

Accounts

# of the

## Parochial Church Council

## All Saints New Haw

FOR THE YEAR ENDED 31 DECEMBER 2019

## Annual Report of the Parochial Church Council for Year Ended 31<sup>st</sup> December 2019

## Administrative Information

All Saints' Church is situated on Woodham Lane (near the M25 motorway bridge) in New Haw. It is part of the Diocese of Guildford within the Church of England. There is a mail box at All Saints' Church Halls, Weybourne Way, New Haw, Addlestone, Surrey, KT15 3DH and mail specifically for the Incumbent is sent to The Vicarage, 149 Woodham Lane, New Haw, Addlestone, Surrey, KT15 3NJ.

The Parochial Church Council (PCC) is a charity which is registered with the Charities Commission (No. 1138027).

Due to government and Church of England guidance, the APCM due to take place in April 2020 was cancelled and the PCC members elected in 2019 remain in post until further guidance is issued. The PCC members who have served from the APCM held in April 2019 to date are as follows:

Incumbent: OLM: Assistant Minister:	Revd Andy K Reid Revd Jenny Phillips Revd Mark Oliver		Appointed 20 <sup>th</sup> May 2019
Churchwardens:	Linda Salt Derek Malcolm		Vice-Chairman <b>Due to retire in 2020</b>
Representatives on the Deanery Synod until April 2020	Karen Murphy Claire Bater		Due to retire in 2020 Due to retire in 2020
Elected Members	Kirsten Sharples Katy Thomas Sarah Webb Anne Sharp	} } } }	Treasurer <b>Due to retire in 2020</b> Due to retire in 2020 Due to retire in 2020 Due to retire in 2020
	Pam Bridger Christina Ashdown Pat Lemon Alison Mayger Chloe McCarthy Jennifer Pratt	} } } } }	Due to retire in 2021 Due to retire in 2021 Due to retire in 2021 Secretary Due to retire in 2021 Retired Jan 2020 Due to retire in 2021
	June Knight	}	Due to retire in 2022

## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church of England Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## **Objectives and Activities**

All Saints' PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. All Saints' PCC also has maintenance responsibilities for the Church, the halls complex and the youth and community building "Bosco's" at 96 Woodham Lane (next door to the Church premises).

## **Achievements and Performance**

There are 102 members on the Church Electoral Roll for 2020. Of this number, 84 are resident in the parish and 18 live outside the parish. The average weekly attendance in 2019 was 81.

## Review of the year

During the year, seven PCC meetings were held.

The APCM for 2020 is yet to be held as stated above.

## Vicar's Report

My report only covers the period from June 2019 to the end of the year, as I was installed as Vicar on 20<sup>th</sup> May 2019.

I arrived at All Saints' Church with a clear sense of calling by God, and in the days and weeks running up to my installation (Institution and collation) as Vicar had a clear sense of God speaking to me about this church. Two particular passages stand out to me, one which is already familiar to most is Proverbs 3 v 5-5 *"Trust in the Lord with all of your heart and do not lean on your own understanding. In all your ways acknowledge Him, and He will direct your paths."* This has since become our verse of the year for 2020. The second passage is the whole chapter of Romans 12 (I won't quote it all here due to its length.) This passage was the one that I chose as part of my installation as Vicar, again because I felt God was saying this is a passage for you as a church. Key extracts from that passage are these:

- (v1-2) 'In view of God's mercy, offer your bodies as a living sacrifice, holy and pleasing to God this is your true and proper worship.<sup>2</sup> Do not conform to the pattern of this world, but be transformed by the renewing of your mind.'
- (v5-6) 'in Christ we, though many, form one body, and each member belongs to all the others. <sup>6</sup> We have different gifts...'
- (10-12) <sup>40</sup> Be devoted to one another in love. Honour one another above yourselves. <sup>11</sup> Never be lacking in zeal, but keep your spiritual fervour, serving the Lord. <sup>12</sup> Be joyful in hope, patient in affliction, faithful in prayer.'

Looking back over my first six months at All Saints' we packed a <u>lot</u> in! Within my first month we were offered the extraordinary opportunity to have a Curate joining us in July 2020. This was extraordinary because the deadline for applying for a Curate had passed (in March 2019), and looking ahead to the changes that were looming for us as a church with Louise Oliver leaving to start her own Curacy elsewhere, and a lack of certainty as to when (not if) Mark would also leave, this offer out of the blue seemed like providence from God! My first PCC meeting at All Saints was notable by being able to present this opportunity to the PCC and listening as one after another the PCC members responded agreeing that this looked like providence and that we should have faith

and accept the offer. At that time we did not know what challenges lay ahead, but our unity and the sense of God providing is something we should not forget. It was for me, if not the whole PCC a spiritual moment, with a clear sense of God blessing us as a church with this opportunity.

