

Mutualite Bana Mama
Charity Number:1163319
{For charitable incorporated Organisation}

**Trustees' Annual Report
and Financial Statement
for the Period
1 April 2016 to 31 Mars 2017**

Date. February 2018

Reference & Administration Details

Charity name: Mutualite Bana Mama

Charity Number: 1163319

Charity's operating address: 674 Holloway Road London N19 3NP

Name of the charity Trustee Who Manage the charity

Trustee Name	Office [if any]	appointed	retired
<ul style="list-style-type: none">Marie Loieuse Nanga KafengeBoboto Kolokoto MayoyoAndre Khasa Sungu			

Names of Trustees for the charity

Trustee Name

- Marie Louise Nanga Kafenge
- Boboto Kolokoto Mayoyo

Names & Address of Advisors

	Name	Address & Postcode
Bank:	Barclays	London
Independent Examiner:	N/A	N/A
Solicitor:		
Financial Advisor:	Alain. De Jesus	668 Holloway Road N19 3NP

Name of Senior Staff with Delegated Responsibilities

Name	Role
Marie Louise Nanga Kafenge.	Chairman

Structure, Governance & Manament

Description of the Charity's Trusts

Type of Governing Document: Constitution

How the charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods:

How New Trustee are Inducted and Trained:

On 1 on 1 Meeting and trough the materials support such as DVD and Links to others organisation we have membership like CCPAS and Institute of Fundraising.

Objectives & Activities

To relieve poverty and social isolation among refugees, asylum seeker, migrant-speaking Africans and with a focus on the needs of the Congolese including through the provision of an interpreting and translation service, health and housing advice and support service and such other ways as the trustees may from time to time think fit.

To advance the education and training of such refugees, asylum seekers, migrant workers and their dependents so as to advance them in life and assist them to adapt within a new community.

Activities.

This organisation is to provide:

Help and care support in people's homes. A free translation and interpretation service. Employment support information. Reading services. Help Congolese people to complete forms for the Embassy of Congo Democratic Republic. ESOL education will be provided by the Trustee.

Achievements & Performance

Charity contributed to become a member of Institute of Fundraising through the year and also the charity been supported by 20 volunteers on street fundraising.

Financial Review

In the 2016 /17 accounts. 100% of the MBM income was provided by the trustee's contribution. 90% of expenditure on pay related costs.

Statutory Notes to the Accounts

The reserve Policy for the MBM is to hold a sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and to be able to continue, in the short term, finding planned activities in the event of the growing of organisation.

Declaration

The trustees declare that they have approved the trustees' Report above
Signed on behalf of the Charity's Trustees.

Signature(s): *M.L. Nanga Kafenge*

Full Name(s): Marie Louise Nanga Kafenge

Position: (s): Chairman Trustee

Date: 12/02/2018

Report on the Accounts

Receipts and payment accounts

Receipts

Contribution: £3500

Payments

Rent and rate	750
Equipment	200
marketing and Promotion	1300
Volunteers Expenses	900

Total **3150**

Net Surplus **£350**

