	—	380	380
Total	(976)	1,356	22,000	—	22,380	22,380
Current assets - Cash at bank and in hand						
6501 : Barclay's Bank current account	(23,422)	33,750	7,561	—	17,889	17,578
6502 : Lloyd's Bank current account	33,496	(11,571)	(4,491)	—	17,435	9,024
6503 : CAF cash account	(5)	5	—	—	—	—
6505 : Virgin Charity deposit account	742	3,309	13,758	—	17,809	17,809
Total	10,811	25,494	16,829	—	53,133	44,411
Liabilities - Agency accounts						
6699 : Agency collections	—	—	2,070	—	2,070	1,293
Total	—	—	2,070	—	2,070	1,293
Liabilities - Creditors: Amounts falling due in one year						
6601 : Loans received	—	110	(110)	—	—	—
Total	—	110	(110)	—	—	—
Net total assets	9,835	26,740	36,869	—	73,443	65,498
Represented by						
Unrestricted - General	9,835	—	—	—	9,835	8,063
Designated - CCC	—	2,812	—	—	2,812	563
Designated - Cowtrail	—	191	—	—	191	345
Designated - Evangelism	—	5,556	—	—	5,556	6,948
Designated - Flowers	—	78	—	—	78	53
Designated - Growth	—	17,651	—	—	17,651	12,372
Designated - Organ	—	96	—	—	96	516
Designated - Toddler-2	—	236	—	—	236	—
Designated - Youth	—	119	—	—	119	—
Restricted - Choir	—	—	199	—	199	199
Restricted - Kitchen	—	—	276	—	276	151
Restricted - Larteh	—	—	388	—	388	438
Restricted - Legacy	—	—	4,011	—	4,011	4,011
Restricted - Library	—	—	290	—	290	290
Restricted - Toddlers	—	—	2,340	—	2,340	1,931
Restricted - VDF	—	—	100	—	100	353
Restricted - WMgarden	—	—	4,433	—	4,433	4,433
Restricted - Westbrook	—	—	2,476	—	2,476	2,476
Restricted - Whitbread	—	—	22,355	—	22,355	22,355
Total	9,835	26,740	36,869	—	73,443	65,498

St Wilfrids Church - 1130601
Receipts and payments
Selected period: 01 January 2019 to 31 December 2019

Note	From To	01 January 2019 31 December 2019	01 January 2018 31 December 2018
General - General fund (Unrestricted) Fund			
Receipts:			
Voluntary receipts			
Planned Giving - Bank		40,532	37,270
Planned Giving - Envelopes		7,152	7,222
Other planned giving (PGS)		17,807	14,671
other voluntary receipts		576	78
Loose plate collections		7,844	8,172
Collection adjustments		0	4
One-off Gift Aid gifts		65	—
Donations appeals etc		5,018	7,796
Tax recoverable on Gift Aid		17,906	16,183
Legacies		2,000	500
Non-recurring one-off grants		1,000	—
Diaries		50	—
Parish magazine donations		—	84
	<i>Total Voluntary receipts</i>	<u>99,950</u>	<u>91,980</u>
Income from church activities			
Other funds generated		—	1,919
May Fayre		1,692	1,245
Christmas Fayre		1,795	1,549
Easter Lilies		—	353
Tea/coffee		578	181
Easy fundraising		69	312
	<i>Total Income from church activities</i>	<u>4,133</u>	<u>5,559</u>
Other trading activities			
Rummage sales etc		39	—
Fees for weddings and funerals		3,146	1,846
Church hall lettings - objectives		12,605	14,211
Church hall lettings - fund raising		—	25
	<i>Total Other trading activities</i>	<u>15,790</u>	<u>16,082</u>
Investments			
Bank and building society interest		—	101
Rent from lands or buildings		40	30
	<i>Total Investments</i>	<u>40</u>	<u>131</u>
Other income			
other income		3,028	21
	<i>Total Other income</i>	<u>3,028</u>	<u>21</u>
Total receipts:		<u>122,940</u>	<u>113,773</u>

Payments:

Raising funds		
Costs of fetes & other events	2,432	1,397
Lilies	—	340
<i>Total Raising funds</i>	<i>2,432</i>	<i>1,737</i>
Costs of church activities		
CMS Alison Gilbet	900	900
Giving - relief and development agencies	337	100
Portsmouth Foodbank	500	240
Parish Share	84,492	83,650
Assistant clergy expenses	929	304
Readers expenses	109	208
Office manager	4,207	3,640
Organists salary	1,730	1,255
PAYE income tax	2	—
Working expenses of incumbent	1,668	1,364
Travelling expenses	123	108
Water rates - vicarage	387	344
Vicar's telephone	—	30
Parish training and mission	48	—
Insurance	1,181	1,150
Performing rights license	445	498
Royal School of Church music	105	103
Telephone	345	401
Church maintenance	3,136	2,270
Church Cleaning	3,120	2,040
Lift maintenance	2,918	—
Caretaker salary	3,007	3,185
Administration	362	—
Sacristy supplies	370	16
Printing	209	249
Paper	39	—
Stationery	21	169
Postage	32	63
Data Developments	150	189
Computer costs	202	—
Electricity	2,448	2,190
Gas	2,125	1,954
Magazine expenses	104	334
Hall supplies	217	374
Phs supplies	396	193
Water-church/Hall	910	154
Fire check	254	—
Electrical testing	112	108
Church interior and exterior decorating	60	—
Hall + major repairs - installation	408	—
<i>Total Costs of church activities</i>	<i>118,106</i>	<i>107,784</i>
Other expenditure		
Miscellaneous expenses	484	2,000
<i>Total Other expenditure</i>	<i>484</i>	<i>2,000</i>
Total payments:	121,022	111,521
Excess of Receipts: over Payments:	1,918	2,252
Brought forward balance	8,063	5,809
Transfers to/(from)	(147)	3
Total carried forward balance	9,835	8,063
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>		

St Wilfrids Church - 1130601
Fund movement by type
Selected period: 01 January 2019 to 31 December 2019

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General - General fund	8,063	122,940	121,022	(147)	—	9,835
Sub-totals	8,063	122,940	121,022	(147)	—	9,835
Designated						
CCC - Community Coffee Cup	563	3,864	1,615	—	—	2,812
Cowtrail - Cowtrail fund	345	284	437	—	—	191
Evangelism - Evangelism fund	6,948	148	1,539	—	—	5,556
Flowers - Flower Fund	53	25	—	—	—	78
Growth - Growth Fund	12,372	7,142	1,753	(110)	—	17,651
Organ - Organ fund	516	—	420	—	—	96
Restore - Church restoration fund	—	264	264	—	—	—
Robin - Robin Jones studies fund	—	—	—	—	—	—
Toddler-2 - Carers & Toddlers - 2	—	236	—	—	—	236
Youth - Youth Work	—	119	—	—	—	119
Sub-totals	20,797	12,081	6,029	(110)	—	26,740
Restricted						
Choir - Choir fund	199	—	—	—	—	199
Kitchen - Kitchen fund	151	15	—	110	—	276
Larteh - Larteh fund	438	—	50	—	—	388
Legacy - Legacy fund	4,011	—	—	—	—	4,011
Library - Library fund	290	—	—	—	—	290
Toddlers - Carer's and toddler's fund	1,931	719	310	—	—	2,340
VDF - Vicar's Discretionary fund	353	—	400	147	—	100
WMgarden - White memorial garden fund	4,433	—	—	—	—	4,433
Westbrook - Westbrook church fund	2,476	—	—	—	—	2,476
Whitbread - Whitbread fund	22,355	—	—	—	—	22,355
Sub-totals	36,638	734	760	257	—	36,869
Totals	65,498	135,755	127,810	—	—	73,443

There may be minor discrepancies in the totals if the pence are not being shown

2019 MISSION GIVING AT ST WILFRID'S CHURCH

Church Funds		
	CMS - Alison GIBLETT	900
	Portsmouth Foodbank	240
	LHOP	200
	LifeCentre	200
Lent Lunches		
	Leprosy Mission	212
	CAP	230
	TWAM	232
	The Honeypot	272
Services		
Remembrance	RBL Poppy Appeal	313
Harvest Festival	Waterlooville Foodbank	260
Cristingle	Children's Society	269
Christmas	Tear Fund	573
Christmas	Stop Domestic Abuse	573
Funeral	RAFA	20
Funeral	ROSEMARY FOUNDATION	332
Funeral	LEPROSY MISSION	244
Collections		
	CMS (incl Christmas Gift)	323
	The Dogs Trust	225
	Southern Domestic Abuse	115
	Tearfund	240
	MacMillan Cancer Support	228
Cowtrail		
	Rachel Maddox Schol	284
Quiz Night		
	Southern Domestic Abuse	277
Men's Group		
	Rowans Hospice	137
Total:		6,899