I spent most of the summer and early Autumn sitting back, observing and building my understanding of how things worked and what the life of our church was like. The Holiday Club at the end of the Summer was a real highlight, with over 100 children joining us, for a fun-pack, few days working our way through the story of Joseph. I'd like to express (again!) my thanks to everyone who helped to make it happen. It was tiring, busy, but such fun, and so encouraging to see the children having such fun singing worship songs (with actions of course!) and engaging in all of the activities that we laid on.

By the end of September, I had begun to realise that our finances were somewhat worse than I had first thought. It became clear that we were not in a good position financially at all. Some within the church family believed that we had lots of money, but the reality was rather different. For the previous 2 or 3 years we had been running down our cash reserves, which made it look like we had money, when in fact we did not. I remember turning to God at that point and asking, "Lord, why have you brought <u>me</u> here?", but very quickly I got the sense that God was saying, "You have the faith to lead these people through this!" Faith is <u>all</u> I have to offer... I am no financial whiz! And I do not have a clear plan for how to get us out of this difficult situation...but I know someone who does! I <u>do</u> believe that God will lead us through this and into a "new land". But for us to make that journey, we, like the people of Israel have an active role to play. Just sitting back, passively doing nothing, but watching, hoping blindly that God will suddenly make lots of money appear in our bank accounts just is not going to work! Throughout the bible God has wanted his people to ACT and participate in what he is doing. And it is the same for us! I actually don't think that simply asking people to give more is the answer, what God requires of us, is the same that he expected from the People of Israel... he wants us to be HIS people, reflecting His likeness to the world around us, giving glory to Him for the many great and wonderful ways that he speaks and works in our lives. He wants us to be witnesses to who He is, so that the world, the people of New Haw will also come to know and love him as their Lord and saviour, as the One true God!

By mid-October we'd formed a stewardship Team consisting of the Wardens, Derek Malcolm and Linda Salt, our treasurer, Kirsten Sharples, and Pam Bridger. Very quickly I had a sense that this stewardship campaign was more than just a push for money, but actually more about us all growing as disciples of Jesus Christ, learning to live our lives in a way that glorified Him and reflected His love for the world around us.

I launched a Sermon Series for the 12 weeks from September right up to Advent entitled 'Living Faith'. Again, given that back in July/August when I was pulling this series together, I did not have a clear picture of what our true circumstances were, and what challenges we were going to face, I think it is extraordinary that God prompted me to run this teaching series throughout that term. Looking back to that sermon series, I could see that it was challenging to some, and it made some of us uncomfortable, but being obedient to God is challenging at times... However, it is also deeply satisfying and fulfilling to see God's hand at work in our lives and to know his voice leading us. So we headed into 2020 oblivious of the extent to which our faith, our relationship with God was going

to be challenged. We had no sense back then of the coming Covid-19 crisis, and the crippling effect it would have on the world.

So, looking back to 2019, we have packed a lot in. It has been an extraordinary journey so far for me as the new Vicar on the block, but I am <u>so</u> grateful to God for His presence with us, for how He has loved, led, and guided us so far, and I look forward to seeing all that he accomplished through us, His people in these coming years.

My prayer resonates with that of Richard, Bishop of Chichester (13<sup>th</sup> Century). Many of you will recognise some of these words from the Musical called Godspell from the 1970s. His prayer was this...

Thanks be to you, my Lord Jesus Christ, for all the benefits you have given me, for all the pains and insults you have borne for me. Most merciful redeemer, friend and brother, may I know you more clearly, love you more dearly and follow you more nearly, day by day. Amen.

## **Churchwardens' Report**

2019 was a year of anticipation and challenge for All Saints. The Parish Profile was already on the Diocesan website and our advertisement for a new Vicar appeared in the Church Times at the start of the year. There followed lots of prayer and preparation for interviews. The opportunity to spend half a day on retreat at St Columba's helped to focus and recharge our batteries. We were delighted to appoint Revd Andy Reid from Christ Church in Woking, who had watched our church from his time there and previously as curate at Addlestone. The final five months of Interregnum were marked by a series of visiting preachers, including the Bishop of Dorking on the Sunday before the selection days. It was most interesting to hear different perspectives on God's ministry from our guests.

