

Christian Books. Trustees Annual Report 2019

2019 was a very challenging year for the Bookshop resulting in a downturn of sales and with the exception of November and December, each month had seen sales slipping. Overheads have been reduced due to steps implemented at the end of 2018, viz. reduced purchases and the Manager working one day per week for the church, thus minimising the actual annual loss incurred.

Book sales represent 63% of turnover, although actual numbers of books sold was less, due to the challenging market and online buying. It was noted that the external events of Conference and Bookstalls greatly contributed to the overall total number of sales and book takes were provided for the Carey Pastors' Conference, Saved2Serve Youth weekend, Pilgrims' Friend Society, Grace Baptist Assembly, Foundations 19 Suffolk Conference, Grace Baptist Partnership Conference and Grace Baptist Women's Conference.

Seven Christmas bookstalls were held in local churches, giving opportunity for purchasing good quality Christian literature for those unable to travel to the shop in Dunstable.

Three Open evenings were held at the Bookshop during November, affording further opportunity to purchase for those who find it difficult to get to the shop during normal open hours.

Ministry opportunities continue as people come into the shop, sometimes for a coffee or just for someone to talk to. Relationships are built with the local community and opportunities given to invite members of the public to church meetings or events they might find beneficial.

We continue to be thankful for the Volunteers who assist by covering the shop during open hours while the Manager and/or Asst. Manager are attending external events etc.



Brian Rigby
Chairman of Trustees

Christian Books Dunstable

Profit & Loss Account for the year ended 31st December 2019

	<u>2019</u>	<u>2018</u>
General Sales	73,396	85,031
Less Purchases	39,574	51,939
	46.08% <u>33,822</u>	38.92% <u>33,092</u>
Add Bank Interest	16	13
	<u>33,838</u>	<u>33,105</u>

Expenditure

Gross Wages, Pension & NI Costs	25,102	27,478
Telephone and Broadband	870	881
Heating & Lighting	1,075	842
Rates	359	502
Bookshop Maintenance	192	894
Insurance	364	371
Postage & Carriage	921	957
Advertising & Bookshop Bags	0	73
Subscriptions & General Expenses	731	535
Merlio & Professional Fees	1,923	1,732
Hire of Equipment	588	588
Stationery	660	147
Financial Charges	953	1,052
Conference Fees	1,021	722
Depreciation	<u>400</u>	<u>64</u>
	35,159	36,838

Net Trading Loss	<u>(1,321)</u>	<u>(3,733)</u>
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Cost of Refreshments less

Donations Received	(540)	5,139
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NET LOSS/PROFIT FOR THE YEAR	<u>(1,861)</u>	<u>1,406</u>
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Christian Books Dunstable

Balance Sheet as at 31st December 2019

	<u>2019</u>	<u>2018</u>
<u>Fixed Assets</u>		
Office Equipment	800	1200
<u>Current Assets</u>		
Stock	32,884	34,908
Cash at Bank-CCLA	2,861	2,845
Cash at Bank-Lloyds	16,522	17,043
Cash in Hand	100	199
Debtors and Prepayments	1,915	1,874
	<u>54,282</u>	<u>56,869</u>
	55,082	58,069
<u>Current Liabilities</u>		
Sundry Creditors	3,057	4,183
	<u>52,025</u>	<u>53,886</u>
Represented by:		
CAPITAL ACCOUNT		
Balance as at 1 st January 2019	53,886	52,480
Add Net Loss/Profit for the year	(1,861)	1,406
	<u>52,025</u>	<u>53,886</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CHRISTIAN BOOKS DUNSTABLE

On accounts for the year
ended

31 DECEMBER 2019

Charity no
(if any)

801449

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2019.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below*)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Richard C. Lambert

Date:

17-6-20

Name:

RICHARD C. LAMBERT

Relevant professional
qualification(s) or body

N/A

(if any):

Address:

32, CHASE CLOSE

ARLESEY

BEDFORDSHIRE SG15 6UU.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.