Note: The sum of £6899 does not take account of the discounted Hall Rental Fees charged to other Registered Charities eg The Brownies and Girl Guides.

Receipts and payments in the General fund (Budget calculations)

ACTUAL RECEIPTS

BUDGET

	2014	2015	2016	2017	2018	2019	Assumption	2020
Voluntary receipts:								
planned giving	62,565	56,956	63,110	58,796	59,601	65,491	2019 rate	65,491
church collections	6,804	7,474	6,418	7,147	8,176	7,844	2019 rate	7,844
donations	3,476	1,595	816	2,564	7,796	5,018	2019 Act v Bdg	4,134
gift aid recovered	17,039	13,187	13,454	17,599	16,183	17,906	2019 rate	17,906
other voluntary receipt	6,012	512	500	198	78	691	2019 Act v Bdg	360
legacies + grants		14,403	1,500		500	3,000	none	-
Church activities (fund raising):								
May fayre	1,363	1,488	1,373	1,379	1,245	1,692	2019 + 10%	1,861
Christmas fayre	1,428	1,337	1,618	1,370	1,549	1,795	2019 + 10%	1,975
other, lillies, coffee	1,584	1,040	983	1,324	2,850	647	2019 rate	578
Other income	3,962	812	66	174	51	3,107	2019 Act v Bdg	1,680
Trading activities:								
Hall lettings	13,513	10,205	15,187	16,111	14,236	12,605	2019 rate	12,605
Magazine advertising	680	35	0			0	none	-
Fees funerals and weddings	3,669	3,645	2,238	1,754	1,846	3,146	2019 Act v Bdg	2,888
Investments:								
savings interest	840	257	502	139	101		Nil	
Totals	122,935	112,946	107,765	108,556	114,212	122,942		117,322
ACTUAL PAYMENTS								
Raising funds	400	420	509		2,071	2,432	2019 rate	2,432
Church running expenses:								
parish share	86,952	87,078	86,257	85,745	83,650	84,492	Diocese rate	85,069
missionary and charity	900	1,290	1,390	1,340	1,240	1,737	2019 Act v Bdg	1,489
cleaner	1,512	1,320	1,530	1,560	2,040	3,120	£70/week	3,640
caretaker	2,890	2,460	2,665	3,003	3,185	3,007	RLW 6hrs/week	2,610
gas and electricity	4,381	4,355	3,659	4,164	4,145	4,572	2019 + 2%	4,664
water rates	1,697	1,682	1,844	1,756	498	910	2019 + 2%	928
Hall running expenses	317	452	1,424	600	567	984	2019 Act v Bdg	828
church maintenance	3,364	2,793	2,702	3,709	2,379	6,887	AB advice	3,700
clergy and staffing costs	7,622	5,315	5,597	7,483	6,909	8,767	2019+org+RLWinc	10,890
other running exp	6,628	6,682	5,128	3,330	2,838	3,091	2018 rate	3,900
other exp	11,226	995	676	1,968	2,000	1,024	2019 Act v Bdg	1,512
Total	127,889	114,842	113,381	114,659	111,521	121,023		121,662
Gain/Loss	-4,954	-1,896	-5,616	-6,103	2,691	1,919		-4,340

1. Real Living Wage (RLW) now £9.30/hr

2. PGTP (planned giving tax payers)

3 Rosemary Way
Cowplain
Waterlooville
PO8 9DG

16 April 2020

The Secretary of the Parochial Church Council
St Wilfrid's Church, Cowplain

Independent Examiner's Report – Year Ending 31st December 2019

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- State whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with s. 130 of the 2011 Act; or
 - To prepare accounts which accord with those accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Neil Blanchard
Honorary Independent Examiner