During this period, our lives were touched by the arrival at church of two homeless people, a lady from Romania and a man seeking help to reach a job in Coventry. These events, together with reports from CAP, BOOM and the local food bank, brought home the shortfalls in local authority help for the homeless. We were able to respond to these appeals and would like to take this opportunity to thank all church members who are actively involved in helping these organisations.

Andy's service of Collation, Induction and Installation by Bishop Jo and Archdeacon Paul Bryer, with Area Dean Sandra Faccini, was a highlight of the year for us. Once again, the teamwork behind the scenes underlined how many willing and enthusiastic hands support this church. Our grateful thanks to you all.

There were many other events to celebrate, including the May Fayre, the church presence at the Midsummer Event, and working with Heathervale and the Gospel Hall at the Christmas Market.

As Andy settled into his new ministry, we held a Vision morning at Egham Hythe church to explore the essence of our church activities in honouring God and "keeping the main thing the main thing."

The PCC has underlined our commitment to continued development of this Church, and the importance of families in our future, by agreeing to appoint a curate from July 2020 and to continue employing Bethany as Family and Children's Worker until August 2020. As we look forward to the new year, there are challenges ahead. Louise Oliver will be ordained and become curate in Clacton, Jenny Phillips will hand over as choir mistress to Maggie Guilfoyle, and PCC need to consider the resourcing of God's plans here at All Saints. This APCM also marks the end of our three-year churchwarden partnership, which has been full of discussions, unexpected events, earnest prayer and delightful celebrations. That sums up church life!

## **Treasurer's Report**

We honoured our commitment to giving 10% of our income from regular giving away to our mission partners, which this year were Christian Aid, MedAir, Christians Against Poverty and Solar Aid for Africa. We also held special collections at the Pet Service, Easter, Harvest, Remembrance and Christmas services and donated these to Guide Dogs for the Blind, the Bishop of Guildford's Lent Appeal, Water Aid, Help for Heroes and Parkinsons UK Woking and Weybridge. At the induction service of our vicar, Rev Andy Reid in May, a collection was donated to the Bishop of Guildford's Communities Fund.

Total incoming resources from donors for 2019 was £52,561 and the total amount paid out to mission partners and other charities in the year was £8,215. The Parish Share expense for 2019 was £70,263.

We were selected as the Co-op Community Partner by the New Haw Co-op this year and were grateful to receive £3,230. On presentation of the cheque, we were informed that this was the highest amount, by some way, they had ever given out.

Our Halls continued to be hired for a wide variety of uses which serve and benefit our local community and beyond. Hall Hire income for the year was £41,463. In 2019 the total combined cost of employing the part-time Facilities Manager, two part-time cleaners, grounds maintenance, Hall & Bosco's running costs, all electricity, gas and water, and routine maintenance was £27,690.

Youth and children's work generated income of £6,293 in the year. Associated combined employment costs and expenses for refreshments and materials were £28,699 which were part-funded by grants of £10,500.

Fundraising events income was £8,158 in 2019 with associated costs of £280.

We held £42,000 in Boom Credit Union throughout the year to help people break out of debt by having access to affordable loans and savings accounts.

The Triodos Bank ethical deposit account was opened in February 2019 and cash assets held in this account at the end of the year were £1,015.

I would like to give my personal thanks to the All Saints New Haw church family for their support and prayers.

#### **INDEPENDENT EXAMINER'S REPORT**

#### ALL SAINTS', NEW HAW PAROCHIAL CHURCH COUNCIL

I report on the accounts of the PCC of All Saints, New Haw for the year ended 31 December 2019.

#### **Respective Responsibilities of the Trustees and Independent Examiner**

The Charity's management committee are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission in section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the general directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

#### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Qul

Signed

Name J Hourihan

Address 66 Church Road, Byfleet, Surrey. KT14 7NG

Date 15 May 2020

#### All Saints Church New Haw - 1138027 Receipts and Payments Account

#### For the period from 01 January 2019 to 31 December 2019

	Unrestricted Funds	Designated funds	Restricted Fands	Endown Hu	nent Total Inds funds	Prior gear total funds
Incoming resources						
incoming resources from donors	50,201	2,039	320	1.404	52,561	56,624
Other voluntary incoming resources	7,881	6,000	1984		13,881	13,676
Activities for generating funds	69,585	1,892	-		71,477	68,520
ncome from investments	10,725	1942	-		13,725	12,969
Other incoming resources	-	-				94]
Total incoming resources	141,394	9,931	320	-	151,646	152,733
Resources used						
Donations to charities	6,876	2,159	170		3,206	10,58
Activities directly related to work of the Church	143,618	5,809			149,427	150,600
Cost of generating lunds	1,341		( mm )		1,341	1,83
Church management and administration	13,042	0	-	-	13,043	9,65
Total resources used	164,879	7,969	170		173,018	172,714
(Shortfall) of receipts over payments before transfer	(23,484)	1,962	150		{21,372}	(19.975)
Transfers						
Gross transfers between lunds - in		1.000	-		(m)	
Gross transfers between funds - out			-	105	here	
(Shortfall) of receipts over payments before other gains	[23,484]	1,862	150	Sec. 1	[21,372]	(19,975
Net movement in funds	{23,484}	1,962	150	-	(21,372)	(19,975
Reconciliation of funds						
Reconciliation of funds All assets at 01 January 2019	77,090	2,148	-	-	79,238	99,21

Approved by the Parochial Church Council and signed on it's behalf by:

18th May 2020 Rev Andy Reid Date

The notes on pages 4 – 7 form part of these financial statements.

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#### All Saints Church New Haw - 1138027

## Statement of Assets and Liabilities (by fund) As at: 31 December 2019

			Balance	Previous balance	
Cash at bank and in hand					
E2016: Claire's Floats - Ass					
General fund	Unrestricted		60.00	60.00	
			60.00	60.00	
E2020: CBF C of E deposit	fund - Asset				
General fund	Unrestricted		-	20,000.00	
				20,000.00	
E3030: Flowers bank / cash	- Asset				
Flower fund	Designated		43.15	58.29	6c
			43.15	58.29	
E3070: CAF Bank Account	- Asset				
Vicars discretionary fund	Restricted		150.00	_	6
WEDDING AND FUNERAL FEES NOT PCC	Designated		337.00	543.00	6a
Youth Mission	Designated		3,134.76	831.13	6d
CHARITABLE GIVING COLLECTIONS	Designated		603.40		6b
General fund	Unrestricted		11,122.73	15,422.88	
			15,347.89	17,520.61	
E3080: Boom Credit Union	- Asset				
General fund	Unrestricted		42,000.00	42,000.00	
			42,000.00	42,000.00	
E3090: Triodos Deposit Acc	count - Asset				
General fund	Unrestricted		1,015.48	_	
			1,015.48		
		Cash at bank and in hand	58,466.52	79,638.90	
Creditors: Amounts falling due F3010: Deposits - Liability	in one year				
General fund	Unrestricted		600.00	400.00	6e
			600.00	400.00	
C	reditors: Amou	nts falling due in one year	600.00	400.00	
		Grand Total	57,866.52	79,238.90	

#### All Saints Church New Haw - 1138027

#### Balance Sheet detailed

			As at 31/12/2019	As at 31/12/2018
Current assets				
	E2016: Claire's Floats		60.00	60.00
	E2020: CBF C of E deposit fund		_	20,000.00
	E3030: Flowers bank / cash		43.15	58.29
	E3070: CAF Bank Account		15,347.89	17,520.61
	E3080: Boom Credit Union		42,000.00	42,000.00
	E3090: Triodos Deposit Account		1,015.48	_
	Total C	urrent assets	58,466.52	79,638.90
iabilities				
	F3010: Deposits		600.00	400.00
	T	otal Liabilities	600.00	400.00
	Net Asset su	rplus (deficit)	57,866.52	79,238.90
Reserves				
	(Deficit) to date		(21,372.38)	(19,975.27)
	Z01: Starting balances		79,238.90	99,214.17
	T	otal Reserves	57,866.52	79,238.90
		Repre	sented by Funds	
	Unres	stricted	53,605.79	77,090.46
	Desig	nated	4,110.73	2,148.44
	Restr	icted	150.00	_
	Endov	wment	—	_
	Total	I	57,866.52	79,238.90

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, NEW HAW

#### Notes to the Financial Statements for the year ended 31 December 2019

#### 1. ACCOUNTING POLICIES

These accounts are prepared on a receipts and payments basis in keeping with the procedures set out in "The Charities Act 2011 and the PCC", 4<sup>th</sup> edition, 2013.

### 2. FINANCIAL REVIEW - OVERALL POSITION

The Treasurer and members of the Finance Sub-committee of the PCC report that we have a deficit this year of £21,372 (2018 £19,975). The total receipts amount to £151,646 (2018 £152,739) and the total payments were £173,018 (2018 £172,714). Bank and deposit balances brought forward at the beginning of the year were £79,238 (2018 £99,214); decreasing them by the deficit, these balances carried forward at  $31^{st}$  December totalled £57,866 (2018 £79,239). More details can be found on pages 2 and 3: the Statement of Assets and Liabilities and the Balance Sheet.

The PCC Reserves Policy is to maintain a reserves balance of £52k for 2020. In light of the budget for 2020 being a £48k deficit for the year, the PCC took the decision to approve the budget for the first quarter of 2020 and review the situation at the end of March. The PCC approved a three point budget plan to;

1. Campaign to increase regular giving in February and early March

At the end of 2019 there were 54 people giving regularly to All Saints, with an average of around 70 people regularly attending Sunday services and 105 people on the electoral roll.

#### 2. Review expenditure

Stringent review of expenditure is undertaken every year and costs are already streamlined. If regular giving is not increased sufficiently by the campaign in the first quarter of the year, the only way forward may be significant cuts which could be contrary to our vision and values.

#### 3. Grants

We were blessed with generous grants in 2019 (see details in the Income section below). Whilst the long-term plan is to be self-sufficient without a need for grants, we will be faced with a very challenging situation, if no grants are received in the next few years. Subject to successful completion of the grant review for the £6k received in 2019 from the Bishop of Guildford Communities Fund, we have been awarded £3k in 2020 and £2k in 2021. These grant funds are restricted to the cost of employing a Children & Families Worker.

## INCOME

- £52,561 was received from planned giving, donations, gift aid and loose collections. This was £4,888 less than 2018.
- Grants received of £13,881 (2018 £9,488) included £2K from the Diocese and £2.5k from the Community Foundation for Surrey towards the cost of employing a Youth Worker, £6k from the Bishop of Guildford Communities Fund towards the cost of employing a Children & Families Worker, £3,230 from the Co-op Community Partnership Scheme and £150 from the Runnymede Deanery Mission Fund towards the cost of gifting Christian books at the New Haw Broadway Community Christmas Celebration.
- £6,500 (2018 £7,100) was received from Shared Access for a mobile phone mast on church property.

- £64,977 (2018 £65,577) was collected in activities for generating funds. This included £41,463 (2018 £39,660) from hall lettings. Fundraising totalled £8,158 (2018 £9,663). Youth and children's work generated £6,293 (2018 £6,264). Wedding and funeral fees received were £3,310 (2018 £2,850) of which £1,418 went to the church general funds with the remainder paid to the Diocese of Guildford or the retired Officiant. Claire's Café and the church magazine generated £5,753 (2018 £5,373).
- o £13,725 (2018 £12,970) was collected in rent and bank deposit interest.
- EXPENSE
  - This year, we have invested £7,175 further in our buildings, spending £4,155 on paving repairs, £1,092 adding safety glass to doors, £1,037 on a new screen and induction loop extension in church and £891 lowering the church threshold for improved accessibility. These were part funded by a £5k donation from the Friends of All Saints New Haw. In 2018 £17,541 was spent on updating the hall and hall kitchen, painting the church ceiling and updating the garden and picnic areas.
  - Missions Tithes of £5,275 (2018 £5,455) were paid to the church Mission Partners : £1,424 each to Christian Aid, MedAir and CAP (Christians Against Poverty) and £1,003 to Solar Aid for Africa. Donations to charities were £2,940 (2018 £2,354) : £712 to Water Aid, £656 to Surrey Crossroads Care, £581 to Help for Heroes, £536 to the Bishop of Guildford Communities Fund, £152 to Guide Dogs for the Blind, £200 to the College of St Barnabas, £40 to Alzheimer's Society and £63 to the Bishop of Guildford's Lent Appeal.
  - £47,974 costs of employment were paid in the year (2018 £42,269). These were part funded by £10,500 in grant funding. The PCC employed six part-time positions Facilities Manager for Halls, Church Administrator, Youth Worker, Children & Families Worker and two cleaners. The increase of £5,705 is due to tax rate and statutory pension scheme changes during the year, an element of the Facilities Manager for Halls cost being commission based and it was the first full year employing the Children & Families Worker. These personnel all enhance the areas they serve and support the ministry and mission of the church.
  - Other general expenses of £39,391 (2018 £37,832) were paid during the year, an increase of £1,559. These include exceptional costs of interregnum.

## 3. PARISH SHARE

The PCC paid the full parish share of £70,263 (2018 £66,864) for 2019 to the Diocese. There is a 4.63% (4.84% 2019) increase to £73,676 for 2020, being the second year of the estimated 17.2% increase over the five years to 2023.

## 4. RESERVES POLICY

It is the PCC Policy to maintain a balance which equates to four months' unrestricted payments, such that the church can be sustained in the absence of any sources of income, or if an emergency should arise. It is also the PCC Policy to maintain for the coming year sufficient funds (either restricted or unrestricted) to carry out expected maintenance or short-term requirements of the church property (and in particular to meet any repairs required on change of tenant at 16HC.)

## 5. INVESTMENT FIXED ASSETS

A property at 16 Hartland Close was purchased in March 2011. Extra to this, the Church has beneficial ownership of the other halls and church buildings, which include Bosco's.

#### 6. CURRENT ASSETS

#### **RESTRICTED FUNDS**

£150 was held in the Vicar's Discretionary Fund.

#### DESIGNATED FUNDS

- a. Wedding and funeral fees not PCC: This represents the portion of the fees collected on behalf of the retired minister receiving fees, where funds were cleared in February 2020. No fees were due to the Diocese at the year end.
- b. Charitable giving collections: £603 represents the Remembrance and Carol Service collections in aid of Help for Heroes and Parkinsons UK Woking and Weybridge, where funds were cleared in January 2020. Last year, it represented the Harvest and Remembrance collections in aid of Water Aid and Help for Heroes.
- c. The PCC maintained a separate designated fund for the Church Flowers. This is not a restricted fund within the meaning of the Charities Act. Pam Bridger holds £43.15 for the flower fund (£58.29 2018).
- d. Youth Mission: In 2016 £3,424 was received as a grant for the purpose of supporting a youth mission trip in the future, with the stipulation that the young people raise at least 50% of the costs themselves. In 2017 the church received written permission from the grant giver to use the funds towards the cost of employing a Children's Worker Intern for one year. During the year £831 (2018 £2,593) cleared to the employment cost of the Children's Worker Intern. The Children's Worker Intern was promoted to Children & Families Worker in September 2019. In August 2019 a £6k grant was received from the Bishop of Guildford Communities Fund and this was drawn down against the employment costs of the Children & Families Worker during the year, with a balance of £3,135 to be drawn down in 2020.

#### LIABILITIES

- e. Deposits: Six social hire deposits of £100 each were held at the end of 2019. Last year, there were four social hire deposits of £100.
- 7. PAYMENTS TO PCC MEMBERS: The PCC reimburses the expenses of the clergy and lay ministers. There are no other disclosable transactions in respect of PCC members, persons closely connected with them or other related persons.
- 8. GUARANTEES: The church provides a guarantee of £750 to a local charity "Runnymede CAB Rentstart" as a rental deposit guarantee for a homeless person seeking accommodation. Unless the person defaults on payments or damages the property, there is no charge to PCC funds.

## ALL SAINTS, NEW HAW ACCOUNTING POLICIES

The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006, together with applicable accounting standards and the Charities SORP 2005. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

### 1. FUNDS

- General funds represent the funds of the PCC which are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.
- Restricted Funds are those funds that must be spent on restricted purposes. There are no Endowment Funds.
- The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include Church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.

## 2. INCOMING RESOURCES

- Collections are recognised when received by or on behalf of the PCC. Planned Giving receivable under Gift Aid is recognised only when received.
- Income Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and Legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.
- Funds raised by Jumble Sales, Fayres and similar events are accounted for gross.

## 3. OTHER INCOME

• *Rental income from the letting of Church premises and Investment Property is recognised when the letting occurs.* 

#### 4. INCOME FROM INVESTMENTS

- Interest entitlements and tax recoverable from this are accounted for as they accrue.
- Interest earned on amounts held in the Triodos Deposit Account is allocated between funds in proportion to the amount of each fund held in that account.

## 5. RESOURCES USED

- Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.
- The Diocesan Parish Share is accounted for when paid. Any Parish Share unpaid at 31 December is not provided for in these financial statements as there is no legal or constructive obligation for this to be paid. See note 1.

## 6. CURRENT ASSETS

- Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as Debtors. Amounts that may prove uncollectable are deducted first.
- Short-term deposits include cash held in the PCC account at CAF Bank.

The Accounts were prepared and presented by Kirsten Sharples, Treasurer, All Saints New Haw, 2<sup>nd</sup> March 2020.